



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 2/12/2026

File ID: TMP-6479

Department: City Clerk

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to execute Addendum No. 3 to the Agreement between the City of Huntsville and JustFOIA Order No. 29896 for the Pro Renewal Coverage.

Resolution No.

Finance Information:

Account Number: N/A

City Cost Amount: \$16,067.84

Total Cost: \$16,067.84

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address:

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments: This is the renewal of the annual subscription with JustFOIA for Public Records Request with Laserfiche integration.

RESOLUTION NO. 26-____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and is hereby authorized to execute Addendum No. 3 to the Agreement between the City of Huntsville and JustFOIA, on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said addendum is substantially in words and figures similar to that certain document attached hereto and identified as “Addendum No. 3 between the City of Huntsville and JustFOIA Order No. 29896,” for the Pro Renewal Coverage consisting of three (3) pages, and the date of February 12, 2026, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk of the City of Huntsville, Alabama.

ADOPTED this the 12th day of February, 2026.

President of the City Council
of the City of Huntsville, Alabama

APPROVED this the 12th day of February, 2026.

Mayor of the City of Huntsville,
Alabama

STATE OF ALABAMA)

COUNTY OF MADISON)

**Addendum No. 3 to the
Agreement Between
the City of Huntsville, Alabama and
JustFOIA, Inc.
as adopted and approved Pursuant to
Resolution No. 24-50 of the City Council
of the City of Huntsville**

ADDENDUM NO. 3 TO AGREEMENT

This Addendum No. 3 to the Agreement between the City of Huntsville, Alabama, a municipal corporation (the “City”) and JustFOIA, Inc. (“JustFOIA”) (this “Addendum No. 3”) is made effective as of the 12th day of February, 2026, by and between the City and JustFOIA.

WITNESSETH

WHEREAS the City and JustFOIA entered into that certain Agreement on January 25, 2024, (the “Agreement”), which set forth the terms and conditions for JustFOIA to provide the City annual access to the JustFOIA platform; and

WHEREAS the Agreement was for an initial term beginning March 11, 2024, and continuing until March 10, 2025; and renewed for an additional term beginning March 10, 2025, and continuing until March 9, 2026; and

WHEREAS the Agreement was modified pursuant to “Addendum No. 1 to the Agreement between the City of Huntsville and JustFOIA Orden No. 29896” dated June 27, 2024 and adopted and approved pursuant to Resolution No. 24-449 of the City Council of the City of Huntsville; and “Addendum No. 2 to the Agreement between the City of Huntsville and JustFOIA Orden No. 29896” dated February 13, 2025, and adopted and approved pursuant to Resolution No. 25-102 of the City Council of the City of Huntsville; and

WHEREAS the parties mutually desire to renew the Agreement for an additional one-year term for the period of March 10, 2026 through March 9, 2027.

NOW THEREFORE, in consideration of the foregoing facts and circumstances, the mutual covenants and promises contained herein and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by each of the parties, the parties do hereby agree to the following:

1. The term of the Agreement is extended for one additional year commencing on March 10, 2026, and continuing through March 9, 2027, with pricing as set forth in Invoice Number RN26699 attached hereto as Exhibit A.

2. All other terms and conditions of the Agreement as previously modified remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have entered into this agreement, on the date set forth above.

**THE CITY OF HUNTSVILLE,
ALABAMA**

Tommy Battle, Mayor
City of Huntsville, Alabama

ATTEST:

Shaundrika Edwards, City Clerk
City of Huntsville, Alabama

JUSTFOIA, INC.

By: _____
Its: _____

**Bill To:**

City of Huntsville
Attention: Shaundrika Edwards
308 Fountain Circle
Huntsville, AL 35801

Invoice Number

RN26699

Invoice Date

1/2/2026

PO Number**Payment Terms**

Net 30

Customer ID

CIOFHUNTSAL01

End Customer ID

HuntsvilleAL

Reference: Annual Billing for 2026-2027

JustFOIA Pro Renewal Coverage Period: 3/10 - 3/9

Description**Extended
Amount****Subscription (JF)****Product Group
Total**

\$13,011.71

Supplemental Support Subscription (JF)**Product Group
Total**

\$3,056.13

Subtotal

\$16,067.84

Downpayment
Applied

-\$0.00

Sales Tax

\$0.00

Total Due

\$16,067.84

Electronic Payment Information:

JustFOIA Operating
c/o Enterprise Bank
ABA: 081006162
Account: 1512286
(800) 342-2633

Thank you for your business.

Mail-in Payment Information

JustFOIA, Inc.
c/o Enterprise Bank
P.O. Box 790379
St. Louis, MO 63179-0379
(800) 342-2633

3717 Apalachee Parkway, Suite 201
Tallahassee, FL 32311