



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 7/9/2026

File ID: TMP-7153

Department: Finance

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to execute the Contract Assignment Agreement to assign the Janitorial Services - Administrative Buildings and Janitorial Services - Parks & Recreation Facilities contracts held by PJH Cleaning Inc dba Alabama Cleaning Services to CCS Facility Services - Alabama, Inc.

Resolution No.

Finance Information:

Account Number: N/A

City Cost Amount: \$ N/A

Total Cost: \$ N/A

Special Circumstances:

Grant Funded: \$ N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

PJH Cleaning, Inc. was acquired by CCS Facility Services - Alabama, Inc. This agreement transfers the contracts from PJH Cleaning, Inc. to CCS Facility Services - Alabama, Inc.

RESOLUTION NO. 26 - _____

WHEREAS, pursuant to Resolution No. 26-413, the City Council of the City of Huntsville, Alabama awarded Janitorial Services – Administrative Buildings and Janitorial Services – Parks & Recreation Facilities contracts to PJH Cleaning, Inc dba Alabama Cleaning Services.; and

WHEREAS, PJH Cleaning, Inc. was acquired by CCS Facility Services – Alabama, Inc. on July 1, 2026; and

WHEREAS, PJH Cleaning, Inc. desires to assign Janitorial Services – Administrative Buildings contract #39-2026-14 and Janitorial Services – Parks & Recreation Facilities contract #53202314B to CCS Facility Services – Alabama, Inc.; and

WHEREAS, the City hereby consents to PJH Cleaning, Inc. assignment of its rights and obligations under the contracts to CCS Facility Services – Alabama, Inc.; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Huntsville, Alabama, that the Mayor be, and is hereby authorized to accept the Contract Assignment Agreement signed by an authorized representatives of PJH Cleaning, Inc. and CCS Facility Services – Alabama, Inc. and attached hereto.

ADOPTED this the 9th day of July, 2026.

President of the City Council
of the City of Huntsville

ADOPTED his the 9th day of July, 2026.

Mayor of the City of Huntsville

CONTRACT ASSIGNMENT AGREEMENT

This Assignment of Contract agreement is made and entered into on the 9th day of July 2026, by and between the **CITY OF HUNTSVILLE, ALABAMA**, a municipal corporation in the State of Alabama, hereinafter referred to as the “City,” and **PJH CLEANING, INC. DBA ALABAMA CLEANING SERVICES**, an Alabama corporation, hereinafter referred to as “ACS” and **CCS FACILITY SERVICES – ALABAMA, INC.** a Delaware corporation, hereinafter referred to as “CCS”.

WITNESSETH:

WHEREAS, pursuant to Resolution No. 26-413 the City awarded the Janitorial Services – Administrative Buildings contract #39-2026-14 to ACS; and

WHEREAS, the first term of this contract commenced on June 24, 2026, and is set to expire on June 23, 2027; and

WHEREAS, ACS currently holds Janitorial Services – Parks and Recreation Facilities (Package B) contract #59-2023-14B awarded pursuant to the Memorandum of Understanding (MOU) dated August 15, 2023; and

WHEREAS, the contract is in its final term and is set to expire on July 23, 2026; and

WHEREAS, the General Services Department was notified on May 21, 2026, by ACS that they were being acquired by CCS with an acquisition closing date of July 1, 2026; and

WHEREAS, ACS desires to assign contracts 59-2023-14B and 39-2026-14 to CCS and waives its rights conveyed to it under the terms of said contracts;

WHEREAS, the City desires to consent to the assumption of the contracts by CCS conditioned upon CCS assuming ACS obligations under the contracts upon completion of the acquisition; and

WHEREAS, upon completion of the acquisition CCS agrees to adhere to the terms and conditions, pricing structure, specifications, and scope of services as outlined in said contracts.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree to modify contracts 59-2023-14B and 39-2026-14 as follows:

1. The City hereby consents to ACS assignment of its rights and obligations under the contracts to CCS upon completion of the acquisition.

2. CCS hereby agrees to assume ACS obligations under the contracts, including but not limited to all insurance requirements and contract pricing structure.
3. CCS shall provide the City of Huntsville's Procurement Services Division with a current certificate of insurance evidencing insurance coverage, City of Huntsville Report of Ownership, City of Huntsville Bidder Information and Acknowledgement form, City of Huntsville Business License, E-Verify Memorandum of Understanding, proof of registration with Alabama Secretary of State, and a performance bond as required under the contracts.

IN WITNESS WHEREOF, the parties hereto have caused this Contract Assignment Agreement to be executed under their respective seals and delivered as of the date as written above. This Agreement may be executed in one or more counterparts, and each counterpart shall for all purposes, be deemed an original, but all such counterparts shall together constitute but one and the same instrument.

The Parties agree that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic email, may substitute for the original signature and shall have the same legal effect as the original signature.

PJH CLEANING, INC.

By: Patrick M. Hennessy
Digitally signed by Patrick M. Hennessy
Date: 2026.07.01 13:20:11 -05'00'

Its: RVP

ATTEST

By: Mike H. McCoy
Digitally signed by Mike H. McCoy
Date: 2026.07.01 13:34:07 -05'00'

Its: Director of Finance

CCS FACILITY SERVICES - ALABAMA, INC.

By: Bill King
Digitally signed by Bill King
Date: 2026.07.01 11:11:27 -06'00'

Its: COO

ATTEST

By: Robert D. Carlson
Digitally signed by Robert D. Carlson
Date: 2026.07.01 11:25:53 -06'00'

Its: CFO

CITY OF HUNTSVILLE, ALABAMA

By: _____
Tommy Battle
Its: Mayor

ATTEST

By: _____
Shaundrika Edwards
Its: City Clerk