



# Huntsville, Alabama

305 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

**Meeting Type:** City Council Regular Meeting **Meeting Date:** 2/26/2026

**File ID:** TMP-6545

**Department:** General Services

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to execute Change Order No. 1 and Final between the City of Huntsville and Velvet Pines Developers, LLC for Huntsville Police Department S.O.D.

Resolution No.

**Finance Information:**

**Account Number:** 3020-14-00000-523051-000000000-

**City Cost Amount:** \$15,940.48

**Total Cost:** \$790,458.48

**Special Circumstances:**

**Grant Funded:** NONE

**Grant Title - CFDA or granting Agency:** N/A

**Resolution #:** N/A

**Location: (list below)**

**Address:** 2411 Ninth Avenue

**District:** District 1  District 2  District 3  District 4  District 5

**Additional Comments:**

Change Order No. 1 and Final to include carpet changes in various rooms; Captains room and conference room to 4.5mm LVT, delete cleaning to replace with new carpets in rooms 108,109,110 & 115, change VCT color patterns in hallways to blue/black and replace VCT tiles in kitchen closet and storage rooms to beige color; Remove and replace existing receptacles, GFCI receptacles, switches and data cover plates; Prep and paint various accent walls and door casing; Install a clear anodized store front frame; Purchase and install 50" LG TVs; Provide a grade one Rim Panic Device; Provide and install new Hubbell HJU6AB 6A jacks & gang Hubbell angle plate covers; Replace existing light fixtures; Relocate Break room wall; Replace rubber base for

rooms and hallways; Stain doors; Replace hot water tank; New Data Port(FO) and provide Labels on data and plate covers. This extension of time resulting from this Change Order No. 1 and Final is additional 14 calendar days.

**RESOLUTION NO. 25-\_\_\_\_\_**

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, and the Mayor that the contract with Velvet Pines Developers, LLC., for Construction Services for the Huntsville Police Department S.O.D, located at 2411 Ninth Avenue, Huntsville, Alabama, approved and executed by the City of Huntsville, Huntsville, Alabama on the 14<sup>th</sup> day of August 2025, be and the same is hereby amended as is reflected on Change Order Number 1 and Final attached hereto.

**BE IT FURTHER RESOLVED** that the total contract amount be hereby is amended from Seven Hundred Seventy-Four Thousand Five Hundred Eighteen Dollars and 00/100s (\$774,518.00), to Seven Hundred Ninety Thousand Four Hundred Fifty-Eight Dollars and 48/100s (\$790,458.48) on behalf of the City of Huntsville, a municipal corporation in the State of Alabama to including this Change Order Number 1 and Final in the amount of Fifteen Thousand Nine Hundred Forty Dollars and 48/100s (\$15,940.48), said Change Order is substantially in word and figures as attached hereto and identified as “Change Order Number 1 and Final to the contract between City of Huntsville and Velvet Pines Developers, LLC., for Construction Services for the Huntsville Police Department S.O.D consisting of nineteen pages (19) together with the signature of the City Council President and an executed copy of said document being permanently kept on file in the office of the City Clerk Treasurer of the City of Huntsville, Alabama.

**ADOPTED** this the 26<sup>th</sup> day of February, 2026.

\_\_\_\_\_  
President of the City Council of  
the City of Huntsville, Alabama

**APPROVED** this the 26<sup>th</sup> day of February, 2026.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

# "EXHIBIT B"

CITY OF HUNTSVILLE, ALABAMA

## CONTRACT CHANGE ORDER

CHANGE ORDER NO. 1 & FINAL

DATE: 01/15/2026  
TO: Velvet Pines Developers, LLC  
(Contractor)

PROJECT: Construction Services for the HPD SOD

**TERMS:** You are hereby authorized, subject to the provisions of your contract for this project, to make the following changes thereto in accordance with the attached Change Order Request and supporting documents and to

**FURNISH** the necessary labor, materials and equipment to perform the work associated with the following CMRs (summary sheets attached): #1, #2, #3, #4, #5, #6, #7, #8, #10, #11, #12, #13, #14, #15, #16, & #17.  
(Description of work to be done or changes to be made)

TOTAL ADDITION OR DEDUCTION TO CONTRACT PRICE (NOTE: Numbers in parentheses are deductions).

|                                    |                    |               |
|------------------------------------|--------------------|---------------|
| For this Change                    | <u>\$15,940.48</u> | \$ 15,940.48  |
| ORIGINAL CONTRACT PRICE            |                    | \$ 774,518.00 |
| Net total previous Change Orders   |                    | \$ 0.00       |
| Previous revised Contract Price    |                    | \$ 774,518.00 |
| This Change Order No. <u>1</u> ADD |                    | \$ 15,940.48  |
| Revised Contract Price this date   |                    | \$ 790,458.48 |

Extension of time resulting from this Change Order 14 (Indicate no. of calendar days).

The amount of this Change Order will be the responsibility of City of Huntsville.

This contract modification constitutes full and mutual accord and satisfaction for all time and all cost related to this change. By acceptance of this Contract Modification, the Contractor hereby agrees that the modification represents an equitable adjustment to the Contract, and further, agrees to waive all right to file any further claims or changes arising out of or as a result of this change, or the accumulation of executed Contract Modifications on this Contract.

The Contractor and Owner(s) hereby agree to the terms of this Change Order as contained herein.

### CONSENT OF SURETY

Old Republic Insurance Company  
(Company)

By [Signature]  
(Authorized Representative) Brad Quiri, Attorney-In-Fact

### CONTRACTING PARTIES

Velvet Pines Developers, LLC  
(Contractor)

By [Signature]  
(Authorized Representative)

### RECOMMENDED

By [Signature]  
(Design Engineer or Architect)

By [Signature]  
(COH Facilities Project Manager)

By [Signature]  
(Director of General Services)

### CITY OF HUNTSVILLE, ALABAMA

By \_\_\_\_\_  
(Its Mayor)

By \_\_\_\_\_  
(President of City Council)

Date \_\_\_\_\_



# OLD REPUBLIC INSURANCE COMPANY

## POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania stock insurance corporation, does make, constitute and appoint:

AMANDA QUIGLEY, BRAD QUIRI of TAMPA, FL

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds), as follows:

### ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC INSURANCE COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting held on December 10, 2019. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC INSURANCE COMPANY on December 10, 2019.

RESOLVED FURTHER, that the chairman, president or any vice president of the Company's surety division, in conjunction with the secretary or any assistant secretary of the Company, be and hereby are authorized and directed to execute and deliver, to such persons as such officers of the Company may deem appropriate, Powers of Attorney in the form presented to and attached to the minutes of this meeting, authorizing such persons to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and not guaranty bonds. The said officers may revoke any Power of Attorney previously granted to any such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by chairmen, president or any vice president of the Company's surety division and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by a duly authorized Attorney-in-Fact and sealed with the seal of the Company (if a seal be required).

RESOLVED FURTHER, that the signature of any officer designated above, and the seal of the Company, may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC INSURANCE COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 2nd day of December, 2022.

*Karen J. Haffner*  
Assistant Secretary



OLD REPUBLIC INSURANCE COMPANY

*Alan Pavlic*  
Vice President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 2nd day of December, 2022, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC INSURANCE COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said organization.



*Kathryn R. Pearson*  
Notary Public

My Commission Expires: September 28, 2026

### CERTIFICATE

(Expiration of notary's commission does not invalidate this instrument)

I, the undersigned, assistant secretary of the OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



Signed and sealed at the City of Brookfield, WI this 22nd day of January, 2026.

*Karen J. Haffner*  
Assistant Secretary

92-3052

ORSC 11008 (6-93)

CCI SURETY, INC.

HPD SOD Office Renovation

| <u>CMR #</u>   | <u>Amount</u> | <u>Status</u>                     | <u>Days</u>         |                  |   |
|--|---------------|-----------------------------------|---------------------|------------------|---|
| 1  | \$ 8,576.14   | Approved                          | 0                   | Customer Request | Flooring changes  |
| 2  | \$ 5,237.10   | Approved                          | 0                   | Customer Request | Change out faceplates & old plugs to match new  |
| 3  | \$ 1,925.00   | Approved                          | 0                   | Designer Request | Painting extras   |
| 4  | \$ 2,491.50   | Approved                          | 0                   | Customer Request | Adding glass at reception desk  |
| 5  | \$ 1,875.48   | Approved                          | 0                   | Customer Request | Captain's TV  |
| 6  | \$ 605.00     | Approved                          | 0                   | GSFM Request     | Panic Door Hardware for existing emergency egress door                                    |
| 7  | \$ 2,014.67   | Approved                          | 0                   | ITS Request      | Data/ITS changes, requested by ITS Department (ROM \$5,500)                               |
| 8  | \$ 1,875.48   | Approved                          | 0                   | Customer Request | Lt Wilcox's TV  |
| 9  | \$ -          | VOID - used SSI, instead          | 0                   | GSFM Request     | Change out valve (2") on sprinkler riser that was sticking (help maintenance)             |
| 10   | \$ 13,016.27  | Approved                          | 0                   | Customer Request | Replace Existing Lighting that was not originally in scope to be replaced.                |
| 11   | \$ 5,067.88   | Approved                          | 0                   | Designer Request | Change to wall next to ice maker  |
| 12   | \$ 2,895.43   | Approved                          | 0                   | Customer Request | Replace Existing Data covers that were not originally in scope to be replaced.            |
| 13   | \$ 3,260.40   | Approved                          | 0                   | Owner Request    | Replace Floor Base that was not originally in scope to be replaced to allow color schemes |
| 14   | \$ 13,702.50  | Approved                          | 0                   | Customer Request | Change to paint doors (ROM \$14k)   |
| 15   | \$ 24,044.42  | Approved                          | 14                  | GSFM Request     | Mechanical Room Cleanup   |
| 16   | \$ 353.74     | Approved                          | 0                   | Customer Request | Add Data Outlet for Special Events  |
| 17   | \$ 3,999.47   | Approved                          | 0                   | Customer Request | Additional Labeling Required by ITS + 2 Patch Panels missed in design                     |
|  |               |                                   | <b>\$ 90,940.48</b> | <b>14</b>        |   |
| <b>\$ (75,000.00) Amount Originally in Allowance (Already in Contract)</b> |               |                                   |                     |                  |   |
| <b>\$ 15,940.48</b>  |               | <b>Value of CO #1 &amp; FINAL</b> |                     |                  |   |

|              |                  |
|--------------|------------------|
| \$ 54,023.11 | Customer Request |
| \$ 24,649.42 | GSFM Request     |
| \$ 3,260.40  | Owner Request    |
| \$ 2,014.67  | ITS Request      |
| \$ 6,992.88  | Designer Request |
| \$ 90,940.48 |                  |

|                                  |    |            |
|----------------------------------|----|------------|
| For this Change                  | \$ | 15,940.48  |
| Original Contract Price          | \$ | 774,518.00 |
| Net Total Previous Change Orders | \$ | -          |
| Previous Revised Contract Price  | \$ | 774,518.00 |
| This Change Order #1 ADD         | \$ | 15,940.48  |
| Revised Contract Price This Date | \$ | 790,458.48 |

"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 10/27/2025 CMR NUMBER: 1

PROJECT: Huntsville PD SOD Renovations

OWNER: City of Huntsville

ARCHITECT: Jeffrey Alpha

CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

1) Change from carpet originally specified in the Captain's room to 4.5mm lvt. 2) Delete cleaning the existing carpet in rooms 108,109,110, & 115 to adding new carpet in rooms 108,109,110 & 115. 3) Delete new carpet in conference room 130 & add 4.5mm lvt in conference room 130. 4) Change VCT color patterns (16 total in hallways) from the existing green/red to blue/black colors. 5) Demp/replace green VCT tiles in kitchen closet & 2 storage rooms to the beige color VCT.

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$8,576.14

2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0

THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A

3. SUBMITTED BY:

A. CONTRACTOR

B. ARCHITECT

Megan Coggin (signature)

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Owner

5. OWNER'S CLASSIFICATION:

CONTRACT MODIFICATION DUE TO:

VALUE ENGINEERING OR COST REDUCTION

CHANGES IN PROJECT SCOPE OF WORK

X OWNER REQUESTED UPGRADE

UNFORESEEN CONDITIONS

TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:

X MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.

CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE

CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.

EMERGENCIES ARISING DURING THE COURSE OF THE WORK.

CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO

DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.

CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND

THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10%

OF THE CONTRACT PRICE.

CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND

THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE

CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.

7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:

A. CoH ESTIMATOR

B. CoH PROJECT MANAGER

C. DEPARTMENT HEAD (CUSTOMER)

D. CoH FACILITIES PROJ MANAGER

E. DEPARTMENT HEAD (GS)

(Signatures of representatives)

\*\*\*THIS EXECUTED FORM DOES NOT CONSTITUTE A CHANGE ORDER. THIS DOCUMENT IS AN ACKNOWLEDGEMENT BY THESE DESIGNATED REPRESENTATIVES THAT THEY RECOMMEND TO THE CITY OF HUNTSVILLE'S CITY COUNCIL TO APPROVE THE CHANGE IN CONTRACT SUM, SCOPE AND OR TIME STATED HEREIN. THE CITY OF HUNTSVILLE'S CITY COUNCIL MUST APPROVE ALL CHANGE ORDERS.\*\*\*

"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 11/20/2025 CMR NUMBER: 2 - Receptacle/switch replacement

PROJECT: Huntsville PD SOD Renovations

OWNER: City of Huntsville

ARCHITECT: Jeffrey Alpha

CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

Remove and Replace existing receptacles (83), GFCI Receptacles (15), switches (12), and data cover plates (30). All receptacles/switches will be replacing the existing ivory color to white receptacles/switches. The cover plates will be stainless steel for all.

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$5,237.10

2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0

THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A

3. SUBMITTED BY:

A. CONTRACTOR

B. ARCHITECT

Megan Coggin [Signature]

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Customer

5. OWNER'S CLASSIFICATION:

CONTRACT MODIFICATION DUE TO:

VALUE ENGINEERING OR COST REDUCTION

X CHANGES IN PROJECT SCOPE OF WORK

OWNER REQUESTED UPGRADE

UNFORESEEN CONDITIONS

TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:

X MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.

CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.

EMERGENCIES ARISING DURING THE COURSE OF THE WORK.

CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.

CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.

CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.

7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:

- A. CoH ESTIMATOR
B. CoH PROJECT MANAGER
C. DEPARTMENT HEAD (CUSTOMER)
D. CoH FACILITIES PROJ MANAGER
E. DEPARTMENT HEAD (GS)

[Signatures of representatives]

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"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 11/10/2025 CMR NUMBER: 3 - Paint Changes

PROJECT: Huntsville PD SOD Renovations

OWNER: City of Huntsville

ARCHITECT: Jeffrey Alpha

CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

1) Prepare and paint 6 accent walls (Rooms 112, 117, 130, 126, 127 & 128)

2) Prepare and paint 11 single & 1 double door casing (trim is split painted)

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$1,925.00

2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0

THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A

3. SUBMITTED BY:

A. CONTRACTOR Megan Coggin

B. ARCHITECT

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Owner

5. OWNER'S CLASSIFICATION:

- CONTRACT MODIFICATION DUE TO:
VALUE ENGINEERING OR COST REDUCTION
CHANGES IN PROJECT SCOPE OF WORK
X OWNER REQUESTED UPGRADE
UNFORESEEN CONDITIONS
TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:

- X MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.
CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.
EMERGENCIES ARISING DURING THE COURSE OF THE WORK.
CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.
CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.
CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.

7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:

- A. CoH ESTIMATOR
B. CoH PROJECT MANAGER
C. DEPARTMENT HEAD (CUSTOMER)
D. CoH FACILITIES PROJ MANAGER
E. DEPARTMENT HEAD (GS)

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"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 11/20/2025 CMR NUMBER: 4 - Reception Glass  
 PROJECT: Huntsville PD SOD Renovations  
 OWNER: City of Huntsville  
 ARCHITECT: Jeffrey Alpha  
 CONTRACTOR: Velvet Pines Developers  
 DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):  
Install a clear anodized storefront framing w/ 1 interior window, 3/8" tempered interior glazing

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$2,491.50  
 2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
 THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A  
 3. SUBMITTED BY:  
 A. CONTRACTOR Megan Coggin  
 B. ARCHITECT [Signature]

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Customer  
 5. OWNER'S CLASSIFICATION:  
 CONTRACT MODIFICATION DUE TO:  
 VALUE ENGINEERING OR COST REDUCTION  
 CHANGES IN PROJECT SCOPE OF WORK  
 OWNER REQUESTED UPGRADE  
 UNFORESEEN CONDITIONS  
 TECHNICAL COORDINATION  
 6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:  
 MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.  
 CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.  
 EMERGENCIES ARISING DURING THE COURSE OF THE WORK.  
 CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.  
 CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.  
 CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.  
 7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:  
 A. CoH ESTIMATOR  
 B. CoH PROJECT MANAGER  
 C. DEPARTMENT HEAD (CUSTOMER)  
 D. CoH FACILITIES PROJ MANAGER  
 E. DEPARTMENT HEAD (GS)

[Signature]  
[Signature]  
[Signature]  
[Signature]

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"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 11/20/2025 CMR NUMBER: 5 - Captain's TV

PROJECT: Huntsville PD SOD Renovations

OWNER: City of Huntsville

ARCHITECT: Jeffrey Alpha

CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR): Purchase & install 50" LG TV w/ wall mount, new wood bracing, prime/paint the wall area that will be cut to add the wood bracing, receptacle & data cables relocated to accommodate the placement of the tv for the Captain's room

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$1,875.48

2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0

THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A

3. SUBMITTED BY: A. CONTRACTOR B. ARCHITECT (Signature: Megan Coggin)

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Customer

- 5. OWNER'S CLASSIFICATION: CONTRACT MODIFICATION DUE TO: VALUE ENGINEERING OR COST REDUCTION, CHANGES IN PROJECT SCOPE OF WORK (checked), OWNER REQUESTED UPGRADE, UNFORESEEN CONDITIONS, TECHNICAL COORDINATION

- 6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES: MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING (checked), CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK, EMERGENCIES ARISING DURING THE COURSE OF THE WORK, CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE, CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE, CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.

- 7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS: A. CoH ESTIMATOR B. CoH PROJECT MANAGER C. DEPARTMENT HEAD (CUSTOMER) D. CoH FACILITIES PROJ MANAGER E. DEPARTMENT HEAD (GS) (Signatures: Natalya Wright, Ed Collins, Max Kern, Del E. Wilk - Jr.)

\*\*\*THIS EXECUTED FORM DOES NOT CONSTITUTE A CHANGE ORDER. THIS DOCUMENT IS AN ACKNOWLEDGEMENT BY THESE DESIGNATED REPRESENTATIVES THAT THEY RECOMMEND TO THE CITY OF HUNTSVILLE'S CITY COUNCIL TO APPROVE THE CHANGE IN CONTRACT

"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 11/20/2025 CMR NUMBER: 6 - Panic Door Device  
 PROJECT: Huntsville PD SOD Renovations  
 OWNER: City of Huntsville  
 ARCHITECT: Jeffrey Alpha  
 CONTRACTOR: Velvet Pines Developers  
 DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

Provide a grade one Rim Panic Device - there would be a blank for the edge of the door that would be provided, pricing includes the painting of the emergency door

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$605.00  
 2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
 THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A  
 3. SUBMITTED BY:  
 A. CONTRACTOR Megan Coggin  
 B. ARCHITECT [Signature]

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Customer

5. OWNER'S CLASSIFICATION:  
 CONTRACT MODIFICATION DUE TO:  
 VALUE ENGINEERING OR COST REDUCTION  
 CHANGES IN PROJECT SCOPE OF WORK  
 OWNER REQUESTED UPGRADE  
 UNFORESEEN CONDITIONS  
 TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:  
 MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.  
 CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.  
 EMERGENCIES ARISING DURING THE COURSE OF THE WORK.  
 CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.  
 CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.  
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7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:  
 A. CoH ESTIMATOR  
 B. CoH PROJECT MANAGER  
 C. DEPARTMENT HEAD (CUSTOMER)  
 D. CoH FACILITIES PROJ MANAGER  
 E. DEPARTMENT HEAD (GS)
- [Signature]  
[Signature]  
[Signature]

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"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 12/10/2025 CMR NUMBER: 7 - New Data Jacks/Plate Covers  
 PROJECT: Huntsville PD SOD Renovations  
 OWNER: City of Huntsville  
 ARCHITECT: Jeffrey Alpha  
 CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

Provide & install 32 new Hubbell HJU6AB 6A jacks & 2 gang Hubbell angle plate covers - These data jacks/plate covers are for the 16 new data inserts that are to be installed (NOT including the existing data jacks/plate covers to be potentially replaced)

The pricing on the summary page is the difference in the original data jacks/covers versus the upgraded version to match the City's request.

\*Labeling to the City's new standards are not included in this CMR\*

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$2,014.67

2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0

THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A

3. SUBMITTED BY:

- A. CONTRACTOR
- B. ARCHITECT

Megan Coggin

**\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\***

4. INITIATED BY: ITS Department

5. OWNER'S CLASSIFICATION:

CONTRACT MODIFICATION DUE TO:

VALUE ENGINEERING OR COST REDUCTION

CHANGES IN PROJECT SCOPE OF WORK

OWNER REQUESTED UPGRADE

UNFORESEEN CONDITIONS

TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:

MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.

CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE

CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.

EMERGENCIES ARISING DURING THE COURSE OF THE WORK.

CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.

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7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:

- A. CoH ESTIMATOR
- B. CoH PROJECT MANAGER
- C. DEPARTMENT HEAD (CUSTOMER)
- D. CoH FACILITIES PROJ MANAGER
- E. DEPARTMENT HEAD (GS)

Natasha Wright  
K. Williams  
Steve Chisel  
Bob E. Wilk - JR.

\*\*\*THIS EXECUTED FORM DOES NOT CONSTITUTE A CHANGE ORDER. THIS DOCUMENT IS AN ACKNOWLEDGEMENT BY THESE DESIGNATED REPRESENTATIVES THAT THEY RECOMMEND TO THE CITY OF HUNTSVILLE'S CITY COUNCIL TO APPROVE THE CHANGE IN CONTRACT

"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 12/1/25 CMR NUMBER: 8 - Lt. Wilcox TV  
 PROJECT: Huntsville PD SOD Renovations  
 OWNER: City of Huntsville  
 ARCHITECT: Jeffrey Alpha  
 CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

Purchase & install 50" LG TV w/ wall mount, new wood bracing, prime/paint the wall area that will be cut to add the wood bracing, receptacle & data cables relocated to accommodate the placement of the tv for the Captain's room

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$1,875.48  
 2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
 THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A  
 3. SUBMITTED BY:  
 A. CONTRACTOR Megan Coggin  
 B. ARCHITECT [Signature]

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Customer

5. OWNER'S CLASSIFICATION:  
 CONTRACT MODIFICATION DUE TO:  
 VALUE ENGINEERING OR COST REDUCTION  
 CHANGES IN PROJECT SCOPE OF WORK  
 OWNER REQUESTED UPGRADE  
 UNFORESEEN CONDITIONS  
 TECHNICAL COORDINATION

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7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:  
 A. CoH ESTIMATOR [Signature]  
 B. CoH PROJECT MANAGER [Signature]  
 C. DEPARTMENT HEAD (CUSTOMER) [Signature]  
 D. CoH FACILITIES PROJ MANAGER [Signature]  
 E. DEPARTMENT HEAD (GS) [Signature]

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CONTRACT MODIFICATION REQUEST

DATE: 12/9/2025 CMR NUMBER: 10 - Replace existing light fixtures  
 PROJECT: Huntsville PD SOD Renovations  
 OWNER: City of Huntsville  
 ARCHITECT: Jeffrey Alpha  
 CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

Remove & Replace (31) existing 2x4 lay-in light fixtures with (31) 2x4 LED lay-in light fixtures  
Remove & Replace (16) existing 2x4 hard ceiling recessed light fixtures with (16) 2x4 LED hard ceiling recessed light fixtures

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$13,016.27  
 2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
 THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A  
 3. SUBMITTED BY:  
 A. CONTRACTOR Megan Coggin  
 B. ARCHITECT [Signature]

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Customer

5. OWNER'S CLASSIFICATION:  
 CONTRACT MODIFICATION DUE TO:  
 VALUE ENGINEERING OR COST REDUCTION  
 CHANGES IN PROJECT SCOPE OF WORK  
 OWNER REQUESTED UPGRADE  
 UNFORESEEN CONDITIONS  
 TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:  
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7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:  
 A. CoH ESTIMATOR  
 B. CoH PROJECT MANAGER [Signature]  
 C. DEPARTMENT HEAD (CUSTOMER) [Signature]  
 D. CoH FACILITIES PROJ MANAGER [Signature]  
 E. DEPARTMENT HEAD (GS) [Signature]

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CONTRACT MODIFICATION REQUEST

DATE: 12/10/2025 CMR NUMBER: 11 - Relocate Break Room Wall  
 PROJECT: Huntsville PD SOD Renovations  
 OWNER: City of Huntsville  
 ARCHITECT: Jeffrey Alpha  
 CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

Remove & relocate the pantry wall to make room for the ice maker, new ACT ceiling installed  
Remove & Replace 1 existing 2x2 recessed light fixture with 1 2x2 LED recessed light fixture. Remove & Replace 1 single pole light switch with a new 20 amp single pole light switch to control the new 2x2 LED light  
Prepare, prime & paint the new walls in the break room, this includes touching up the closet as well

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$5,067.88  
 2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
 THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A

3. SUBMITTED BY:  
 A. CONTRACTOR Megan Coggin  
 B. ARCHITECT [Signature]

**\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\***

4. INITIATED BY: Designer

5. OWNER'S CLASSIFICATION:  
 CONTRACT MODIFICATION DUE TO:  
 VALUE ENGINEERING OR COST REDUCTION  
 CHANGES IN PROJECT SCOPE OF WORK  
 OWNER REQUESTED UPGRADE  
 UNFORESEEN CONDITIONS  
 TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:  
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 EMERGENCIES ARISING DURING THE COURSE OF THE WORK.  
 CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.  
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7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:  
 A. CoH ESTIMATOR  
 B. CoH PROJECT MANAGER  
 C. DEPARTMENT HEAD (CUSTOMER) [Signature]  
 D. CoH FACILITIES PROJ MANAGER [Signature]  
 E. DEPARTMENT HEAD (GS) [Signature]

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CONTRACT MODIFICATION REQUEST

DATE: 12/10/2025 CMR NUMBER: 12 - Existing Data Jacks/Covers  
 PROJECT: Huntsville PD SOD Renovations  
 OWNER: City of Huntsville  
 ARCHITECT: Jeffrey Alpha  
 CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

Provide & install 62 new Hubbell HJU6AB 6A jacks & 2 gang Hubbell angle plate covers - These data jacks/plate covers are for the 31 existing data inserts that are to be replaced with the upgraded version.

\*Labeling to the City's new standards are not included in this CMR\*

- 1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$2,895.43
- 2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
 THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A
- 3. SUBMITTED BY:  
 A. CONTRACTOR \_\_\_\_\_  
 B. ARCHITECT \_\_\_\_\_

*Megan Coggin*  


\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Customer  
 5. OWNER'S CLASSIFICATION:

- CONTRACT MODIFICATION DUE TO:
- \_\_\_\_\_ VALUE ENGINEERING OR COST REDUCTION
  - \_\_\_\_\_ CHANGES IN PROJECT SCOPE OF WORK
  - OWNER REQUESTED UPGRADE
  - \_\_\_\_\_ UNFORESEEN CONDITIONS
  - \_\_\_\_\_ TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:

- MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.
- \_\_\_\_\_ CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.
- \_\_\_\_\_ EMERGENCIES ARISING DURING THE COURSE OF THE WORK.
- \_\_\_\_\_ CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.
- \_\_\_\_\_ CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.
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7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:

- A. CoH ESTIMATOR \_\_\_\_\_
- B. CoH PROJECT MANAGER \_\_\_\_\_
- C. DEPARTMENT HEAD (CUSTOMER) \_\_\_\_\_
- D. CoH FACILITIES PROJ MANAGER \_\_\_\_\_
- E. DEPARTMENT HEAD (GS) \_\_\_\_\_

  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 12/10/2025 CMR NUMBER: 13 - Replace Existing Base

PROJECT: Huntsville PD SOD Renovations

OWNER: City of Huntsville

ARCHITECT: Jeffrey Alpha

CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):  
Demo & Install 1,560 sq ft rubber base for the existing rooms and hallways that were not part of the original scope

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$3,260.40

2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0

THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A

3. SUBMITTED BY:

A. CONTRACTOR Megan Coggin

B. ARCHITECT [Signature]

**\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\***

4. INITIATED BY: Owner

5. OWNER'S CLASSIFICATION:

CONTRACT MODIFICATION DUE TO:

   VALUE ENGINEERING OR COST REDUCTION

X    CHANGES IN PROJECT SCOPE OF WORK

   OWNER REQUESTED UPGRADE

   UNFORESEEN CONDITIONS

   TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:

X    MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.

   CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.

   EMERGENCIES ARISING DURING THE COURSE OF THE WORK.

   CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.

   CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.

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7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:

A. CoH ESTIMATOR [Signature]

B. CoH PROJECT MANAGER [Signature]

C. DEPARTMENT HEAD (CUSTOMER) [Signature]

D. CoH FACILITIES PROJ MANAGER [Signature]

E. DEPARTMENT HEAD (GS) [Signature]

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"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 12/12/2025 CMR NUMBER: 14 - Stain Existing Doors

PROJECT: Huntsville PD SOD Renovations

OWNER: City of Huntsville

ARCHITECT: Jeffrey Alpha

CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR): Prepare, sand, prime, stain & finish 29 existing wood doors that were not part of the original scope of work 29 doors @ \$450/each

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$13,702.50

2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0
THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A

3. SUBMITTED BY: A. CONTRACTOR B. ARCHITECT Megan Coggin

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Owner

5. OWNER'S CLASSIFICATION: CONTRACT MODIFICATION DUE TO: VALUE ENGINEERING OR COST REDUCTION X CHANGES IN PROJECT SCOPE OF WORK OWNER REQUESTED UPGRADE UNFORESEEN CONDITIONS TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES: X MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING. CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK. EMERGENCIES ARISING DURING THE COURSE OF THE WORK. CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE. CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE. CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.

7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS: A. CoH ESTIMATOR B. CoH PROJECT MANAGER C. DEPARTMENT HEAD (CUSTOMER) D. CoH FACILITIES PROJ MANAGER E. DEPARTMENT HEAD (GS)

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CONTRACT MODIFICATION REQUEST

DATE: 12/19/2025 CMR NUMBER: 15 - Replace Hot Water Tank  
 PROJECT: Huntsville PD SOD Renovations  
 OWNER: City of Huntsville  
 ARCHITECT: Jeffrey Alpha  
 CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

Demo & remove 3 existing hot water tanks along with all associated piping & associated vent piping. Install 1 new tankless hot water heater per drawings.  
 Furnish & install 1-30 amp N1 NF disconnect for water heater, 1-30 amp 208 volt single phase circuit for water heater disconnect, 1-astronomical time clock for water heater/associated equipment, 1-20 amp 120 volt circuit in J-box for equipment connection

- 1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$24,044.42
- 2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 14  
 THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT
- 3. SUBMITTED BY:  
 A. CONTRACTOR Megan Coggin  
 B. ARCHITECT [Signature]

**\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\***

4. INITIATED BY: Owner

5. OWNER'S CLASSIFICATION:  
 CONTRACT MODIFICATION DUE TO:  
 VALUE ENGINEERING OR COST REDUCTION  
 CHANGES IN PROJECT SCOPE OF WORK  
 OWNER REQUESTED UPGRADE  
 UNFORESEEN CONDITIONS  
 TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:
- MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.
  - CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.
  - EMERGENCIES ARISING DURING THE COURSE OF THE WORK.
  - CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.
  - CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.
  - CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.

7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:
- A. CoH ESTIMATOR [Signature]
  - B. CoH PROJECT MANAGER [Signature]
  - C. DEPARTMENT HEAD (CUSTOMER) [Signature]
  - D. CoH FACILITIES PROJ MANAGER [Signature]
  - E. DEPARTMENT HEAD (GS) [Signature]

\*\*\*THIS EXECUTED FORM DOES NOT CONSTITUTE A CHANGE ORDER. THIS DOCUMENT IS AN ACKNOWLEDGEMENT BY THESE DESIGNATED REPRESENTATIVES THAT THEY RECOMMEND TO THE CITY OF HUNTSVILLE'S CITY COUNCIL TO APPROVE THE CHANGE IN CONTRACT SUM, SCOPE AND OR TIME STATED HEREIN. THE CITY OF HUNTSVILLE'S CITY COUNCIL MUST APPROVE ALL CHANGE ORDERS.\*\*\*

CONTRACT MODIFICATION REQUEST

DATE: 12/19/2025 CMR NUMBER: 16 - New Data Port (FO)  
 PROJECT: Huntsville PD SOD Renovations  
 OWNER: City of Huntsville  
 ARCHITECT: Jeffrey Alpha  
 CONTRACTOR: Velvet Pines Developers

DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):  
Provide & install 1 new Hubbell HJU6AB 6A jack & 1-2 gang Hubbell angle plate cover & cabling required  
Electrical - Demo & install the conduit for the cable to ran

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$353.74  
 2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
 THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT

3. SUBMITTED BY:  
 A. CONTRACTOR Megan Coggin  
 B. ARCHITECT [Signature]

**\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\***

4. INITIATED BY: Customer

5. OWNER'S CLASSIFICATION:  
 CONTRACT MODIFICATION DUE TO:  
 VALUE ENGINEERING OR COST REDUCTION  
 CHANGES IN PROJECT SCOPE OF WORK  
 OWNER REQUESTED UPGRADE  
 UNFORESEEN CONDITIONS  
 TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:  
 MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.  
 CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.  
 EMERGENCIES ARISING DURING THE COURSE OF THE WORK.  
 CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.  
 CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.  
 CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.

7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:  
 A. CoH ESTIMATOR  
 B. CoH PROJECT MANAGER  
 C. DEPARTMENT HEAD (CUSTOMER)  
 D. CoH FACILITIES PROJ MANAGER  
 E. DEPARTMENT HEAD (GS)  
[Signatures]

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CONTRACT MODIFICATION REQUEST

DATE: 1/13/2026 CMR NUMBER: 17-Labeling E/N Data Ports  
 PROJECT: Huntsville PD SOD Renovations  
 OWNER: City of Huntsville  
 ARCHITECT: Jeffrey Alpha  
 CONTRACTOR: Velvet Pines Developers  
 DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

Provide labels & install labeling on 32 new data 2 gang Hubbell angle plate covers & labeling on 62 existing data 2 gang Hubbell angle plate covers. The labor cost also includes labeling each cable & labeling the patch port panels.  
 Provide & install 2 new Leviton H24 Patch panels & cable management trays.

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$3,999.47  
 2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
 THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT  
 3. SUBMITTED BY:  
 A. CONTRACTOR  
 B. ARCHITECT

*Megan Coggin*  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\***

4. INITIATED BY: Owner

5. OWNER'S CLASSIFICATION:  
 CONTRACT MODIFICATION DUE TO:  
 \_\_\_\_\_ VALUE ENGINEERING OR COST REDUCTION  
X CHANGES IN PROJECT SCOPE OF WORK  
 \_\_\_\_\_ OWNER REQUESTED UPGRADE  
 \_\_\_\_\_ UNFORESEEN CONDITIONS  
 \_\_\_\_\_ TECHNICAL COORDINATION

6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:  
X MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.  
 \_\_\_\_\_ CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.  
 \_\_\_\_\_ EMERGENCIES ARISING DURING THE COURSE OF THE WORK.  
 \_\_\_\_\_ CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.  
 \_\_\_\_\_ CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.  
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7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:
- A. CoH ESTIMATOR \_\_\_\_\_
  - B. CoH PROJECT MANAGER \_\_\_\_\_
  - C. DEPARTMENT HEAD (CUSTOMER) \_\_\_\_\_
  - D. CoH FACILITIES PROJ MANAGER \_\_\_\_\_
  - E. DEPARTMENT HEAD (GS) \_\_\_\_\_

*[Signature]*  
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*[Signature]*  
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*[Signature]*  
 \_\_\_\_\_

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