



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 7/23/2026

File ID: TMP-7214

Department: Engineering

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to execute Modification No. 1 to the Agreement between the City of Huntsville and Rosales + Partners, Inc., for Engineering Design Services for U.S. Hwy 231 and U.S. Hwy 431 Pedestrian and Bicycle Bridge, Project No. 71-24-BR02.

Resolution No.

Finance Information:

Account Number: 3080-71-00000-528006-00000000

City Cost Amount: \$68,598.27

Total Cost: \$68,598.27

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

Modification No. 1 between the City and Rosales for additional services associated with independent peer review during design of PARC- Component 2 in accordance with federal and state requirements. Modification NTE amount of \$68,598.27.

Mayor be, and is hereby authorized, to execute Modification No. 1 to the Agreement between the City of Huntsville and Rosales + Partners, Inc., adopted and approved on the 8th day of August, 2024, by the City Council of the City of Huntsville, Alabama by Resolution No. 24-570, as attached hereto.

BE IT FURTHER RESOLVED that the total contract amount be and is hereby modified from ONE MILLION NINE HUNDRED TWENTY-EIGHT THOUSAND AND NO/100 DOLLARS (\$1,928,000.00) to ONE MILLION NINE HUNDRED NINETY-SIX THOUSAND FIVE HUNDRED NINETY-EIGHT AND .27/100 DOLLARS (\$1,996,598.27), including this Modification No. 1, an increase of SIXTY-EIGHT THOUSAND FIVE HUNDRED NINETY-EIGHT AND .27/100 DOLLARS (\$68,598.27). New end date: May 1, 2027. Agreement is substantially in words and figures similar to that document attached hereto and identified as "Modification No. 1 to the Agreement between the City of Huntsville and Rosales + Partners, Inc., for Engineering Design Services for U.S. Hwy 231 and U.S. Hwy 431 Pedestrian and Bicycle Bridge. Project No. 71-24-BR02," consisting of a total of three (3) pages plus one (1) additional page consisting of Attachment "A", and the date of July 23, 2026 appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, and an executed copy of said document being permanently kept on file in the Office of the City Clerk of the City of Huntsville, Alabama.

ADOPTED this the 23rd day of July, 2026.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 23rd day of July, 2026.

Mayor of the City of Huntsville,
Alabama

STATE OF ALABAMA)

COUNTY OF MADISON)

Modification No. 1 to the Agreement between
the City of Huntsville and Rosales + Partners, Inc.,
for Engineering Design Services for U.S. Hwy 231
and U.S. Hwy 431 Pedestrian and Bicycle Bridge.
Project No. 71-24-BR02.

THIS IS MODIFICATION NO. 1 TO AN AGREEMENT entered into on the 8th day of August, 2024, in the amount of ONE MILLION NINE HUNDRED TWENTY-EIGHT THOUSAND AND NO/100 DOLLARS (\$1,928,000.00). The original Agreement is hereby amended by Modification No. 1 dated July 23, 2026, in the amount of SIXTY-EIGHT THOUSAND FIVE HUNDRED NINETY-EIGHT AND .27/100 DOLLARS (\$68,598.27) for a revised contract amount of ONE MILLION NINE HUNDRED NINETY-SIX THOUSAND FIVE HUNDRED NINETY-EIGHT AND .27/100 DOLLARS (\$1,996,598.27), by and between the City of Huntsville, Alabama, a municipal corporation in the State of Alabama (Owner) and ROSALES + PARTNERS, INC., (ENGINEER).

WITNESSETH

WHEREAS, the firm identified as the ENGINEER to the Agreement dated August 8, 2024, has proposed a change, identified as Attachment "A" to the original Agreement. This modification delineates a change to provide additional services associated with independent peer review during design of PARC - Component 2 in accordance with federal and state requirements.

WHEREAS, the Owner desires that the contract documents be altered to be consistent with Attachment "A" hereto.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, the Owner and the ENGINEER agree to the following modifications to the Agreement:

1. Rosales + Partners, Inc., will provide additional services associated with independent peer review during design of PARC - Component 2 in accordance with federal and state requirements at a time and materials cost Not-to-Exceed SIXTY-EIGHT THOUSAND FIVE HUNDRED NINETY-EIGHT AND .27/100 DOLLARS (\$68,598.27). New end date: May 1, 2027.
2. Item #1 shall be performed in accordance with the original Agreement dated August 8, 2024, and approved by the City Council by Resolution No. 24-570, and as described in the letter from Miguel Rosales to Kathy Martin, dated July 11, 2026, shown as Attachment "A".
3. The terms of this contract modification and the execution thereof is not in any way to be viewed as a waiver on the part of the Owner of any of its rights pursuant to the Contract.

**President of the City Council of the City
of Huntsville, AL**

Date: July 23, 2026

4. All other terms and conditions remain unchanged.

IN WITNESS WHEREOF, the parties have entered their hands and seals and attest to the same with the signature of the Mayor being the official act of the said municipality in accordance with his duly constituted authority.

THE CITY OF HUNTSVILLE, ALABAMA,
a municipal corporation

By: _____
Tommy Battle
Its Mayor

ATTEST:

Shaundrika Edwards
City Clerk

STATE OF ALABAMA)
COUNTY OF MADISON)

I, the undersigned, a notary public in and for said County, in said State, hereby certify that Tommy Battle and Shaundrika Edwards, whose names as Mayor and City Clerk of the City of Huntsville, a municipal corporation, are signed to the foregoing instrument, and who are known to me, acknowledged before me on this day that, being informed of the contents of the instrument, they, in their capacity as such officers, executed the same with full authority for and as the act of said corporation on the day the same bears day.

GIVEN under my hand and official seal this the ____ day of _____ 2026.

Notary Public _____
My Commission Expires: _____

ENGINEER: ROSALES + PARTNERS, INC.
By: _____

ATTEST:

STATE OF ALABAMA)
COUNTY OF MADISON)

I, the undersigned, a notary public in and for said County, in said State, hereby certify that Miguel Rosales, as President, is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he, in his capacity as such officer, executed the same with full authority for and as the act of said Corporation on the day the same bears day.

GIVEN under my hand and official seal this the ____ day of _____ 2026.

Notary Public _____
My Commission Expires: _____

ATTACHMENT "A"

ROSALLES +
BRIDGES AS STRUCTURAL ART

84 Mount Vernon Street | Boston, MA 02108
t 617 247 7499 c 617 501 6202
www.rosalespartners.com

July 11th, 2026

Kathy Martin
Director of Engineering Services
City of Huntsville
305 Fountain Circle
Huntsville, AL 35801

Dear Kathy,

As you're aware, the Alabama DOT has requested a change in the scope of work for our current bridge engineering contract. This change includes the addition of an independent peer review consultant.

As per our discussion, we're requesting an additional fee of \$68,598.27 to cover our involvement in the peer review process, participation in additional coordination meetings, and preparation of responses, clarifying drawings, and reports during the completion of the 100% final design phase of the bridge project.

This additional fee will increase the total not-to-exceed amount of our overall contract with the city from \$1,928,000.00 to \$1,996,598.27.

Please send us the contract fee amendment and extension at your earliest convenience.

Thank you for your assistance and support with this project.

Best regards,



Miguel Rosales, AIA