



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 4/9/2026

File ID: TMP-6780

Department: Engineering

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to execute Modification No. 1 to the Agreement between the City of Huntsville and TTL, Inc., for Governors Drive Lane Improvements, Project No. 71-22-RD02 & ALDOT Project No. ATRIP2-45-2022-282.

Resolution No.

Finance Information:

Account Number: 3080-71-00000-524024-00000000-

City Cost Amount: \$55,257.00

Total Cost: \$55,257.00

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 District 2 District 3 District 4 District 5

Additional Comments:

Contract Modification with TTL for additional surveying and engineering design services associated with the Governors Drive Eastbound Lane Improvement project to include improvements along Governors Drive at Cass Circle and to existing alley near Bassett Street as part of the project.

RESOLUTION NO. 26-

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and is hereby authorized, to execute Modification No. 1 to the Agreement between the City of Huntsville and TTL, Inc., adopted and approved on the 12th day of September, 2024, by the City Council of the City of Huntsville, Alabama by Resolution No. 24-672, as attached hereto.

BE IT FURTHER RESOLVED that the total contract amount be and is hereby modified from ONE HUNDRED ONE THOUSAND SIX HUNDRED SEVENTY-FOUR AND NO/100 DOLLARS (\$101,674.00) to ONE HUNDRED FIFTY-SIX THOUSAND NINE HUNDRED THIRTY-ONE AND NO/100 DOLLARS (\$156,931.00), including this Modification No. 1, an increase of FIFTY-FIVE THOUSAND TWO HUNDRED FIFTY-SEVEN AND NO/100 DOLLARS (\$55,257.00). New end date: October 25, 2026. Agreement is substantially in words and figures similar to that document attached hereto and identified as "Modification No. 1 to the Agreement between the City of Huntsville and TTL, Inc., for Governors Drive Lane Improvements, Project No. 71-22-RD02 & ALDOT Project No. ATRIP2-45-2022-282," consisting of a total of three (3) pages plus twelve (12) additional pages consisting of Attachment "A", and the date of April 9, 2026 appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, and an executed copy of said document being permanently kept on file in the Office of the City Clerk of the City of Huntsville, Alabama.

ADOPTED this the 9th day of April, 2026.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 9th day of April, 2026.

Mayor of the City of Huntsville,
Alabama

STATE OF ALABAMA)
COUNTY OF MADISON)

Modification No. 1 to the Agreement between
the City of Huntsville and TTL, Inc., for Governors
Drive Lane Improvements, Project No. 71-22-RD02
& ALDOT Project No. ATRIP2-45-2022-282.

THIS IS MODIFICATION NO. 1 TO AN AGREEMENT entered in on the 12th day of September, 2024, in the amount of ONE HUNDRED ONE THOUSAND SIX HUNDRED SEVENTY-FOUR AND NO/100 DOLLARS (\$101,674.00). The original Agreement is hereby amended by Modification No. 1 dated April 9, 2026, in the amount of FIFTY-FIVE THOUSAND TWO HUNDRED FIFTY-SEVEN AND NO/100 DOLLARS (\$55,257.00) for a revised contract amount of ONE HUNDRED FIFTY-SIX THOUSAND NINE HUNDRED THIRTY-ONE AND NO/100 DOLLARS (\$156,931.00), by and between the City of Huntsville, Alabama, a municipal corporation in the State of Alabama (Owner) and TTL, INC., (ENGINEER).

WITNESSETH

WHEREAS, the firm identified as the ENGINEER to the Agreement dated September 12, 2024, has proposed a change, identified as Attachment "A" to the original Agreement. This modification delineates a change for additional surveying and engineering design services.

WHEREAS, the Owner desires that the contract documents be altered to be consistent with Attachment "A" hereto.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, the Owner and the ENGINEER agree to the following modifications to the agreement:

1. TTL, Inc., will provide additional surveying and engineering design services at a time and materials cost No-to-Exceed FIFTY-FIVE THOUSAND TWO HUNDRED FIFTY-SEVEN AND NO/100 DOLLARS (\$55,257.00). New end date: October 25, 2026.
2. Item #1 shall be performed in accordance with the original Agreement dated September 12, 2024, and approved by the City Council by Resolution No. 24-672, and as described in the letter from Eric Bridwell and Charles Olgee to Kathy Martin and Alan Clements, dated March 24, 2026, shown as Attachment "A".
3. The terms of this contract modification and the execution thereof is not in any way to be viewed as a waiver on the part of the Owner of any of its rights pursuant to the Contract.

**President of the City Council of the City
of Huntsville, AL**
Date: April 9, 2026

4. All other terms and conditions remain unchanged.

IN WITNESS WHEREOF, the parties have entered their hands and seals and attest to the same with the signature of the Mayor being the official act of the said municipality in accordance with his duly constituted authority.

THE CITY OF HUNTSVILLE, ALABAMA,
a municipal corporation

By: _____
Tommy Battle
Its Mayor

ATTEST:

Shaundrika Edwards
City Clerk

STATE OF ALABAMA)
COUNTY OF MADISON)

I, the undersigned, a notary public in and for said County, in said State, hereby certify that Tommy Battle and Shaundrika Edwards, whose names as Mayor and City Clerk of the City of Huntsville, a municipal corporation, are signed to the foregoing instrument, and who are known to me, acknowledged before me on this day that, being informed of the contents of the instrument, they, in their capacity as such officers, executed the same with full authority for and as the act of said corporation on the day the same bears day.

GIVEN under my hand and official seal this the ____ day of _____ 2026.

Notary Public _____
My Commission Expires: _____

ENGINEER: TTL, INC.

By: _____

ATTEST:

STATE OF ALABAMA)
COUNTY OF MADISON)

I, the undersigned, a notary public in and for said County, in said State, hereby certify that Charles Olige, as Senior Engineer, is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he, in his capacity as such officer, executed the same with full authority for and as the act of said Corporation on the day the same bears day.

GIVEN under my hand and official seal this the ____ day of _____ 2026.

Notary Public _____
My Commission Expires: _____



101 Quality Circle NW, Suite 130
Huntsville, AL 35806
256-384-6868
www.ttlusa.com

March 24, 2026

Ms. Kathy Martin, P.E., Director of City Engineering
City of Huntsville Engineering Department
320 Fountain Circle
Huntsville, Alabama 35801

Attention: Mr. Alan Clements, P.E., P.L.S., Engineering, City of Huntsville

Reference: **Supplemental Proposal for Engineering Services**
Governors Drive Eastbound Lane Improvements
Huntsville, Madison County, Alabama
City of Huntsville Project No. 71-22-RD02
ALDOT Project No. ATRP2-45-2022-282
TTL Project No. 240500857.00

Dear Mr. Clements:

TTL, Inc. (TTL), is pleased to provide this supplemental proposal for surveying, engineering, and design services for ALDOT Project No. ATRP2-45-2022-282, Governors Drive Eastbound Lane Improvements, in Huntsville, Alabama (Project). We have prepared this proposal at your request to outline our understanding of the additional scope of services requested, and to provide our proposed schedule and fee.

PROJECT INFORMATION

Project information was provided by Kathy Martin, with the City of Huntsville, through email correspondence between the Alabama Department of Transportation (ALDOT), City of Huntsville (City) and residents within the project area. We understand that the City is considering additional improvements associated with Lytle Street, Cass Drive, and to the existing alley as a result of the proposed eastbound lane improvements along Governors Drive.

Supplemental engineering services consist of providing additional surveying and field staking of proposed right-of-way and easements along Governors Drive for ALDOT and the property owners upon request. Changes to right-of-way acquisition maps and legal descriptions were provided due to the requested changes to minimize acquisition along Governors Drive.

TTL also evaluated access at Lytle Street as a right in only in accordance with ALDOT design requirements. Results were presented to ALDOT, City and residents as an option for improving access as part of the project.

The City further requested TTL to provide design services for improvements to Governors Drive at Cass Circle to improve the changes in the cross slope due to access concerns at this location. TTL has been requested to revise the existing asphalt pavement along Governors Drive at Cass Circle. Based on information provided in your October 29, 2025 email, we understand that some cars and trucks bottom-out (drag) when entering/exiting Governors Drive at this location.

The City requested surveying, staking and design services for additional improvements of an existing alley between Bassett Street and Lytle Street that would extend approximately 450 feet east from Bassett Street and provide limited alternate access from the rear of residences at 1204, 1208, and 1210 Governors Drive to Bassett Street within the Project limits. The alley is currently an unimproved 10-foot right-of-way. We understand anticipated improvements include removal of existing trees, limited grading, and paving a 7-foot-wide pathway for alternate access to residents impacted by the project.

It is our understanding that ALDOT has agreed to include improvements at Cass Circle and the existing alley as part of the current eastbound lane project to help improve access to residents along Governors Drive as a result of the project.

SCOPE OF SERVICES

Based on the information provided and our work completed on the project to date, we propose the following services:

- Re-evaluate right of way and easement limits.
- Prepare new right-of-way map and legal descriptions for acquisition.
- Staking of proposed right-of-way and easement limits along Governors Drive.
- Obtain additional survey data as required to complete the design of proposed improvements to the alley
- Staking and preparation of engineering designs for improvements to the alley beginning at Bassett Street and continuing approximately 450 feet east
- Complete a topographic survey of the intersection of Governors Drive and Cass Circle
- Provide recommendations for revising the existing asphalt pavement cross slope on Governors Drive at Cass Circle to reduce the occurrence of some cars and trucks bottoming-out (drag) when entering/exiting Cass Circle
- Evaluate a right-turn only lane at Lytle Street.
- Update project plans to include final hard copy plans and specifications, bid form, and updated cost estimate for additional improvements at Cass Circle and existing alley.

EXCLUSIONS

Please note our proposed scope of services does not include the following:

- Structural design (retaining walls or bridge structures);
- Environmental studies
- Additional Soil Survey or Materials Report

Services not specifically listed as a part of this scope of services can be performed on an hourly basis or under a separate proposal and contract as requested.

Supplemental Proposal For Engineering Services
Governors Drive Eastbound Lane Improvements
ALDOT Project No. ATRP2-45-2022-282

March 24, 2026
Page 3

FEE

Compensation for our services will be based on the actual time spent and expenses incurred in accordance with the attached City of Huntsville Design Fee Proposal. Based on our understanding of the project, we recommend the following budget for our services.

Surveying Services (right-of-way maps, tract sketches, legal descriptions)	\$ 9,360
Engineering Design Services	\$45,896
Total Supplemental Request	\$55,257

Please note that this fee includes efforts associated with survey and design services for additional work requested during acquisition and design of the Governors Drive Eastbound Lane Improvements in accordance with ATRIP funding requirements.

TTL appreciates the opportunity to assist the City of Huntsville with this project. If you have questions or need additional information, please contact our office at your convenience.

Sincerely,
TTL, Inc.



Eric Bridwell
Project Professional



Charles R. Olige, P.E.
Senior Engineer

Attachment: City of Huntsville Design Fee Proposal

3/24/2026

City of Huntsville Engineering Division

4:23 PM

Project No.	ATRP2-45-2022-282
Project Name	GOVERNORS DRIVE
Description	Alley Way and Cass Circle
Scope of Work	Grade, Drain, Base, Pave
Project Length	450 Feet
C.O.H. Project Engineer	Alan Clements (COH Engineering)
Engineering Consultant	TTL

GRAND TOTAL OF FEE PROPOSAL

	Labor Cost	Out-of-pocket Expenses	Fee
Corridor Study	\$0.00	\$0.00	\$0.00
Field Surveys	\$9,360.00	\$0.00	\$9,360.00
Preliminary Roadway Plans	\$0.00	\$0.00	\$0.00
Preliminary Bridge Plans	\$0.00	\$0.00	\$0.00
Right-of-Way Map, Tract Sketches and Deeds	\$0.00	\$0.00	\$0.00
Roadway Plans	\$45,896.64	\$0.00	\$45,896.64
Bridge Plans	\$0.00	\$0.00	\$0.00
Drainage Plans	\$0.00	\$0.00	\$0.00
Sanitary Sewer Plans	\$0.00	\$0.00	\$0.00
Environmental	\$0.00	\$0.00	\$0.00
GRAND TOTAL FEE			\$55,257

LABOR RATES	Effective Time Period	
Classification	Hourly Rate	Assigned Personnel
Project Engineer	\$212.00	
Environmental Scientist	\$125.00	
Design Engineer	\$165.00	
Engineer Tech. / CADD	\$75.00	
Clerical	\$70.00	
PLS	\$135.00	
Survey Crew	\$170.00	



Signed

3/24/2026

Date

Charles R. Olige/Project Engineer

Position/Title



HUNTSVILLE
The Star of Alabama

3/23/2026

City of Huntsville Engineering Division

10:24 AM

Project No. ATRP2-45-2022-282			
Project Name GOVERNORS DRIVE			
Description Alley Way and Cass Circle			
Scope of Work Grade, Drain, Base, Pave			
Project Length 450 Feet			
C.O.H. Project Engineer Alan Clements (COH Engineering)			
Engineering Consultant TTL			
FIELD SURVEY			Engineer Tech. / CADD
Based on a 2 Man Crew			PLS Survey Crew
Task			ESTIMATED MAN-DAYS
Contact Property Owners	0.00	0.00	0.00
Perform Basic Control Survey	0.00	0.00	0.00
Obtain Topographic Data	0.00	2.00	0.00
Define Drainage Areas/Prepare Schematic Drainage Map	0.00	0.00	0.00
Identify/Locate Utilities	0.00	2.00	0.00
Tie to Required Property Corners	0.00	2.00	0.00
Obtain Copies of Latest Deeds	0.00	0.00	0.00
Set & Reference Pls, PCs, POTs, POCs, & other critical points	0.00	0.00	0.00
Prepare Detailed Topographical/Field Map	0.00	0.00	2.00
Creek Cross Sections	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
TOTALS	0.00	6.00	2.00

3/23/2026

City of Huntsville Engineering Division

10:24 AM

Project No. ATRP2-45-2022-282
Project Name GOVERNORS DRIVE
Description Alley Way and Cass Circle
Scope of Work Grade, Drain, Base, Pave
Project Length 450 Feet
C.O.H. Project Engineer Alan Clements (C)
Engineering Consultant TTL
Out-of-pocket Expenses (Field Survey)

PRINTING / REPRODUCTION COST					
Type of printing/reproduction	# of Sets	Sheets per Set	Total Sheets	Cost per Sheet	Total
Tract Sketches	0	0	0	\$ -	\$ -
Legal Descriptions/Deeds	0	0	0	\$ -	\$ -
Right-of-way Map	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
Total Printing/Reproduction C					\$ -

Communication Cost (telephone, fax, etc.)	Total
	\$ -

Postage Cost (overnight, stamps, etc.)	Total
	\$ -

Other (provide description on next line)	Total
	\$ -

Total Out-of-pocket Expenses	\$ -
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Comments:

3/23/2026

City of Huntsville Engineering Division

10:24 AM

Project No. ATRP2-45-2022-282			
Project Name GOVERNORS DRIVE			
Description Alley Way and Cass Circle			
Scope of Work Grade, Drain, Base, Pave			
Project Length 450 Feet			
C.O.H. Project Engineer Alan Clements (COH Engineering)			
Engineering Consultant TTL			
Fee Proposal (Field Survey)			
PERSONNEL COST			
	Man-days	Daily Rate @ 8hrs/day	
Project Engineer	0.00	\$ 1,696.00	\$ -
PLS	0.00	\$ 1,080.00	\$ -
Survey Crew	6.00	\$ 1,360.00	\$ 8,160.00
Engineer Tech. / CADD	2.00	\$ 600.00	\$ 1,200.00
Clerical	0.00	\$ 560.00	\$ -
	Sub-Total		\$ 9,360.00
SUB-CONSULTANTS (attach man-day & fee FROM each sub-consultant; show total fee for each here)			
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Subconsultant Administration Expense (5%)			\$ -
	Sub-Total		\$ -
TOTAL LABOR			\$ 9,360.00

3/23/2026

City of Huntsville Engineering Division

10:24 AM

ROADWAY PLANS SHEET TITLE	# OF SHEETS	ESTIMATED MAN-DAYS					
		Project Engineer		Design Engineer		Engineer Tech. / CADD	
		DAYS/SHEET	TOTAL	DAYS/SHEET	TOTAL	DAYS/SHEET	TOTAL
PLAN & PROFILE							
Main Roadway	2.00	0.06	0.12	1.00	2.00	0.00	0.00
Crossroads	2.00	0.10	0.20	4.50	9.00	0.00	0.00
Detours	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Retaining Walls	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PAVING LAYOUT							
Main Roadway	2.00	0.06	0.12	0.00	0.00	0.00	0.00
Crossroads	0.00	0.00	0.00	3.50	0.00	0.00	0.00
Intersections	1.00	0.06	0.06	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERCHANGES							
Geometrics	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Ramps Profiles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Site Grading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cross Sections	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Signing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRAFFIC CONTROL							
Sequence of Construction	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Summary & notes	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Typical Section Sketches	2.00	0.06	0.12	0.50	1.00	0.00	0.00
Signing Layout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Drawings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STRIPING & SIGNING							
Signing, Striping & Pavement Markers Layout	2.00	0.06	0.12	0.50	1.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SIGNALIZATION							
Signal Layout (1 per site)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Traffic Analysis	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Traffic Counts (1 per site)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Signal Warrant Analysis (1 per site)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Details	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY SHEETS							
Utility Sheets	1.00	0.06	0.06	0.60	0.60	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DRAINAGE SECTIONS							
Pipe&Culvert X-Sect./Profiles	2.00	0.06	0.12	0.50	1.00	0.00	0.00
Hydraulic Data Sheet	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LIGHTING							
Plan Layout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Details	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EROSION CONTROL							
Erosion Control Layout	1.00	0.06	0.06	1.00	1.00	0.00	0.00
Erosion Control Details	1.00	0.00	0.00	0.00	0.00	0.00	0.00
ROADWAY CROSS SECTIONS							

3/23/2026

City of Huntsville Engineering Division

10:24 AM

ROADWAY PLANS SHEET TITLE	# OF SHEETS	ESTIMATED MAN-DAYS					
		Project Engineer		Design Engineer		Engineer Tech. / CADD	
		DAYS/SHEET	TOTAL	DAYS/SHEET	TOTAL	DAYS/SHEET	TOTAL
Main Roadway	11.00	0.06	0.66	0.30	3.30	0.00	0.00
Crossroads	1.00	0.06	0.06	4.00	4.00	0.00	0.00
Earthwork Balancing	1.00	0.03	0.03	0.10	0.10	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL	48.00		2.09		24.96		0.00
REVIEW MEETINGS							
Design Criteria/Kickoff			0.00		0.00		0.00
30% Review			1.00		1.00		0.00
60% Review			1.00		1.00		0.00
90% Review			1.00		1.00		0.00
Stormwater Permits			0.00		0.00		0.00
Drainage Report			0.00		0.00		0.00
Cost Estimates			0.05		0.10		0.00
Design Hearing			0.00		0.00		0.00
			0.00		0.00		0.00
			0.00		0.00		0.00
			0.00		0.00		0.00
SUB-TOTAL			3.05		3.10		0.00
TOTAL MAN-DAYS			5.14		28.06		0.00

3/23/2026

City of Huntsville Engineering Division

10:24 AM

Project No.	ATRP2-45-2022-282		
Project Name	GOVERNORS DRIVE		
Description	Alley Way and Cass Circle		
Scope of Work	Grade, Drain, Base, Pave		
Project Length	450 Feet		
C.O.H. Project Engineer	Alan Clements (COH Engineering)		
Engineering Consultant	TTL		
Fee Proposal (Roadway Plans)			
PERSONNEL COST			
	Man-days	Daily Rate @ 8hrs/day	
Project Engineer	5.14	\$ 1,696.00	\$ 8,717.44
Design Engineer	28.06	\$ 1,320.00	\$ 37,039.20
Engineer Tech. / CADD	0.00	\$ 600.00	-
Clerical	0.25	\$ 560.00	\$ 140.00
		Sub-Total	\$ 45,896.64
SUB-CONSULTANTS (attach man-day & fee FROM each sub-consultant; show total fee for each here)			
		\$	-
		\$	-
Subconsultant Administration Expense (5%)		\$	-
		Sub-Total	\$ -
		TOTAL LABOR	\$ 45,896.64

3/23/2026

City of Huntsville Engineering Division

10:24 AM

Project No. ATRP2-45-2022-282
Project Name GOVERNORS DRIVE
Description Alley Way and Cass Circle
Scope of Work Grade, Drain, Base, Pave
Project Length 450 Feet
C.O.H. Project Engineer Alan Clements (COH Engineering)
Engineering Consultant TTL
Out-of-pocket Expenses (Roadway Plans)

PRINTING / REPRODUCTION COST

Type of printing/reproduction	# of Sets	Sheets per Set	Total Sheets	Cost per Sheet	Total
30% Plans	0	0	0	\$ -	\$ -
60% Plans	0	48	0	\$ 0.50	\$ -
90% Plans	0	48	0	\$ 0.50	\$ -
100% Plans	0	48	0	\$ 0.50	\$ -
Construction Plans	0	48	0	\$ 0.50	\$ -
Materials Report and Drainage Report	0	0	0	\$ 0.15	\$ -
Total Printing/Reproduction C					\$ -

Communication Cost (telephone, fax, etc.)	Total
	\$ -

Postage Cost (overnight, stamps, etc.)	Total
	\$ -

Other (provide description on next line)	Total
	\$ -

Total Out-of-pocket Expenses **\$ -**

Comments: