



# Huntsville, Alabama

308 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 11/16/2023

**File ID:** TMP-3619

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**Department:** Community Development

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to execute Modification No. 4 to the Agreement between the City of Huntsville, Alabama and First Stop, Inc. for the use of CDBG-CV funds.

Resolution No.

**Finance Information:**

**Account Number:** 515520

**City Cost Amount:** \$ 0

**Total Cost:** \$ 0

**Special Circumstances:**

**Grant Funded:** \$ 220,299.95

**Grant Title - CFDA or granting Agency:** CDBG-CV - HUD

**Resolution #:** 22-874

**Location: (list below)**

**Address:** 206 Stokes Street NW, Huntsville, AL 35805

**District:** District 1  District 2  District 3  District 4  District 5

**Additional Comments:** Agreement with First Stop, Inc. to modify Resolution No. 22-874 to extend the time of performance for the use of CDBG-CV funds.

**RESOLUTION NO. 23-\_\_\_\_\_**

**WHEREAS**, the City of Huntsville, Alabama previously entered into an agreement between First Stop, Inc., for services pursuant to a grant award for FY19 Community Development Block Grant-Coronavirus (CDBG-CV) No. B-20-MW-01-0005 from the United States Government under Coronavirus Aid, Relief, and Economic Security Act or the "CARES Act," and

**WHEREAS**, First Stop, Inc. requested to amend Section II (TIME OF PERFORMANCE) of their agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, that the Mayor of the City of Huntsville is hereby authorized, requested and directed to execute "Modification No. 4 to the Agreement between the City of Huntsville, Alabama and First Stop, Inc. for the use of CDBG-CV funds," consisting of two (2) pages, and the date of November 16, 2023, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville.

**ADOPTED** this the 16th day of November, 2023.

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President of the City Council of  
The City of Huntsville, Alabama

**APPROVED** this the 16th day of November, 2023.

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Mayor of The City of Huntsville, Alabama

STATE OF ALABAMA )

COUNTY OF MADISON )

**Modification No. 4 to the Agreement Between the City of Huntsville, Alabama and First Stop, Inc. for the use of CDBG-CV funds.**

**MODIFICATION NO. 4**

**THIS MODIFICATION NO. 4 IS MADE TO THE AGREEMENT** entitled “Agreement Between the City of Huntsville, Alabama and First Stop, Inc., as approved by Resolution No. 21-1036 and modified by Resolution No. 22-335, Resolution No. 22-454, and Resolution No.22-874, for the use of CDBG-CV funds” as referenced above and is entered into on this the 16th day of November, 2023 by and between the City of Huntsville, Alabama (City) and First Stop, Inc. (Agency).

**WITNESSETH**

**WHEREAS**, the Agency has indicated a need to amend their Time of Performance (Section II);

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree to modify the Agreement as follows:

Effective November 16, 2023, the Time of Performance (Section II) of the Agreement is deleted and replaced with the following:

**I. TIME OF PERFORMANCE**

Services of the Subrecipient shall start on the October 14, 2021 and end on the May 31, 2024. The term of this Agreement and the provisions herein shall be extended to cover any additional time period during which the Subrecipient remains in control of CDBG-CV funds. The Subrecipient shall forfeit all funds not expended by the end of the term of this Agreement.

\_\_\_\_\_  
President of City Council of the City of  
Huntsville, Alabama  
Date: November 16, 2023

The Parties agree that any form of electronic signature, including but not limited to signatures via facsimile, standing, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.

All other terms and conditions of the Original Agreement remain unchanged and in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have entered into this agreement, consisting of this page and one (1) preceding page, on the 16th day of November, 2023.

**THE CITY OF HUNTSVILLE**

\_\_\_\_\_  
Tommy Battle, Mayor  
City of Huntsville, Alabama

**ATTEST:**

\_\_\_\_\_  
Shaundrika Edwards, City Clerk  
City of Huntsville, Alabama

**FIRST STOP, INC.**

By:  \_\_\_\_\_  
0F982ACE9EF04A3...  
President

**ATTEST:**

By:  \_\_\_\_\_  
A65F054A0714461...  
First Stop, Inc.