



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 5/8/2025

File ID: TMP-5501

Department: Human Resources

Subject:

Type of Action: Approval/Action

Resolution to adjust the salaries of employees in a certain positions in assigned department.

Resolution No.

Finance Information:

Account Number: 1000-43-00000-501010-00000000

City Cost Amount: \$ 5,007.51

Total Cost: \$ 5,007.51

Special Circumstances:

Grant Funded: n/a

Grant Title - CFDA or granting Agency: n/a

Resolution #: n/a

Location: (list below)

Address:

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

RESOLUTION NO. 25-

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, as follows:

Section 1. To provide equitable pay consistent with the City of Huntsville current Classification and Salary Plan, it is necessary that the salaries be adjusted for certain employees, as indicated in Attachment A, effective the first pay period following the approval of the City Council.

Section 2. The anniversary date for certain employees, as indicated in Attachment A, shall remain the same for future step increases to provide equitable pay as a result of the adjustment.

ADOPTED this the 8th day of May 2025.

President of the City Council
of the City of Huntsville, Alabama

APPROVED this the 8th day of May 2025.

Mayor of the City of Huntsville,
Alabama

RESOLUTION NO. 25-

ATTACHMENT A

Terasha Smartt, Court Clerk II, who is currently classified at Salary Grade 10, Step 12, is hereby adjusted to Salary Grade 10, Step 16.

Twanikia Burden, Court Clerk II, who is currently classified at Salary Grade 10, Step 10, is hereby adjusted to Salary Grade 10, Step 12.

Serene Myers, Court Clerk II, who is currently classified at Salary Grade 10, Step 10, is hereby adjusted to Salary Grade 10, Step 12.

Daniel Fletcher, Lead Municipal Court Marshal, classified at Salary Grade 12, Step 11, is hereby adjusted to Salary Grade 12, Step 13.