

## ORDINANCE NO. 22--\_\_\_\_

**BE IT ORDAINED** by the City Council of the City of Huntsville, Alabama, that Article IV, Division 2, *Procurement*, of Chapter 2, *Administration*, of the Code of Ordinances, City of Huntsville, is hereby amended to read as follows:

**Section 1.** Section 2-181: the definition of “Financial Interest” is amended to read as follows:

Financial interest means:

- (1) Ownership of any interest or involvement in any relationship from which or as a result of which a person within the past year has received or is presently or in the future entitled to receive more than \$5,000.00 per year, or its equivalent.
- (2) Ownership of more than five percent of any property or business; or
- (3) Holding a position in a business such as officer, director, trustee, partner, employee, or the like, or holding any position of management.

**Section 2.** Sections 2-184(d)(2) and (3) are amended to read as follows:

- (2) *Small purchases of \$5,000.00 up to the bid limit.* Insofar as it is practical, as determined by procurement services, for small purchases of \$5,000.00 up to the amount required for competitive bids, written competitive prices will be solicited from at least three businesses. Award shall be made to the responsive and responsible business offering the lowest quoted price. Such written quotes shall be maintained as a public record.
- (3) *Small purchases under \$5,000.00.* Procurement services shall adopt operational procedures for making small purchases of \$5,000.00 or less. Such operational procedures shall provide for obtaining adequate and reasonable competition for the supply or service being purchased. Further, such operational procedures shall require the proper accounting for the funds expended and facilitate an audit of the small purchase made.

**Section 3.** With the exception of the amendments made herein, all other portions of Chapter 2, Article IV of the Code of Ordinances, City of Huntsville, Alabama shall remain unchanged and in full force and effect.

**Section 4.** This ordinance shall become effective upon its adoption and approval.

**ORDINANCE NO. 22--\_\_\_\_**

**ADOPTED** this the 24th day of March, 2022.

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President of the City Council  
of the City of Huntsville, Alabama

**APPROVED** this the 24th day of March, 2022.

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Mayor of the City of  
Huntsville, Alabama