



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 3/28/2024

File ID: TMP-4015

Department: Finance

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Resolution No.

Finance Information:

Account Number: See additional comments below.

City Cost Amount: \$ Varies based on Contract pricing structures.

Total Cost: \$ Varies based on Contract pricing structures.

Special Circumstances:

Grant Funded: \$ N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

Standard of periodic bid utilizes by various departments.

Update of Bids:

City Lumber Company - Building Materials (Community Development) \$60,000.00

Core & Main, LP - Sanitary Sewer Concrete Manhole Materials & Accessories (Water Pollution Control)

Ferguson Enterprises, LLC - HDPE Piping & Accessories (Water Pollution Control)

Southern Elevator Service Inc. - Accessibility Equipment Inspections, Lift Preventative Maintenance & Repair
(Public Transit)

RESOLUTION NO. 24- _____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below. An executed copy of said documents being permanently kept on file in the office of the City Clerk of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
City Lumber Company	Building Materials	One Year W/Extensions
Core & Main, LP	Sanitary Sewer Concrete Manhole Materials & Accessories	One Year W/Extensions
Ferguson Enterprises, LLC	HDPE Piping & Accessories	One Year W/Extensions
Southern Elevator Service Inc.	Accessibility Equipment Inspections, Lift Preventative Maintenance & Repair	One Year W/Extensions

ADOPTED this the 28th day of March, 2024.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 28th day of March, 2024.

Mayor of the City of Huntsville, Alabama



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement DATE: 3/12/2024
FROM: Sharon Webster DEPT: Community Development
BID #: 29-2024-70 COMMODITY/SERVICE:

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND City Lumber Company

RECOMMENDATION: Award to over all bid, City Lumber Company, who meets specifications and can supply materials as outlined in their bid response.

DESCRIPTION	PRICE	UOM	COMMENT
SHINGLES 25 YEAR BLACK	98.94		
FELT #15LB	56.53		
3 0 6-PANEL METAL INSULATED DOOR UNIT	259.83		
VINYL SOFFIT PERFORATED WHITE (SQUARE)	95.70		
VINYL OUTSIDE CORNER WHITE (EACH)	23.00		
VINYL STARTER STRIP (EACH)	3.38		
VINYL J -CHANNEL WHITE (EACH)	6.71		

INITIAL PURCHASE: \$60,000.00
FUNDING SOURCE: 2100-70-70300-523000-0000000
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:


My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Scott Erwin Digitally signed by Scott Erwin
Date: 2024.03.12 09:25:48 -05'00'

3/12/2024

Department Head

Date

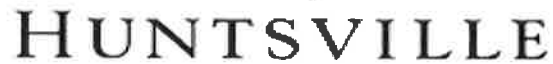
 Digitally signed by Tamara M Yancy
Date: 2024.03.12 12:14:51 -05'00'

3/12/2024

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov

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HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement Services **DATE:** 3/19/24
FROM: Kerri Bevilacqua **DEPT:** Water Pollution Control
BID #: 30-2024-76 **COMMODITY/SERVICE:** SS Concrete Manhole Materials & A

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Core & Main, LP

RECOMMENDATION: The department recommends awarding to the sole bidder,
Core & Main, LP

DESCRIPTION	PRICE	UOM	COMMENT
See Attached Bidder Pricing Form			
Grand Total: \$187,074.61			
Discount % Off List Price for Other Items: 20%			

INITIAL PURCHASE: As Needed
FUNDING SOURCE: Various
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)


APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Randall Stewart Digitally signed by Randall Stewart
Date: 2024.03.19 12:10:48 -05'00'

Department Head

Date

 Digitally signed by Tamara M Yancy
Date: 2024.03.20 08:48:50 -05'00'

3.20.2024

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement Services **DATE:** 3/19/24
FROM: Kerri Bevilacqua **DEPT:** Water Pollution Control
BID #: 31-2024-76 **COMMODITY/SERVICE:** HDPE Piping & Accessories

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Ferguson Enterprises, LLC

RECOMMENDATION: The department recommends awarding to the overall low bidder,
Ferguson Enterprises, LLC

DESCRIPTION	PRICE	UOM	COMMENT
2" HDPE Pipe DIPS DR17 & Black W/T Green Stripe	\$1.39	LF	
4" HDPE Pipe DIPS DR17 & Black W/T Green Stripe	\$2.61	LF	
6" HDPE Pipe DIPS DR17 & Black W/T Green Stripe	\$5.00	LF	
8" HDPE Pipe DIPS DR17 & Black W/T Green Stripe	\$8.56	LF	
10" HDPE Pipe DIPS DR17 & Black W/T Green Stripe	\$12.78	LF	
12" HDPE Pipe DIPS DR17 & Black W/T Green Stripe	\$16.00	LF	
16" HDPE Pipe DIPS DR17 & Black W/T Green Stripe	\$31.67	LF	

INITIAL PURCHASE: As Needed
FUNDING SOURCE: Various
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)


APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Randall Stewart Digitally signed by Randall Stewart
Date: 2024.03.19 12:10:29 -05'00'

Department Head

Date

 Digitally signed by Tamara M Yancy
Date: 2024.03.20 08:48:00 -05'00'

3.20.2024

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov

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HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Southern Elevator Service Inc DATE: 3/19/2024
FROM: Anissa Pratte DEPT: COH, Public Transit
BID #: 32-2024-54 COMMODITY/SERVICE: Accessibility Equipment Inspection I

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Southern Elevator Service Inc

RECOMMENDATION: _____

DESCRIPTION	PRICE	UOM	COMMENT

INITIAL PURCHASE:

FUNDING SOURCE:

TERM OF CONTRACT:

Multiple

☐ One Time

☒ One Year w/ Additional One Year Extensions as Allowable by State Law

☐ One Year

☐ Three Months

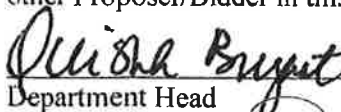
☐ Other (Explain)

2000-54-54041-513030-PT503050

2000-54-54041-513030-TP503050

APPROVALS:

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Department Head

3/30/24
Date


Procurement Manager

3/20/2024
Date

Email completed form to Procurement

March 19, 2024		PROCUREMENT SERVICES	
32-2024-54		TABULATION	
Accessibility Equipment Inspection Lift Preventative Maintenance & Repair		TABULATED BY:	
		Carrie Power	
		Latissa Schroeder	
Proposers	Southern Elevator Service Inc		
Addendum Issued? YES or NO	No		
Bid Bond? YES or NO	No		
Bid Responsive? YES or NO	Yes		
Comment: Explain if NO			
PRICING PART A - FIRM FIXED PRICE RATE			
FOR:			
SEMI-ANNUAL INSPECTION AND PREVENTATIVE MAINTENANCE (PM) SERVICES TO BE PERFORMED ON PUBLIC TRANSIT SITE:			
FIXED ROUTE VEHICLES	\$119.95		
DEMAND RESPONSE VEHICLES	\$119.95		
PRICING PART B - FIRM FIXED CEILING PRICE NOT TO EXCEED, EXCEPT AT A CONTRACTORS OWN RISK, FOR REPAIRS (ANYTHING FALLING OUTSIDE THE FIRM FIXED PRICE OF INSPECTIONS & PM SERVICES):			
ANNUAL CONTRACT YEAR(S) CEILING PRICE NOT TO EXCEED \$6,000 FOR YEAR OF CONTRACT AWARD, AND FOR ANY OPTIONAL EXTENSION YEARS IDENTIFIED UNDER THIS AWARD			
INDIVIDUAL REPAIR TASK ORDER NOT TO EXCEED \$1,000 FOR YEAR OF CONTRACT AWARD, AND FOR ANY OPTIONAL EXTENSION YEARS IDENTIFIED UNDER THIS AWARD			
ROAD CALLS FOR INOPERABLE LIFTS - HOURLY RATE	\$200.00		
REPAIRS PERFORMED AT CONTRACTOR FACILITY - HOURLY RATE	\$125.00		
PRICING PART C - PARTS COSTS			
PARTS MARK-DOWN FROM MSRP	10.00%		