



# Huntsville, Alabama

308 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

---

**Meeting Type:** City Council Regular Meeting **Meeting Date:** 9/14/2023

**File ID:** TMP-3305

---

**Department:** Administration

**Subject:**

**Type of Action:** Introduction

Introduction of an Ordinance to adopt the City of Huntsville annual budget for fiscal year 2024 beginning October 1, 2023.

Ordinance No.

**Finance Information:**

**Account Number:** Various account numbers.

**City Cost Amount:** \$ Various amounts.

**Total Cost:** \$ Various amounts.

**Special Circumstances:**

**Grant Funded:** \$ N/A

**Grant Title - CFDA or granting Agency:** N/A

**Resolution #:** N/A

**Location: (list below)**

**Address:** N/A

**District:** District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

**Additional Comments:**

**ORDINANCE NO. 23-\_\_**

**BUDGET ORDINANCE  
CITY OF HUNTSVILLE, ALABAMA  
FISCAL YEAR BEGINNING OCTOBER 1, 2023**

**BE IT ORDAINED** by the City Council of the City of Huntsville, Alabama, The Budget of the City of Huntsville, Alabama, for the fiscal year 2023-2024, is hereby adopted, as follows:

- A. The budgets for the various funds of the City are attached hereto as Exhibit "A" and made a part hereof by reference.
- B. The agency appropriations listings are attached hereto as Exhibit "B" and made a part hereof by reference.
- C. The authorized strength of each department of the City is hereby determined to be that shown on Exhibit "C" attached hereto and made a part hereof by reference.
- D. That, as an additional benefit to all eligible employees, a longevity banquet in fiscal year 2023-2024, for all regular, full-time employees who, between January 1 and December 31 of the year in which such banquet is scheduled, have been employed by the City for exactly 25, 30, 35, 40, 45 or 50 years, is hereby authorized.
- E. That in accordance with generally accepted accounting principles (GAAP), encumbrances outstanding as of September 30th shall lapse, and require re-appropriation in the next fiscal year.
- F. That it is hereby, the stated policy and goal of the City of Huntsville to maintain at all times a General Fund undesignated fund balance, determined according to generally accepted accounting principles, of at least 11.5% of the General Fund operating revenue budget, exclusive of grants.
- G. That, unless otherwise required by State law or by resolution or ordinance duly adopted by the City Council, the Finance Director is hereby authorized to authorize and make payment of an expenditure/expense provided that the expenditure/expense is from an appropriation within a budget duly adopted by the City Council as provided for herein or as subsequently amended and in accordance with proper accounting, policies and internal controls.

## **ORDINANCE 23-\_\_**

Furthermore, the Finance Director is hereby directed to present a report of expenditures paid to the City Council Finance Committee chairman, who shall submit same for approval by the City Council at its regularly scheduled meetings.

- H. That the Finance Director is hereby authorized, without further action by the City Council, to make budget amendments to the expenditure accounts in the General Fund Revolving Revenue Fund, but only in an amount that does not exceed the revenue received in the fund in each of the revenue accounts that are associated with such expenditure accounts.
- I. That the Finance Director is hereby authorized, without further action by the City Council to set managerial budgets in other funds not listed in this ordinance. That the managerial budgets will be included in the proposed budget document. That those funds will be operated through these managerial budgets in accordance with current policy and procedures and presented appropriately in interim reports. Any changes to these budgets will be reviewed and approved by the Finance Committee. The City Council will be notified of changes approved promptly.
- J. That the Finance Director is hereby authorized, without further action by the City Council, to make budget amendments to appropriate revenue and expenditure accounts for donations, debt issuance and grants in total amount as they are accepted, adopted or approved by the City Council at a regular City Council meeting.
- K. That the Finance Director is hereby authorized, without further action by the City Council, upon approval of the Mayor, to make budget amendments between personnel, operational and capital accounts within a single department of any (one) single fund.
- L. That the Finance Director is hereby authorized, without further action by the City Council, to make budget amendments to authorized strength as personnel actions are accepted, adopted or approved by the City Council at a regular City Council meeting.

**ADOPTED** this the 14th day of September, 2023.

---

President of the City Council of  
the City of Huntsville, Alabama

**APPROVED** this the 14th day of September, 2023.

---

Mayor of the City of Huntsville,  
Alabama

**City of Huntsville**  
**Annual Budget for the Fiscal Year Beginning October 1, 2023**  
**Revenues and Expenses/Expenditures - Exhibit A**  
**General Fund**

<b>REVENUE SOURCE</b>	<b>Proposed FY 2024 \$</b>
SALES TAX	140,485,000
USE TAX	26,965,000
SALES TAX FROM STATE ONLINE	16,368,000
PILOT REVENUE	28,338,462
PROPERTY TAXES	31,087,796
LICENSES	27,322,000
PERMITS	13,574,250
ALL OTHER REVENUE	<u>28,673,710</u>
Total Revenue	312,814,218

**City of Huntsville**  
**Annual Budget for the Fiscal Year Beginning October 1, 2023**  
**Revenues and Expenses/Expenditures - Exhibit A**  
**General Fund**

Departments	Personnel	Operations	Capital	Total
	\$	\$	\$	\$
ADMINISTRATION	2,912,255	331,763	-	3,244,018
ANIMAL SERVICES	2,922,701	569,222	-	3,491,923
CEMETERY	1,385,667	365,822	-	1,751,489
CITY CLERK	1,075,708	1,108,970	-	2,184,678
CITY COUNCIL	480,233	103,000	-	583,233
CODE ENFORCEMENT	2,037,508	199,906	-	2,237,414
ENGINEERING	4,122,370	155,056	-	4,277,426
FINANCE	5,227,515	538,000	-	5,765,515
FIRE & RESCUE	53,597,129	3,468,859	733,371	57,799,359
FLEET SERVICES	4,809,413	4,074,654	154,548	9,038,614
GENERAL EXPENSES	2,245,000	4,869,000	-	7,114,000
GENERAL SERVICES	5,311,500	11,382,242	-	16,693,742
HUMAN RESOURCES	1,723,962	2,131,390	-	3,855,352
INSPECTION	3,531,619	98,423	-	3,630,042
ITS	5,136,051	7,826,594	2,672,791	15,635,436
LANDSCAPE MANAGEMENT	13,524,326	5,192,997	88,000	18,805,323
LEGAL	2,829,075	2,310,000	-	5,139,075
MUNICIPAL COURT	4,604,673	851,818	-	5,456,491
NATURAL RESOURCES	1,149,203	62,022	46,500	1,257,725
PARKING	2,204,706	1,312,383	415,500	3,932,589
PARKS & RECREATION	10,665,601	830,500	-	11,496,101
PLANNING	4,721,449	867,533	25,000	5,613,982
POLICE	67,416,711	4,601,459	639,000	72,657,170
PUBLIC WORKS	11,856,593	1,343,751	22,500	13,222,844
TRAFFIC ENGINEERING	4,004,926	495,385	45,500	4,545,811
Total	219,495,892	55,090,749	4,842,709	279,429,350

Departments	Appropriations	Intergovernmental	Transfers	Total
GENERAL EXPENSES	3,155,066	13,355,023	16,874,779	33,384,868

Grand Total Expenditures 312,814,218

**City of Huntsville**  
**Annual Budget for the Fiscal Year Beginning October 1, 2023**  
**Revenues and Expenses/Expenditures - Exhibit A**  
**Other Funds**

	Revenues	Expenditures
<b>Liquor and Lodgings Taxes</b>		
Liquor and Lodgings Taxes	22,524,850	
Agency Appropriations and Intergovernmental Contracts		16,543,602
Debt Service		3,663,473
<b>Debt Service Fund</b>		
Transfers from Other Funds	65,599,122	
Debt Service		65,599,122
<b>Water Pollution Control Fund</b>		
Charges for Services	44,784,300	
Other Revenues	508,200	
Personnel		12,839,515
Operating		9,891,084
Capital		17,965,582
Debt Service		9,338,486
<b>Sanitation</b>		
Charges for Services	14,500,000	
Transfer from General Fund	3,449,347	
Personnel		9,052,378
Operating		8,896,969

**City of Huntsville**  
**Annual Budget for the Fiscal Year Beginning October 1, 2023**  
**Agency Appropriations - Exhibit B**

	<b>Proposed FY 2024</b>
<b>OUTSIDE APPROPRIATIONS</b>	<b>\$</b>
100 BLACK MEN OF GREATER HUNTSVILLE, INC.	10,000
BIG BROTHERS BIG SISTERS OF THE TENNESSEE VALLEY	30,000
BOYS & GIRLS CLUBS OF NORTH ALABAMA, INC.	150,000
CHRISTMAS CHARITIES YEAR ROUND	15,000
COMMUNITY ACTION AGENCY PARTNERSHIP	100,000
COMMUNITY FREE DENTAL CLINIC	100,000
DOWNTOWN HUNTSVILLE, INC.	90,000
FAMILY SERVICES, INC. (LIFT HOUSING, INC.)	10,000
FIRST STOP, INC.	185,967
FIRST STOP, INC. CAPITAL	250,000
GIRLS INC. OF HUNTSVILLE	25,000
GLOBAL TIES ALABAMA	30,000
HATCH HSV, INC.	90,000
HEALS, INC.	35,000
HISTORIC HUNTSVILLE FOUNDATION	32,500
HUNTSVILLE BALLET ASSOCIATION	40,000
HUNTSVILLE COMMUNITY WATCH	28,504
HUNTSVILLE HOSPITAL FOUNDATION	25,000
HUNTSVILLE SYMPHONY ORCHESTRA ASSOCIATION	150,000
HUNTSVILLE-MADISON COUNTY RESCUE SQUAD	4,900
LEGAL SERVICES OF ALABAMA	46,000
MADISON COUNTY 310 BOARD	40,000
NASA/MARSHALL SPACE FLIGHT CENTER RETIREES ASSOC	50,000
NATIONAL COALITION OF 100 BLACK WOMEN	10,000
NEW FUTURES, INC.	30,000
NORTH ALABAMA HOMEBUILDERS ACADEMY	100,000
NORTH HUNTSVILLE BUSINESS ASSOCIATION	50,000
PARTNERSHIP FOR DRUG FREE COMMUNITY, INC.	91,000
SECOND MILE DEVELOPMENT, INC.	34,195
SINGING RIVER TRAIL - LAUNCH 2035	50,000
SOUTH HUNTSVILLE BUSINESS ASSOCIATION (MAIN STREET)	50,000
THE ARTS COUNCIL, INC. (DBA ARTS HUNTSVILLE)	550,000
THE ARTS COUNCIL, INC. (DBA ARTS HUNTSVILLE) CAPITAL	250,000
THE ARTS COUNCIL, INC. (DBA ARTS HUNTSVILLE) STAFFING	77,000
THE LAND TRUST OF HUNTSVILLE AND NORTH ALABAMA, INC.	125,000
THE LAND TRUST FACILITIES PROJECT (10-YR)	200,000
THE LEGACY CENTER, INC.	60,000
UNITED WAY	50,000
VILLAGE OF PROMISE, INC.	50,000
YMCA OF METROPOLITAN HUNTSVILLE (H'VILLE CHILD CARE CTR)	40,000
	<b>3,355,066</b>



**City of Huntsville**  
**Annual Budget for the Fiscal Year Beginning October 1, 2023**  
**Agency Appropriations - Exhibit B**

**Proposed  
FY 2024**

<b>INTERGOVERNMENTAL TRANSFERS AND CONTRACTS</b>	<b>\$</b>
CHAMBER OF COMMERCE OF HUNTSVILLE/MADISON CO.	300,000
HUNTSVILLE CITY SCHOOLS, BOARD OF EDUCATION	55,000
HUNTSVILLE CITY SCHOOLS, BOARD OF EDUCATION CAPITAL	1,000,000
HUNTSVILLE HOSPITAL	150,000
HUNTSVILLE PUBLIC LIBRARY	5,632,023
HUNTSVILLE-MADISON COUNTY SENIOR CENTER, INC.	440,000
MADISON CO COMM (NEAVES-DAVIS CENTER FOR CHILDREN)	873,000
MADISON COUNTY - JAIL OPERATIONS	2,100,000
MADISON COUNTY HEALTH DEPARTMENT	1,335,000
THRIVE ALABAMA CAPITAL	200,000
WELLSTONE BEHAVIORAL HEALTH	900,000
WELLSTONE BEHAVIORAL HEALTH CAPITAL	200,000
WELLSTONE BEHAVIORAL HEALTH STAFFING	120,000
WELLSTONE BEHAVIORAL HEALTH - JAIL DIVERSION PROGRAM	50,000
	<b>13,355,023</b>
<b>CULTURE AND TOURISM</b>	
AL CONST VILLAGE-EARLYWORKS FAMILY OF MUSEUMS	700,000
AMPHITHEATER	1,140,260
BURRITT MUSEUM (93-21)	575,000
FANTASY PLAYHOUSE	200,000
HUNTSVILLE BOTANICAL GARDENS, INC. (93-21)	500,000
HUNTSVILLE CONVENTION & VISITORS BUREAU (12-365)	3,799,163
HUNTSVILLE MUSEUM OF ART (93-21)	1,200,000
HUNTSVILLE SPORTS COMMISSION (12-365)	602,306
HUNTSVILLE TENNIS CENTER BOARD OF CONTROL (93-21)	250,000
U.S. SPACE & ROCKET CENTER FOUNDATION (93-21)	325,000
VON BRAUN CENTER - CAPITAL (17-456)	2,147,092
VON BRAUN CENTER - OPERATING (12-365)	4,864,781
WEEDEN HOUSE MUSEUM (93-21)	40,000
	<b>16,343,602</b>
<b>TOTAL SPECIAL APPROPRIATIONS</b>	<b>33,053,691</b>

**City of Huntsville**  
**Annual Budget for the Fiscal Year Beginning October 1, 2023**  
**Authorized Strength - Exhibit C**

<u>Department</u>	<b>Proposed for FY24</b>		
	<b>FT</b>	<b>PT</b>	<b>Total</b>
Administration	20	11	31
Animal Services	38	6	44
Cemetery	18	1	19
City Clerk	12	1	13
City Council	8	1	9
Community Development	43	4	47
Emergency Management Agency	9	0	9
Engineering	44	3	47
Finance	61	2	63
Fire & Rescue	527	7	534
Fleet Services	56	0	56
General Services	54	8	62
Human Resources	17	3	20
Information Tech Services (ITS)	50	1	51
Inspection	36	1	37
Landscape Management	191	2	193
Legal	20	1	21
Municipal Court	50	5	55
Natural Resources	10	2	12
Parking	30	30	60
Parks & Recreation	144	126	270
Planning	48	1	49
Police	681	150	831
Public Transit	78	57	135
Public Works (Includes Sanitation)	313	1	314
Traffic Engineering	49	2	51
Water Pollution Control	174	2	176
<b>Grand Total</b>	<b>2781</b>	<b>428</b>	<b>3209</b>