



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 8/24/2023

File ID: TMP-3283

Department: Administration

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to enter into an Agreement between the City of Huntsville and CivicPlus for service requests management tools.

Resolution No.

Finance Information:

Account Number: 1000-10-10200-515370-00000000

City Cost Amount: 21,766.93

Total Cost: 21,766.93

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

RESOLUTION NO. 23 - _____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and he is hereby authorized on behalf of the City of Huntsville, a Municipal Corporation in the State of Alabama, to enter into an Agreement by and between the City of Huntsville and CivicPlus which said agreement is substantially in words and figures similar to that certain document attached hereto and identified as, “Agreement between the City of Huntsville and CivicPlus,” consisting of three (3) pages with the date of August 24, 2023, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk of the City of Huntsville, Alabama.

ADOPTED this the 24th day of August, 2023.

President of the City Council
of the City of Huntsville, Alabama

APPROVED this the 24th day of August, 2023.

Mayor of the City of Huntsville,
Alabama

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-41631-1

Date:

4/26/2023 12:58 PM

Customer:

Huntsville AL - SCF
Legacy

QTY	Product Name	DESCRIPTION
1.00	Request Annual Renewal	Unlimited gov user licenses for service request management tool to intake citizen submissions via mobile app. Assign requests internally, resolve issues and measure request performance.
1.00	Marketplace App Annual Renewal	Marketplace App Annual
Annual Recurring Services - Initial Term		USD 21,766.93

1. SeeClickFix, LLC, f/k/a SeeClickFix, Inc. ("SeeClickFix") has been engaged for the performance of services for [CUSTOMER] ("Customer"). In 2019, SeeClickFix was acquired and is wholly owned by CivicPlus, LLC ("CivicPlus"). Customer understands that CivicPlus has assumed and has been performing all of SeeClickFix's covenants and obligations for the purposes of delivering the services, and by signing below Customer consents to the assignment and assumption of the Customer by CivicPlus.
2. This renewal Statement of Work ("SOW") is between Customer and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Services terms found at: www.civicplus.help/hc/p/legal-stuff (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus. The Parties agree the Terms and Conditions shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").
3. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 9/26/2023 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
4. Customer shall be invoiced for the Annual Recurring Services on each renewal date of each calendar year subject to an annual increase of 5% each Renewal Term. Customer will pay all invoices within 30 days of the date of such invoice.

President of the City Council of the City of
Huntsville, Alabama
Date: 8/24/2023

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Name:

Name:

Tommy Battle

Amy Vikander

Title:

Title:

Mayor

Senior Vice President of Customer Success

Date:

Date:

8/24/2023



Invoice

#266950

9/26/2023

PO #

SeeClickFix Inc.
PO Box 737311
Dallas TX 75373-7311

Bill To

City of Huntsville
308 Fountain Cir SW
P.O. Box 308
Huntsville AL 35804

TOTAL DUE

\$19,206.11

Due Date: 10/26/2023

Terms	Due Date	PO #	Approving Authority
Net 30	10/26/2023		

Qty	Item	Start Date	End Date
1	Plus Annual License	9/26/2023	9/25/2024
1	Marketplace Mobile - Annual	9/26/2023	9/25/2024

Total \$19,206.11

Due \$19,206.11

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name
JPMorgan Chase

Account Number
910320636

Routing Number
021000021