



# Huntsville, Alabama

305 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 12/4/2025

**File ID:** TMP-6306

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**Department:** General Services

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to execute Change Order No. 3 between the City of Huntsville and Fite Construction Company, LLC for the construction services of the John Hunt Park Recreation Center.

Resolution No.

**Finance Information:**

**Account Number:** 4017-14-00000-522020-000000000

**City Cost Amount:** \$128,999.35

**Total Cost:** \$18,850,719.40

**Special Circumstances:**

**Grant Funded:** NONE

**Grant Title - CFDA or granting Agency:** N/A

**Resolution #:** N/A

**Location: (list below)**

**Address:** 3035 Leeman Ferry Road

**District:** District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☒ District 5 ☐

**Additional Comments:**

Change Order No. 3 to include the addition of 8 shot clocks; upgrade all areas with VCT to LVT/LVP; revisions to the bottle filling station at the pickleball courts; addition of 2 EV parking stalls; civil revisions at the pickleball building; grade adjustments over the pipe at the SE entrance.



**RESOLUTION NO. 25-\_\_\_\_\_**

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, and the Mayor that the contract with Fite Construction Company, LLC. for Construction Services for the John Hunt Park Recreation Center, located at 3035 Leeman Ferry Road, Huntsville, Alabama, approved and executed by the City of Huntsville, Huntsville, Alabama on the 22nd day of August 2024, be and the same is hereby amended as is reflected on Change Order No. 3 attached hereto.

**BE IT FURTHER RESOLVED** that the total contract amount be hereby is amended from Eighteen Million Seven Hundred Twenty One Thousand Seven Hundred Twenty Dollars and 05/100s (\$18,721,720.05), to Eighteen Million Eight Hundred Fifty Thousand Seven Hundred Nineteen Dollars and 40/100s (\$18,850,719.40) on behalf of the City of Huntsville, a municipal corporation in the State of Alabama to including this Change Order No. 3 in the amount of One Hundred Twenty Eight Thousand Nine Hundred Ninety Nine Dollars and 35/100s (\$31,229.05), said Change Order is substantially in word and figures as attached hereto and identified as “Change Order No. 3 to the contract between the City of Huntsville and Fite Construction Company, LLC. for the construction services at John Hunt Park Recreation Center consisting of eight (8) pages together with the signature of the City Council President and an executed copy of said document being permanently kept on file in the Office of the Clerk of the City of Huntsville, Alabama.

**ADOPTED** this the 4th day of December, 2025.

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President of the City Council of  
the City of Huntsville, Alabama

**APPROVED** this the 4th day of December, 2025.

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Mayor of the City of Huntsville,  
Alabama

# "EXHIBIT B"

CITY OF HUNTSVILLE, ALABAMA

## CONTRACT CHANGE ORDER

CHANGE ORDER NO. 3

DATE: 11/14/2025

PROJECT: John Hunt Park Rec Center

TO: Fite Construction Company, LLC

(Contractor)

**TERMS:** You are hereby authorized, subject to the provisions of your contract for this project, to make the following changes thereto in accordance with the attached Change Order Request and supporting documents and to

**FURNISH** the necessary labor, materials and equipment to complete CMRs 10, 15, 17R1, 19R2, 20 and 21  
(Description of work to be done or changes to be made)

TOTAL ADDITION OR DEDUCTION TO CONTRACT PRICE (NOTE: Numbers in parentheses are deductions).

For this Change \$	128,999.35	\$	128,999.35
ORIGINAL CONTRACT PRICE		\$	18,529,323.00
Net total previous Change Orders		\$	192,397.05
Previous revised Contract Price		\$	18,721,720.05
This Change Order No. <u>3</u> ADD (DEDUCT)		\$	128,999.35
Revised Contract Price this date		\$	18,850,719.40

Extension of time resulting from this Change Order 0 (Indicate no. of calendar days).

The amount of this Change Order will be the responsibility of The City of Huntsville, AL

This contract modification constitutes full and mutual accord and satisfaction for all time and all cost related to this change. By acceptance of this Contract Modification, the Contractor hereby agrees that the modification represents an equitable adjustment to the Contract, and further, agrees to waive all right to file any future claims or changes arising out of or as a result of this change, or the accumulation of executed Contract Modifications on this Contract.

The Contractor and Owner(s) hereby agree to the terms of this Change Order as contained herein.

### CONSENT OF SURETY

### CONTRACTING PARTIES



Western Surety Company  
(Company)

(Authorized Representative) Jeffrey W Cutshall Attorney-in-Fact

### RECOMMENDED

By [Signature]  
(Design Engineer or Architect)

By [Signature]  
(COH Facilities Project Manager)

By [Signature]  
(Director of General Services)

Fite Construction Company, LLC  
(Contractor)

By [Signature]  
(Authorized Representative)

CITY OF HUNTSVILLE, ALABAMA

By \_\_\_\_\_  
(Its Mayor)

By \_\_\_\_\_  
(President of City Council)

Date December 4, 2025

The parties agree that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.

00270-40

REVISED 10-25-2023 LEGAL APPVD



# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

**Know All Men By These Presents**, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Ryan R. McClendon, Jeffrey W Cutshall, Albert Bowen Evans, Keith W Harrelson, Jennifer Barranco, Individually**

of Birmingham, AL, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

**In Witness Whereof**, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 9th day of November, 2023.



WESTERN SURETY COMPANY

Larry Kasten, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 9th day of November, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 20 day of November 2025



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

### Authorizing By-Laws and Resolutions

#### ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Obligor Services > Validate Bond Coverage, if you want to verify bond authenticity.

**John Hunt Park Recreation Center**  
**11/14/2025**

**FITE CONSTRUCTION COMPANY, LLC**

ORIGINAL CONTRACT AMOUNT	\$ 18,529,323.00
CHANGE ORDER NO. 1	\$ 161,168.00
CHANGE ORDER NO. 2	\$ 31,229.05
CHANGE ORDER NO. 3	\$ 128,999.35
<b>REVISED CONTRACT AMOUNT</b>	<b>\$ 18,850,719.40</b>

**CHANGE ORDER NO 3 SUMMARY**

CMR NO. 10 - Addition of (8) shot clocks	\$ 25,747.10
CMR NO. 15 - Upgrade all areas with VCT to LVT/LVP	\$ 11,716.95
CMR NO. 17R1 - Revisions to bottle filling station at pickleball courts	\$ 20,112.96
CMR NO. 19R2 - Addition of (2) EV Parking Stalls	\$ 16,054.63
CMR NO. 20 - Civil Revisions at Pickleball Building	\$ 47,960.67
CMR NO. 21 - Grade Adjustments over pipe at SE entrance	\$ 7,407.04

<b>TOTAL CHANGE ORDER NO 3</b>	<b>\$ 128,999.35</b>
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<b>REVISED CONTRACT AMOUNT</b>	<b>\$ 18,850,719.40</b>
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**"EXHIBIT A"**

UPDATED 10/07/2015

**CONTRACT MODIFICATION REQUEST**

DATE: 10 / 10 / 2025 CMR NUMBER: 10  
PROJECT: John Hunt Park Rec Center  
OWNER: City of Huntsville  
ARCHITECT: William Boehme & Associates  
CONTRACTOR: Fite Construction Company  
DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):  
The owner has requested the addition of 8 shot clocks and supporting accessories be added to the contract scope.

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$25,747.10  
2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
☐ THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A  
3. SUBMITTED BY:  
A. CONTRACTOR *Jordan Golden*  
B. ARCHITECT *William Boehme*

**\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\***

4. INITIATED BY: Contractor  
5. OWNER'S CLASSIFICATION:  
CONTRACT MODIFICATION DUE TO:  
☐ VALUE ENGINEERING OR COST REDUCTION  
☐ CHANGES IN PROJECT SCOPE OF WORK  
☒ OWNER REQUESTED UPGRADE  
☐ UNFORESEEN CONDITIONS  
☐ TECHNICAL COORDINATION  
6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:  
☒ MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.  
☐ CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.  
☐ EMERGENCIES ARISING DURING THE COURSE OF THE WORK.  
☐ CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.  
☐ CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.  
☐ CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.  
7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:  
A. CoH ESTIMATOR *Cheryl Ryan*  
B. CoH PROJECT MANAGER *[Signature]*  
C. DEPARTMENT HEAD (CUSTOMER) *[Signature]*  
D. CoH FACILITIES PROJ MANAGER *[Signature]*  
E. DEPARTMENT HEAD (GS) *Blal E. Wilk*

\*\*\*THIS EXECUTED FORM DOES NOT CONSTITUTE A CHANGE ORDER. THIS DOCUMENT IS AN ACKNOWLEDGEMENT BY THESE DESIGNATED REPRESENTATIVES THAT THEY RECOMMEND TO THE CITY OF HUNTSVILLE'S CITY COUNCIL TO APPROVE THE CHANGE IN CONTRACT SUM, SCOPE AND OR TIME STATED HEREIN. THE CITY OF HUNTSVILLE'S CITY COUNCIL MUST APPROVE ALL CHANGE ORDERS.\*\*\*



# "EXHIBIT A"

UPDATED 10/07/2015

## CONTRACT MODIFICATION REQUEST

(Revised 9/2/2025 -  
Needed additional backup  
Documentation)

DATE: 6/19/2025 CMR NUMBER: 15

PROJECT: John Hunt Park Rec Center

OWNER: City of Huntsville

ARCHITECT: William Boehme & Associates

CONTRACTOR: Fite Construction Company

### DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):

The owner has requested to change all areas notes as VCT to be LVP flooring.

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$11,716.95

2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0

☐ THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A

### 3. SUBMITTED BY:

A. CONTRACTOR

B. ARCHITECT

Jordan Elden  
William Boehme

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Contractor

### 5. OWNER'S CLASSIFICATION:

CONTRACT MODIFICATION DUE TO:

       VALUE ENGINEERING OR COST REDUCTION

       CHANGES IN PROJECT SCOPE OF WORK

  X   OWNER REQUESTED UPGRADE

       UNFORESEEN CONDITIONS

       TECHNICAL COORDINATION

### 6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:

  X   MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.

       CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE

       CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.

       EMERGENCIES ARISING DURING THE COURSE OF THE WORK.

       CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO

       DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.

       CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND  
THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10%  
OF THE CONTRACT PRICE.

       CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND  
THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE  
CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.

### 7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:

A. CoH ESTIMATOR

B. CoH PROJECT MANAGER

C. DEPARTMENT HEAD (CUSTOMER)

D. CoH FACILITIES PROJ MANAGER

E. DEPARTMENT HEAD (GS)

Notarized Right  
[Signature]  
[Signature]  
[Signature]

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"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 9/15/2025 CMR NUMBER: 17-R1  
PROJECT: John Hunt Park Rec Center  
OWNER: City of Huntsville  
ARCHITECT: William Boehme & Associates  
CONTRACTOR: Fite Construction Company  
DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):  
Revisions to bottle filling station at pickleball courts

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$20,112.96  
2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
☐ THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A  
3. SUBMITTED BY:  
A. CONTRACTOR *Morgan Golden*  
B. ARCHITECT *William Boehme*

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Contractor  
5. OWNER'S CLASSIFICATION:  
CONTRACT MODIFICATION DUE TO:  
☐ VALUE ENGINEERING OR COST REDUCTION  
☐ CHANGES IN PROJECT SCOPE OF WORK  
☐ OWNER REQUESTED UPGRADE  
☐ UNFORESEEN CONDITIONS  
☒ TECHNICAL COORDINATION  
6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:  
☒ MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.  
☐ CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.  
☐ EMERGENCIES ARISING DURING THE COURSE OF THE WORK.  
☐ CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.  
☐ CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.  
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7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:  
A. CoH ESTIMATOR  
B. CoH PROJECT MANAGER  
C. DEPARTMENT HEAD (CUSTOMER)  
D. CoH FACILITIES PROJ MANAGER  
E. DEPARTMENT HEAD (GS)

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"EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

DATE: 10/29/2025 CMR NUMBER: 19-R2  
PROJECT: John Hunt Park Rec Center  
OWNER: City of Huntsville  
ARCHITECT: William Boehme & Associates  
CONTRACTOR: Fite Construction Company  
DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):  
Addition of 2 EV parking areas. Pricing includes the EV chargers, additional conduit and materials, pipe bollards,  
installation.

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$16,054.63  
2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
☐ THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A  
3. SUBMITTED BY:  
A. CONTRACTOR Gurdam Golden  
B. ARCHITECT William Boehme

\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Contractor  
5. OWNER'S CLASSIFICATION:  
CONTRACT MODIFICATION DUE TO:  
☐ VALUE ENGINEERING OR COST REDUCTION  
☐ CHANGES IN PROJECT SCOPE OF WORK  
☒ OWNER REQUESTED UPGRADE  
☐ UNFORESEEN CONDITIONS  
☐ TECHNICAL COORDINATION  
6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:  
☒ MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.  
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☐ EMERGENCIES ARISING DURING THE COURSE OF THE WORK.  
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7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:  
A. CoH ESTIMATOR Henry A. Fry  
B. CoH PROJECT MANAGER [Signature]  
C. DEPARTMENT HEAD (CUSTOMER) [Signature]  
D. CoH FACILITIES PROJ MANAGER [Signature]  
E. DEPARTMENT HEAD (GS) [Signature]

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**"EXHIBIT A"**

UPDATED 10/07/2015

**CONTRACT MODIFICATION REQUEST**

DATE: 11/11/2025 CMR NUMBER: 20  
PROJECT: John Hunt Park Rec Center  
OWNER: City of Huntsville  
ARCHITECT: William Boehme & Associates  
CONTRACTOR: Fite Construction Company

**DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):**

There has been a civil revision issued by Schoel to address the drainage of the pickleball structure. This includes revisions to downspout connections, an addition of a drainage flume at the NE corner, a flume extension at the NW corner, and a relocation of the OTI A3 structure due to footing interference.

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$47,960.67  
2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
☐ THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A

**3. SUBMITTED BY:**

A. CONTRACTOR

B. ARCHITECT

Jordan Golden  
William Boehme

**\*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\***

4. INITIATED BY: Contractor

**5. OWNER'S CLASSIFICATION:**

CONTRACT MODIFICATION DUE TO:

☐ VALUE ENGINEERING OR COST REDUCTION

☐ CHANGES IN PROJECT SCOPE OF WORK

☐ OWNER REQUESTED UPGRADE

☐ UNFORESEEN CONDITIONS

☒ TECHNICAL COORDINATION

**6. THIS CHANGE IS SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF THE FOLLOWING TYPES:**

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**7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:**

- A. CoH ESTIMATOR
- B. CoH PROJECT MANAGER
- C. DEPARTMENT HEAD (CUSTOMER)
- D. CoH FACILITIES PROJ MANAGER
- E. DEPARTMENT HEAD (GS)

Notasak Wright  
[Signature]  
[Signature]  
Phil E. Wilk

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# "EXHIBIT A"

UPDATED 10/07/2015

## CONTRACT MODIFICATION REQUEST

DATE: 11/11/2025 CMR NUMBER: 21  
PROJECT: John Hunt Park Rec Center  
OWNER: City of Huntsville  
ARCHITECT: William Boehme & Associates  
CONTRACTOR: Fite Construction Company  
DESCRIPTION OF CHANGE (BY GENERAL CONTRACTOR):  
Schoel issued a supplemental plan to regrade the SE entrance to provide additional coverage of an existing pipe.

1. TOTAL COST (CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$7,407.04  
2. TIME EXTENSION IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  
☐ THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A  
3. SUBMITTED BY:  
A. CONTRACTOR *Merdan Golden*  
B. ARCHITECT *William Boehme*

### \*\*\*BOTTOM SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE\*\*\*

4. INITIATED BY: Contractor  
5. OWNER'S CLASSIFICATION:  
CONTRACT MODIFICATION DUE TO:  
☐ VALUE ENGINEERING OR COST REDUCTION  
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☐ CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.  
☐ EMERGENCIES ARISING DURING THE COURSE OF THE WORK.  
☐ CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.  
☐ CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10% OF THE CONTRACT PRICE.  
☐ CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.  
7. I HAVE REVIEWED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:  
A. CoH ESTIMATOR *Notarval Wright*  
B. CoH PROJECT MANAGER *[Signature]*  
C. DEPARTMENT HEAD (CUSTOMER) *[Signature]*  
D. CoH FACILITIES PROJ MANAGER *[Signature]*  
E. DEPARTMENT HEAD (GS) *Bob Ewitt*

\*\*\*THIS EXECUTED FORM DOES NOT CONSTITUTE A CHANGE ORDER. THIS DOCUMENT IS AN ACKNOWLEDGEMENT BY THESE DESIGNATED REPRESENTATIVES THAT THEY RECOMMEND TO THE CITY OF HUNTSVILLE'S CITY COUNCIL TO APPROVE THE CHANGE IN CONTRACT SUM, SCOPE AND OR TIME STATED HEREIN. THE CITY OF HUNTSVILLE'S CITY COUNCIL MUST APPROVE ALL CHANGE ORDERS.\*\*\*