



# Huntsville, Alabama

305 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 8/28/2025

**File ID:** TMP-5876

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**Department:** Finance

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing travel expenses.

Resolution No.

**Finance Information:**

**Account Number:** Varies

**City Cost Amount:** \$ N/A

**Total Cost:** \$ N/A

**Special Circumstances:**

**Grant Funded:** \$ N/A

**Grant Title - CFDA or granting Agency:** N/A

**Resolution #:** N/A

**Location: (list below)**

**Address:** N/A

**District:** District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

**Additional Comments:**

**RESOLUTION NO. 25 - \_\_\_\_\_**

**WHEREAS**, the Finance Director has reviewed and submits for approval the attached itemized statements of travel expenses from city officials and employees. This resolution and the supporting documents are on file in the office of the City Clerk.

**BE IT RESOLVED**, that the City Council of the City of Huntsville, Alabama, hereby approves the travel expense reports herein submitted.

**ADOPTED** this the 28th day of August, 2025.

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President of the City Council of  
The City of Huntsville, Alabama

**APPROVED** this the 28th day of August, 2025.

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Mayor of the City of  
Huntsville, Alabama