



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 6/22/2023

File ID: TMP-3052

Department: Finance

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Resolution No.

Finance Information:

Account Number: See additional comments below.

City Cost Amount: \$ Various based on Contract pricing structures.

Total Cost: \$ Various based on Contract pricing structures.

Special Circumstances:

Grant Funded: \$ N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 District 2 District 3 District 4 District 5

Additional Comments:

Standard of periodic bid utilizes by various departments.

Update of Bids:

Core & Main, LP - Concrete Pipe, Inlets Boxes, Storm Pipe & PVC Inlets (Public Works Services) \$15,000.00

W.H. Thomas Oil Company, Inc. - Grease, Oil & Lubricants (Fleet Services)

Snap-On Industrial, Div. IDSC Holdings, LLC - Mechanics Hand Tools (Fleet Services)

Bryan L. Crisp dba Eddie Posey Garage, LLC - General Mechanical Auto/Truck Repair (Water Pollution Control)

Huntsville Fence Company - Fencing Materials & Labor (General Services)

Univar Solutions USA, Inc - Wastewater Treatment Chemicals (Water Pollution Control)

Hawkins, Inc.

Brenntag Mid-South, Inc.

Harcros Chemicals, Inc.

RESOLUTION NO. 23 - _____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below. An executed copy of said documents being permanently kept on file in the office of the City Clerk of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Core & Main, LP	Concrete Pipe, Inlets Boxes, Storm Pipe & PVC Inlets	One Year W/Extensions
W.H. Thomas Oil Company, Inc.	Grease, Oil & Lubricants	One Year W/Extensions
Snap-On Industrial, Div. IDSC Holdings, LLC	Mechanics Hand Tools	One Year W/Extensions
Bryan L. Crisp dba Eddie Posey Garage, LLC	General Mechanical Auto/Truck Repair	One Year W/Extensions
Huntsville Fence Company	Fencing Materials & Labor	One Year W/Extensions
Univar Solutions USA, Inc. Hawkins, Inc. Brenntag Mid-South, Inc. Harcros Chemicals, Inc.	Wastewater Treatment Chemicals	One Year W/Extensions

ADOPTED this the 22nd day of June, 2023.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 22nd day of June, 2023.

Mayor of the City of Huntsville, Alabama



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement DATE: 06/02/2023
 FROM: Autumn McCord DEPT: Fleet Services
 BID #: 54-2023-15 COMMODITY/SERVICE: Grease, Oil & Lubricants

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND W.H. Thomas Oil Company, Inc.

RECOMMENDATION: Recommend to award the bid items listed to W. H Thomas Oil Company, Inc. as the low, responsive bidder.

DESCRIPTION	PRICE	UOM	COMMENT
I. ENGINE OIL			
A. SAE 30 (Non-Detergent)			Starfire ND SAE30
55 Gal Container Min Order	11.30	Per Gal	
1 Qt Container Min Order Case	3.61	Per Qt	
B. 5W20 Synthetic Blend (Motorcraft)			Motorcraft 5W-20
Bulk 200 Gal Min Order	14.85	Per Gal	Synthetic Blend
1 Qt Container Min Order Case	5.48	Per Qt	

INITIAL PURCHASE: As Needed
 FUNDING SOURCE: 1000-00-00000-140100-0000000
 TERM OF CONTRACT: One Time
 One Year w/ Additional One Year Extensions as Allowable by State Law
 One Year
 Three Months
 Other (Explain)


APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

John Lang Digitally signed by John Lang
Date: 2023.06.02 12:45:21 -05'00'

Department Head

Date

 Digitally signed by Tamara M. Yancy
Date: 2023.06.06 11:33:28 -05'00'

6/6/2023

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

Continuation – Page 2

TO:	<u>Procurement</u>	DATE:	<u>06/02/2023</u>
FROM:	<u>Autumn McCord</u>	DEPT:	<u>Fleet Services</u>
BID #:	<u>54-2023-15</u>	COMMODITY/SERVICE:	<u>Grease, Oil & Lubricants</u>

DESCRIPTION	PRICE	UOM	COMMENT
C. 5W30 Synthetic Blend (Motorcraft)			Motorcraft 5W-30
Bulk 200 Gal Min Order	14.85	Per Gal	Synthetic Blend
1 Qt Container Min Order Case	5.48	Per Qt	
D. 15W40 Oil (DELO 400, CK-4/SN)			Chevron DELO 400 SDE
Bulk 200 Gal Min Order	13.62	Per Gal	15W40 (CK-4)
1 Gal Container Min Order Case	18.23	Per Gal	
1 Qt Container Min Order Case	18.23	Per Qt	
II. HYDRAULIC TRANSMISSION FLUID			
A. Allison-GMC FOR C-3 Fluid (See App D Specs)			Chevron ATF MD-3
5 Gal Container Min Order	12.11	Per Gal	
Bulk 200 Gal Min Order	10.86	Per Gal	
B. Allison-TES 668			Chevron DELO Syn ATF
55 Gal Container Min Order	26.50	Per Gal	668
Bulk 200 Gal Min Order	26.25	Per Gal	
III. AUTOMATIC TRANSMISSION FLUID			
A. Approved By Ford Motor Co, GM & Chyrsler Corp			Havoline Full Synthetic
Bulk 200 Gal Min Order	23.99	Per Gal	MV ATF
IV. ANTI-WEAR HYDRAULIC OIL			
A. ISO Grade 32 - Premium Grade			Chevron Hyd Oil AW32
Bulk 200 Gal Min Order	8.97	Per Gal	
B. ISO Grade 46 - Premium Grade			Chevron Hyd Oil AW46
Bulk 200 Gal Min Order	8.97	Per Gal	
V. GEAR OIL (API Service GL-5)			
A. ISO 220 Universal			Chevron DELO Gear
400 LB Drum Container Min Order	2.47	Per LB	80W-90
VI. DIESEL EXHAUST FLUID (DEF)			
A. ISO 22241-1, 22241-2, 22241-3			Certified DEF
2.5 Gal Container	3.95	Per Gal	
VII. SYNTHETIC BLEND GEAR OIL			
A. 75W140 (See App D Specs)			Starfire SB Gear Oil
1500 LBS Min Order	2.04	Per LB	75W-140



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement DATE: 06/08/23
 FROM: Autumn McCord DEPT: Fleet Services
 BID #: 55-2023-15 COMMODITY/SERVICE: Mechanics Hand Tools

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Snap-On Industrial, Div. IDSC Holdings, LLC

RECOMMENDATION: Please award the bid to Snap-On Industrial, the sole and responsive bidder.

DESCRIPTION	PRICE	UOM	COMMENT
Discount Percentage off List Price 0-60%			
1. 26-PIECE 1/4 SOCKET SET SAE	\$148.30	EACH	PRICE W/DISCOUNT
2. 12-PIECE 1/4 SHALLOW SOCKET SET MM	\$43.77	EACH	PRICE W/DISCOUNT
3. 12 PIECE 1/4 DEEP SOCKET SET MM	\$67.68	EACH	PRICE W/DISCOUNT
4. 3/8 LONG HANDLE RATCHET	\$33.61	EACH	PRICE W/DISCOUNT
5. 13-PIECE 3/8 SHALLOW SOCKET SET SAE	\$57.75	EACH	PRICE W/DISCOUNT
6. 13-PIECE 3/8 DEEP SOCKET SET SAE	\$89.17	EACH	PRICE W/DISCOUNT

INITIAL PURCHASE: As Needed
 FUNDING SOURCE: 1000-15-15100-515610-0000000
 TERM OF CONTRACT: One Time
 One Year w/ Additional One Year Extensions as Allowable by State Law
 One Year
 Three Months
 Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

John Lang

Digitally signed by John Lang
Date: 2023.06.08 08:21:35 -05'00'

Department Head

Date


Procurement Manager

Digitally signed by Tamara M. Yancy
Date: 2023.06.08 12:18:51 -05'00'

6/8/2023

Date

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement Services **DATE:** 6/8/23
FROM: Kerri Bevilacqua **DEPT:** Water Pollution Control
BID #: 57-2023-76 **COMMODITY/SERVICE:** Gen. Mechanical Auto/Truck Repair

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Bryan L. Crisp dba Eddie Posey Garage, LLC

RECOMMENDATION: The department recommends awarding to the overall low bidder, Bryan L. Crisp dba Eddie Posey Garage, LLC

DESCRIPTION	PRICE	UOM	COMMENT
Shop Labor Rate for Vehicles of 1-Ton or Less	\$95.00	HR	
Shop Labor Rate for Vehicles over 1-Ton to 2-Tons	\$125.00	HR	

INITIAL PURCHASE: As Needed
FUNDING SOURCE: 6000-76-76110-513030-0000000
TERM OF CONTRACT: One Time
 One Year w/ Additional One Year Extensions as Allowable by State Law
 One Year
 Three Months
 Other (Explain)


APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Randall Stewart Digitally signed by Randall Stewart
Date: 2023.06.08 15:10:02 -05'00'

Department Head

Date

 Digitally signed by Tamara M. Yancy
Date: 2023.06.09 13:27:30 -05'00'

6/9/2023

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement Services DATE: 6/8/23
 FROM: Kerri Bevilacqua DEPT: Water Pollution Control
 BID #: 56-2023-76 COMMODITY/SERVICE: Wastewater Treatment Chemicals


AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Univar Solutions USA, Inc.

RECOMMENDATION: The department recommends awarding to Univar Solutions USA, Inc. as the first call responsive low bidder for Category 4 and the second call responsive bidder for Category 1.

DESCRIPTION	PRICE	UOM	COMMENT
40% Aqueous Sodium Bisulfite-Bulk (4000 Gal Qty)	\$2.995	GAL	1st Call Resp. Low Bidder
12.5% Sodium Hypochlorite-Bulk (4500 Gal Qty)	\$3.11	GAL	2nd Call Resp. Bidder

INITIAL PURCHASE: As Needed
 FUNDING SOURCE: 6000-76-76110-515060-0000000
 TERM OF CONTRACT: One Time
 One Year w/ Additional One Year Extensions as Allowable by State Law
 One Year
 Three Months
 Other (Explain)

APPROVALS:
 My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Randall Stewart Digitally signed by Randall Stewart
Date: 2023.06.08 15:11:27 -05'00'
 Department Head _____ Date _____

Digitally signed by Tamara M. Yancy
Date: 2023.06.09 13:33:13 -05'00'
 Procurement Manager _____ Date _____

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement Services **DATE:** 6/8/23
FROM: Kerri Bevilacqua **DEPT:** Water Pollution Control
BID #: 56-2023-76 **COMMODITY/SERVICE:** Wastewater Treatment Chemicals

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Hawkins, Inc.

RECOMMENDATION: The department recommends awarding to Hawkins, Inc. as the first call responsive low bidder for Categories 3 & 6 and the second call responsive bidder for Categories 2 & 5

DESCRIPTION	PRICE	UOM	COMMENT
12.5% Sodium Hypochlorite-Totes (320 Gal Qty)	\$3.06	GAL	1st Call Resp. Low Bidder
40% Aqueous Sod. Bisulfite/Sod. Hydrogen Sulfite-Totes (320 Gal Qty)	\$3.16	GAL	1st Call Resp. Low Bidder
12.5% Sodium Hypochlorite-Drums (55 Gal Qty)	\$4.16	GAL	2nd Call Resp. Bidder
40% Aqueous Sod. Bisulfite/Sod. Hydrogen Sulfite-Drums (55 Gal Qty)	\$4.47	GAL	2nd Call Resp. Bidder

INITIAL PURCHASE: As Needed
FUNDING SOURCE: 6000-76-76110-515060-0000000

TERM OF CONTRACT: One Time
 One Year w/ Additional One Year Extensions as Allowable by State Law
 One Year
 Three Months
 Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Randall Stewart Digitally signed by Randall Stewart
Date: 2023.06.08 15:11:07 -05'00'

Department Head _____ Date _____


Digitally signed by Tamara M. Yancy
Date: 2023.06.09 13:33:38 -05'00'

Procurement Manager _____ Date _____

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement Services DATE: 6/8/23
 FROM: Kerri Bevilacqua DEPT: Water Pollution Control
 BID #: 56-2023-76 COMMODITY/SERVICE: Wastewater Treatment Chemicals

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Harcros Chemicals, Inc.

RECOMMENDATION: The department recommends awarding to Harcros Chemicals, Inc. as the first call responsive low bidder for Categories 1, 2 and 5 and the second call responsive bidder for Category 6.

DESCRIPTION	PRICE	UOM	COMMENT
12.5% Sodium Hypochlorite-Bulk (4500 Gal Qty)	\$2.63	GAL	1st Call Resp. Low Bidder
12.5% Sodium Hypochlorite-Drums (55 Gal Qty)	\$3.49	GAL	1st Call Resp. Low Bidder
40% Aqueous Sod. Bisulfite/Sod. Hydrogen Sulfite-Drums (55 Gal Qty)	\$3.99	GAL	1st Call Resp. Low Bidder
40% Aqueous Sod. Bisulfite/Sod. Hydrogen Sulfite-Totes (320 Gal Qty)	\$3.67	GAL	2nd Call Resp. Bidder

INITIAL PURCHASE: As Needed
 FUNDING SOURCE: 6000-76-76110-515060-0000000
 TERM OF CONTRACT: One Time
 One Year w/ Additional One Year Extensions as Allowable by State Law
 One Year
 Three Months
 Other (Explain)


APPROVALS:

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Randall Stewart Digitally signed by Randall Stewart
Date: 2023.06.08 15:10:45 -05'00'

Department Head

Date

 Digitally signed by Tamara M. Yancy
Date: 2023.06.09 13:34:29 -05'00'

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov

