

Huntsville, Alabama

305 Fountain Circle Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting Meeting Date: 9/11/2025 File ID: TMP-5964	
Department: Engineering	
Subject: Type of Action: Approval/Action	
Resolution authorizing the mayor to execute Modification No. 1 to the Agreement between the City of Huntsville, Alabama and Garver, L.L.C., for Old Monrovia Road Improvements, Project No. 71-21-RD07.	
Resolution No.	
Finance Information:	
Account Number: 3080-71-00000-524027-00000000 City Cost Amount: \$46,224.00 Total Cost: \$327,829.00	
Special Circumstances:	
Grant Funded: N/A Grant Title - CFDA or granting Agency: N/A Resolution #: N/A	
Location: (list below)	
Address: N/A District: District 1 □ District 2 □ District 3 □ District 4 □ District 5 □	
Additional Comments: Supplemental No. 1 for engineering design services with Garver for Old Monrovia Road Improvements. Someodification includes additional streetscaping items.	cope

RESOLUTION NO. 25-

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and is hereby authorized, to execute Modification No. 1 to the Agreement between the City of Huntsville, Alabama and Garver, L.L.C., adopted and approved on the 23rd day of September, 2021, by the City Council of the City of Huntsville, Alabama by Resolution No. 21-963, as attached hereto.

BE IT FURTHER RESOLVED that the total contract amount be and is hereby modified from TWO HUNDRED EIGHTY-ONE THOUSAND SIX HUNDRED FIVE AND NO/100 DOLLARS (\$281,605.00) to THREE HUNDRED TWENTY-SEVEN THOUSAND EIGHT HUNDRED TWENTY-NINE AND NO/100 DOLLARS (\$327,829.00), including this Modification No. 1, an increase of FORTY-SIX THOUSAND TWO HUNDRED TWENTY-FOUR AND NO/100 DOLLARS (\$46,224.00). New end date: December 11, 2025. Agreement is substantially in words and figures similar to that document attached hereto and identified as "Modification No. 1 to the Agreement between the City of Huntsville, Alabama and Garver, L.L.C., for Old Monrovia Road Improvements, Project No. 71-21-RD07," consisting of a total of three (3) pages plus three (3) additional pages consisting of Attachment "A", and the date of September 11, 2025 appearing on the margin of the first page, together with the signature of the President Pro Tem of the City Council, and an executed copy of said document being permanently kept on file in the Office of the City Clerk of the City of Huntsville, Alabama.

ADOPTED this the 11th day of Se	ptember, 2025.
	President of the City Council of the City of Huntsville, Alabama
APPROVED this the 11th day of §	September, 2025.
	Mayor of the City of Huntsville, Alabama

STATE OF ALABAMA) Modification No. 1 to the Agreement between the City of Huntsville, Alabama and Garver, L.L.C., for Old Monrovia Road Improvements, Project No. 71-21-RD07.

THIS IS MODIFICATION NO. 1 TO AN AGREEMENT entered in on the 23rd day of September, 2021, in the amount of TWO HUNDRED EIGHTY-ONE THOUSAND SIX HUNDRED FIVE AND NO/100 DOLLARS (\$281,605.00). The original Agreement is hereby amended by Modification No. 1 dated September 11, 2025, in the amount of FORTY-SIX THOUSAND TWO HUNDRED TWENTY-FOUR AND NO/100 DOLLARS (\$46,224.00) for a revised contract amount of THREE HUNDRED TWENTY-SEVEN THOUSAND EIGHT HUNDRED TWENTY-NINE AND NO/100 DOLLARS (\$327,829.00), by and between the City of Huntsville, Alabama, a municipal corporation in the State of Alabama (OWNER) and GARVER, L.L.C., (ENGINEER).

WITNESSETH

WHEREAS, the firm identified as the ENGINEER to the Agreement dated September 23, 2021, has proposed a change, identified as Attachment "A" to the Original Agreement. This modification delineates a change for additional streetscaping items.

WHEREAS, the Owner desires that the contract documents be altered to be consistent with Attachment "A" hereto.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, the Owner and the ENGINEER agree to the following modifications to the Agreement:

- 1. Garver, L.L.C., will provide for additional streetscaping items at a time and materials cost Not-to-Exceed FORTY-SIX THOUSAND TWO HUNDRED TWENTY-FOUR AND NO/100 DOLLARS (\$46,224.00). New end date: December 11, 2025.
- 2. Item #1 shall be performed in accordance with the original Agreement dated September 23, 2021, and approved by the City Council by Resolution No. 21-963, and as described in the letter from Zachary Turner to Kathy Martin, dated August 14, 2025, shown as Attachment "A".
- 3. The terms of this contract modification and the execution thereof is not in any way to be viewed as a waiver on the part of the Owner of any of its rights pursuant to the Contract.

Preside	nt of the City Council of the City
of Hunts	sville, AL
Date:	September 11, 2025

	4.	All other terms and conditions	remain unchange	ed.	
	the sa	VITNESS WHEREOF, the partial ame with the signature of the May rdance with his duly constituted as	yor being the off	their hands a	and seals and attest to be said municipality in
			THE CITY OF HU municipal corpo		ALABAMA,
		E	By: Tommy B Its Mayor	attle	
	ATT	EST:			
		ndrika Edwards Clerk			
		ALABAMA) DF MADISON)			
of Hun are kno instrum	ommy itsville own to nent, 1	e undersigned, a notary public in Battle and Shaundrika Edwards, e, Alabama a municipal corporation me, acknowledged before me or they, in their capacity as such off said corporation on the day the sa	whose names as on, are signed to this day that, be ficers, executed t	s Mayor and the foregoin sing informed	City Clerk of the City of instrument, and who d of the contents of the
	GIVI	EN under my hand and official se	al this the	day of	2025.

Notary Public ______ My Commission Expires:__

	ENGINEER: GARVER, L.L.C. By:
ATTEST:	
STATE OF ALABAMA) COUNTY OF MADISON)	
Scott Leach, as Senior Project Manage to me, acknowledged before me on this	blic in and for said County, in said State, hereby certify that er, is signed to the foregoing instrument, and who is known is day that, being informed of the contents of the instrument, ecuted the same with full authority for and as the act of said is day.
GIVEN under my hand and off	ficial seal this the day of2025.
	Notary Public
	Notary Public My Commission Expires:

ATTACHMENT "A"



5125A Research Drive Huntsville, AL 35805

TEL 256.534.5512 FAX 256.534.5544

www.GarverUSA.com

August 14, 2025

City of Huntsville Attn: Ms. Kathy Martin, PE 308 Fountain Circle Huntsville, AL 35801

Re:

Additional Services Request Old Monrovia Road Improvements COH Project 71-21-RD

Dear Ms. Martin:

We (Garver) are pleased to offer this proposal to provide additional services to assist the City of Huntsville with Engineering and Landscape architecture for the above referenced project.

The original project scope included plans to modify Old Monrovia Road to a single 10-foot lane in each direction, with the addition of landscaped islands, 12-foot turn lanes at intersections, and onstreet parallel parking throughout the project limits. The scope also encompassed landscape architecture plans, irrigation system design, and roadway lighting for the proposed modifications. 100% Plans and Quantities for the scope outlined above were provided to City on September 18, 2024.

During a meeting with the City of Huntsville on July 2, 2025, to discuss various projects, the city requested significant changes to the original project scope. These modifications included revising the roadway configuration to two 11-foot lanes in each direction and adjusting the median islands to accommodate the new lane widths. Additionally, the city requested the elimination of on-street parking throughout the project limits. These changes will also require updates to the landscape architecture plans, irrigation system design, and roadway lighting design.

Scope of Proposed Additional Services:

- Revise Base, Paving, Grading, and Drainage
- Revise Sidewalks and Multi-use Paths
- Eliminate proposed On-Street Parking
- Revise Striping and Signage Improvements for proposed design changes
- · Revise Erosion Control
- Revise Traffic Control and Construction Phasing Plan
- Revise Landscaping Design
- Revise Irrigation Design
- Revise Lighting Design and Calculations
- Update Quantity Take-offs and cost estimate

Construction Phase Services:

This proposal does not include construction phase services.

Extra Work:

Extra Work not specifically included in the above defined scope will be as directed by the Owner (City Engineer) in writing for an additional fee as agreed upon by the City and Garver.

Payment Terms:

We propose to provide the above-described services for a lump sum fee of \$46,224. Payment for services would be based upon percentage of total project work completed. Periodic, usually monthly, invoices will be submitted based on the amount of work completed to date. Progress reports will be included with invoices describing the tasks completed during the invoice period.

For additional services not included in the above proposed scope of work but agreed to in writing with the City and Garver, the attached 2025 hourly rate schedule will apply. These rates will remain constant throughout the project period.

We anticipate completing this project on a mutually agreeable schedule. We appreciate this opportunity and look forward to continuing to assist you and the City of Huntsville with the development of the Mid-City Urban Renewal Project. If you have any questions, please feel free to contact us.

Sincerely,

Garver, LLC

Zachary Turner, PE, Project Manger

Garver, LLC

In concurrence:

Kathy Martin, PE City Engineer

Engineering Department

Date

Exhibit A - Professional services estimate Attachments:

Exhibit B - 2025 Hourly Rate Schedule

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