



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 9/26/2024

File ID: TMP-4626

Department: City Council

Subject:

Type of Action: Approval/Action

Resolution authorizing travel for Council Member David Little to Montgomery, Alabama. October 15 - 18, 2024 for the Leadership Alabama Class XXXIV, Opening Conference.

Resolution No.

Finance Information:

Account Number: Travel 02

City Cost Amount: \$ 1400.00

Total Cost: \$ 1400.00

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

N/A

RESOLUTION NO. 24-

**APPROVAL OF TRAVEL EXPENSES
FOR MEMBERS OF THE CITY COUNCIL**

WHEREAS, the estimated travel expenses for a member of the City Council of the City of Huntsville are presented for approval, pursuant to Section 9(d) of Ordinance Number 90-462, commonly referred to as the Budget Management Ordinance, which said travel expenses are more particularly estimated and described as follows, to wit:

NAME OF COUNCILMEMBER: David Little, District 2

AMOUNT OF ESTIMATED TRAVEL EXPENSES FOR EACH:

Hotel	\$900.00
Transportation and Meals	\$500.00
TOTAL	<u>\$ 1400.00</u>

PURPOSE AND OBJECT OF TRAVEL: Leadership Alabama Class XXXIV, Opening Conference October 15, 2024- October 18, 2024.

WHEREAS, the estimated travel expenses are to be supported by proper documentation, to be reasonable for the purpose and object thereof, taking into account the travel location and destination; and

WHEREAS, the funds for departmental travel expenses have been budgeted for the current fiscal year; and

WHEREAS, the original total budget for FY 2024 for District 2 Training & Travel expenses was \$8000, the remaining balance as of this trip is \$3410 and the remaining amount, after current travel expenses are deducted, will bring the amount to \$2010.

NOW, THEREFORE, BE IT RESOLVED by the City Council and the City of Huntsville, Alabama, that the herein above-described travel expenses be, and the same are hereby approved.

ADOPTED this the ____ day of _____, 2024.

President of the City Council of the
City of Huntsville, Alabama

APPROVED this the ____ day of _____, 2024.

Mayor of the City of Huntsville, Alabama