



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 1/22/2026

File ID: TMP-6467

Department: Finance

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to execute a contract modification agreement to modify the Traffic Signals, LEDs, and Signal Hardware contract awarded to Utilicom Supply Associates, LLC pursuant to Resolution No 25-963.

Resolution No.

Finance Information:

Account Number: Varies

City Cost Amount: \$ Varies

Total Cost: \$ Varies

Special Circumstances:

Grant Funded: \$ N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

Due to an oversight during the bid solicitation process, the discount percentage for non-bid items was inadvertently omitted from the bid specifications and pricing form. A contract modification is necessary to add this provision to the contract for the procuring of goods.

RESOLUTION NO. _____

WHEREAS, the City and Utilicom entered into Traffic Signals, LEDs, and Signal Hardware contract (the “Contract”) awarded pursuant to Resolution No. 25-963 at the December 4, 2025, Huntsville City Council meeting; and

WHEREAS, the Contract thirty-four (34) designated bid items to be purchased and utilized by the Traffic Engineering Department; and

WHEREAS, the Contract did not include a provision permitting the Traffic Engineering Department to purchase non-bid items at a discounted percentage; and

WHEREAS, this provision was included in previous contracts and erroneously omitted from the bid specifications detailed in IFB# 3-2026-75 issued October 17, 2025, and publicly opened on November 6, 2025.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree to modify the Agreement as follows:

1. Add a provision permitting the purchasing of non-bid items at ten percent (10%) discount off the manufacturer's price

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Huntsville authorizes the Mayor to execute Modification No.1 to add a provision permitting the City to purchase non-bid items at discount percentage of ten percent (10%) off the manufacturer’s price.

ADOPTED this the 22nd day of January, 2026.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the 22nd day of January, 2026.

Mayor of the City of Huntsville, Alabama

**Modification No. 1 to Traffic Signals & PED Signal Hardware and Signal & PED LEDs &
LED Inserts Contract Between the City of Huntsville, Alabama and
The Insight Global, LLC**

**MODIFICATION NO. 1 TO TRAFFIC SIGNALS, LEDS,
AND SIGNAL HARDWARE CONTRACT**

This Modification No. 1 to Traffic Signals & PED Signal Hardware and Signal & PED LEDs & LED Inserts Contract (this "Modification") is made and entered into on the 22nd day of January 2026, by and between the **City of Huntsville**, a municipal corporation in the State of Alabama, hereinafter referred to as the "City," and **Utilicom Supply Associates, LLC**, hereinafter referred to as "Utilicom".

WITNESSETH:

WHEREAS, the City and Utilicom entered into Traffic Signals & PED Signal Hardware and Signal & PED LEDs & LED Inserts contract (the "Contract") awarded pursuant to Resolution No. 25-963 at the December 4, 2025, Huntsville City Council meeting; and

WHEREAS, the Contract thirty-four (34) designated bid items to be purchased and utilized by the Traffic Engineering Department; and

WHEREAS, the Contract did not include a provision permitting the Traffic Engineering Department to purchase non-bid items at a discounted percentage; and

WHEREAS, this provision was included in previous contracts and erroneously omitted from the bid specifications detailed in IFB# 3-2026-75 issued October 17, 2025, and publicly opened on November 6, 2025.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree to modify the Agreement as follows:

1. Add a provision permitting the purchasing of non-bid items at ten percent (10%) discount off the manufacturer's price

IN WITNESS WHEREOF, the parties hereunto enter into and commence this Agreement on the date written above.

I affirm that I understand and agree that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.

UTILICOM SUPPLY ASSOCIATES, LLC

By: Tammy Coggins

Tammy Coggins

Print Name

Chief Estimator

Title

CITY OF HUNTSVILLE, ALABAMA

By: _____

Tommy Battle

Print Name

Mayor

Title

ATTEST

By: _____

Shaundrika Edwards

Print Name

City Clerk

Title