



# Huntsville, Alabama

305 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 6/27/2024

**File ID:** TMP-4309

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**Department:** Public Transit

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to apply for grant 1075-2024-2 Huntsville Transit Operating Assistance.

Resolution No.

**Finance Information:**

**Account Number:** 2000-54-00000-44018-00000000

**City Cost Amount:** N.A.

**Total Cost:** N.A.

**Special Circumstances:**

**Grant Funded:** 1,041, 868.00

**Grant Title - CFDA or granting Agency:** FTA

**Resolution #:** N.A.

**Location: (list below)**

**Address:** N.A.

**District:** District 1  District 2  District 3  District 4  District 5

**Additional Comments:**

**RESOLUTION NO. 24-\_\_\_\_\_**

**WHEREAS**, the United States, through the United States Department of Transportation, Federal Transit Administration, under 49 U.S.C., Chapter 32, Title 23, United States Code and other Federal statutes administered by the Federal Transit Administration offers Section 5307 Capitol and Operating funds; and

**WHEREAS**, the City of Huntsville, hereinafter referred to as the Applicant, would benefit from making application for such assistance.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Huntsville, Alabama, that the Mayor, or his designee, in his official capacity, be, and he is hereby authorized and requested to make application to the United States Department of Transportation, Federal Transit Administration, Grant Application No. 1075-2024-2-P1 for said financial assistance from Section 5307 in an amount not to exceed one million, forty one thousand, eight hundred, sixty eight dollars (\$1,041,868).

**ADOPTED** this the 27th Day of June, 2024.

\_\_\_\_\_  
President of the City Council  
City of Huntsville, Alabama

**APPROVED** this the 27th Day of June, 2024.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

## Application

<b>Federal Award Identification Number (FAIN)</b>	1075-2024-2
<b>Temporary Application Number</b>	1075-2024-2
<b>Award Name</b>	ARP Section 5307 Huntsville Transit Operating Assistance
<b>Application Status</b>	In-Progress
<b>Application Budget Number</b>	0

<b>Period of Performance Start Date</b>	N/A		
<b>Original Period of Performance End Date</b>	9/30/2027		
<b>Current Period of Performance End Date</b>	9/30/2027	Revision #: 0	Approved?: No

### Part 1: Recipient Information

**Name: CITY OF HUNTSVILLE**

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
1075	City	CITY OF HUNTSVILLE, DEPARTMENT OF PARKING & PUBLIC TRANSIT	ZBCLKNT6JWT4	072093727

Location Type	Address	City	State	Zip
Headquarters	308 Fountain Cir SW FL 8	Huntsville	AL	35801
Physical Address	308 FOUNTAIN CIR SW	HUNTSVILLE	AL	35801
Mailing Address	P.O. Box 308	HUNTSVILLE	AL	35804

### Union Information

<b>Union Name</b>	NONE
Address 1	

Address 2  
 City  
 State  
 Zipcode 00000  
 Contact Name  
 Telephone  
 Fax 00000  
 E-mail  
 Website

## Part 2: Application Information

### Title: ARP Section 5307 Huntsville Transit Operating Assistance

FAIN	Application Status	Award Type	Application Cost Center	Date Created	Last Updated Date	From TEAM?
1075-2024-2	In-Progress	Grant	Region 4	4/23/2024	4/23/2024	No

#### Application Executive Summary

This is an FFY 2021 Section 5307 ARP funding application (Huntsville UZA) in the amount of \$1,041,868, representing 100% federal share of the total eligible amount. This application utilizes ARP funding to prevent, prepare for, and respond to coronavirus. This application scope of work includes payroll and operating expenses. There are no subrecipients.

The City of Huntsville, Department of Parking & Public Transit, is a direct recipient of Section 5307 funds. There are no sub allocations of appropriations.

As part of the ongoing existing service and responses to the COVID-19 pandemic, the City of Huntsville, Alabama, is utilizing the relief funds to offset additional costs and loss of revenues.

The City of Huntsville has not applied for, or received, funding from FEMA or any other Federal Agency for services performed or capital equipment purchases after January 19, 2020.

The City of Huntsville agrees that if it receives Federal funding from the Federal Emergency Management Agency (FEMA) or through a pass-through entity through the Robert T. Stafford Disaster Relief and Emergency Assistance Act, a different Federal agency, or insurance proceeds for any portion of a project activity approved for FTA funding under this Grant Agreement, it will provide written notification to FTA, and reimburse FTA for any Federal share that duplicates funding provided by FEMA, another Federal agency, or an insurance company.

This application includes the following operation expenses;  
 1) Operating Assistance

The City of Huntsville understands that the expenses requested in this application are subject to review for their reasonableness as part of the agency's next Triennial/State Management Review.

The City of Huntsville will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

Per ARP, the project(s) in this application is/are not required to be programmed in the Long-Range Transportation Plan, or Statewide Transportation Improvement Program.

**Frequency of Milestone Progress Reports (MPR)**

No Selection Made

**Frequency of Federal Financial Reports (FFR)**

No Selection Made

**Does this application include funds for research and/or development activities?**

This award does not include research and development activities.

**Pre-Award Authority**

This award is using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

**Will this Grant be using Lapsing Funds?**

No Selection Made

**Will indirect costs be applied to this application?**

This award does not include an indirect cost rate.

*Indirect Rate Details: N/A*

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

## Award Description

**Purpose**

The purpose of this award is to provide 2 years of operating assistance to Huntsville Public Transit to assist it in recovering from COVID-19 during the period of 7/1/21-6/30/23.

**Activities to be performed:**

Funds will be used to cover all eligible operating expenses such as driver salaries, fuel, items having a useful life of less than one year, preventive maintenance, etc. in order to continue transit operations.

**Expected outcomes:**

Funding will permit Huntsville Public Transit to continue to provide operations that would otherwise have to be cut due to lack of funding.

**Intended beneficiaries:**

Huntsville Public Transit and the riders that rely on its service will benefit from continued services, permitting workers to get to work and riders to get to essential services.

**Subrecipient Activities:**

None

## Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Anissa	Pratte	Accountant III	anissa.pratte@huntsvilleal.gov	(256) 427-6802

## Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (ARPA)	5307-9	20507	\$1,041,868
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,041,868</b>

### Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
1075-2024-2-P1	300-00 OPERATING ASSISTANCE (300-)	\$1,041,868.00	\$0.00	\$1,041,868.00	1
1075-2024-2-P1	30.09.08 EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$1,041,868.00	\$0.00	\$1,041,868.00	1

### Discretionary Allocations

This application does not contain discretionary allocations.

## Part 3: Project Information

### Project Title: 5307 Operating

Project Number	Temporary Project Number	Date Created	Start Date	End Date
1075-2024-2-P1	1075-2024-2-P1	6/4/2024	9/30/2025	9/30/2027

#### Project Description

Original Application-Project 01 is in the amount of \$1,041,868.00 This is an FFY 2021 Section 5307 ARP funding application (Huntsville UZA), representing 100% federal share of the total eligible amount.

They are identified by activity line item and FFY appropriation below:ACTIVITY / FTA Federal Fiscal Year of Apportionment

30.09.08 FY 2024 Operating FFY 2021 5307; \$1,041,868.00

The City of Huntsville will add Sunday service and will add an additional route to south Huntsville, in

response to continued citizen requests and recommendations from the planning study performed in 2022.

This project will fund operating and preventative maintenance for the period beginning October 1, 2024, and period end of September 30,2025.

**Project Benefits**

The Fixed Route and Paratransit and Demand Response services provide much needed transportation for the citizens of Huntsville. Most Important that the services are available and used by low income, elderly and disabled communities.

**Additional Information**

These services are used by low income, elderly and disable community, giving those individuals an independence that may not have been otherwise available to them.

**Location Description**

The project service area is within the city limits of the City of Huntsville, Alabama. The City's public transit administration and operations facility and the transfer station are located at 500 Church Street, Huntsville, Alabama,35801. The City of Huntsville, Alabama, is in the 5th Congressional district of Alabama, and UZA of 011400.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
011400	Huntsville, AL

**Congressional District Information**

District	State
5	Alabama

**Program Plan Information**

**STIP/TIP**

Date: N/A  
Description: N/A

**UPWP**

Date: N/A  
Description: N/A

**Long Range Plan**

Date: N/A  
Description: N/A

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (ARPA)	5307-9	20507	\$1,041,868
Local			\$0
Local/In-Kind			\$0

State	\$0
State/In-Kind	\$0
Other Federal	\$0
Transportation Development Credit	\$0
Adjustment	\$0
<b>Total Eligible Cost</b>	<b>\$1,041,868</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
1075-2024-2-P1	300-00 OPERATING ASSISTANCE	\$1,041,868.00	\$0.00	\$1,041,868.00	1
1075-2024-2-P1	30.09.08 EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$1,041,868.00	\$0.00	\$1,041,868.00	1

## Project Budget Activity Line Items

### Budget Activity Line Item: 30.09.08 - EMER RELIEF - OPERATING ASSIST - 100% Fed Share

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	OPERATING ASSISTANCE	1

#### Extended Budget Description

Original Application-Project 01 is in the amount of \$1,041,868.00 This is an FFY 2021 Section 5307 ARP funding application (Huntsville UZA), representing 100% federal share of the total eligible amount.

They are identified by activity line item and FFY appropriation below:ACTIVITY / FTA Federal Fiscal Year of Apportionment

30.09.03 – FY 2024 Operating FFY 2021 §5307; \$1,041,868.00

The City of Huntsville will add Sunday service and will add an additional route to south Huntsville, in response to continued citizen requests and recommendations from the planning study performed in 2022.

This project will fund operating and preventative maintenance for the period beginning October 1, 2024, and period end of September 30,2025.

#### Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (ARPA)	5307-9	20507	\$1,041,868
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,041,868</b>

Milestone Name	Est. Completion Date	Description
Start Date	9/30/2025	The start date will be 10/01/2024
End Date	9/30/2027	

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description	Date
	Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	1	\$1,041,868.00	\$1,041,868.00

## Part 4: Fleet Details

No fleet data exists for this application.

# Part 5: FTA Review Comments

There are no review comments to display at this time.