



# Huntsville, Alabama

308 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

---

**Meeting Type:** City Council Regular Meeting **Meeting Date:** 2/24/2022

**File ID:** TMP-1254

---

**Department:** Planning

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to submit a grant application to the Alabama Historical Commission for grant funding to be utilized for the completion of a National Register nomination of the Whitesburg Estates neighborhood

Resolution No.

**Finance Information:**

**Account Number:** 1000-74-00000-515520-000000000-

**City Obligation Amount:** \$2800

**Total Obligation:** \$

**Special Circumstances:**

**Grant Funded:** \$

**Grant Title - CFDA or granting Agency:** Click or tap here to enter text.

**Resolution #:** Click or tap here to enter text.

**Location:**

**Address:**

**District:** District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

**Additional Comments:**

Whitesburg Estates is a residential neighborhood located on the east side of Memorial Parkway in South Huntsville, Alabama. Whitesburg Estates began development in 1959 and new phases have been added as recently as 2008. A survey completed of the neighborhood by consultant Dr. Caroline Swope in 2021 revealed

historically intact buildings and landscapes. The purpose of this grant is to acquire funds to complete a National Register nomination of the neighborhood.



## CERTIFIED LOCAL GOVERNMENT GRANT APPLICATION

(Submit one (1) copy with all the required attachments)

### CLG Applicant Information

Municipality:  
City of Huntsville

Street Address:  
308 Fountain Circle

County:  
Madison

Zip:  
35801

CLG Contact Name:  
Katie Stamps

CLG Contact Phone:  
256-650-4779

CLG Contact Email:  
katherine.stamps@huntsvilleal.gov

Federal Identification Number:  
63-6001296

Legislative Districts of Site Location <https://www.sos.alabama.gov/alabama-votes/elected-official-map>

AL Senate:  
7th

AL House of  
Representatives: 21st

U.S. Congressional:  
5th

### Application Prepared By (if different from above)

Name:  
same as above

Title:

Address:

Phone Number:

Email Address:

### Grant Project Manager (if different from above)

Name:

Title:

Address:

County:

Zip:

☐ Check to acknowledge that the project manager and financial manager will be able to attend a grant administration workshop?

If different from grant project manager above, who will handle the financial management and documentation for the project?

Name: Whitney Gentry	Title: Grants Manager
Address: same as above	
Phone Number: 256-427-5432	
Email Address: whitney.gentry@huntsvilleal.gov	
<b>List any other persons not listed above who will be involved in the project, such as consultants, volunteers, city employees, etc. What will be their roles?</b>  N/A	
<b>To complete the following information please review pages 2-5</b> (Be concise and limit to 1 to 3 short paragraphs)	
<b>Project Information</b>	
Project Title: Whitesburg Estates National Register Nomination	
Project Type (choose one): <input type="checkbox"/> Historic Resource Survey Project* <input checked="" type="checkbox"/> National Register Nomination(s) <input type="checkbox"/> Archaeological Survey Project* <input type="checkbox"/> Preservation Planning: Local District Designation and Report <input type="checkbox"/> Preservation Planning: Design Guidelines <input type="checkbox"/> Preservation Planning: Other <input type="checkbox"/> Information / Education: Brochure <input type="checkbox"/> Information / Education: Website <input type="checkbox"/> Information / Education: Other <input type="checkbox"/> Pre-Development Plan <input type="checkbox"/> Staffing / Training	
*Note: Application for Historic Resource Surveys and National Register Nominations require additional documentation. Please see Application Instructions for requirements.	

## Project Description

Whitesburg Estates is a residential neighborhood located on the east side of Memorial Parkway in South Huntsville, Alabama. Whitesburg Estates began development in 1959 and new phases have been added as recently as 2008. A survey completed of the neighborhood by consultant Dr. Caroline Swope in 2021 revealed historically intact buildings and landscapes. The purpose of this grant is to acquire funds to complete a National Register nomination of the neighborhood.

## Project Need

Whitesburg Estates developed during a period of tremendous growth and change in Huntsville. The mid-20th century saw a huge population boom in Huntsville due to the establishment of Redstone Arsenal and the Marshall Space Flight Center. As people flocked to Huntsville for new work opportunities, housing shortages resulted in the development of new neighborhoods all across the city. South Huntsville's proximity to Redstone made it a highly desirable place to live.

Whitesburg Estates is a prime example of a mid-century modern neighborhood and would be the first neighborhood to be surveyed for historical significance in the South Huntsville region. Many of the original homeowners still live in the neighborhood, which has helped to maintain the homes. Listing Whitesburg Estates to the NRHP will further Huntsville ' s commitment to identifying and recognizing historic resources throughout the city.

## Project Schedule

3/1/22 to 4/28/22 - Submit grant agreement to Huntsville City Council for approval.

4/29/22 to 7/29/22 - Request for proposals to complete National Register District nomination of Whitesburg Estates. Alabama Historical Commission (AHC), Huntsville Historic Preservation Commission (HHPC) and Preservation Staff (Staff) to review and select consultant from RFPs submitted. Selected consultant will enter into a contract agreement with the City of Huntsville. Consultant to collect existing information on properties, conduct preliminary site assessment, and schedule consultation with AHC, HHPC and Staff. Consultant to conduct public hearing to present information on the project process, timeline, and requirements. Residents to be notified by mail. Consultant can review and use existing survey completed in FY2021.-- estimated \$1750 reimbursement amount requested.

7/30/22 to 12/31/22 - Consultant shall assess if any updates should be made to the survey information gathered in FY2021. Survey should include detailed photographs of the survey area, preparation of any necessary survey forms, fleshing out of the existing historical background, alterations to existing architectural descriptions obtained in the 2021 survey, and mapping. A preliminary nomination should be presented to AHC, HHPC and Staff for review and approval. -- estimated \$1750 reimbursement amount requested.

1/1/23 to 4/1/23 - Complete district nomination form to be submitted to the AHC, HHPC and Staff for review and final commentary. Pending commentary and corrections from the AHC and Staff.-- estimated \$1750 reimbursement amount requested.

4/2/23 to 6/1/23 - Consultant to hold a summative public meeting to present the final nomination. Final consultation with the AHC and Staff on the final draft nomination. Final nomination should also be submitted to the NR Reviewer for the National Park Service, for review. Residents to be notified by mail. Final payment pending approval from AHC National Register Coordinator-- estimated \$1750 reimbursement amount requested.

## Other Project Funding & Support

In 2018, Bekah Schmidt, Executive Director of South Huntsville Main Business Association, reached out to the City of Huntsville to discuss the establishment of historic districts in South Huntsville. This region has many mid-century neighborhoods that might qualify for listing on the National Register of Historic Places. That same year, former CLG Coordinator Mary Shell drove through South Huntsville with City Preservation Planner Katie Stamps and District 3 City Council Member Jennie Robinson and identified Whitesburg Estates as a good candidate for a historic resources survey. In late 2019, Ms. Stamps met with the Whitesburg Estates Civic Association to explain the survey and nomination process. City Council Member Jennie Robinson, District 5 Madison County Commissioner Phil Riddick, the Whitesburg Estates Civic Association, South Huntsville Main Business Association, Main Street Alabama and Hays Farm are all in support of the Whitesburg Estates Historic Resources Survey.

In subsequent meetings with City Council Member Robinson and the Whitesburg Estates Civics Association, we have received a positive response with moving forward with the NR nomination. Please see attached letters of support.

<b>Grant Amount Requested</b>	
<b>Total Project Cost</b> <i>(Total project cost equals grant amount requested, plus matching share)</i>	\$ 7,000.00
<b>Grant Amount Requested</b>	\$ 4,200.00
<b>Matching Share</b>	\$ 2,800.00
<b>Project Budget</b>	

**Budget Justification**

<b>Category</b>	<b>Total</b>
Consultants / Speakers	\$6,200.00
Staff (donated labor)*	\$
Staff (paid labor)*	\$
Volunteers (donated labor)*	\$
Travel	\$
Publication/Printing Costs	\$400.00
Photography	\$
Supplies	\$
Other Postage	\$400.00
Other	\$
Other	\$
<b>Total Project Costs</b>	<b>\$7,000.00</b>

*\*requires budget justification*

**Source of matching share**

<b>Donor:</b>	<b>Donor:</b>
<b>Source:</b>	<b>Source:</b>
<b>In-Kind:</b> <b>Cash</b>	<b>In-Kind:</b> <b>Cash</b>
<b>Amount:</b>	<b>Amount:</b>



**Budget Justification**

Consultant fees for the Whitesburg Estates National Register Nomination of \$6,000 was budgeted based on the approximate cost of the Edmonton Heights National Register Nomination that was similar in scope of product and size of historic district. Travel, publication/printing, photography and supply costs are included within that cost.

**Additional Comments**

## Assurances

The Applicant hereby assures and certifies by placing his/her initials beside each item below that the Applicant will comply with all applicable regulations, policies, guidelines and requirements including OMB Circular 2 CFR 200, as they relate to the application, acceptance, and use of Federal funds for this Federally-assisted project. Also, the Applicant assures and certifies with respect to the grant that: (initial blank beside each number to signify willingness and ability to comply)

### PLEASE INITIAL EACH.

- \_\_\_ 1. Legal Authority - Applicant possesses legal authority to apply for the grant; that a resolution, motion or similar action has been or will be duly adopted as an official act of the applicant's governing body, authorizing the submission of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- \_\_\_ 2. Civil Rights - Applicant will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), as amended, and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal assistance and will immediately take any measures necessary to effectuate this agreement
- \_\_\_ 3. Nondiscrimination - Applicant will comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d) as amended, prohibiting employment discrimination where (a) the primary purpose of the grant is to provide employment or (b) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-aided activity. It will comply with Section 504 of the Rehabilitation Act of 1973 as amended, Age Discrimination Act of 1975, and Drug Abuse Office and Treatment Act of 1972
- \_\_\_ 4. Conflict of Interest - Applicant will establish safeguards to prohibit employees from using their positions for purposes that are or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
- \_\_\_ 5. Access to Records - Applicant will give the grantor agency or the Comptroller General (through any authorized representative) the access to and the right to examine all records, books, papers, or documents related to the grant.
- \_\_\_ 6. Programmatic and Financial Compliance - Applicant will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements and other administrative requirements approved in accordance with appropriate Office of Management and Budget Circular. (For units of governments): It will maintain adequate financial management systems which will be (a) in accordance with the standards specified in OMB Circular A-102, Attachment G, "Standards for Grantee Financial Management Systems", and (b) audited in accordance with the General Accounting Office's Standards for Audit of Governmental Organizations, Programs, Activities, and Functions.
- \_\_\_ 7. Audit - Applicant will have an organization-wide, independent audit performed for each year in which more than \$750,000 in federal funds are expended as required under 2 CFR 200, subpart F. This audit will be performed by using the required financial and compliance audits in accordance with Single Audit Act of 1984 and will be submitted to the Federal Audit Clearinghouse following the end of the contract period.
- \_\_\_ 8. Flood Insurance - Applicant will comply with the flood insurance purchases requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

13. CERTIFICATION:

I certify that I have read the accompanying Instruction Sheet and Assurances and accept all terms and conditions set forth therein. I also certify that all information contained in this application is correct, that the matching share will be provided as indicated, and that the project will be undertaken in conformance with the Secretary of the Interior's Standards for Archaeology and Historic Preservation and all applicable state and federal guidelines and regulations.

SIGNATURES:

\_\_\_\_\_  
Chairman, Historic Preservation Commission

\_\_\_\_\_  
Date

\_\_\_\_\_  
CLG Contact

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor, City of Huntsville

\_\_\_\_\_  
Date



## **ALABAMA HISTORICAL COMMISSION CERTIFIED LOCAL GOVERNMENT GRANT APPLICATION CHECKLIST**

- ☐ Application form is complete
- ☐ Attached one copy of the resolution, with original signature, authorizing the submission of the application and attesting to matching funds availability.
- ☐ All required signatures have been obtained, and *all assurances have been initialed by both the CLG representative and the property owner, if different.*
- ☐ One set of the application and all supporting documentation are included.
- ☐ If match is provided by someone other than applicant, a signed letter of commitment from the third party must be attached that provides the same information as required in the Grant Application Form.
- ☐ Documentation that shows project personnel will meet Professional Qualifications (See Additional Instructions.) Attach resumes. For consultants, attach Letter of Commitment and/or Proposal.
- ☐ Certificate of Compliance with the Beason-Hammon Act
- ☐ E-verify Memorandum of Understanding.
- ☐ Disclosure Statement (Not required for municipalities; however, if the applicant is a non-governmental entity carrying out the responsibilities of the CLG, this form must be included.)
- ☐ Letters of support endorsement from affected constituencies.

**Submit Application and Attachments to:**  
**Alabama Historical Commission**  
**Attn: Paige Thomas**  
**468 S. Perry Street**  
**Montgomery, AL 36130-0900**  
**334-230-2643**  
**or**  
**Paige.Thomas@ahc.alabama.gov**