



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 5/9/2024

File ID: TMP-4186

Department: Human Resources

Subject:

Type of Action: Introduction

Introduction of an ordinance to amend the Budget Ordinance No. 23-762 to modify the authorized strength of the departments

Ordinance No.

Finance Information:

Account Number: NA

City Cost Amount: NA

Total Cost: NA

Special Circumstances:

Grant Funded: NA

Grant Title - CFDA or granting Agency: NA

Resolution #: NA

Location: (list below)

Address: NA

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

ORDINANCE NO. 24-

BE IT ORDAINED by the City Council of the City of Huntsville, Alabama, that Budget Ordinance No. 23-762, adopted and approved on September 28, 2023, is hereby amended for change in the authorized strength of the department, as follows:

The staffing level is hereby increased within the City Clerk department by one (1) regular, full-time Records Management Specialist position, grade 12.

The staffing level is hereby decreased within the City Clerk department by one (1) regular, full-time Municipal Records Coordinator position, grade 10.

ADOPTED this the 9th day of May, 2024.

President of the City Council of the
City of Huntsville, Alabama

APPROVED this the 9th day of May, 2024.

Mayor of the City of Huntsville, Alabama