



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 7/13/2023

File ID: TMP-3080

Department: Finance

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to enter into Agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Resolution No.

Finance Information:

Account Number: See additional comments below.

City Cost Amount: Various based on Contract pricing structures.

Total Cost: Various based on Contract pricing structures.

Special Circumstances:

Grant Funded: \$ N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

Standard of periodic bid utilizes by various departments.

Update of Bids:

Landscape Associates, Inc. - Landscape Services Mid-City (Landscape Management)

Southeastern Truck Body & Equipment, Inc. - Truck Bodies & Camper Shells, Installation, and Repair Services (Fleet Services)

H&H Enterprises dba H&H Fleet Services

Winsupply Huntsville AL Co. - Industrial Plumbing & Piping Supplies (Water Pollution Control)
Eastern Industrial Supplies, Inc.

RESOLUTION NO. 23 - _____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below. An executed copy of said documents being permanently kept on file in the office of the City Clerk of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Landscape Associates, Inc.	Landscape Services Mid-City	One Year W/Extensions
Southeastern Truck Body & Equipment, Inc. H&H Enterprises dba H&H Fleet Services	Truck Bodies & Camper Shells, Installation, and Repair Service	One Year W/Extensions
Winsupply Huntsville AL Co. Eastern Industrial Supplies, Inc.	Industrial Plumbing & Piping Supplies	One Year W/Extensions

ADOPTED this the 13th day of July, 2023.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 13th day of July, 2023.

Mayor of the City of Huntsville, Alabama



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement DATE: June 21, 2023
FROM: Brian Walker DEPT: Landscape Management
BID #: 62-2023-52 COMMODITY/SERVICE: Landscape Services Mid-City

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Landscape Associates, Inc.

RECOMMENDATION: It is recommended that Landscape Associates, Inc be awarded the bid as they were the lowest responsive bidder.

DESCRIPTION	PRICE	UOM	COMMENT
Mid-City	4158.00	Monthly	

INITIAL PURCHASE: As Needed
FUNDING SOURCE: Various
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:


My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Brian R. Walker Digitally signed by Brian R. Walker
Date: 2023.06.21 14:21:22 -05'00'

6/21/2023

Department Head

Date

 Digitally signed by Tamara M.
Yancy
Date: 2023.06.26 10:52:09 -05'00'

6/26/2023

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement **DATE:** 06/22/2023
FROM: Autumn McCord **DEPT:** Fleet Services
BID #: 60-2023-15 **COMMODITY/SERVICE:** Truck Bodies & Camper Shells, Insta

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Southeastern Truck Body & Equipment, Inc.

RECOMMENDATION: Please award the below categories to Southeastern Truck Body & Equipment, Inc.
as the lowest, responsive bidder. *No bids received, negotiated.

DESCRIPTION	PRICE	UOM	COMMENT
CATEGORY A - TRUCK BODIES-CUSTOM			
1. Percentage Mark-Up on Material Cost	25%		Mark-Up
2. Labor Rate Per Hour for Fab/Removal/Install/Upfit/Rprs	\$90.00	Per Hour	
CATEGORY C - TRUCK BODIES-KNAPHEIDE			
1. Discount Percentage Off List Price	4%		Discount
2. Percentage Mark-Up on Misc. Material Cost	25%		Mark-Up
3. Labor Rate Per Hour for Fab/Removal/nstall/Upfit/Rprs	\$90.00	Per Hour	

INITIAL PURCHASE: AS NEEDED

FUNDING SOURCE: VARIOUS ACCOUNTS

TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)


APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

John Lang Digitally signed by John Lang
Date: 2023.06.22 13:39:40 -05'00'

Department Head

Date

 Digitally signed by Tamara M.
Yancy
Date: 2023.06.23 10:21:52 -05'00'

6/23/2023

Procurement Manager

Date

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Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement DATE: 06/22/2023
FROM: Autumn McCord DEPT: Fleet Services
BID #: 60-2023-15 COMMODITY/SERVICE: Truck Bodies & Camper Shells, Insta

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND H & H Enterprise dba H & H Fleet Services

RECOMMENDATION: Please award the below categories to H & H Enterprise dba H & H Fleet Services as the lowest, responsive bidder. *No bids received, negotiated.

DESCRIPTION	PRICE	UOM	COMMENT
CATEGORY B - TRUCK BODIES-READING			
1. Discount Percentage Off List Price	15%		Discount
2. Percentage Mark-Up on Misc. Material Cost	25%		Mark-Up
3. Labor Rate Per Hour for Fab/Removal/Install/Upfit/Rprs	\$90.00	Per Hour	Regular Labor
*Labor Rate Per Hour for Fab/Removal/Install/Upfit/Rprs	\$120.00	Per Hour	Fabrication Labor

INITIAL PURCHASE: AS NEEDED
FUNDING SOURCE: VARIOUS ACCOUNTS
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

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John Lang Digitally signed by John Lang
Date: 2023.06.22 13:39:20 -05'00'

Department Head

Date

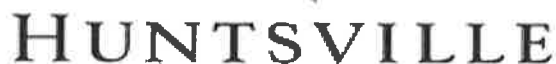
 Digitally signed by Tamara M. Yancy
Date: 2023.06.23 10:20:44 -05'00'

6/23/2023

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov

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Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement Services DATE: 6/26/23
FROM: Kerri Bevilacqua DEPT: Water Pollution Control
BID #: 61-2023-76 COMMODITY/SERVICE: Industrial Plumbing & Piping Supply

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Winsupply Huntsville AL Co.

RECOMMENDATION: The department recommends awarding to Winnsupply Huntsville AL Co. as the first call responsive, low bidder.

DESCRIPTION	PRICE	UOM	COMMENT
4" SS Weld Neck 150LB Flange	\$115.25	EA	
4" SS Slip On 150LB Flange	\$137.65	EA	
4" SS Butt Weld Tee	\$36.55	EA	
4" SS Butt Weld 90 Degree	\$33.25	EA	
4" SS Butt Weld Cap	\$20.09	EA	
6" SS Weld Neck 150LB Flange	\$223.84	EA	
6" SS Slip On 150LB Flange	\$134.28	EA	

INITIAL PURCHASE: As Needed
FUNDING SOURCE: Various
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)


APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Randall Stewart Digitally signed by Randall Stewart
Date: 2023.06.29 15:58:27 -05'00'

Department Head

Date

 Digitally signed by Tamara M. Yancy
Date: 2023.06.30 08:57:15 -05'00'

6/30/2023

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

Continuation – Page 2

TO: Procurement Services **DATE:** 6/26/23
FROM: Kerri Bevilacqua **DEPT:** Water Pollution Control
BID #: 61-2023-76 **COMMODITY/SERVICE:** Industrial Plumbing & Piping Supplie

DESCRIPTION	PRICE	UOM	COMMENT
6" SS Butt Weld 90 Degree	\$113.12	EA	
1/2" SS Ball Valve	\$12.30	EA	
3/4" SS Ball Valve	\$20.12	EA	
1" SS Ball Valve	\$23.62	EA	
1-1/4" SS Ball Valve	\$36.09	EA	
1-1/2" SS Ball Valve	\$53.29	EA	
2" SS Ball Valve	\$81.20	EA	
1/2" SCH 80 PVC 90 Degree	\$1.08	EA	
3/4" SCH 80 PVC 90 Degree	\$1.22	EA	
1" SCH 80 PVC 90 Degree	\$2.05	EA	
1-1/2" SCH 80 PVC 90 Degree	\$2.99	EA	
1/2" SCH 80 PVC Tee	\$1.90	EA	
3/4" SCH 80 PVC Tee	\$2.88	EA	
1" SCH 80 PVC Tee	\$3.03	EA	
1-1/2" SCH 80 PVC Tee	\$10.28	EA	
1/2" True-Union SCH 80 PVC Ball Valve	\$10.03	EA	
3/4" True-Union SCH 80 PVC Ball Valve	\$13.08	EA	
1" True-Union SCH 80 PVC Ball Valve	\$16.24	EA	
1-1/2" True-Union SCH 80 PVC Ball Valve	\$34.66	EA	
2" True-Union SCH 80 PVC Ball Valve	\$52.47	EA	
1/2" Bronze Ball Valve	\$7.95	EA	
3/4" Bronze Ball Valve	\$9.62	EA	
1-1/4" Bronze Ball Valve	\$28.16	EA	
1-1/2" Bronze Ball Valve	\$45.08	EA	
2" Bronze Ball Valve	\$66.89	EA	
Discount % Off List Price For Manufacturer's Catalog	50%		
Items Not Listed in the Bidder Pricing Form			



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement Services **DATE:** 6/26/23
FROM: Kerri Bevilacqua **DEPT:** Water Pollution Control
BID #: 61-2023-76 **COMMODITY/SERVICE:** Industrial Plumbing & Piping Supply

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Eastern Industrial Supplies, Inc.

RECOMMENDATION: The department recommends awarding to Eastern Industrial Supplies, Inc. as the second call responsive, low bidder.

DESCRIPTION	PRICE	UOM	COMMENT
4" SS Weld Neck 150LB Flange	\$148.40	EA	
4" SS Slip On 150LB Flange	\$113.40	EA	
4" SS Butt Weld Tee	\$44.40	EA	
4" SS Butt Weld 90°	\$44.88	EA	
4" SS Butt Weld Cap	\$19.20	EA	
6" SS Weld Neck 150LB Flange	\$256.20	EA	
6" SS Slip On 150LB Flange	\$172.90	EA	

INITIAL PURCHASE: As Needed
FUNDING SOURCE: Various
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)


APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Randall Stewart Digitally signed by Randall Stewart
Date: 2023.06.29 15:58:05 -05'00'

Department Head

Date

 Digitally signed by Tamara M. Yancy
Date: 2023.06.30 08:59:29 -05'00'

6/30/2023

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

Continuation – Page 2

TO: Procurement Services **DATE:** 6/26/23
FROM: Kerri Bevilacqua **DEPT:** Water Pollution Control
BID #: 61-2023-76 **COMMODITY/SERVICE:** Industrial Plumbing & Piping Supplies

DESCRIPTION	PRICE	UOM	COMMENT
6" SS Butt Weld 90°	\$140.40	EA	
1/2" SS Ball Valve	\$23.54	EA	
3/4" SS Ball Valve	\$31.50	EA	
1" SS Ball Valve	\$45.09	EA	
1-1/4" SS Ball Valve	\$68.96	EA	
1-1/2" SS Ball Valve	\$107.75	EA	
2" SS Ball Valve	\$150.85	EA	
1/2" SCH 80 PVC 90°	\$1.18	EA	
3/4" SCH 80 PVC 90°	\$1.51	EA	
1" SCH 80 PVC 90°	\$2.44	EA	
1-1/2" SCH 80 PVC 90°	\$3.49	EA	
1/2" SCH 80 PVC Tee	\$3.34	EA	
3/4" SCH 80 PVC Tee	\$3.49	EA	
1" SCH 80 PVC Tee	\$4.38	EA	
1-1/2" SCH 80 PVC Tee	\$12.01	EA	
1/2" True-Union SCH 80 PVC Ball Valve	\$10.35	EA	
3/4" True-Union SCH 80 PVC Ball Valve	\$13.52	EA	
1" True-Union SCH 80 PVC Ball Valve	\$18.79	EA	
1-1/2" True-Union SCH 80 PVC Ball Valve	\$36.79	EA	
2" True-Union SCH 80 PVC Ball Valve	\$50.68	EA	
1/2" Bronze Ball Valve	\$9.02	EA	
3/4" Bronze Ball Valve	\$12.40	EA	
1-1/4" Bronze Ball Valve	\$26.48	EA	
1-1/2" Bronze Ball Valve	\$38.60	EA	
2" Bronze Ball Valve	\$55.22	EA	
Discount % Off List Price For Manufacturer's Catalog	15%		
Items Not Listed in the Bidder Pricing Form			