



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 2/13/2025

File ID: TMP-5196

Department: Human Resources

Subject:

Type of Action: Introduction

Introduction of an ordinance to amend the Budget Ordinance No. 24-700 to modify the authorized strength of the departments.

Ordinance No.

Finance Information:

Account Number: Municipal Court - 1000-43-00000-501010-00000000; Animal Services - 1000-50-00000-501010-00000000

City Cost Amount: \$ 15,104.77

Total Cost: \$ 15,104.77

Special Circumstances:

Grant Funded: n/a

Grant Title - CFDA or granting Agency: n/a

Resolution #: n/a

Location: (list below)

Address:

District: District 1 District 2 District 3 District 4 District 5

Additional Comments:

ORDINANCE NO. 25-

BE IT ORDAINED by the City Council of the City of Huntsville, Alabama, that Budget Ordinance No. 24-700, adopted and approved on September 26, 2024, is hereby amended for change in the authorized strength of the department, as follows:

The staffing level is hereby increased within the Municipal Court department by one (1) regular, full-time Lead Municipal Court Marshal position, grade 12.

The staffing level is hereby decreased within the Municipal Court department by one (1) regular, part-time Court Clerk I position, grade 8.

The staffing level is hereby increased within the Animal Services department by one (1) regular, full-time Animal Services Customer Support Assistant, grade 12.

The staffing level is hereby decreased within the Animal Services department by one (1) regular, full-time Office Services Supervisor, grade 12.

ADOPTED this the ____ day of February, 2025.

President of the City Council of the
City of Huntsville, Alabama

APPROVED this the ____ day of February, 2025.

Mayor of the City of Huntsville, Alabama