



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 3/14/2024

File ID: TMP-3982

Department: ITS

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to execute Change Order No. 1 to Addendum No. 3 to Master Services Agreement No. 29149 between the City of Huntsville and MCCi, LLC, for a Laserfiche platform upgrade.

Resolution No.

Finance Information:

Account Number: 1000-17-17200-520300-00000000-

City Cost Amount: \$61,060.55

Total Cost: \$61,060.55

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 District 2 District 3 District 4 District 5

Additional Comments:

Resolution authorizing the Mayor to execute Change Order No. 1 to Addendum No. 3 to Master Services Agreement No. 29149 between the City of Huntsville and MCCi, LLC, for a Laserfiche platform upgrade. This change order will allow no additional charge for the attended infrastructure access package thereby keeping the original quoted cost at \$61,060.55 as per the original Agreement Resolution No 23-552.

RESOLUTION NO. 24-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama that the Mayor be, and is hereby authorized to enter into Change Order No. 1 to Addendum No. 3 to Master Services Agreement No. 29149 between the City of Huntsville, AL and MCCi, LLC, adopted and approved on the 13th day of July 2023 by the City Council of the City of Huntsville, Alabama by Resolution No 23-552.

BE IT FURTHER RESOLVED that the agreement is substantially in words and figures similar to that document attached hereto and identified as "Change Order No. 1 to Addendum No. 3 to Master Services Agreement No. 29149," consisting of a total of two (2) pages and the date of March 14, 2024, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, and an executed copy of said document being permanently kept on file in the office of City Clerk of the City of Huntsville, Alabama.

ADOPTED this 14th day of March 2024.

President of the City Council of the
City of Huntsville, Alabama

APPROVED this 14th day of March 2024.

Mayor of the City of Huntsville,
Alabama

**CHANGE ORDER NUMBER 01
TO ADDENDUM NO. 3 TO MASTER SERVICES AGREEMENT NO. 29149**

This is Change Order Number 01 ("CO") to Addendum No. 3 ("Order") dated 12/7/2023 by and between MCCi, LLC ("MCCi") and City of Huntsville ("Client") subject to the terms of Master Services Agreement No. 29149 ("Master Legal Agreement"). MCCi and Client may be referred to individually as a "Party" or collectively as the "Parties." Capitalized terms used and not otherwise defined herein shall have the meaning ascribed to them in the Master Legal Agreement or the Order.

The Parties desire to amend the Order as follows:

Order Date	Document Title	Summary	Financial Impact
12/7/2023	Addendum No. 3	MCCi Service Packages	\$24,975.00
2/26/2024	Change Order 01	<p>Add Attended Infrastructure Access Package ATTENDED INFRASTRUCTURE ACCESS MCCi's Attended Infrastructure Access is a service for Clients that are unable to grant the MCCi team unattended access to the project infrastructure being utilized. This package is necessary in the case that attended access is required due to, but not limited to, the following:</p> <ul style="list-style-type: none"> ▫ Navigating Client availability and rescheduling, MCCi staff schedules, and time zone conflicts ▫ Limitation of remote access functions ▫ In session issues that arise ▫ Limited screen space ▫ Client questions and interaction during attended sessions <p>CLIENT DELIVERABLES:</p> <ul style="list-style-type: none"> ▫ Provide enough attended access availability to accommodate the MCCi project team scheduling requests ▫ Adhere to agreed-upon scheduling for attended sessions ▫ Be available during entire attended session in case of issues with host machine, etc. <p>EXCLUSIONS</p> <ul style="list-style-type: none"> ▫ Recording attended sessions ▫ Training <p>ASSUMPTIONS</p> <ul style="list-style-type: none"> ▫ MCCi will have hardware input control ▫ Failure to abide by scheduling needs can result in a negative impact to the project timeline ▫ Client will have all needed credentials ready and available during attended sessions 	\$7,492.50
One Time Servies Discount			-\$7,492.50
Cumulative Totals			\$24,975.00

All other terms to the Order remain unchanged.

IN WITNESS WHEREOF, the parties have caused this CO to be signed by their respective duly authorized representatives as of the date last written below:

MCCI, LLC

E-SIGNED by Victor D'Aurio

on 2024-03-01 18:28:08 GMT

By: _____

Name: Victor D'Aurio

Title: Chief Operating Officer

Date: March 01, 2024

CITY OF HUNTSVILLE

By: _____

Name: Tommy Battle

Title: Mayor

Date: March 14, 2024

President of the City Council of the City
Huntsville, Alabama
Date: March 14, 2024