



# Huntsville, Alabama

308 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 12/21/2023

**File ID:** TMP-3728

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**Department:** Emergency Management Agency

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to execute the Alabama Law Enforcement Agency Non-Competitive Grant Program Subgrant Award.

Resolution No.

**Finance Information:**

**Account Number:** N/A

**City Cost Amount:** N/A

**Total Cost:** N/A

**Special Circumstances:**

**Grant Funded:** \$93,500.00

**Grant Title - CFDA or granting Agency:** Alabama Law Enforcement Agency

**Resolution #:** N/A

**Location: (list below)**

**Address:**

**District:** District 1 ☒ District 2 ☒ District 3 ☒ District 4 ☒ District 5 ☒

**Additional Comments:**

No match required.

**RESOLUTION NO. 23-\_\_\_\_\_**

**WHEREAS**, the Alabama Law Enforcement Agency (ALEA) wishes to provide funding for the Huntsville Police Department Bomb Squad in the amount of \$93,500.00 to support the regional bomb squad; and

**WHEREAS**, the Huntsville-Madison County Emergency Management Agency will administer said grant.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Huntsville, Alabama, that the Mayor is authorized to execute the Cooperative Agreement, on behalf of the Huntsville-Madison County Emergency Management Agency, said agreement consisting of seven (7) pages and identified as the Alabama Law Enforcement Agency Non-Competitive Grant Program Subgrant Award.

**ADOPTED** this the 21st day of December, 2023.

\_\_\_\_\_  
President of the City Council of  
The City of Huntsville, Alabama

**APPROVED** this the 21st day of December, 2023.

\_\_\_\_\_  
Mayor of the City of  
Huntsville, Alabama

# Agreement

- Please read and agree to Conditions Documents.
- To sign appropriately, the user selected in the drop down must save the page for their title and date to properly fill in.

## Alabama Law Enforcement Agency

### Non-Competitive Grant Program

#### Subgrant Award

The Alabama Law Enforcement Agency hereby awards to

*City of Huntsville*

(Subgrantee)

Project Title:	<i>Huntsville EOD</i>	Award Amount:	<i>\$93,500.00</i>
Subgrant Number:	<i>2023-EOD-9</i>	Subgrantee Unique Entity Identifier Number:	<i>ZBCLKNT6JWT4</i>
Fiscal Year:			<i>2023</i>
Is the Award Amount different from the Amount Requested?	Yes	No	<i>[X]</i>
Effective Date Begin:	<i>10/1/2023</i>	Effective Date End:	<i>9/30/2024</i>
Date Amended:		Amended End Date:	
Federal Award Number:	<i>EMW-2023-SS-00068</i>		
CFDA Number:	<i>97.067</i>		
Is there a Funding Hold required?	Yes	No	<i>[X]</i>
Notice of Award:	<i>[X]</i>	Award Date:	<i>10/12/2023</i>
<a href="#">Agreement Conditions</a>			

By Checking this box, I acknowledge that I have read and understand the terms and conditions hyperlinked above. \*

[Conditions Regarding Lobbying and Other Responsibility Matters](#) By checking this box, I acknowledge that I have read and understand the terms and conditions hyperlinked above. \*

[Nationwide Cybersecurity Review](#) *(Must be completed between Oct. 1 - Feb. 28)*

By checking this box, I acknowledge that I am required to complete this survey in compliance with the FEMA requirement by uploading a screen shot of the completed survey below.

## Signatures:

President of the City Council of the  
City of Huntsville, AL  
Date: *December 21, 2023*

**Certification by Official Authorized to Sign:**

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and Local laws that apply; that all information presented is correct that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of the Authorized Official to sign as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the sub grantee; and, that the receipt of these funds will not supplant state or local funds.

**Authorizing Official:** Tommy Battle, Mayor \_\_\_\_\_  
**State Homeland Security**  
**Advisor:**

# Project Description

**Project Name\*** *Huntsville EOD*

**What is your service area for this project?\***

Municipality

County

Other

☒

**Please Describe:**

*State wide Mutual aid Team*

**Core Capability Selection:**

*Interdiction and Disruption*

**Does this project require new construction, renovation, retrofitting, or modifications of existing structures?**

Yes

☒ No

**Does your agency spend \$750,000 or more in federal grant funds per fiscal year?**

*(See 2 CFR 200.500)*

☒ Yes

No

**Describe the needs of the agency and the problem the project will be addressing.**

*The Raman Spectrometer is a small portable hazardous material chemical identification meter developed specifically for EOD and HazMat response. It will allow for quick action and intelligence on suspected explosive and/or hazardous powders or liquids to dispose of the material quickly and properly. This will greatly increase the safety of our EOD and HazMat responders by allowing them to identify these materials with a noninvasive machine instead of having to physically take samples of suspected explosive/hazardous chemicals. We currently do not have a way to test explosive chemicals without having to manipulate and apply flame susceptibility tests to them. This new equipment will eliminate the need to do such invasive tests and allow us to operate in a safer manner.*

*The 1680 Remote Firing Device is a wireless electric and non-electric firing device that is used to remotely initiate shock tube and electric blasting caps. This is needed to be able to render safe IED's from our robot remotely in a safer and more efficient manner than our current capabilities allow. This equipment will have multiple uses including remotely firing disruption devices on IEDs, firing disruption devices from our robot, remotely detonating explosives at our Bomb range for training and disposal operations.*

*The frag bags are designed to be able to place an IED or explosive material inside the enclosure and if the device / explosive detonates it will contain the fragments and mitigate blast pressure effects. These are especially useful for most pipe bombs and will allow us to transport devices to a safer place for disposal. This will be used to mitigate the potential effects of an IED detonation in areas that are not able to withstand a blast, such as hospitals, schools, special events, etc.*

*The WASPP Kits are manual electrical wire attack kits designed to take noninvasive electrical measurements on suspected IED's in a non-permissive environment such as a device attached to a person that is not able to be removed. These will be used to safely diffuse IED's that are either attached to a person or in an area that cannot withstand a detonation and are unable to be mitigated with typical means, such as timed devices that are movement sensitive and in a crowded area unable to be evacuated in enough time.*

**List any emergencies or incidents that may have brought this need to your attention.**

*Region-wide response to EOD events.*

**What solution are you proposing to meet this issue. Describe how this will be implemented and accomplished.**

*Equip and train EOD Technicians.*

**Milestone(s):**

*Please list...*

**Anticipated Completion Date:**

*8/31/2024*

*Complete purchasing*

# Budget Worksheet

## Items Unallowable for Applications:

- Riot gear
- Weapons and weapon accessories
- Body cameras
- Boats or watercraft
- Unmanned aerial systems/vehicles/drones
- Operational overtime
- Technology to mitigate or counter unmanned aerial system/vehicles/drones

Expense Category	AEL REF #	Item	Unit Price	Quantity	Discipline	Total
Equipment	07ED-01-LASR	Similar to Raman Spectrometer	\$70,000	1	LE-Law Enforcement	\$70,000.00
Equipment	02EX-02-TLPB	1680 RFD's	\$15,000	1	LE-Law Enforcement	\$15,000.00
Equipment	02EX-02-TLEX	Frag Bags	\$1,750	2	LE-Law Enforcement	\$3,500.00
Equipment	02EX-02-TLPB	WASPP Kits	\$2,500	2	LE-Law Enforcement	\$5,000.00
<b>Total:</b>						<b>\$93,500.00</b>

## Budget Narrative

Please include a detailed description of each item listed above. Explain how it aligns with your project.

The Raman Spectrometer is a small portable hazardous material chemical identification meter developed specifically for EOD and HazMat response. It will allow for quick action and intelligence on suspected explosive and/or hazardous powders or liquids to dispose of the material quickly and properly. This will greatly increase the safety of our EOD and HazMat responders by allowing them to identify these materials with a noninvasive machine instead of having to physically take samples of suspected explosive/hazardous chemicals. We currently do not have a way to test explosive chemicals without having to manipulate and apply flame susceptibility tests to them. This new equipment will eliminate the need to do such invasive tests and allow us to operate in a safer manner.

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# Misc Attachments

## Instructions:

Click on the name of documents to be taken to the most recent version of each form.

The forms can then be saved and uploaded by clicking the "select" button.

Any attachments not specifically listed can be entered under the "Other Attachments" section.

### [Disclosure Statement\\*](#)

Act 2001-955 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000. The form must be signed, dated, and notarized prior to submission. Complete all lines as indicated. If an item does not apply, denote N/A (not applicable).

*Disclosure.pdf*

### [Certification Regarding Debarment Suspension Ineligibility & Involuntary Exclusion \\*](#)

This form is used to ensure that an agency is not suspended or otherwise excluded from receiving federal funding. This form must be completed and signed.

*Debarment.pdf*

### [Certification Regarding Drug Free Workplace Requirements \\*](#)

This form certifies that the subrecipient will provide a drug-free workplace. Certification Regarding Drug-Free Workplace Requirements form must be completed and signed.

*Drug Free.pdf*

### [Equal Employment Opportunity Certification\\*](#)

Compliance is required with federal laws which prohibit discrimination on the basis of race, color, national origin, religion, sex, age or disability. The Equal Employment Opportunity Program Certification must be completed and signed by the Authorizing Official.

*EEO.pdf*

### [Financial Questionnaire \\*](#)

This questionnaire is a tool designed to assist both the subgrantee and the ALEA staff in assessing the subgrantee's management capabilities. Subrecipient organizations are expected to have certain systems, policies, and procedures in place for managing their own funds, equipment, and personnel. The questionnaire must be completed and signed.

*Financial Questionnaire.pdf*

### [Risk Assessment Questionnaire \\*](#)

This questionnaire is a supplemental tool for completing a full risk assessment. A risk assessment must be conducted on each applicant before an award can be made. A higher risk rating may require additional grant requirements or special conditions. All assessments are unique and are handled on a case-by-case basis.

*Risk Assessment Questionnaire (3).xlsx*

### [Certification Regarding Lobbying](#)

This form certifies compliance with federal restrictions on lobbying. The Certification Regarding Lobbying must be completed and be signed by the Authorizing Official for grant awards in excess of \$100,000.

**W-9 \***

*Please upload your agency's W-9.*

*W-9.pdf*

### [Procurement Policy \\*](#)

*Please upload your agency's procurement policy.*

*Procurement.pdf*

### **Other**

Please upload any other necessary documents here. Add rows for each separate document.

**Description:**

# Application Information

## Instructions:

- Complete the applicable fields on each page.
- Note that some fields may be required, but if they are not relevant to your agency or the program, a response of "NA" is acceptable.
- Also, the "save" button is located in the upper right hand corner of each page.
- After completing each application section the "save" button must be pressed in order to keep the submitted information and move to the next page.
- **Please ensure that your organization name matches your STAARS Vendor Registration.**
- To update your Grants.Alabama.Gov Organization Name, navigate to your profile, and click "Organization Information".
- This is a reimbursement grant. Funds have to be expended first and then reimbursement is made for the expenditure.
- Only one (1) priority per application. Agencies may apply for multiple priorities but must do so with separate applications.

## Organization Information

<b>Name</b>	City of Huntsville	<b>E-Mail</b>	jeffrey.birdwell@huntsvilleal.gov
<b>Phone No.</b>	(256) 427-5130	<b>Address</b>	308 FOUNTAIN CIRCLE
<b>UEI Number:</b>	ZBCLKNT6JWT4	<b>Zip:</b>	35801-4240
<b>Organization Type</b>	Police/Fire Department	<b>SAM Name:</b>	CITY OF HUNTSVILLE
<b>STAARS Vendor Number:</b>	VC000137535	<b>SAM Expiration Date:</b>	1/4/2024
<b>EIN: (Federal Tax ID)</b>	63-6001296	<b>SAM Activity Status:</b>	No Exclusions

Authorizing Official

Select the individual authorized to enter into binding commitments on behalf of the applicant. The official will normally be the Board President or the chief officer of the agency or governmental unit involved; i.e. Mayor, County Commission Chairman, City Council President, State Department Director, President of the Board of Directors.

Jeffrey Birdwell

**Title** Director

**Address** 308 Fountain Circle

**Phone No.** (256) 427-5130

**E-Mail** jeffrey.birdwell@huntsvilleal.gov

Project Director

Select the individual who combines knowledge and experience in the project area with abilities in administration and supervision of personnel. The project director will also be expected to devote the necessary amount of time to ensure the effective management the project.

Jason Clarke

**Title** Bomb Squad Commander

**Address** 815 Wheeler Avenue

**Phone No.** (256) 658-8797

**E-Mail** jason.clarke@huntsvilleal.gov

Financial Officer

Select the individual who will be responsible for fiscal matters relating to the project, and in ultimate charge of accounting, management of funds, verification of expenditures, and grant financial reports.

Bill Sizemore

**Title** EMA

**Address** P.O. Box 308



**Phone No.**

*(256) 427-5130*

**E-Mail**

*bill.sizemore@huntsvilleal.gov*