



# Huntsville, Alabama

## Cover Memo

**Meeting Type:** City Council Regular Meeting **Meeting Date:** 8/14/2025

**File ID:** TMP-5827

**Department:** Landscape Management

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to execute Amendment No.1 to the Cooperative Service Agreement between City of Huntsville and United States Department of Agriculture Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS).

Resolution No.

**Finance Information:**

**Account Number:** N/a

**City Cost Amount:** NTE \$10,000

**Total Cost:** NTE \$10,000

**Special Circumstances:**

**Grant Funded:** N/a

**Grant Title - CFDA or granting Agency:** N/a

**Resolution #:** N/a

**Location: (list below)**

**Address:** N/a

**District:** District 1  District 2  District 3  District 4  District 5

**Additional Comments:** N/a

**Amendment No.1**  
**COOPERATIVE SERVICE AGREEMENT**  
Between  
**City of Huntsville**  
And  
**The DEPARTMENT OF AGRICULTURE (USDA)**  
**ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)**  
**WILDLIFE SERVICES (WS)**

Under the provisions of Articles 3, 6 and the Financial Plan, City of Huntsville and USDA, APHIS, Wildlife Services mutually agree to revise Cooperative Service Agreement No. 25-7201-8025-RA as follows:

This revision ("Amendment No. 1") extends the expiration date to July 31, 2026.

**ARTICLE 3**

The Cooperator agrees to provide an additional \$10,000.00 for costs of services as indicated on the below Financial Plan. The Financial Plan includes cost over the entire agreement period.

It is further understood by and between the parties that, in all other respects, the terms, conditions, and provisions of the Agreement shall remain in full force and effect.

COOPERATOR

\_\_\_\_\_  
City of Huntsville  
c/o Tommy Battle  
308 Fountain Circle  
Huntsville, AL 35801

\_\_\_\_\_  
Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES

\_\_\_\_\_  
Leif Stephens  
State Director  
Alabama

\_\_\_\_\_  
Date

APHIS #: 25-7201-8025-RA  
APHIS WBS: AP.RA.RX01.72.0070  
Amendment 1

**FINANCIAL PLAN**

Cost Element		Full Cost
Personnel Compensation	\$	12,799.84
Vehicles	\$	688.16
Equipment	\$	275.27

Subtotal (Direct Charges)	\$	13,763.27
Indirect Costs	16.15%	\$ 2,222.77
Pooled Job Cost	11.00%	\$ 1,513.96

Agreement Total	\$	17,500.00
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**RESOLUTION NO. 25-\_\_\_\_\_**

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama that the Mayor be, is hereby authorized to execute Amendment No. 1 to the agreement by and between the City of Huntsville and the United States Department of Agriculture Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS), on behalf of the City of Huntsville, for the additional amount of Ten Thousand Dollars and 00/100s (\$10,000.00). Said agreement is substantially in words and figures similar to the certain document attached hereto and identified as a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to that certain document attached hereto and identified as "Amendment No. 1 to the Standard Agreement between City of Huntsville and United States Department of Agriculture Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS)." consisting of two (2) pages, and the date of August 14, 2025, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the office of the City Clerk of the City of Huntsville, Alabama.

**ADOPTED** this the 14<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
President of the City Council of  
the City of Huntsville, Alabama

**APPROVED** this the 14<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
Mayor of the City of  
Huntsville, Alabama