

RESOLUTION NO. 22-

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and he is hereby authorized to enter into an Agreement by and between the City of Huntsville and Ronnie Dodson, on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to that certain document attached hereto and identified as “Special Employee Agreement between the City of Huntsville and Ronnie Dodson,” consisting of two (2) pages plus three (3) additional pages consisting of Exhibit “A” and the date of March 24, 2022 appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

ADOPTED this the 24th day of March, 2022.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the 24th day of March, 2022.

Mayor of the City of Huntsville,
Alabama

**SPECIAL EMPLOYEE AGREEMENT
BETWEEN THE CITY OF HUNTSVILLE
AND RONNIE DODSON**

STATE OF ALABAMA)
COUNTY OF MADISON)

THIS AGREEMENT is made and entered into on the 24th day of March 2022, by and between Ronnie Dodson, an individual, (“Dodson”) and the City of Huntsville, Alabama, a municipal corporation in the State of Alabama (“City”).

WITNESSETH:

In consideration of the mutual promises and covenants herein contained, the parties do hereby agree as follows, to wit:

1. Dodson shall be employed by the City of Huntsville as a Fire Training Officer and shall be classified as a “Special” employee under the City’s Personnel Policies and Procedures Manual.
2. The term of this contract shall be for a period of one (1) year commencing on April 1, 2022.
3. This contract may be terminated by either party upon thirty (30) days written notice being provided to the other party.
4. During the term of this contract, Dodson shall perform the duties and responsibilities of a Fire Training Officer and shall be under the direct supervision of the Chief of Training. Duties of the position of Fire Training Officer shall include all work described on Exhibit “A” attached hereto and incorporated by reference herein.
5. In consideration of the services rendered hereunder, City shall pay to Dodson the rate of \$30.49 per hour not to exceed 29 hours per week with the total sum not to exceed \$34,000 per year which shall be paid bi-weekly in accordance with City’s regular, payroll processing system. During the term of this agreement, Dodson shall not receive any cost of living adjustment approved by the City Council for all other employees of City. In addition, Dodson shall not receive any benefits available to any employee of the City except those benefits he receives as a result of being retired from regular employment with the City. Dodson shall have no authorization to incur any debt or obligation on behalf of the City.

President of the City Council of
the City of Huntsville, Alabama
Date: March 24, 2022

6. Dodson must keep information he may receive during the performance of the work to be confidential in nature and not subject to disclosure unless approved by the Director of Training.
7. Except as specified herein, Dodson shall be subject to all policies applicable to part-time employees.
8. This agreement constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the 24th day March, 2022.

Ronnie Dodson, an Individual

CITY OF HUNTSVILLE, ALABAMA
a Municipal Corporation

BY: _____
Tommy Battle
ITS: Mayor

ATTEST:

BY: _____
Kenneth Benion
ITS: Clerk-Treasurer

Fire Training Officer

Class Title Fire Training Officer
Class Code 9018
Salary \$43,804.80 - \$66,747.20 Annually

Nature of Work

This is instruction work assisting in planning and conducting various training programs in the fire department.

Work involves responsibility for organizing and conducting a training program for new employees, supervisory and non-supervisory firefighting personnel. The incumbents are responsible for providing training in principles and advanced methods related to firefighting, hazardous materials, rescue and emergency medical service. Positions in this class are on call to respond to all major incidents including hazardous materials, structure fires, technical rescues and disasters to act as safety officer with responsibility for scene safety.

Essential and Marginal Functions of Work

Plans and conducts a comprehensive program of classes to train new employees, supervisory and non-supervisory personnel in the principles of fire suppression and the operation of fire vehicles and related equipment.

Researches and compiles information to be used in training; organizes training material for effective presentation.

Provide training in all aspects of fire suppression, in the operation of pumping equipment and principles of hydraulic; and in first aid, basic life support and rescue techniques.

Prepares instructional aids; observes firefighting operations; may photograph actual fire suppression activity for use as visual aid in class presentations.

Schedules participants for appropriate course work.

Requires regular and prompt attendance plus the ability to work well with others and work well as a team.

MARGINAL FUNCTIONS OF WORK:

Coordinates fitness program for the department including fitness assessment, aerobic capacity, strength, muscular endurance, flexibility and body composition, conducts annual criteria task test exercise program and rehab program.

Coordinates training for Emergency Medical Service; may teach national and state certified E.M.T. classes to firefighters; schedules hospital and ambulance rotations of firefighters; maintain on-going classes to license E.M.T.'s; update curriculum as necessary; acts as liaison with local, regional and state agencies.

Knowledge, Skills and Abilities Required

Considerable knowledge of modern firefighting, rescue, basic life support and fire prevention techniques, methods, practices and equipment.

Considerable knowledge of hazardous materials, chemicals, and related characteristics of a wide variety of flammable, explosive, and similar materials.

Considerable knowledge of the laws and ordinances that pertain to fire prevention.

Considerable knowledge of fire department policies, rules, and regulations.

Considerable knowledge of principles of fire suppression.

Knowledge of Emergency Medical Technician practices and procedures.

Knowledge of the geography of the city, including principle buildings and hydrants.

Knowledge of principles and techniques involved in training and personnel development.

Ability to plan and conduct an effective fire and emergency medical technician training, program.

Ability to instruct fire personnel effectively, maintain discipline, and command the respect of subordinates.

Ability to express ideas clearly, both orally and in writing.

Skill in the operation and care of a personal computer.

Minimum Education, Training and Experience

High school diploma from a school accredited by a regional accrediting agency recognized by the U.S. Department of Education or GED certificate issued by the appropriate state agency, supplemented by college-level course work in subjects related to fire prevention, fire suppression, emergency medical services and response, training and safety techniques and considerable experience in fire prevention and firefighting and emergency medical technician work, including experience in a supervisory capacity; or any combination of education, training and experience that demonstrates the above listed knowledge, skills and abilities.

Working Environment

Work is generally performed in a classroom setting or outdoor training environment. May receive specialized training to answer hazardous materials alarms with units designed to handle explosive, radioactive materials, acids, and flammable materials to ensure situation stabilization; operates necessary clean-up equipment. Work is performed in and around fire station, training room, fire apparatus, fire rescue vehicle, fire scene, emergency medical scene, and indoors or outdoors. Work exposes the employee to fumes, odors, smokes, gases, chemicals, mechanical mechanisms, toxic substances, radiation, communicable diseases, blood borne pathogens, moving traffic, electrical hazards, explosions, dangerous animals, extreme heights, unknown elements, life threatening conditions, irregular/protracted work hours, and extreme heat or weather conditions.

Physical Demands

Work requires frequent standing and regular, and at times, sustained performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, crouching, lying, crawling, kneeling, working with restricted and/or confined spaces, climbing, balancing on ladders, working at heights, and frequent to continuous lifting and carrying objects 50 pounds or over. Work requires physical dexterity in the frequent and/or continuous use of hand-eye coordination and manipulative skills using finger, limbs or body in the safe and/or productive operation of vehicles, equipment, machines and tools. Work requires the ability to push and pull fire hoses and ladders over rough surfaces, up and down inclines. Work requires working in restricted or confined positions working with physical hindrances requiring bending, stooping kneeling, reaching, crawling, and crouching for extended periods of time. Work requires ability to perceive and or discriminate colors, sounds, odor, and depth. Work requires ability to verbally communicate, attend to tasks without distractions, reason effectively, use effective judgment, maintain alertness and awareness, perform multiple concurrent tasks, exercise memory, learn, manage stress, function as a team member and operate office equipment.

Necessary Special Requirements

Must possess and maintain a valid driver's license.