



# Huntsville, Alabama

308 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 5/9/2024

**File ID:** TMP-4154

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**Department:** Parks and Recreation

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to execute an Addendum to the Service Agreement between the City of Huntsville and CivicPlus, to include additional costs for Recurring Service Recreation Management GIS Integration and Custom System Development Fees.

Resolution No.

**Finance Information:**

**Account Number:** 1000-17-17200-520300-00000000

**City Cost Amount:** \$ 3627.82

**Total Cost:** \$ 3627.82

**Special Circumstances:**

**Grant Funded:** N/A

**Grant Title - CFDA or granting Agency:** N/A

**Resolution #:** N/A

**Location: (list below)**

**Address:** N/A

**District:** District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

**Additional Comments:**

Addendum to Resolution #23-706, approved on 9-14-2023, to enter into a Service Agreement with the City of Huntsville and CivicPlus, for software to be utilized by the Parks and Recreation Department to begin renting, reserving, and accepting payments online.



## RESOLUTION NO. 24-

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, that the Mayor be, and he is hereby authorized to enter into an Addendum to the Service Agreement by and between the City of Huntsville and CivicPlus, on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to that certain document attached hereto and identified as "Addendum to the Service Agreement between the City of Huntsville and CivicPlus", consisting of three (3) pages, and the date of May 9, 2024, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk of the City of Huntsville, Alabama.

**ADOPTED** this the 9<sup>th</sup> day of May 2024.

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President of the City Council of  
the City of Huntsville, Alabama

**APPROVED** this the 9<sup>th</sup> day of May 2024.

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Mayor of the City of Huntsville

**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:****Date:****Expires On:**

Statement of Work

Q-71672-1

4/12/2024 8:27 AM

6/11/2024

**Client:**

Huntsville AL - CivicRec

**Bill To:**

Huntsville AL - CivicRec

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Guibens Fils-Aime		guibens.filsaime@civicplus.com		Net 30

## One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
6.00	Custom System Development Hourly Rec	Custom System Development Hourly Fee	USD 1,590.00

## Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	Recreation Management GIS Integration	GIS Integration - Integrate with GIS software to continually provide updated address information into the new system. ArcGIS from ESRI is only option. We do not support other GIS options.	USD 604.90

Total Investment - Prorated Year 1	USD 2,194.90
Annual Recurring Services (Subject to Uplift)	USD 1,432.92

Total Days of Quote:155

Initial Term	Beginning at signing and ending 9/13/2024, Renewal Term 9/14 each calendar year
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

The Annual Recurring Services subscription fee for the Products (as described above) included in this SOW are prorated and co-termed to align with the Client's current CivicRec billing schedule and the Annual Recurring Services amount will subsequently be added to Client's Term and regularly scheduled annual invoices under the terms of the Agreement.

President of the City Council of the City of  
Huntsville, Alabama  
Date: May 9, 2024

This Statement of Work ("SOW") shall be subject to the terms and conditions of Master Services Agreement signed by and between the Parties and the applicable Solutions and Services Terms and Conditions located at: <https://www.civicplus.help/hc/en-us/sections/11726451593367-Solutions-and-Services-Terms-and-Conditions> (collective, the "Agreement"). By signing this SOW, Client expressly agrees to the terms and conditions of the Agreement, as though set forth herein.

## Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

By (please sign):

Name:

Tommy Battle

Title:

Mayor

Date:

May 9, 2024

CivicPlus

By (please sign):

Emily L. Fenwick

Name:

Emily L. Fenwick

Title:

Director of Implementation

Date:

April 18, 2024

Organization Legal Name:

CivicPlus

Billing Contact:

CivicPlus Accounting

Title:

Billing Phone Number:

Billing Email:

Accounting@civicplus.com

Billing Address:

302 S. 4th St.

Manhattan, KS 66502

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)