



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 6/27/2024

File ID: TMP-4316

Department: City Clerk

Subject:

Type of Action: Introduction

Ordinance declaring certain equipment as surplus and no longer needed for municipal use.

Ordinance No.

Finance Information:

Account Number: N/A

City Cost Amount: N/A

Total Cost: N/A

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

Paper Shredder

ORDINANCE NO. 24-__

WHEREAS, the City Council of the City of Huntsville has determined that the personal property described below has been identified by the Office of the City Clerk as surplus to the needs of the City of Huntsville and is no longer needed for a public or municipal purpose by the City of Huntsville.

THEREFORE, BE IT ORDAINED, by the City Council of the City of Huntsville, Alabama, that the personal property described below is surplus to the needs of the City of Huntsville and no longer needed for a public or municipal purpose by the City of Huntsville.

BE IT FURTHER ORDAINED that the Mayor and City Clerk be, and they hereby are, authorized and directed to dispose of the personal property owned by the City of Huntsville, Alabama, described below, by selling such property via auction, Fowler Auction and Real Estate Service, Inc. All such property shall be sold to the highest bidder. The Mayor and City Clerk be, and they hereby are, authorized and directed to execute and attest, respectively, for and on behalf of the City of Huntsville; and signed by the City Clerk of the City of Huntsville, conveyance of the title to the personal property, when applicable. All proceeds of which will be deposited into the **City of Huntsville General Funds account**. Said documents shall be permanently kept on file in the Office of the City Clerk. Said personal property is described as follows:

Department: City Clerk

(1) Electric Wastebasket Corp 4001 Destroyit Paper Shredder

ADOPTED this the ____ day of _____, 2024.

President of the City Council
of the City of Huntsville, Alabama

APPROVED this the ____ day of _____, 2024.

Mayor of the City of Huntsville,
Alabama

ATTEST:

Shaundrika Edwards, City Clerk