



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 2/9/2023

File ID: TMP-2517

Department: Community Development

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to execute Modification No. 1 to the Special Employee Agreement between the City of Huntsville and Kimberly Erb.

Resolution No.

Does this item need to be published? No

If yes, please list preferred date(s) of publication: _____

Finance Information:

Account Number: 2101-70-7100-501010-00000000-00139

City Cost Amount: \$0

Total Cost: \$43,680.00

Special Circumstances:

Grant Funded: \$ 43,680

Grant Title - CFDA or granting Agency: ERA-2-10103

Resolution #: 22-790

Location: (list below)

Address: N/A

District: District 1 ☒ District 2 ☒ District 3 ☒ District 4 ☒ District 5 ☒

Additional Comments:

RESOLUTION NO. 23-

WHEREAS the City of Huntsville Department of Community Development wishes to extend the contract of Special Employee Kimberly Erb by a term of ninety (90) days.

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and he is hereby authorized to execute Modification No. 1 by and between the City of Huntsville and Kimberly Erb, on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to that certain document attached hereto and identified as “Modification No. 1 to the Special Employee Agreement between the City of Huntsville and Kimberly Erb,” consisting of two (2) pages and the date of February 9, 2023, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the Clerk-Treasurer of the City of Huntsville, Alabama.

ADOPTED this the 9th day of February, 2023.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the 9th day of February, 2023.

Mayor of the City of Huntsville,
Alabama

STATE OF ALABAMA)
)
COUNTY OF MADISON)
)
Modification No. 1 to the
Special Employee Agreement
between the City of Huntsville
and Kimberly Erb

MODIFICATION NO.1

THIS MODIFICATION TO AN AGREEMENT is executed on this the 9th day of February 2023, by and between the City of Huntsville, Alabama and Kimberly Erb as adopted by Resolution 22-97 on February 10, 2022. The City of Huntsville does hereby modify the contract to continue providing services for administrative support to grant programs in the Department of Community Development to the terms as follows:

The City of Huntsville hereby modifies the contract agreement dated February 10, 2022, as adopted by Resolution No. 22-97, to extend the term of this contract by ninety (90) days, commencing on February 12, 2023, thereby modifying the Agreement to end on May 13, 2023.

The previously established Not to Exceed amount of Thirty-Four Thousand Nine Hundred Forty-Four Dollars and NO/100's (\$34,944.00) for these services is hereby increased by the amount of Eight Thousand Seven Hundred Thirty-Six Dollars and NO/100's (\$8,736.00) thereby modifying the Not to Exceed amount to be Forty-Three Thousand Six Hundred Eighty Dollars and NO/100's (\$43,680.000).

The parties agree to modify the Agreement as adopted by Resolution 22-97 for these services as indicated in the recitals above and that the previously established term and Not to Exceed amount is hereby modified for a period of ninety (90) days set to commence on February 12, 2023, and conclude on May 13, 2023.

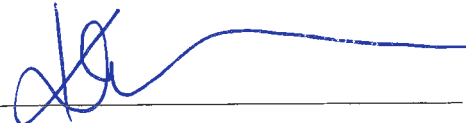
All other terms and conditions remain unchanged.

President of the City Council
City of Huntsville, AL
Date: February 9, 2023

IN WITNESS WHEREOF, the parties hereto have executed this modification on the day and year above written.

ATTEST:

BY: 


Kimberly Erb, an individual

CITY OF HUNTSVILLE, ALABAMA
a municipal corporation

BY: _____

Tommy Battle

ATTEST:

BY: _____

Kenneth Benion

ITS: Clerk-Treasurer

ITS: Mayor