



# Huntsville, Alabama

305 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 3/27/2025

**File ID:** TMP-5190

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**Department:** City Council

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing reimbursement to Council President John Meredith for all related travel connected to the Leadership Alabama Class XXXII.

Resolution No.

**Finance Information:**

**Account Number:** Council Travel 05

**City Cost Amount:** \$ 5417.58

**Total Cost:** \$ 5417.58

**Special Circumstances:**

**Grant Funded:** N/A

**Grant Title - CFDA or granting Agency:** N/A

**Resolution #:** N/A

**Location: (list below)**

**Address:** N/A

**District:** District 1  District 2  District 3  District 4  District 5

**Additional Comments:**

N/A

**RESOLUTION NO. 25-**

**APPROVAL OF TRAVEL EXPENSES  
FOR MEMBERS OF THE CITY COUNCIL**

**WHEREAS**, the estimated travel expenses for a member of the City Council of the City of Huntsville are presented for approval, pursuant to Section 9(d) of Ordinance Number 90-462, commonly referred to as the Budget Management Ordinance, which said travel expenses are more particularly estimated and described as follows, to wit:

NAME OF COUNCILMEMBER: John Meredith, District 5

AMOUNT OF ESTIMATED TRAVEL EXPENSES FOR ENTIRE LEADERSHIP PROGRAM:

Tuition	\$3250.00
Hotel	\$1737.58
Transportation and Meals	\$430.00
<b>TOTAL</b>	<hr/>
	\$5417.58

**PURPOSE AND OBJECT OF TRAVEL:** Leadership Alabama Class XXXIV, Opening Conference October 6-8, 2022, Montgomery, Alabama. Leadership Conference January 11-13, 2023, in Mobile, Alabama. Leadership Final Conference May 11-13, 2023, Birmingham, Alabama.

**WHEREAS**, the estimated travel expenses are to supported by proper documentation, to be reasonable for the purpose and object thereof, taking into account the travel location and destination; and

**WHEREAS**, the funds for departmental travel expenses have been budgeted for the current fiscal year; and

**WHEREAS**, the original total budget for FY 2025 for District 5 Training & Travel expenses was \$8000, and the remaining amount after reimbursement for these travel and training expenses are deducted, will bring the amount to \$2,582.42

**NOW, THEREFORE, BE IT RESOLVED** by the City Council and the City of Huntsville, Alabama, that the herein above-described travel expenses be, and the same are hereby approved.

**ADOPTED** this the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President of the City Council of the  
City of Huntsville, Alabama

**APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama