



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 8/14/2025

File ID: TMP-5855

Department: City Council

Subject:

Type of Action: Approval/Action

Resolution authorizing travel for Council Member John Meredith to Tampa, FL, October 25 - 29, 2025, for the 2025 ICMA Annual Conference.

Resolution No.

Finance Information:

Account Number: Council Travel 05

City Cost Amount: \$ 3090.00

Total Cost: \$ 3090.00

Special Circumstances:

Grant Funded: \$

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments: N/A

RESOLUTION NO. 25-

**APPROVAL OF TRAVEL EXPENSES
FOR MEMBERS OF THE CITY COUNCIL**

WHEREAS, the estimated travel expenses for a member of the City Council of the City of Huntsville are presented for approval, pursuant to Section 9(d) of Ordinance Number 90-462, commonly referred to as the Budget Management Ordinance, which said travel expenses are more particularly estimated and described as follows, to wit:

NAME OF COUNCILMEMBER: John Meredith, District Five

AMOUNT OF ESTIMATED TRAVEL EXPENSES FOR EACH:

Hotel	\$ 1300.00
Transportation and Meals	900.00
Registration	<u>890.00</u>
TOTAL	\$ 3090.00

PURPOSE AND OBJECT OF TRAVEL: ICMA 2025 Annual Conference from October 25 to October 29, 2025, in Tampa, FL to learn from and engage with government leaders on issues essential to the community of Huntsville.

WHEREAS, the estimated travel expenses are to be supported by proper documentation, to be reasonable for the purpose and object thereof, taking into account the travel location and destination; and,

WHEREAS, the funds for said travel expenses have been budgeted for the current fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the City Council and the City of Huntsville, Alabama, that the herein above described travel expenses be, and the same are hereby approved.

ADOPTED this the 14th day of August, 2025.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the 14th day of August, 2025.

Mayor of the City of
Huntsville, Alabama