



# Huntsville, Alabama

308 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 11/10/2022

**File ID:** TMP-2247

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**Department:** Finance

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

**Type of Document:** Resolution No.

**Does this item need to be published?** No

If yes, please list preferred date(s) of publication: \_\_\_\_\_

**Finance Information:**

**Account Number:** See additional comments below.

**City Cost Amount:** \$ Various based on Contract pricing structures.

**Total Cost:** \$ Various based on Contract pricing structures.

**Special Circumstances:**

**Grant Funded:** \$ N/A

**Grant Title - CFDA or granting Agency:** N/A

**Resolution #:** N/A

**Location:**

**Address:** N/A

**District:** District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

**Additional Comments:**

Standard periodic bids utilize by various department.

Update of Bids:

Cora Inc. dba Mr. Rooter Plumbing - Standby Sanitary Sewer Service (Water Pollution Control) \$34,800.00

Holden Industries - 22.5 Ton Pintle Hitch Trailer (Fleet Services)

**RESOLUTION NO. 22 - \_\_\_\_\_**

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below. An executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

**AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:**

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Cora Inc. dba Mr. Rooter Company	Standby Sanitary Sewer Service	One Year W/Extensions
Holden Industries, Inc.	22.5 Ton Pintle Hitch Trailer	One Year W/Extensions

**ADOPTED** this the 10th day of November, 2022.

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 10th day of November, 2022.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama



# HUNTSVILLE

Finance Department  
Procurement Services Division

## CONTRACT/BID AWARD RECOMMENDATION FORM

**TO:** Procurement Services **DATE:** 10/28/22  
**FROM:** Kerri Bevilacqua **DEPT:** Water Pollution Control  
**BID #:** 5-2023-76 **COMMODITY/SERVICE:** Standby Sanitary Sewer Service

**AGREEMENT BETWEEN CITY OF HUNTSVILLE AND** Cora Inc. dba Mr. Rooter Plumbing

**RECOMMENDATION:** The department recommends awarding to the sole responsive bidder,  
Cora Inc. dba Mr. Rooter Plumbing

DESCRIPTION	PRICE	UOM	COMMENT
Standby Sanitary Sewer Service	\$2900.00	Monthly	

**INITIAL PURCHASE:** \$34,800  
**FUNDING SOURCE:** 6000-76-76300-516030-0000000  
**TERM OF CONTRACT:** ☐ One Time  
☒ One Year w/ Additional One Year Extensions as Allowable by State Law  
☐ One Year  
☐ Three Months  
☐ Other (Explain)

### APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

**Randall Stewart** Digitally signed by Randall Stewart  
Date: 2022.10.28 15:54:22 -05'00'

Department Head

Date

**Tamara M. Yancy** Digitally signed by Tamara M.  
Yancy  
Date: 2022.10.31 12:32:37 -05'00'

10/31/2022

Procurement Manager

Date

Email completed form to [Procurement@huntsvilleal.gov](mailto:Procurement@huntsvilleal.gov)



Tommy Battle  
Mayor  
**City of Huntsville, Alabama**  
Finance Department  
Procurement Services Division

## **Invitation For Bids Standby Sanitary Sewer Service**

Invitation for Bid #:	5-2023-76
Issue Date:	October 4, 2022
Bid Bond Requirements:	No, a Bid Bond is not required
Certificate of Insurance Requirements:	Yes, a Certificate of Insurance is required
Pre-Bid Teleconference Date and Time:	N/A
Pre-Bid Conference Date:	N/A
Deadline for Questions Date:	October 18, 2022 @ 5:00 PM All questions must be submitted in writing to <a href="mailto:larissa.schroeder@huntsvilleal.gov">larissa.schroeder@huntsvilleal.gov</a> .
IFB Closing Date:	October 25, 2022 @ 2:00:00 PM
Post-Closing Bidder Teleconference Date:	N/A
Post-Closing Bidder Presentation/Demonstration Date:	N/A
Procurement Services Contact:	LaRissa Schroeder <a href="mailto:larissa.schroeder@huntsvilleal.gov">larissa.schroeder@huntsvilleal.gov</a> (256) 427-5058 (256) 427-5059 fax
City Internet Site:	<a href="http://www.bidnetdirect.com/alabama/cityofhuntsville">www.bidnetdirect.com/alabama/cityofhuntsville</a>
IFB E-Documents:	N/A
Bid Copies to be Submitted	1 Original, 1 Copy
City File Reference:	Standby Sanitary Sewer Service 2023

## APPENDIX D DETAILED REQUIREMENTS CHECKLIST

The following specifications are being provided to potential bidders as guidelines which describe the minimum type and quality of service the City of Huntsville is requiring. The Bidder must indicate compliance or list exceptions to each specification item for consideration and/or acceptance. **Failure** to comply with this provision shall be cause for rejection of the bid as non-responsive.

Line Ref #	DETAILED REQUIREMENTS	Compliant?	
		Yes	No
1	The Company agrees to respond within one (1) hour of notification to all Sanitary Sewer complaints and shall immediately correct all problems capable of being corrected, without excavation or a Pump Technician, found to exist in the collector lines and other lines located within the City's right-of-way for streets, alleys, and easements.	✓	
2	The Company shall not perform work at the City's expense on service lines from the sewer main to building sewer.	✓	
3	The Company agrees to clean line segment (manhole to manhole) serving Complainant address.	✓	
4	The Company agrees to contact Complainant. If contact is not made, a door hanger will be hung on doorknob containing the appropriate information. (Door hanger provided by the City of Huntsville)	✓	
5	The Company agrees to immediately notify the City if the problem complained of cannot be corrected without excavation or a Pump Technician.	✓	
6	The Company agrees to adequately provide for the safety of the Public by the placement of warning devices such as cones, barriers, or other devices where work is being accomplished by the Company.	✓	
7	The Company agrees to provide and maintain in good working order two (2) high velocity cleaning machines capable of producing a minimum of 65 gpm at 2,000 psi and cleaning lines up to 18 inches diameter for a distance of 600 feet.	✓	
8	The Company agrees to maintain an annual log, which is updated daily, and e-mail to the Sewer Collection Superintendent by 7:00 AM showing all information related to each complaint. The complaint information is to be entered on electronic forms provided by the City. A copy of the updated annual log will be forwarded to the City weekly.	✓	
9	It is mutually understood and agreed that this contract is for personal services and is not assignable.	✓	

**APPENDIX D**  
**DETAILED REQUIREMENTS CHECKLIST**  
**(continued)**

I. To aid the City in making a determination of your ability to perform the services under the contract, the following information is required (attach supplemental pages if necessary).

A. Describe below the equipment available to you which will be utilized in performing the contract:

**HIGH VELOCITY CLEANERS**

Manufacturer: Pipe Hunter  
Model: GMC  
Year: 1998  
Description: C-6500  
65gpm @ 2000 PSI  
  
Capacity: 1000 Gal Tank

Manufacturer: Pipe Hunter  
Model: GMC  
Year: 2007  
Description: C-6500  
65gpm 2000 PSI  
  
Capacity: 1000 Gal Tank

B. Where may this equipment be inspected?

Mr. Rooter  
1330 Fletcher St Hsv AL 35810

C. Minimum number of personnel and average number of years of experience which are available to perform the services.

6 - People  
109 - Years Combined

D. How long have you been engaged in the business of cleaning, rodding and service work on sanitary sewer lines in the City of Huntsville?

32 - Years

## APPENDIX F BIDDER PRICING FORM

The City reserves the right to make an award in whole or part to one or more Bidders whenever deemed necessary and in the best interest of the City. All minimum quantities provided are considered to be estimates only.

Bidder must include in its Bid price all labor, supervision, materials, equipment, and tools of the trade required to meet the Contract requirements. Prices quoted shall be in U.S. Dollars, delivered prices, F.O.B. destination, exclusive of all federal or state excise, sales, and manufacturer's taxes. The City will not accept charges for transportation, handling, packaging, installation or out-of-pocket expense other than as specified in the Bid.

Prices quoted to the City shall remain firm for a minimum of ninety (90) days from the date of opening of the bid, unless so stated differently in the bid. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail. The City will be protected against any increase above the price in the bid. Any bid containing an "Escalator Clause" will not be considered unless so stipulated in the Invitation for Bid. Discounts will be considered in determining the lowest responsible bidder, however, any payment term based on less than 30 days will not be considered. Discounts will be figured from the date of acceptance by the City regardless of date of delivery or invoice.

Bidder shall acknowledge receipt of all addenda in the space provided on the Bidder Pricing Form below. Failure to acknowledge receipt of addenda shall not relieve Bidder of full responsibility for all requirements contained in addenda.

We acknowledge receipt of the following addenda: None

### I. STANDBY SANITARY SEWER SERVICE

Price Per Month: \$ 2900.00

This Price Bid Form is hereby submitted by the undersigned:

Steve Vinson

Printed legal name of Bidder

[Signature]

Signature

Steve Vinson

Printed name of individual/corporate officer/general partner/joint venturer AND Title

10/24/22

Date



## APPENDIX H

### CITY OF HUNTSVILLE, ALABAMA REPORT OF OWNERSHIP FORM

**A. General Information.** Please provide the following information:

- Legal name(s) (include "doing business as", if applicable): Cora Inc. DBA Mr. Rooter Plumbing
- City of Huntsville current taxpayer identification number (if available): \_\_\_\_\_  
(Please note that if this number has been assigned by the City and if you are renewing your business license, the number should be listed on the renewal form.)

**B. Type of Ownership.** Please complete the un-shaded portions of the following chart by checking the appropriate box below and entering the appropriate Entity I.D. Number, if applicable (for an explanation of what an entity number is, please see paragraph C below):

Type of Ownership (check appropriate box)	Entity I. D. Number & Applicable State
<input type="checkbox"/> Individual or Sole Proprietorship	Not Applicable
<input type="checkbox"/> General Partnership	Not Applicable
<input type="checkbox"/> Limited Partnership (LP)	Number & State:
<input type="checkbox"/> Limited Liability Partnership (LLP)	Number & State:
<input type="checkbox"/> Limited Liability Company (LLC) (Single Member)	Number & State:
<input type="checkbox"/> LLC (Multi-Member)	Number & State:
<input checked="" type="checkbox"/> Corporation	Number & State: <u>179-390 Alabama</u>
<input type="checkbox"/> Other, please explain:	Number & State (if a filing entity under state law):

**C. Entity I.D. Numbers.** If an Entity I.D. Number is required and if the business entity is registered in this state, the number is available through the website of Alabama's Secretary of State at: [www.sos.state.al.us/](http://www.sos.state.al.us/), under "Government Records". If a foreign entity is not registered in this state please provide the Entity I.D. number (or other similar number by whatever named called) assigned by the state of formation along with the name of the state.

**D. Formation Documents.** Please note that, with regard to entities, the entity's formation documents, including articles or certificates of incorporation, organization, or other applicable formation documents, as recorded in the probate records of the applicable county and state of formation, are not required unless: (1) specifically requested by the City, or (2) an Entity I.D. Number is required and one has not been assigned or provided.

Please date and sign this form in the space provided below and either write legibly or type your name under your signature. If you are signing on behalf of an entity please insert your title as well.

Signature: Steve Vinson Title (if applicable): President  
Type or legibly write name: Steve Vinson Date: 10/11/22



# Alabama Secretary of State



Cora, Inc.	
Entity ID Number	000 - 179 - 390
Entity Type	Domestic Corporation
Principal Address	HUNTSVILLE, AL
Principal Mailing Address	Not Provided
Status	Exists
Place of Formation	Madison County
Formation Date	04/30/1996
Registered Agent Name	VINSON, JULIUS STEVEN
Registered Office Street Address	311 OAKWOOD AVE NW HUNTSVILLE, AL 35811
Registered Office Mailing Address	Not Provided
Nature of Business	FULL SERVICE PLUMBING BUSINESS CALLED MR ROOTER
Capital Authorized	\$1,000
Capital Paid In	\$1,000
Incorporators	
Incorporator Name	VINSON, JULIUS STEVEN
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Annual Reports	
Annual Report information is filed and maintained by the Alabama Department of Revenue. If you have questions about any of these filings, please contact Revenue's Business Privilege Tax Division at 334-242-1170 or <a href="http://www.revenue.alabama.gov">www.revenue.alabama.gov</a> . The Secretary of State's Office cannot answer questions about or make changes to these reports.	
Report Year	<a href="#">1996</a> <a href="#">1997</a> <a href="#">1998</a> <a href="#">1999</a> <a href="#">2000</a> <a href="#">2001</a> <a href="#">2002</a> <a href="#">2003</a> <a href="#">2004</a> <a href="#">2005</a> <a href="#">2006</a> <a href="#">2007</a> <a href="#">2008</a> <a href="#">2009</a> <a href="#">2010</a> <a href="#">2012</a> <a href="#">2013</a> <a href="#">2014</a> <a href="#">2015</a> <a href="#">2016</a> <a href="#">2017</a> <a href="#">2018</a> <a href="#">2019</a> <a href="#">2020</a> <a href="#">2021</a> <a href="#">2022</a>
Scanned Documents	
Document Date / Type / Pages	<a href="#">04/30/1996</a> Certificate of Formation 6 pgs.

New Search

**APPENDIX C**  
**BIDDER INFORMATION & ACKNOWLEDGEMENTS**

**1. BIDDER INFORMATION**

Business Organization

Name of Proposer (exactly as it would appear on an agreement):

Cora Inc DBA Mr. Rooter Plumbing

Doing-Business-As Name of Proposer:

Mr. Rooter Plumbing

Principal Office Address:

1330 Fletcher St  
Huntsville, AL 35801

Telephone Number:

256-536-9555

Fax Number:

256-536-9533

Form of Business Entity [check one ("X")]

Corporation

X

Partnership

\_\_\_\_\_

Individual

\_\_\_\_\_

Joint Venture

\_\_\_\_\_

Other (describe):

\_\_\_\_\_

Corporation Statement

If a corporation, answer the following:

Date of incorporation:

4-30-96

Location of incorporation:

311 Oakwood Ave - Huntsville AL

The corporation is held:

Publicly \_\_\_\_\_ Privately X

Names and titles of corporate officers:

Steve Vinson - President

Partnership Statement

If a partnership, answer the following:

Date of organization: \_\_\_\_\_  
Location of organization: \_\_\_\_\_  
The partnership is: General    Limited   

Name, address, and ownership share of each general partner owning more than five percent (5%) of the partnership:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Joint Venture Statement

If a Joint Venture, answer the following:

Date of organization: \_\_\_\_\_  
Location of organization: \_\_\_\_\_  
JV Agreement recorded? Yes    No   

Name, address of each Joint Venturer and percent of ownership of each:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **2. CITY OF HUNTSVILLE EMPLOYEE, MEMBER OF HOUSEHOLD OR BUSINESS ASSOCIATE**

Code of Ala. 1975§36-25-11 requires that contracts entered into with a public official, a public employee, a member of the household of the public official or public employee, or a business with which a public official or public employee associates be filed with the Alabama Ethic Commission. If you are awarded the contract, and if you are a City employee, or if a member of your household is a City employee or public official, or if your business associates with a City employee or public official, you must comply with the provisions of Code al Ala. 1975§36-25-11.

City Employee  
If "Yes," Department Yes    No    ✓

Member of Household City Employee  
If "Yes," Name (s) Yes    No    ✓

Anyone associated with your  
company a City Employee  
If "Yes," Name (s) Yes    No    ✓

## **3. CONTRACTOR E-VERIFY – NOTICE**

The Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535, Code of Alabama (1975) § 31-13-1 through 31-13-30 (also known as and hereinafter referred to as "the Alabama Immigration Act") as amended by Act No. 2012-491 on May 16, 2012 is applicable to all competitively bid contracts with the City of Huntsville. As a condition for the award of a contract and as a term and condition of the contract with the City of Huntsville, in

accordance with § 31-13-9 (a) of the Alabama Immigration Act, as amended, any business entity or employer that employs one or more employees shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.

During the performance of the contract, such business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The business entity or employer shall assure that these requirements are included in each subcontract in accordance with §31-13-9(c). Failure to comply with these requirements may result in breach of contract, termination of the contract or subcontract, and possibly suspension or revocation of business licenses and permits in accordance with §31-13-9 (e) (1) & (2).

Code of Alabama (1975) § 31-13-9 (k) requires that the following clause be included in all City of Huntsville contracts that have been competitively bid and is hereby made a part of this contract:

"By signing this contract the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom."

#### 4. ACKNOWLEDGEMENTS

I hereby certify that I have read and understand the City of Huntsville's General Terms and Conditions. I hereby certify that I agree to comply with all of the General Terms and Conditions of this IFB. I also understand that the General Terms & Conditions are standard and that any contradicting requirements of the IFB supercede.

I affirm that I have not been in any agreement or collusion among Proposers or prospective Proposers in restraint of freedom of competition.

Upon award of this bid, I will not substitute any item on this bid under any circumstances.

By signing this submittal, the Bidder represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

  
Signature of Proposer

Steve Vinson  
Print or Type Name of Proposer

10/11/22  
Date

Cora Inc DBA Mr. Rooter Plumbing  
Legal Name of Firm

P.O. Box 2934  
Mailing Address

Huntsville AL 35804  
City State Zip Code

256-536-9555 256-536-9533  
Phone Fax

mrrooterts@aol.com  
Email Address

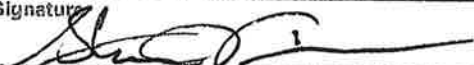
Website Address



Company ID Number: 483662

The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the E-Verify Employer Agent and DHS respectively. If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

<b>Employer Cora Inc.</b>	
<b>Steve Vinson</b>	
Name (Please Type or Print)	Title
<i>Electronically Signed</i>	01/05/2012
Signature	Date
<b>Department of Homeland Security – Verification Division</b>	
<b>USCIS Verification Division</b>	
Name (Please Type or Print)	Title
<i>Electronically Signed</i>	01/05/2012
Signature	Date
	11/8/19

<b>Information Required for the E-Verify Program</b>	
<b>Information relating to your Company:</b>	
Company Name:	Cora Inc.
Company Facility Address:	1330 Fletcher St
	Huntsville, AL 35801
Company Alternate Address:	P.O. Box 2994
	Huntsville, AL 35804

Company ID Number: 483662

County or Parish:	MADISON
Employer Identification Number:	631173916
North American Industry Classification Systems Code:	311
Administrator:	
Number of Employees:	20 to 99
Number of Sites Verified for:	1
<b>Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:</b>	
<ul style="list-style-type: none"><li>• ALABAMA 1 site(s)</li></ul>	



Finance Department  
Procurement Services Division

## CONTRACT/BID AWARD RECOMMENDATION FORM

TO: PROCUREMENT DATE: 10/26/22  
FROM: SHAWN SPIER DEPT: FLEET SERVICES  
BID #: 2-2023-15 COMMODITY/SERVICE: 22.5 Ton Pintle Hitch Trailer

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND HOLDEN INDUSTRIES, INC.

RECOMMENDATION: Recommend to award bid to the second lowest responsive bidder, Holden Industries, Inc.

DESCRIPTION	PRICE	UOM	COMMENT
HOLDEN TDO40 22.5 TON PINTLE HITCH TRAILER	\$39,973	EA	Delivery-120 DAYS

INITIAL PURCHASE: AS NEEDED  
FUNDING SOURCE: 3020-15-00000-520100-0000000  
TERM OF CONTRACT: ☐ One Time  
☒ One Year w/ Additional One Year Extensions as Allowable by State Law  
☐ One Year  
☐ Three Months  
☐ Other (Explain)

### APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

**John Lang** Digitally signed by John Lang  
Date: 2022.10.27 07:45:24 -05'00'

Department Head

Date

**Tamara M. Yancy** Digitally signed by Tamara M. Yancy  
Date: 2022.10.27 09:09:26 -05'00'

10/27/2022

Procurement Manager

Date

Email completed form to [Procurement@huntsvilleal.gov](mailto:Procurement@huntsvilleal.gov)



**OFFICE MEMORANDUM  
FLEET SERVICES**

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Date: 10/26/22

To: Procurement Dept

From: Matt Gardner

RE: BID 2-2023-15

To whom it may concern,

As the first, lowest bidder, Monmouth Solutions Incorporated is not compliant per Appendix D, Line 8. We are recommending the bid be awarded to Holden Industries Incorporated.

Appendix D, Line 8 states "Flooring must be 1-1/2" X 3/16" serrated bar grating".

Monmouth Solutions Incorporated responded "yes" on Appendix D, Line 8 on the Invitation for Bids. However, in an email correspondence, John Mecuri with Monmouth Solutions Incorporated stated that "he was under the impression that only the dovetail and ramps were to be steel". The trailer Monmouth Solutions Incorporated is offering would be non-compliant as wood is not acceptable flooring per the bid.

A copy of the email correspondence will be included.

 10-26-22

Matt Gardner/Fleet Services Manager

## Spier, Shawn

---

**From:** Gardner, Matt  
**Sent:** Wednesday, October 26, 2022 2:45 PM  
**To:** Spier, Shawn  
**Subject:** FW: FW: Bid 2-2023-15 22.5 Ton Pintle Hitch Trailer City OF Huntsville  
**Attachments:** 22.5 Trailer SPEC Compliance Appendix D an F.pdf; AIRpintle.jpg

**From:** Gardner, Matt  
**Sent:** Tuesday, October 25, 2022 2:32 PM  
**To:** John Mercuri <jj@monmouthsolutions.com>  
**Cc:** Schroeder, Larissa <larissa.schroeder@huntsvilleal.gov>; Stallions, David <david.stallions@huntsvilleal.gov>  
**Subject:** RE: FW: Bid 2-2023-15 22.5 Ton Pintle Hitch Trailer City OF Huntsville

John,

According to Appendix D Line 8 we are requiring the floor to be serrated bar grating.

Wood is not acceptable. We will not be able to accept your bid.



Thank You,  
Matt Gardner  
Fleet Services Manager  
City of Huntsville Fleet Services  
(256) 883-3933 office  
(256) 883-3686 fax  
[Matt.gardner@huntsvilleal.gov](mailto:Matt.gardner@huntsvilleal.gov)

**From:** John Mercuri <jj@monmouthsolutions.com>  
**Sent:** Tuesday, October 25, 2022 1:32 PM  
**To:** Gardner, Matt <[matt.gardner@huntsvilleal.gov](mailto:matt.gardner@huntsvilleal.gov)>  
**Cc:** Schroeder, Larissa <larissa.schroeder@huntsvilleal.gov>; Stallions, David <[david.stallions@huntsvilleal.gov](mailto:david.stallions@huntsvilleal.gov)>  
**Subject:** Re: FW: Bid 2-2023-15 22.5 Ton Pintle Hitch Trailer City OF Huntsville

Hey Matt,

While reviewing the specs, I was under the impression that only the dovetail and ramps were to be steel. The trailer I am proposing has a steel ramp and dovetail, with a treated wood deck. If you'd like, we can provide this trailer. The treated wood and steel dovetail and ramps will provide you the best quality trailer on the market.  
Thanks and let me know what you think.

The trailer will look like this:

On Tue, Oct 25, 2022 at 1:13 PM Gardner, Matt <[matt.gardner@huntsvilleal.gov](mailto:matt.gardner@huntsvilleal.gov)> wrote:

**Subject: Bid 2-2023-15 22.5 Ton Pintle Hitch Trailer City OF Huntsville**

**Dear Sir,**

**Just wanted to follow up our phone conversation with an e-mail.**

**We are interested in the Kaufman 22.5 pintle Deluxe trailer at \$35,989.00.**

**All specifications are compliant as indicated in the check list.**

**I need to confirm that no wood will be used as any part off this trailer.**



**Thank You,**

**Matt Gardner**

**Fleet Services Manager**

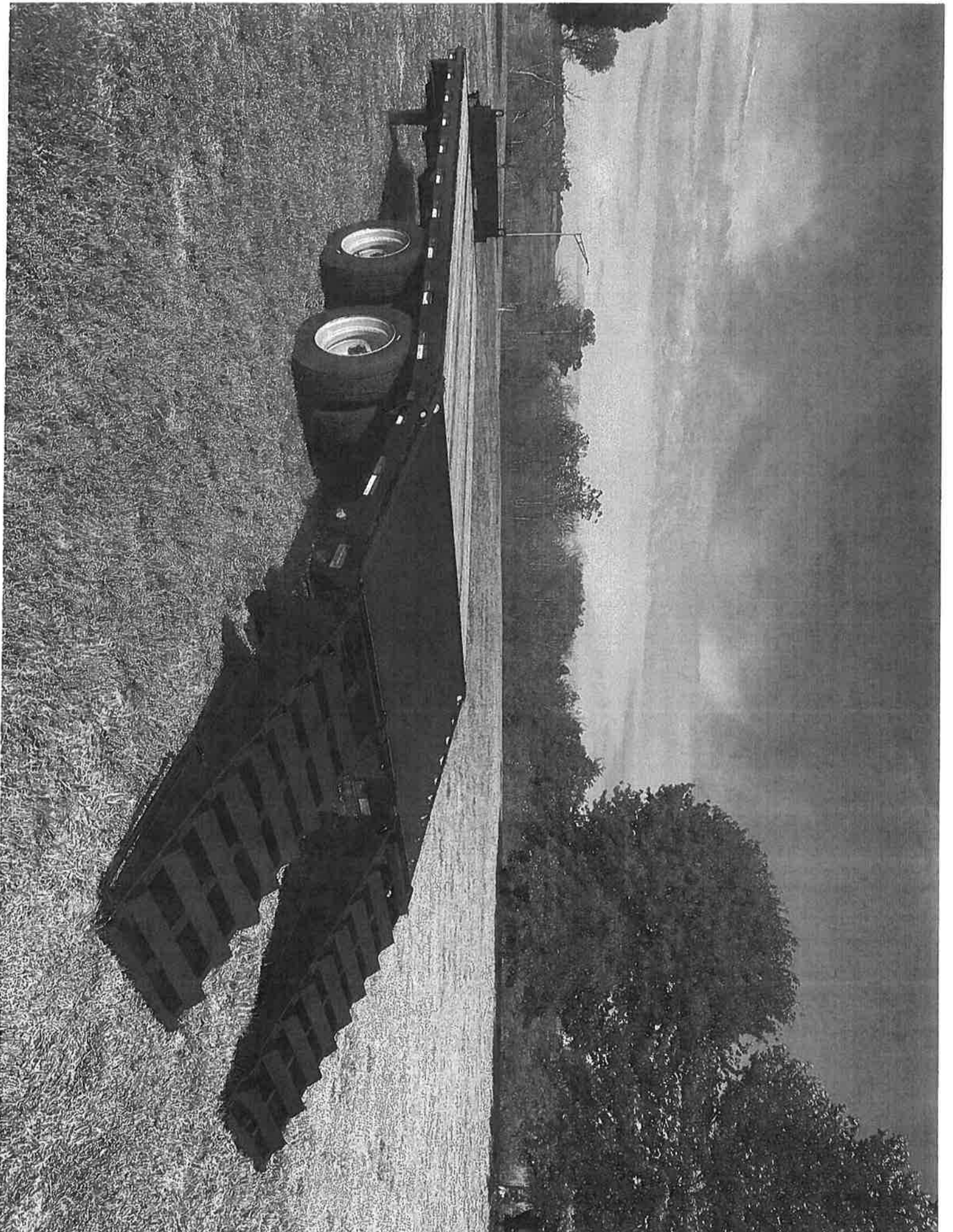
**City of Huntsville Fleet Services**

**(256) 883-3933 office**

**(256) 883-3686 fax**

**[Matt.gardner@huntsvilleal.gov](mailto:Matt.gardner@huntsvilleal.gov)**

--  
**Monmouth Solutions, Inc**  
**John Mercuri**  
**CEO**  
**C: 978-427-4755**





Tommy Battle  
Mayor  
**City of Huntsville, Alabama**  
Finance Department  
Procurement Services Division

**Invitation For Bids**  
**22.5 Ton Pintle Hitch Trailer**

Invitation for Bid #:	2-2023-15
Issue Date:	September 30, 2022
Bid Bond Requirements:	No, a Bid Bond is not required
Certificate of Insurance Requirements:	Yes, a Certificate of Insurance is required
Pre-Bid Teleconference Date and Time:	N/A
Pre-Bid Conference Date:	N/A
Deadline for Questions Date:	October 12, 2022 @ 5:00 PM All questions must be submitted in writing to <a href="mailto:larissa.schroeder@huntsvilleal.gov">larissa.schroeder@huntsvilleal.gov</a> .
IFB Closing Date:	October 20, 2022 @ 2:00:00 PM
Post-Closing Bidder Teleconference Date:	N/A
Post-Closing Bidder Presentation/Demonstration Date:	N/A
Procurement Services Contact:	LaRissa Schroeder <a href="mailto:larissa.schroeder@huntsvilleal.gov">larissa.schroeder@huntsvilleal.gov</a> (256) 427-5058 (256) 427-5059 fax
City Internet Site:	<a href="http://www.bidnetdirect.com/alabama/cityofhuntsville">www.bidnetdirect.com/alabama/cityofhuntsville</a>
IFB E-Documents:	N/A
Bid Copies to be Submitted	1 Original, 1 Copy
City File Reference:	22.5 Ton Pintle Hitch Trailer 2023

## APPENDIX D DETAILED REQUIREMENTS CHECKLIST

It is the intent of these specifications to describe a 22.5 Ton Pintle Hitch Trailer, which the City considers through its own experience, will best meet its needs. The City realizes that other units on the market may, through different design, meet the same desired level of serviceability and maintainability. Therefore, any bid will be evaluated and given consideration if, in the judgment of the City, the overall intent of these specifications are met. The Fleet Manager shall be the final judge in determining the acceptability of any exception taken to the specifications. The unit shall be in current production and printed literature covering the standard unit shall be submitted with the bid.

Omission in these specifications of any item essential to the delivery of operational equipment does not alleviate the bidder from furnishing such.

The following specifications are being provided to potential bidders as guidelines which describe the minimum type and quality of equipment the City of Huntsville is requiring. The Bidder must indicate compliance or list exceptions to each specification item for consideration and/or acceptance. **Failure** to comply with this provision shall be cause for rejection of the bid as non-responsive.

LINE REF #	DETAILED REQUIREMENTS	COMPLIANT?	
		YES	NO
1	Trailer must have a 25' deck length.	Yes	
2	Trailer must have a 5' dovetail.	Yes	
3	Trailer must have a 102" width.	Yes	
4	Trailer must have a 5' 14" @ 26# I-Beam cold formed tongue with tool tray and locking lid.	Yes	
5	Mainframe must have 14" @ 26# PF I-Beam.	Yes	
6	Cross members must be 4" channels on 16" centers pierced through the main frame.	Yes	
7	Side rails must be 8" channels @ 13.75# with (6) Ea. 1" D-Rings per side.	Yes	
8	Flooring must be 1-1/2" x 3/16" serrated bar grating.	Yes	
9	Must have 4-bolt adjustable pintle ring (90,000#).	Yes	
10	Must have 2-speed with mate jost jack (35,000 CAP each.).	Yes	
11	Must have (2) 22.5K axles (22,500# CAP each).	Yes	
12	Must have air brakes: 12-1/4" x 7-1/2" - ABS/Park On (1).	Yes	
13	Must have (8) 235/75R/17.5 18 ply tires.	Yes	
14	Must have (8) 17.5 8-bolt wheels.	Yes	
15	Ramps must be hydraulic 6' x 42" / 1-1/2" x 3/16" serrated bar grating.	Yes	
16	Must have LED lights with sealed wiring harness, ALDOT approved.	Yes	
17	Must include (2) coats primer and (2) coats acrylic enamel paint.	Yes	
18	Must include (1) year warranty against defects in materials and workmanship.	Yes	

LINE REF #	DETAILED REQUIREMENTS	YES	NO
19	Gross weight: 45,000#.	Yes	
20	Axle weight: 22,500#.	Yes	
21	Empty weight: 10,000#.	Yes	



## APPENDIX F BIDDER PRICING FORM

The City reserves the right to make an award in whole or part to one or more Bidders whenever deemed necessary and in the best interest of the City. All minimum quantities provided are considered to be estimates only.

Bidder must include in its Bid price all labor, supervision, materials, equipment, and tools of the trade required to meet the Contract requirements. Prices quoted shall be in U.S. Dollars, delivered prices, F.O.B. destination, exclusive of all federal or state excise, sales, and manufacturer's taxes. The City will not accept charges for transportation, handling, packaging, installation or out-of-pocket expense other than as specified in the Bid.

Prices quoted to the City shall remain firm for a minimum of ninety (90) days from the date of opening of the bid, unless so stated differently in the bid. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail. The City will be protected against any increase above the price in the bid. Any bid containing an "Escalator Clause" will not be considered unless so stipulated in the Invitation for Bid. Discounts will be considered in determining the lowest responsible bidder, however, any payment term based on less than 30 days will not be considered. Discounts will be figured from the date of acceptance by the City regardless of date of delivery or invoice.

Bidder shall acknowledge receipt of all addenda in the space provided on the Bidder Pricing Form below. Failure to acknowledge receipt of addenda shall not relieve Bidder of full responsibility for all requirements contained in addenda.

We acknowledge receipt of the following addenda: None

### 22.5 TON PINTLE HITCH TRAILER

Make Holden Model T0040

Delivery Schedule 120 day

Total Price Each \$ \_\_\_\_\_ (TO INCLUDE DELIVERY)

This Price Bid Form is hereby submitted by the undersigned:

Holden Industries Inc  
Printed legal name of Bidder

Rob Brown  
Signature

Rob Brown  
Printed name of individual/corporate officer/general partner/joint venturer AND Title

10/17/2022  
Date

**CUSTOMER QUOTATION**

Date / Quote No: 101722-1110TDC 10/17/2022 11:11

**Holden Industries, Inc.**

5624 S State Hwy 43  
Southwest City, MO 64863  
Phone (417) 762-3218  
Fax (417) 762-3464  
**Rob Brooks**  
[rbrooks@holdentrailers.com](mailto:rbrooks@holdentrailers.com)

**Customer Name:** Huntsville Procurement Finance**Address:** 308 Fountain Circle  
Huntsville, AL 35801**Contact:** LaRissa Schroeder**Phone / Fax:** 256-427-5058**Email:** [larissa.schroeder](mailto:larissa.schroeder)

Line#	Description	Qty	Price Ea.	Extended Price
Trailer Model:	<b>Holden TDO40</b>	1	\$ 39,973.00	\$ 39,973.00
	<b>GVWR 50,000 lbs.</b>			
	<b>40,000 lb. capacity equipment trailer</b>			
Axles:	Tandem 22,500# oil bath on 49" centers			
Tires:	235/75R 17.5 LR H tubeless radials			
Wheels:	6.75" x 17.5" hub piloted duals			
Brakes:	12 1/4" x 7 1/2" full air all axles w/autoslacks			
	ABS (2S1M) & spring brakes on both axles			
Suspension:	Hutch underslung 9700 series 3 leaf spring			
Deck Length:	25'			
Overall width:	102"			
Overall length:	34'			
Deck Height:	35"			
Decking:	1-1/2' X 3/16" bar grating			
Drawbar:	5' 14" continuous a-frame			
Beavertail Length:	5' long bar grating inlay full width			
Ramps:	6' long x 42" widew/bar grating 12VDC powered from truck batteries			
Coupler:	3" ID adjustable pintle eye			
Tool tray:	in drawbar - open top- No lid			
D-rings:	6 pair			
Landing Gear:	complete 2-speed set with roadside crank			
Lights:	LED , sealed beam, rubber mounted,			
Mud Flaps:	behind rear duals			
Safety chains:	1/2" Grade 80 w/alloy 1/2" hooks and safety latches			
Frame:	<u>W14@ 26" mains, C8x13.75 perimeter, 4" c-members 16 "OC</u>			
Color:	Black with DOT conspicuity tape			

Delivered to Huntsville, AL

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**Total: \$ 39,973.00**

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## APPENDIX H

### CITY OF HUNTSVILLE, ALABAMA REPORT OF OWNERSHIP FORM

**A. General Information.** Please provide the following information:

- Legal name(s) (include "doing business as", if applicable): Holden Industries Inc.
- City of Huntsville current taxpayer identification number (if available): N/A  
(Please note that if this number has been assigned by the City and if you are renewing your business license, the number should be listed on the renewal form.)

**B. Type of Ownership.** Please complete the un-shaded portions of the following chart by checking the appropriate box below and entering the appropriate Entity I.D. Number, if applicable (for an explanation of what an entity number is, please see paragraph C below):

Type of Ownership (check appropriate box)	Entity I. D. Number & Applicable State
<input type="checkbox"/> Individual or Sole Proprietorship	Not Applicable
<input type="checkbox"/> General Partnership	Not Applicable
<input type="checkbox"/> Limited Partnership (LP)	Number & State:
<input type="checkbox"/> Limited Liability Partnership (LLP)	Number & State:
<input type="checkbox"/> Limited Liability Company (LLC) (Single Member)	Number & State:
<input type="checkbox"/> LLC (Multi-Member)	Number & State:
<input checked="" type="checkbox"/> Corporation	Number & State: <u>Missouri</u> <u>00135969</u>
<input type="checkbox"/> Other, please explain:	Number & State (if a filing entity under state law):

**C. Entity I.D. Numbers.** If an Entity I.D. Number is required and if the business entity is registered in this state, the number is available through the website of Alabama's Secretary of State at: [www.sos.state.al.us/](http://www.sos.state.al.us/), under "Government Records". If a foreign entity is not registered in this state please provide the Entity I.D. number (or other similar number by whatever named called) assigned by the state of formation along with the name of the state.

**D. Formation Documents.** Please note that, with regard to entities, the entity's formation documents, including articles or certificates of incorporation, organization, or other applicable formation documents, as recorded in the probate records of the applicable county and state of formation, are not required unless: (1) specifically requested by the City, or (2) an Entity I.D. Number is required and one has not been assigned or provided.

Please date and sign this form in the space provided below and either write legibly or type your name under your signature. If you are signing on behalf of an entity please insert your title as well.

Signature: Rob Brooks Title (if applicable): Vice-President

Type or legibly write name: Rob Brooks Date: 10/17/2022

**APPENDIX C**  
**BIDDER INFORMATION & ACKNOWLEDGEMENTS**

**1. BIDDER INFORMATION**

Business Organization

Name of Proposer (exactly as it would appear on an agreement):

Holden Industries Inc

Doing-Business-As Name of Proposer:

same

Principal Office Address:

5624 S. State Highway 43  
South West City Mo 64863

Telephone Number:

800- 488- 4487

Fax Number:

417- 762- 3464

Form of Business Entity [check one ("X")]

Corporation X

Partnership       

Individual       

Joint Venture       

Other (describe):       

Corporation Statement

If a corporation, answer the following:

Date of incorporation:

05/23/ 1969

Location of incorporation:

South West City MO 64863

The corporation is held:

Publicly        Privately X

Names and titles of corporate officers:

Paul Brooks - President  
Rob Brooks - Vice-President  
Zack Brooks - Secretary  
Mark Wilmer - Treasurer

Partnership Statement

If a partnership, answer the following:

Date of organization: \_\_\_\_\_  
Location of organization: \_\_\_\_\_  
The partnership is: General ☐ Limited ☐

Name, address, and ownership share of each general partner owning more than five percent (5%) of the partnership:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Joint Venture Statement

If a Joint Venture, answer the following:

Date of organization: \_\_\_\_\_  
Location of organization: \_\_\_\_\_  
JV Agreement recorded? Yes ☐ No ☐

Name, address of each Joint Venturer and percent of ownership of each:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **2. CITY OF HUNTSVILLE EMPLOYEE, MEMBER OF HOUSEHOLD OR BUSINESS ASSOCIATE**

Code of Ala. 1975§36-25-11 requires that contracts entered into with a public official, a public employee, a member of the household of the public official or public employee, or a business with which a public official or public employee associates be filed with the Alabama Ethic Commission. If you are awarded the contract, and if you are a City employee, or if a member of your household is a City employee or public official, or if your business associates with a City employee or public official, you must comply with the provisions of Code al Ala. 1975§36-25-11.

City Employee Yes ☐ No ☒  
If "Yes," Department \_\_\_\_\_

Member of Household City Employee Yes ☐ No ☒  
If "Yes," Name (s) \_\_\_\_\_

Anyone associated with your company a City Employee Yes ☐ No ☒  
If "Yes," Name (s) \_\_\_\_\_

## **3. CONTRACTOR E-VERIFY – NOTICE**

The Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535, Code of Alabama (1975) § 31-13-1 through 31-13-30 (also known as and hereinafter referred to as " the Alabama Immigration Act") as amended by Act No. 2012-491 on May 16, 2012 is applicable to all competitively bid contracts with the City of Huntsville. As a condition for the award of a contract and as a term and condition of the contract with the City of Huntsville, in

accordance with § 31-13-9 (a) of the Alabama Immigration Act, as amended, any business entity or employer that employs one or more employees shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.

During the performance of the contract, such business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The business entity or employer shall assure that these requirements are included in each subcontract in accordance with §31-13-9(c). Failure to comply with these requirements may result in breach of contract, termination of the contract or subcontract, and possibly suspension or revocation of business licenses and permits in accordance with §31-13-9 (e) (1) & (2).

Code of Alabama (1975) § 31-13-9 (k) requires that the following clause be included in all City of Huntsville contracts that have been competitively bid and is hereby made a part of this contract:

"By signing this contract the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom."

#### 4. ACKNOWLEDGEMENTS

I hereby certify that I have read and understand the City of Huntsville's General Terms and Conditions. I hereby certify that I agree to comply with all of the General Terms and Conditions of this IFB. I also understand that the General Terms & Conditions are standard and that any contradicting requirements of the IFB supercede.

I affirm that I have not been in any agreement or collusion among Proposers or prospective Proposers in restraint of freedom of competition.

Upon award of this bid, I will not substitute any item on this bid under any circumstances.

By signing this submittal, the Bidder represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

Rob Brooks  
Signature of Proposer

Rob Brooks  
Print or Type Name of Proposer

10/17/2022  
Date

Holden Industries Inc  
Legal Name of Firm

5624 S. State Highway  
Mailing Address

South West City MO 64863  
City State Zip Code

800-488-4487 417-762-3464  
Phone Fax

R.BROOKS@HoldenTRAILERS.com  
Email Address

www.HoldenTRAILERS.com  
Website Address



**John R. Ashcroft**

Missouri Secretary of State

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## Gen. Business - For Profit Details as of 10/27/2022

Required Field \*

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General Information

Filings

Principal Office Address

Contact(s)

Name(s) **HOLDEN INDUSTRIES, INC.**

Principal Office Address **5624 S State Highway 43  
South West City, MO 64863-7145**

Type **Gen. Business - For Profit**

Charter No. **00135969**

Domesticity **Domestic**

Home State **MO**

Registered Agent **Brooks, Paul  
5624 South State Highway 43  
South West City, MO 64863**

Status **Good Standing**

Date Formed **5/23/1969**

Duration **Perpetual**

Renewal Month **December**

Report Due **3/31/2024**

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Hey there! I am an A.I.  
chatbot, let's talk.

