



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 12/4/2025

File ID: TMP-6187

Department: Finance

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Resolution No.

Finance Information:

Account Number: See comments below.

City Cost Amount: \$ Varies based on Contract pricing structures.

Total Cost: \$ Varies based on Contract pricing structures.

Special Circumstances:

Grant Funded: \$ N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

Standard of periodic bid utilized by various departments.

Update of Bid:

Donahoo Chevrolet - New Light Duty Vehicles (Fleet Services)

Woody Anderson - New Light Duty Vehicles (Fleet Services)

Asplundh Tree Service, LLC - Tree Pruning (Landscape Management)

Utilicom Supply Associates LLC - Traffic Signals, LED's and Signal Hardware (Traffic Engineering)

RESOLUTION NO. 25- _____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below. An executed copy of said documents is being permanently kept on file in the office of the City Clerk of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Donahoo Chevrolet	New Light Duty Vehicles	One Year W/Extensions
Woody Anderson Ford	New Light Duty Vehicles	One Year W/Extensions
Asplundh Tree Service, LLC	Tree Pruning	One Year W/Extensions
Utilicom Supply Associates LLC	Traffic Signals, LED's and Signal Hardware	One Year W/Extensions

ADOPTED this the 4th day of December, 2025.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 4th day of December, 2025.

Mayor of the City of Huntsville, Alabama



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: PROCUREMENT DATE: 11/24/2025
FROM: AUTUMN MCCORD DEPT: FLEET SERVICES
BID #: 5-2026-15 COMMODITY/SERVICE: NEW LIGHT DUTY VEHICLES

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND DONAHOO CHEVROLET

RECOMMENDATION: PLEASE AWARD THE BELOW CATEGORIES OF THE ABOVE BID TO DONAHOO CHEVROLET; THEY ARE THE RESPONSIVE BIDDER IN THE GM CATEGORIES.

DESCRIPTION	PRICE	UOM	COMMENT
3. COMPACT ALL ELECTRIC VEHICLE	\$650.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$9,500.00	EACH	BID ASSISTANCE
6. NON-PURSUIT FULL SIZE SUV	\$650.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$500.00	EACH	FLEET ASSISTANCE
8. FULL SIZE VAN	\$650.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$2,700.00	EACH	BID ASSISTANCE CARGO
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$2,900.00	EACH	BID ASSISTANCE PASSENGER

INITIAL PURCHASE: UNKNOWN
FUNDING SOURCE: 3020-15-00000-520100-0000000
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

John Lang Digitally signed by John Lang
Date: 2025.11.24 15:02:12 -06'00'

Department Head

Date

Tamara M Yancy Digitally signed by Tamara M Yancy
Date: 2025.11.24 15:27:12 -06'00'

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

Continuation – Page 2

TO: PROCUREMENT DATE: 11/24/2025
FROM: AUTUMN MCCORD DEPT: FLEET SERVICES
BID #: 5-2026-15 COMMODITY/SERVICE: NEW LIGHT DUTY VEHICLES

DESCRIPTION	PRICE	UOM	COMMENT
9. ONE TON FULL-SIZE VAN	\$650.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$2,700.00	EACH	BID ASSISTANCE CARGO
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$2,900.00	EACH	BID ASSISTANCE PASSI
11. MID-SIZE KING CAB PICKUP	\$650.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$1,500.00	EACH	BID ASSISTANCE 2026 N
12. FULL-SIZE 1/2 TON CREW CAB SHORT BED	\$700.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,400.00	EACH	BID ASSISTANCE 2025 N
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$4,900.00	EACH	BID ASSISTANCE 2026 N
13. NON-PURSUIT FULL-SIZE 1/2 TON	\$700.00	EACH	ABOVE DEALER INVOICE
LONG WHEELBASE PICKUP			
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,400.00	EACH	BID ASSISTANCE 2025 N
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$4,900.00	EACH	BID ASSISTANCE 2026 N
14. FULL-SIZE 3/4 TON HEAVY DUTY PICKUP	\$700.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,000.00	EACH	4 WHEEL DRIVE BID AS
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,400.00	EACH	BID ASSISTANCE 2026 N
15. FULL-SIZE ONE TON HEAVY DUTY PICKUP	\$700.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,000.00	EACH	BID ASSISTANCE 2025 N
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,400.00	EACH	BID ASSISTANCE 2026 N
16. FULL-SIZE 3/4 TON HEAVY DUTY TRUCK CHASS	\$700.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,000.00	EACH	BID ASSISTANCE 2025 N
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,400.00	EACH	BID ASSISTANCE 2026 N
17. FULL-SIZE ONE TON HEAVY DUTY TRUCK CHAS	\$700.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$2,700.00	EACH	BID ASSISTANCE 2025 N
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,100.00	EACH	BID ASSISTANCE 2026 N
19. FULL-SIZE 550 OR 5500 HEAVY DUTY TRUCK CH	\$500.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,500.00	EACH	BID ASSISTANCE 2025 N

APPENDIX A BIDDER PRICING FORM

The City reserves the right to make an award in whole or part to one or more Bidders whenever deemed necessary and in the best interest of the City. Per the Advertisement for Bids – Notice to Bidders, bids will be evaluated on a category basis. All minimum quantities provided are considered to be estimates only.

Bidder must include in its Bid price all labor, supervision, materials, equipment, and tools of the trade required to meet the Contract requirements. Prices quoted shall be in U.S. Dollars, delivered prices, F.O.B. destination, exclusive of all federal or state excise, sales, and manufacturer's taxes. The City will not accept charges for transportation, handling, packaging, installation or out-of-pocket expense other than as specified in the Bid.

Prices quoted to the City shall remain firm for a minimum of ninety (90) days from the date of opening of the bid, unless so stated differently in the bid. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail. The City will be protected against any increase above the price in the bid. Any bid containing an "Escalator Clause" will not be considered unless so stipulated in the Invitation for Bid. Discounts will be considered in determining the lowest responsible bidder, however, any payment term based on less than 30 days will not be considered. Discounts will be figured from the date of acceptance by the City regardless of date of delivery or invoice.

Bidder shall acknowledge receipt of all addenda in the space provided on the Bidder Pricing Form below. Failure to acknowledge receipt of addenda shall not relieve Bidder of full responsibility for all requirements contained in addenda.

We acknowledge receipt of the following addenda: _____

1. **2025 OR NEWER MODEL HYBRID SEDAN** *No Bid*

Year _____ Make/Model _____ Delivery Schedule _____

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ _____

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): _____

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

2. 2025 OR NEWER MODEL MID SIZE SEDAN

No Bid

Year _____ Make/Model _____ Delivery Schedule _____

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ _____

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): _____

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

3. 2025 OR NEWER MODEL COMPACT ALL ELECTRIC VEHICLE

Year 2026 Make/Model Equinox Delivery Schedule est. 90 day if not in stock

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 650.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): 1/12/2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>9,500.00</u>	Description: <u>Bid Assistance</u>
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

* We will honor contract state pricing

* No Bid

We Hold State of Alabama Contract on Trax + Equinox

2025 OR NEWER MODEL COMPACT SUV

Year _____ Make/Model _____ Delivery Schedule _____

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ _____

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): _____

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

5.

2025 OR NEWER MODEL MID SIZE SUV

* No Bid - we hold state contract on Trax + Equinox.

Year _____ Make/Model _____ Delivery Schedule _____

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ _____

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): _____

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

6.

²⁰²⁵
~~2025~~ OR NEWER MODEL NON-PURSUIT FULL SIZE SUV

Year 2026 Make/Model Tahoe LS Delivery Schedule 90 days est. if ordered

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 650.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): 3/16/2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ 500 Description: Fleet Assistance
 \$ _____ Description: _____
 \$ _____ Description: _____
 \$ _____ Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

7.

2025 OR NEWER MODEL MINIVAN

No Bid

Year _____ Make/Model _____ Delivery Schedule _____

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ _____

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): _____

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ _____ Description: _____
 \$ _____ Description: _____
 \$ _____ Description: _____
 \$ _____ Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

8. 2025 OR NEWER MODEL FULL SIZE VAN

Year 2/26 m Make/Model Express Van Delivery Schedule upto 12 mo. order time

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 650.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): Cargo 2/2/26 Pass 4/26/26

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>2,700</u>	Description: <u>Bid Assistance</u>	<u>Cargo</u>
\$ <u>2,900</u>	Description: <u>Bid Assistance</u>	<u>Passenger</u>
\$ _____	Description: _____	_____
\$ _____	Description: _____	_____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): IDM (Initials)

9. 2025 OR NEWER MODEL ONE TON FULL SIZE VAN

Year 2/26 Make/Model Express Van Delivery Schedule upto 12 mo. order time

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 650.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): Cargo 2/2/26 Pass 4/26/26

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>2,700</u>	Description: <u>Bid Assistance</u>	<u>Cargo</u>
\$ <u>2,900</u>	Description: <u>Bid Assistance</u>	<u>Passenger</u>
\$ _____	Description: _____	_____
\$ _____	Description: _____	_____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): IDM (Initials)

10. 2025 OR NEWER COMPACT HYBRID PICKUP

No Bid

Year _____ Make/Model _____ Delivery Schedule _____

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ _____

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): _____

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

11. 2025 OR NEWER MODEL MID SIZE KING CAB PICKUP

Year 2026 Make/Model Colorado Delivery Schedule 90 days order time

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 650.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): 2/26/2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ _____	Description: _____
\$ <u>1,500</u>	Description: <u>Bid Assistance 2026 model</u>
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

12. 2025 OR NEWER MODEL FLL SIZE ½ TON CREW CAB SHORT BED

Year 25/26 Make/Model 1500 WT Silverado Delivery Schedule 90 day order time

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 700.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): 2/12/25

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3,400</u>	Description: <u>Bid Assistance 2025 model</u>
\$ <u>4,900</u>	Description: <u>Bid Assistance 2026 model</u>
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

13. 2025 OR NEWER MODEL NON-PURSUIT FULL SIZE ½ TON LONG WHEELBASE PICKUP

Year 25/26 Make/Model Crew 4WB Silverado 1500 WT Delivery Schedule 90 day order time

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 700.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): 2/12/26

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3,400</u>	Description: <u>Bid Assistance 2025 model</u>
\$ <u>4,900</u>	Description: <u>Bid Assistance 2026 model</u>
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

14. 2025 OR NEWER MODEL FULL-SIZE ¾ TON HEAVY DUTY PICKUP

Year 25/26 Make/Model crew cab 4WD Silverado 2500 WT Delivery Schedule 90 day order time

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 700.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): 12/15/25 est

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ 3,000 (4WD) Description: Bid Assistance 2025 model
 \$ 3,400 Description: Bid Assistance 2026 model
 \$ _____ Description: _____
 \$ _____ Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

15. 2025 OR NEWER MODEL FULL-SIZE ONE TON HEAVY DUTY PICKUP

Year 25/26 Make/Model crew cab 4WD Silverado 3500 WT Delivery Schedule 90 day order time

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 700.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): 12/15/25 est.

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ 3,000 Description: Bid Assistance 2025 model
 \$ 3,400 Description: Bid Assistance 2026 model
 \$ _____ Description: _____
 \$ _____ Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

16.

2025 OR NEWER MODEL FULL-SIZE 3/4 TON HEAVY DUTY TRUCK CHASSIS*Bed Delete*Year 25/26Make/Model Silverado 2500 WTDelivery Schedule 90 day order time

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 700.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): 12/15/25 est

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3,000</u>	Description: <u>Bid Assistance 2025 model</u>
\$ <u>3,400</u>	Description: <u>Bid Assistance 2026 model</u>
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

17.

2025 OR NEWER MODEL FULL-SIZE ONE-TON HEAVY DUTY TRUCK CHASSIS

Year _____ Make/Model Silverado 3500 Delivery Schedule _____

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ _____

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): SAME

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>2,700.00</u>	Description: <u>Bid Assistance 2025 model</u>
\$ <u>3,100.00</u>	Description: <u>Bid Assistance 2026 model</u>
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

* NO Bid

* We Hold state Contract Pricing on 4500

18. 2025 OR NEWER MODEL FULL-SIZE 450 or 4500 HEAVY DUTY TRUCK CHASSIS

Year _____ Make/Model _____ Delivery Schedule _____

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ _____

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): TBD

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

19. 2025 OR NEWER MODEL FULL-SIZE 550 OR 5500 HEAVY DUTY TRUCK CHASSIS

Year 2026 Make/Model Silverado MD 5500 Delivery Schedule 12 month order window

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 500.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): TBD

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3500</u>	Description: <u>Bid Assistance 2026 model</u>
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): DM (Initials)

This Price Bid Form is hereby submitted by the undersigned. I affirm that I understand and agrees that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.

Donohoo Chevrolet LLC.
Printed legal name of Bidder

Dylan Mathis
Signature

Dylan Mathis / Sales
Printed name of individual/corporate officer/general partner/joint venturer AND Title

11/11/25
Date

Buis, Tomasa

From: Jamey Carson <jcarson@donohoochevrolet.com>
Sent: Tuesday, November 18, 2025 9:10 AM
To: Buis, Tomasa; Dylan Mathis; Don Fischer
Subject: Re: Invitation for Bid #5-2026-15 New Light Duty (Ford and GM) Vehicles

Caution: This email originated from an external source. If it was unsolicited, seems unusual in its appearance or timing, or you do not recognize the sender, do not click links or open attachments. When in doubt, contact the ITS Help Desk.

Good morning, sorry for the confusion.

On a 2500 Silverado for Chevrolet, they do not have a "cab chassis" model like the 1-ton (3500HD) has. They do have a bed delete option that we can order if you are wanting to add a service bed or something similar to the 2500HD series.

On item #17, that will be 2026 year with the same 90 day order time unless they are here available on the ground (which we keep multiple of these in stock). Above invoice by \$700 and estimated close date of 3/1 unless they hit their maximum buildable allotment.



Jamey Carson
Government Fleet Sales
O: (256) 273-4959
jcarson@donohoochevrolet.com
donohoochevrolet.com



CONFIDENTIALITY NOTICE This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. You are hereby notified that any review, use, disclosure, duplication or distribution of this transmission by someone other than the intended recipient is strictly prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

From: Buis, Tomasa <tomasa.buis@huntsvilleal.gov>
Sent: Tuesday, November 18, 2025 8:57 AM
To: Dylan Mathis <dmathis@donohoochevrolet.com>; Jamey Carson <jcarson@donohoochevrolet.com>; Don Fischer <dfischer@donohoochevrolet.com>
Subject: Invitation for Bid #5-2026-15 New Light Duty (Ford and GM) Vehicles

Good morning,

I am reaching out to see if you could provide clarification for some items on the Bidder Pricing Form submitted for IFB # 5-2026-15 for New Light Duty Vehicles.

Please see attachment. On bid item #16, 2025 or Newer Model Full-Size ¾ Ton Heavy Duty Truck Chassis, 'Bed Delete' is noted by the item. Can you provide clarification on what this means/how this applies.

On Item #17, it appears some of the items have been left blank by mistake. Can you provide the information here that was left off?

Thank you,

Tomasa Buis

Procurement Analyst II

Finance Department
City of Huntsville
(256) 427-5058 (w)
tomasa.buis@huntsvilleal.gov
www.huntsvilleal.gov

Telework Days – November 5, 17, 21

APPENDIX B

DETAILED REQUIREMENTS CHECKLIST

The following specifications are being provided to potential bidders as guidelines which describe the minimum type and quality of equipment the City of Huntsville is requiring. The Bidder must indicate compliance or list exceptions to each specification item for consideration and/or acceptance. **Failure** to comply with this provision shall be cause for rejection of the bid as non-responsive.

An example of quotes is provided in Appendix E (Additional Documentation) to show the items listed below, note that monetary values are missing intentionally and this is not a full quote, just a partial example for reference only.

I. OBJECTIVE

The City of Huntsville is seeking sealed bids from interested and qualified firms to provide **New Light Duty (Ford and GM) Vehicles 2025 or Newer Model Not Previously Titled (as stipulated in Appendix A)**. The intent of this IFB is to award contracts to those responsible Bidders whose bid proposals, conforming to this IFB, are most advantageous to the City of Huntsville; price, lead time, warranty and other factors considered. The City of Huntsville, on average, works with a \$12,500,000 annual fiscal budget for capital purchases.

II. DETAILED SPECIFICATIONS TO BE PROVIDED BY BIDDERS

The bidder shall provide detailed specifications for every category listed in Appendix A. Failure to comply shall be cause for rejection of the bid as non-responsive. Bidder shall be clear as to which categories each listed item applies to. In the detailed specifications, bidder shall also provide all options and discounts available for each category listed in Appendix F.

VENDOR COMPLIANCE

YES ☒ NO ☐

III. WARRANTIES

The bidder shall provide detailed warranties for every category listed in Appendix A. Bidder shall include details on each warranty provided for the vehicle in each category. Bidder shall be clear as to which categories each listed item applies to. A generic "100,000 Mile Warranty" will not be accepted. Failure to comply shall be cause for rejection of the bid as non-responsive.

VENDOR COMPLIANCE

YES ☒ NO ☐

IV. DISCOUNTS, GPC, & INCENTIVES

The bidder shall provide detailed discounts, GPC, and incentives available at the time of bid submittal for every category listed in Appendix A. Bidder shall be clear as to which categories each listed item applies to. Failure to comply shall be cause for rejection of the bid as non-responsive.

VENDOR COMPLIANCE

YES ☒ NO ☐

APPENDIX C
BIDDER INFORMATION & ACKNOWLEDGEMENTS

1. BIDDER INFORMATION

Business Organization

Name of Proposer (exactly as it would appear on an agreement):

Donohoo Chevrolet, LLC

Doing-Business-As Name of Proposer:

Donohoo Chevrolet, LLC

Principal Office Address:

1000 Greenhill Blvd. NW

Fort Payne, AL 35967

Telephone Number:

256 - 845 - 3525

Fax Number:

256 - 845 - 6974

Form of Business Entity [check one ("X")]

Corporation

Partnership

Individual

Joint Venture

Other (describe):

X

Corporation Statement N/A

If a corporation, answer the following:

Date of incorporation:

Location of incorporation:

The corporation is held:

Publicly Privately

Names and titles of corporate officers:

Partnership Statement

If a partnership, answer the following:

Date of organization:

10/2013

Location of organization:

Fort Payne, AL

The partnership is:

General ☐ Limited ☒

Name, address, and ownership share of each general partner owning more than five percent (5%) of the partnership:

Chris Donohoo, 1000 Greenhill Blvd. NW

Peter S. Donohoo, 1000 Greenhill Blvd. NW

Ft. Payne, AL 35967

Joint Venture Statement

If a Joint Venture, answer the following:

Date of organization:

Location of organization:

JV Agreement recorded?

Yes ☐ No ☐

Name, address of each Joint Venturer and percent of ownership of each:

2. CITY OF HUNTSVILLE EMPLOYEE, MEMBER OF HOUSEHOLD OR BUSINESS ASSOCIATE

Code of Ala. 1975§36-25-11 requires that contracts entered into with a public official, a public employee, a member of the household of the public official or public employee, or a business with which a public official or public employee associates be filed with the Alabama Ethic Commission. If you are awarded the contract, and if you are a City employee, or if a member of your household is a City employee or public official, or if your business associates with a City employee or public official, you must comply with the provisions of Code al Ala. 1975§36-25-11.

City Employee

Yes ☐ No ☒

If "Yes," Department

Member of Household City Employee

Yes ☐ No ☒

If "Yes," Name (s)

Anyone associated with your company a City Employee

Yes ☐ No ☒

If "Yes," Name (s)

3. CONTRACTOR E-VERIFY – NOTICE

The Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535, Code of Alabama (1975) § 31-13-1 through 31-13-30 (also known as and hereinafter referred to as "the Alabama Immigration Act") as amended by Act No. 2012-491 on May 16, 2012 is applicable to all competitively bid contracts with the City of Huntsville.

As a condition for the award of a contract and as a term and condition of the contract with the City of Huntsville, in accordance with § 31-13-9 (a) of the Alabama Immigration Act, as amended, any business entity or employer that employs one or more employees shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.

During the performance of the contract, such business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The business entity or employer shall assure that these requirements are included in each subcontract in accordance with §31-13-9(c). Failure to comply with these requirements may result in breach of contract, termination of the contract or subcontract, and possibly suspension or revocation of business licenses and permits in accordance with §31-13-9 (e) (1) & (2).

Code of Alabama (1975) § 31-13-9 (k) requires that the following clause be included in all City of Huntsville contracts that have been competitively bid and is hereby made a part of this contract:

"By signing this contract the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom."

4. ACKNOWLEDGEMENTS

I hereby certify that I have read and understand the City of Huntsville's General Terms and Conditions. I hereby certify that I agree to comply with all of the General Terms and Conditions of this IFB. I also understand that the General Terms & Conditions are standard and that any contradicting requirements of the IFB supercede.

I affirm that I have not been in any agreement or collusion among Proposers or prospective Proposers in restraint of freedom of competition.

Upon award of this bid, I will not substitute any item on this bid under any circumstances.

By signing this submittal, the Bidder represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

I affirm that I understand and agrees that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.

Dylan Mathis
Signature of Proposer

Print or Type Name of Proposer

11/11/2025
Date

Donohoo Chevrolet, LLC
Legal Name of Firm

1000 Greenhill Blvd. NW
Mailing Address

FT. Payne, AL 35967
City State Zip Code

256-845-3525-256-845-6974
Phone Fax

dmathis@donohoochevrolet.com
Email Address

jcarson@donohoochevrolet.com
dfischer@donohoochevrolet.com

APPENDIX D

REPORT OF OWNERSHIP FORM

A. General Information. Please provide the following information:

- Legal name(s) (include "doing business as", if applicable): Donohoo Chevrolet, LLC
- City of Huntsville current taxpayer identification number (if available): N/A
(Please note that if this number has been assigned by the City and if you are renewing your business license, the number should be listed on the renewal form.)

B. Type of Ownership. Please complete the un-shaded portions of the following chart by checking the appropriate box below and entering the appropriate Entity I.D. Number, if applicable (for an explanation of what an entity number is, please see paragraph C below):

Type of Ownership (check appropriate box)	Entity I. D. Number & Applicable State
<input type="checkbox"/> Individual or Sole Proprietorship	Not Applicable
<input type="checkbox"/> General Partnership	Not Applicable
<input type="checkbox"/> Limited Partnership (LP)	Number & State:
<input checked="" type="checkbox"/> Limited Liability Partnership (LLP)	Number & State: <u>000-288-341, Alabama</u>
<input type="checkbox"/> Limited Liability Company (LLC) (Single Member)	Number & State:
<input type="checkbox"/> LLC (Multi-Member)	Number & State:
<input type="checkbox"/> Corporation	Number & State:
<input type="checkbox"/> Other, please explain:	Number & State (if a filing entity under state law):

C. Entity I.D. Numbers. If an Entity I.D. Number is required and if the business entity is registered in this state, the number is available through the website of Alabama's Secretary of State at: www.sos.state.al.us/, under "Government Records". If a foreign entity is not registered in this state please provide the Entity I.D. number (or other similar number by whatever named called) assigned by the state of formation along with the name of the state.

D. Formation Documents. Please note that, with regard to entities, the entity's formation documents, including articles or certificates of incorporation, organization, or other applicable formation documents, as recorded in the probate records of the applicable county and state of formation, are not required unless: (1) specifically requested by the City, or (2) an Entity I.D. Number is required and one has not been assigned or provided.

Please date and sign this form in the space provided below and either write legibly or type your name under your signature. If you are signing on behalf of an entity please insert your title as well.

Signature: Dylan Mathis Title (if applicable): Sales
Type or legibly write name: Dylan Mathis Date: 11/11/25



Alabama Secretary of State



Donohoo Chevrolet, LLC	
Entity ID Number	000-288-341
Entity Type	Domestic Limited Liability Company
Principal Address	Not Provided
Principal Mailing Address	Not Provided
Status	Exists
Place of Formation	Shelby County
Formation Date	09/24/2013
Registered Agent Name	DONOHOO, PETER S
Registered Office Street Address	8122 HELENA ROAD PELHAM, AL 35124
Registered Office Mailing Address	8122 HELENA ROAD PELHAM, AL 35124
Nature of Business	AUTOMOBILE SALES AND SERVICE DEALERSHIP
Organizers	
Organizer Name	DONOHOO, CHRISTOPHER PAUL
Organizer Street Address	2016 TRAMMEL CHASE DR BIRMINGHAM, AL 35244
Organizer Mailing Address	2016 TRAMMEL CHASE DR BIRMINGHAM, AL 35244
Organizer Name	DONOHOO, PETER SCOTT
Organizer Street Address	106 YORKSHIRE DRIVE BIRMINGHAM, AL 35209
Organizer Mailing Address	106 YORKSHIRE DRIVE BIRMINGHAM, AL 35209
Organizer Name	NOT PROVIDED
Organizer Street Address	Not Provided
Organizer Mailing Address	Not Provided
Annual Reports	
Report Year	<u>2014</u> <u>2015</u> <u>2016</u> <u>2017</u> <u>2018</u> <u>2019</u> <u>2020</u> <u>2021</u> <u>2022</u> <u>2023</u>
Scanned Documents	

Donohoo Chevrolet, LLC	
Document Date / Type / Pages	<u>10/02/2013</u> <u>Certificate of Formation</u> <u>4 pgs.</u>

[New Search](#)



Company ID Number: 440642

Client Company ID Number: 1730175

Information Required for the E-Verify Program

Information relating to your Company:

Company Name	Donohoo Chevrolet LLC
Company Facility Address	1000 Greenhill Blvd NW Fort Payne, AL 35967
Company Alternate Address	1000 Greenhill Blvd NW Fort Payne, AL 35967
County or Parish	DE KALB
Employer Identification Number	463580891
North American Industry Classification Systems Code	441
Parent Company	
Number of Employees	100 to 499
Number of Sites Verified for	1 site(s)



Company ID Number: 440642

Client Company ID Number: 1730175



Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name	Bill Donohoo
Phone Number	2059944938
Fax	
Email	bdonohoo@donohooauto.com



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: PROCUREMENT DATE: 11/24/2025
FROM: AUTUMN MCCORD DEPT: FLEET SERVICES
BID #: 5-2026-15 COMMODITY/SERVICE: NEW LIGHT DUTY VEHICLES

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND WOODY ANDERSON FORD

RECOMMENDATION: PLEASE AWARD THE BELOW CATEGORIES OF THE ABOVE BID TO WOODY ANDERSON FORD; THEY ARE THE RESPONSIVE BIDDER IN THE FORD CATEGORIES.

DESCRIPTION	PRICE	UOM	COMMENT
3. COMPACT ALL ELECTRIC VEHICLE	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$2,000.00	EACH	GOV. PRICE CONCESSION
4. COMPACT SUV	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$1,300.00	EACH	GOV. PRICE CONCESSION
5. MID-SIZE SUV	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$2,100.00	EACH	GOV. PRICE CONCESSION

INITIAL PURCHASE: UNKNOWN
FUNDING SOURCE: 3020-15-00000-520100-0000000
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

John Lang Digitally signed by John Lang
Date: 2025.11.24 15:02:42 -06'00'

Department Head

Date

Tamara M Yancy Digitally signed by Tamara M
Yancy
Date: 2025.11.24 15:26:34 -06'00'

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

Continuation – Page 2

TO: PROCUREMENT DATE: 11/24/2025
FROM: AUTUMN MCCORD DEPT: FLEET SERVICES
BID #: 5-2026-15 COMMODITY/SERVICE: NEW LIGHT DUTY VEHICLES

DESCRIPTION	PRICE	UOM	COMMENT
6. NON-PURSUIT FULL-SIZE SUV	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,100.00	EACH	GOV. PRICE CONCESSION
8. FULL-SIZE VAN	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,100.00	EACH	GOV. PRICE CONCESSION
9. ONE TON FULL-SIZE VAN	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,100.00	EACH	GOV. PRICE CONCESSION
10. COMPACT HYBRID PICKUP	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$100.00	EACH	GOV. PRICE CONCESSION
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$600.00	EACH	GOV. PRICE CONCESSION
11. MID-SIZE KING CAB PICKUP	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$200.00	EACH	GOV. PRICE CONCESSION
12. FULL-SIZE 1/2 TON CREW CAB SHORT BED	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$4,100.00	EACH	GOV. PRICE CONCESSION
13. NON-PURSUIT FULL SIZE 1/2 TON LONG WHEELBASE PICK UP	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,100.00	EACH	GOV. PRICE CONCESSION
14. FULL-SIZE 3/4 TON HEAVY DUTY PICKUP	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,300.00	EACH	GOV. PRICE CONCESSION
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,000.00	EACH	GOV. PRICE CONCESSION
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$2,700.00	EACH	GOV. PRICE CONCESSION
15. FULL-SIZE ONE TON HEAVY DUTY PICKUP	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,300.00	EACH	GOV. PRICE CONCESSION
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,000.00	EACH	GOV. PRICE CONCESSION
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$2,700.00	EACH	GOV. PRICE CONCESSION
16. FULL-SIZE 3/4 TON HEAVY DUTY TRUCK CHASS	\$100.00	EACH	ABOVE DEALER INVOICE
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,300.00	EACH	GOV. PRICE CONCESSION
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$3,000.00	EACH	GOV. PRICE CONCESSION
DISCOUNTS, REBATES, & CONCESSIONS AT TIME OF	\$2,700.00	EACH	GOV. PRICE CONCESSION

Revised 10/22/2012



HUNTSVILLE

The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: AUTUMN MCCORD

BID NUMBER: 5-2026-15

COMMODITY/SERVICE: NEW LIGHT DUTY VEHICLES

DATE: 11/24/25

[illegible]

APPENDIX A BIDDER PRICING FORM

The City reserves the right to make an award in whole or part to one or more Bidders whenever deemed necessary and in the best interest of the City. Per the Advertisement for Bids – Notice to Bidders, bids will be evaluated on a category basis. All minimum quantities provided are considered to be estimates only.

Bidder must include in its Bid price all labor, supervision, materials, equipment, and tools of the trade required to meet the Contract requirements. Prices quoted shall be in U.S. Dollars, delivered prices, F.O.B. destination, exclusive of all federal or state excise, sales, and manufacturer's taxes. The City will not accept charges for transportation, handling, packaging, installation or out-of-pocket expense other than as specified in the Bid.

Prices quoted to the City shall remain firm for a minimum of ninety (90) days from the date of opening of the bid, unless so stated differently in the bid. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail. The City will be protected against any increase above the price in the bid. Any bid containing an "Escalator Clause" will not be considered unless so stipulated in the Invitation for Bid. Discounts will be considered in determining the lowest responsible bidder, however, any payment term based on less than 30 days will not be considered. Discounts will be figured from the date of acceptance by the City regardless of date of delivery or invoice.

Bidder shall acknowledge receipt of all addenda in the space provided on the Bidder Pricing Form below. Failure to acknowledge receipt of addenda shall not relieve Bidder of full responsibility for all requirements contained in addenda.

We acknowledge receipt of the following addenda:

Richard Bean

1. 2025 OR NEWER MODEL HYBRID SEDAN

Year X Make/Model NO BID Delivery Schedule X

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ X

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): N/A

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>X</u>	Description: <u>X</u>
\$ <u>X</u>	Description: <u>X</u>
\$ <u>X</u>	Description: <u>X</u>
\$ <u>X</u>	Description: <u>X</u>

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

2. 2025 OR NEWER MODEL MID SIZE SEDAN

Year X Make/Model NO BID Delivery Schedule X

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ X

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): N/A

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID

(Required):
 \$ X Description: X
 \$ X Description: X
 \$ X Description: X
 \$ X Description: X

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

3. 2025 OR NEWER MODEL COMPACT ALL ELECTRIC VEHICLE

Year 2026 Make/Model FORD MACH-E Delivery Schedule EST. 8-10 WEEKS

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): Est: March 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID

(Required):
 \$ 2000.00 Description: GPC: On FWD and AWD
 \$ Description:
 \$ Description:
 \$ Description:

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

4. **2025 OR NEWER MODEL COMPACT SUV**

Year 2026 Make/Model Ford Bronco Sport Delivery Schedule EST. 8-10 WEEKS

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): EST. MARCH/APRIL 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>1300.00</u>	Description: <u>GPC: 4 Wheel Drive</u>
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

5. **2025 OR NEWER MODEL MID SIZE SUV**

Year 2026 Make/Model Ford Explorer Delivery Schedule EST. 8-10 WEEKS

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): Est: Jan-Feb 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>2100.00</u>	Description: <u>GPC: 2 and 4 Wheel Drive</u>
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

6. 2025 OR NEWER MODEL NON-PURSUIT FULL SIZE SUV

Year 2026 Make/Model Ford Expedition Delivery Schedule Est. 10-12 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): Est: Jan-Feb 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3100.00</u>	Description: <u>GPC: 4 Wheel Drive</u>
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

7. 2025 OR NEWER MODEL MINIVAN

Year X Make/Model No Bid Delivery Schedule X

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ X

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): N/A

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required): X

\$ <u>X</u>	Description: <u>X</u>
\$ <u>X</u>	Description: <u>X</u>
\$ <u>X</u>	Description: <u>X</u>
\$ <u>X</u>	Description: <u>X</u>

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

8. 2025 OR NEWER MODEL FULL SIZE VAN

Year 2026 Make/Model Ford Transit 150 Delivery Schedule Est: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) ☒ Above or ☐ Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): Est: Jan-Feb 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3100.00</u>	Description: <u>GPC: RWD</u>
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

9. 2025 OR NEWER MODEL ONE TON FULL SIZE VAN

Year 2026 Make/Model Ford Transit 350 Delivery Schedule Est: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) ☒ Above or ☐ Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): Est: Jan-Feb 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3100.00</u>	Description: <u>GPC: RWD</u>
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

10. 2025 OR NEWER COMPACT HYBRID PICKUP

Year 2026 Make/Model Ford Maverick Delivery Schedule Est: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): EST: MARCH/APRIL 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>100.00</u>	Description: <u>GPC: FWD</u>
\$ <u>600.00</u>	Description: <u>GPC: AWD</u>
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

11. 2025 OR NEWER MODEL MID SIZE KING CAB PICKUP

Year 2026 Make/Model Ford Ranger Delivery Schedule Est: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): Est: March 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>200.00</u>	Description: <u>GPC: 2 And 4 Wheel Drive</u>
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

12. 2025 OR NEWER MODEL FLL SIZE ½ TON CREW CAB SHORT BED

Year 2026 Make/Model Ford F-150 Super Crew Delivery Schedule EST: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): EST MAY/JUNE 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>4100.00</u>	Description: <u>GPC: 2 And 4 Wheel Drive</u>
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

13. 2025 OR NEWER MODEL NON-PURSUIT FULL SIZE ½ TON LONG WHEELBASE PICKUP

Year 2025 Make/Model Ford F-150 Regular Cab LWB Delivery Schedule Est: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): EST MAY/JUNE 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3100.00</u>	Description: <u>GPC: 2 And 4 Wheel Drive</u>
\$ _____	Description: _____
\$ _____	Description: _____
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

14. 2025 OR NEWER MODEL FULL-SIZE ¾ TON HEAVY DUTY PICKUP

Year 2026 Make/Model Ford F-250 Pick Up Delivery Schedule Est: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): EST: APRIL/MAY 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3300.00</u>	Description: <u>GPC: Regular Cab 2 and 4 Wheel Drive</u>
\$ <u>3000.00</u>	Description: <u>GPC: Super Cab 2 And 4 Wheel Drive</u>
\$ <u>2700.00</u>	Description: <u>GPC: Crew Cab 2 And 4 Wheel Drive</u>
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

15. 2025 OR NEWER MODEL FULL-SIZE ONE TON HEAVY DUTY PICKUP

Year 2026 Make/Model Ford F-350 Pick up Delivery Schedule Est: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): EST: APRIL/MAY 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3300.00</u>	Description: <u>GPC: Regular Cab 2 and 4 Wheel Drive</u>
\$ <u>3000.00</u>	Description: <u>GPC: Super Cab 2 And 4 Wheel Drive</u>
\$ <u>2700.00</u>	Description: <u>GPC: Crew Cab 2 And 4 Wheel Drive</u>
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

16. 2025 OR NEWER MODEL FULL-SIZE 3/4 TON HEAVY DUTY TRUCK CHASSIS

Year 2026 Make/Model Ford F-250 Chassis Delivery Schedule EST: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): EST: APRIL/MAY 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>3300.00</u>	Description: <u>GPC: Reg. Cab 2 And 4 Wheel Drive</u>
\$ <u>3000.00</u>	Description: <u>GPC: Super Cab 2 And 4 Wheel Drive</u>
\$ <u>2700.00</u>	Description: <u>GPC: Crew Cab 2 And 4 Wheel Drive</u>
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

17. 2025 OR NEWER MODEL FULL-SIZE ONE-TON HEAVY DUTY TRUCK CHASSIS

Year 2026 Make/Model Ford F-350 Chassis Delivery Schedule EST: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): EST: APRIL/MAY 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>1800.00</u>	Description: <u>GPC: Reg. Cab 2 And 4 Wheel Drive</u>
\$ <u>1500.00</u>	Description: <u>GPC: Super Cab 2 And 4 Wheel Drive</u>
\$ <u>1200.00</u>	Description: <u>GPC: Crew Cab 2 And 4 Wheel Drive</u>
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

18. 2025 OR NEWER MODEL FULL-SIZE 450 or 4500 HEAVY DUTY TRUCK CHASSIS

Year 2026 Make/Model Ford F-450 Chassis Delivery Schedule EST: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): EST: APRIL/MAY 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>1800.00</u>	Description: <u>GPC: Reg. Cab 2 And 4 Wheel Drive</u>
\$ <u>1500.00</u>	Description: <u>GPC: Super Cab 2 And 4 Wheel Drive</u>
\$ <u>1200.00</u>	Description: <u>GPC: Crew Cab 2 And 4 Wheel Drive</u>
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

19. 2025 OR NEWER MODEL FULL-SIZE 550 OR 5500 HEAVY DUTY TRUCK CHASSIS

Year 2026 Make/Model Ford F-550 Chassis Delivery Schedule EST: 8-10 Weeks

Dollar amount Above or Below dealer invoice each for base vehicle to include Discounts, Rebates, Concessions, Delivery, Title Fee, and Manufacturer's Standard Warranty. All options and upfits provided at dealer cost.

(CIRCLE ONE) Above or Below Dealer Invoice: \$ 100.00

ESTIMATED VEHICLE MANUFACTURER CUT-OFF DATE (Required): EST: MAY/JUNE 2026

DOLLAR AMOUNT OF DISCOUNTS, REBATES & CONCESSIONS APPLIED AT TIME OF BID (Required):

\$ <u>1800.00</u>	Description: <u>GPC: Reg. Cab 2 And 4 Wheel Drive</u>
\$ <u>1500.00</u>	Description: <u>GPC: Super Cab 2 And 4 Wheel Drive</u>
\$ <u>1200.00</u>	Description: <u>GPC: Crew Cab 2 And 4 Wheel Drive</u>
\$ _____	Description: _____

VENDOR AGREES TO APPLY ANY DISCOUNTS, REBATES, AND CONCESSIONS AVAILABLE AT TIME OF ORDER.

VENDOR COMPLIANCE (Required): RB (Initials)

This Price Bid Form is hereby submitted by the undersigned. I affirm that I understand and agrees that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.

Richard Bean

Printed legal name of Bidder

Richard Bean

Signature

Cathleen Stender
Printed name of individual/corporate officer/general partner/joint venturer AND Title

11/03/2025

Date

APPENDIX B DETAILED REQUIREMENTS CHECKLIST

The following specifications are being provided to potential bidders as guidelines which describe the minimum type and quality of equipment the City of Huntsville is requiring. The Bidder must indicate compliance or list exceptions to each specification item for consideration and/or acceptance. **Failure** to comply with this provision shall be cause for rejection of the bid as non-responsive.

An example of quotes is provided in Appendix E (Additional Documentation) to show the items listed below, note that monetary values are missing intentionally and this is not a full quote, just a partial example for reference only.

I. OBJECTIVE

The City of Huntsville is seeking sealed bids from interested and qualified firms to provide **New Light Duty (Ford and GM) Vehicles 2025 or Newer Model Not Previously Titled (as stipulated in Appendix A)**. The intent of this IFB is to award contracts to those responsible Bidders whose bid proposals, conforming to this IFB, are most advantageous to the City of Huntsville; price, lead time, warranty and other factors considered. The City of Huntsville, on average, works with a \$12,500,000 annual fiscal budget for capital purchases.

II. DETAILED SPECIFICATIONS TO BE PROVIDED BY BIDDERS

The bidder shall provide detailed specifications for every category listed in Appendix A. Failure to comply shall be cause for rejection of the bid as non-responsive. Bidder shall be clear as to which categories each listed item applies to. In the detailed specifications, bidder shall also provide all options and discounts available for each category listed in Appendix F.

VENDOR COMPLIANCE YES X NO

III. WARRANTIES

The bidder shall provide detailed warranties for every category listed in Appendix A. Bidder shall include details on each warranty provided for the vehicle in each category. Bidder shall be clear as to which categories each listed item applies to. A generic "100,000 Mile Warranty" will not be accepted. Failure to comply shall be cause for rejection of the bid as non-responsive.

VENDOR COMPLIANCE YES X NO

IV. DISCOUNTS, GPC, & INCENTIVES

The bidder shall provide detailed discounts, GPC, and incentives available at the time of bid submittal for every category listed in Appendix A. Bidder shall be clear as to which categories each listed item applies to. Failure to comply shall be cause for rejection of the bid as non-responsive.

VENDOR COMPLIANCE YES X NO

APPENDIX C
BIDDER INFORMATION & ACKNOWLEDGEMENTS

1. BIDDER INFORMATION

Business Organization

Name of Proposer (exactly as it would appear on an agreement):

Woody Anderson Ford

Doing-Business-As Name of Proposer:

Woody Anderson Ford

Principal Office Address:

2500 Jordan Lane NW

Huntsville, AL 35816

Telephone Number: 256-517-1257

Fax Number: 256-517-1234

Form of Business Entity [check one ("X")]

Corporation ☒

Partnership ☐

Individual ☐

Joint Venture ☐

Other (describe): ☐

Corporation Statement

If a corporation, answer the following:

Date of incorporation: 08/12/1966

Location of incorporation: Huntsville, Al

The corporation is held: Publicly ☐ Privately ☒

Names and titles of corporate officers:

Cathy Anderson-Stender

Partnership Statement

If a partnership, answer the following:

Date of organization:

N/A

Location of organization:

fill here

The partnership is:

General

Limited

Name, address, and ownership share of each general partner owning more than five percent (5%) of the partnership:

Joint Venture Statement

If a Joint Venture, answer the following:

Date of organization:

N/A

Location of organization:

JV Agreement recorded?

Yes No

Name, address of each Joint Venturer and percent of ownership of each:

2. CITY OF HUNTSVILLE EMPLOYEE, MEMBER OF HOUSEHOLD OR BUSINESS ASSOCIATE

Code of Ala. 1975§36-25-11 requires that contracts entered into with a public official, a public employee, a member of the household of the public official or public employee, or a business with which a public official or public employee associates be filed with the Alabama Ethic Commission. If you are awarded the contract, and if you are a City employee, or if a member of your household is a City employee or public official, or if your business associates with a City employee or public official, you must comply with the provisions of Code al Ala. 1975§36-25-11.

City Employee

Yes

No ☒

If "Yes," Department

Member of Household City Employee

Yes

No ☒

If "Yes," Name (s)

Anyone associated with your company a City Employee

Yes

No ☒

If "Yes," Name (s)

3. CONTRACTOR E-VERIFY – NOTICE

The Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535, Code of Alabama (1975) § 31-13-1 through 31-13-30 (also known as and hereinafter referred to as " the Alabama Immigration Act") as amended by Act No. 2012-491 on May 16, 2012 is applicable to all competitively bid contracts with the City of Huntsville.

As a condition for the award of a contract and as a term and condition of the contract with the City of Huntsville, in accordance with § 31-13-9 (a) of the Alabama Immigration Act, as amended, any business entity or employer that employs one or more employees shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.

During the performance of the contract, such business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The business entity or employer shall assure that these requirements are included in each subcontract in accordance with §31-13-9(c). Failure to comply with these requirements may result in breach of contract, termination of the contract or subcontract, and possibly suspension or revocation of business licenses and permits in accordance with §31-13-9 (e) (1) & (2).

Code of Alabama (1975) § 31-13-9 (k) requires that the following clause be included in all City of Huntsville contracts that have been competitively bid and is hereby made a part of this contract:

"By signing this contract the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom."

4. ACKNOWLEDGEMENTS

I hereby certify that I have read and understand the City of Huntsville's General Terms and Conditions. I hereby certify that I agree to comply with all of the General Terms and Conditions of this IFB. I also understand that the General Terms & Conditions are standard and that any contradicting requirements of the IFB supercede.

I affirm that I have not been in any agreement or collusion among Proposers or prospective Proposers in restraint of freedom of competition.

Upon award of this bid, I will not substitute any item on this bid under any circumstances.

By signing this submittal, the Bidder represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

I affirm that I understand and agrees that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.



Signature of Proposer

Richard Bean

Print or Type Name of Proposer

11/03/2025

Date

Woody Anderson Ford

Legal Name of Firm

2500 Jordan Lane NW

Mailing Address

Huntsville AL 35816
City State Zip Code

256-517-1257 256-517-1234

Phone Fax

rbean@woodyandersonford.com

Email Address

APPENDIX D REPORT OF OWNERSHIP FORM

A. General Information. Please provide the following information:

- Legal name(s) (include "doing business as", if applicable): Woody Anderson Ford
- City of Huntsville current taxpayer identification number (if available): 4500 03316
(Please note that if this number has been assigned by the City and if you are renewing your business license, the number should be listed on the renewal form.)

B. Type of Ownership. Please complete the un-shaded portions of the following chart by checking the appropriate box below and entering the appropriate Entity I.D. Number, if applicable (for an explanation of what an entity number is, please see paragraph C below):

Type of Ownership (check appropriate box)	Entity I. D. Number & Applicable State
<input type="checkbox"/> Individual or Sole Proprietorship	Not Applicable
<input type="checkbox"/> General Partnership	Not Applicable
<input type="checkbox"/> Limited Partnership (LP)	Number & State:
<input type="checkbox"/> Limited Liability Partnership (LLP)	Number & State:
<input type="checkbox"/> Limited Liability Company (LLC) (Single Member)	Number & State:
<input type="checkbox"/> LLC (Multi-Member)	Number & State:
<input checked="" type="checkbox"/> Corporation	Number & State: <u>Alabama 000-001-080</u>
<input type="checkbox"/> Other, please explain:	Number & State (if a filing entity under state law):

C. Entity I.D. Numbers. If an Entity I.D. Number is required and if the business entity is registered in this state, the number is available through the website of Alabama's Secretary of State at: www.sos.state.al.us/, under "Government Records". If a foreign entity is not registered in this state please provide the Entity I.D. number (or other similar number by whatever named called) assigned by the state of formation along with the name of the state.

D. Formation Documents. Please note that, with regard to entities, the entity's formation documents, including articles or certificates of incorporation, organization, or other applicable formation documents, as recorded in the probate records of the applicable county and state of formation, **are not required unless:** (1) specifically requested by the City, or (2) an Entity I.D. Number is required and one has not been assigned or provided.

Please date and sign this form in the space provided below and either write legibly or type your name under your signature. If you are signing ~~on behalf~~ of an entity please insert your title as well.

Signature: Richard Bean Title (if applicable): Commercial Sales
Type or legibly write name: Richard Bean Date: 11/03/2025



Alabama Secretary of State



Woody Anderson Ford	
Entity ID Number	000-001-080
Entity Type	Domestic Corporation
Principal Address	MADISON, AL
Principal Mailing Address	Not Provided
Status	Exists
Place of Formation	Madison County
Formation Date	02/18/1957
Registered Agent Name	CASSANDRA H. KALUPA
Registered Office Street Address	203 KENIMER AVENUE, SUITE 100 TRUSSVILLE, AL 35173
Registered Office Mailing Address	203 KENIMER AVENUE, SUITE 100 TRUSSVILLE, AL 35173
Nature of Business	OPERATE AUTO SALES AGENCY
Capital Authorized	\$20,000
Capital Paid In	\$20,000
Incorporators	
Incorporator Name	ANDERSON, C W
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Incorporator Name	JONES, DONALD
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Incorporator Name	GUTHRIE, THOMAS H
Incorporator Street Address	Not Provided
Incorporator Mailing Address	Not Provided
Annual Reports	
Report Year	1987 1988 1989 1990 1991 1992 1993 1994 1995 1996 1997 1998 1999 2000 2001 2002 2003 2004

Woody Anderson Ford	
	<u>2005</u> <u>2006</u> <u>2007</u> <u>2008</u> <u>2009</u> <u>2010</u> <u>2011</u> <u>2012</u> <u>2013</u> <u>2014</u> <u>2015</u> <u>2016</u> <u>2017</u> <u>2018</u> <u>2019</u> <u>2020</u> <u>2021</u> <u>2022</u> <u>2023</u> <u>2024</u>
Transactions	
Transaction Date	08/12/1966
Legal Name Changed From	Woody Anderson Motor Company, Inc.
Transaction Date	12/31/1987
Legal Name Merged	Woody Anderson Companies, Inc.
Transaction Date	12/30/1999
Miscellaneous Filing Entry	CANCELLATION OF SHARES
Transaction Date	06/09/2008
Principal Office Changed From	HUNTSVILLE, AL
Transaction Date	06/09/2008
Registered Agent Changed From	* Added
Transaction Date	11/30/2017
Agent Mailing Address Changed From	* Added
Transaction Date	11/30/2017
Registered Agent Changed From	NEWMAN, DEBBIE 9035 MADISON BLVD MADISON, AL 35758
Transaction Date	08/12/2024
Agent Mailing Address Changed From	C T CORPORATION SYSTEM 2 NORTH JACKSON STREET STE 605 MONTGOMERY, AL 36104
Transaction Date	08/12/2024
Registered Agent Changed From	C T CORPORATION SYSTEM 2 NORTH JACKSON STREET STE 605 MONTGOMERY, AL 36104
Scanned Documents	
Document Date / Type / Pages	<u>12/31/1987</u> <u>Merger</u> <u>31</u> pgs.
Document Date / Type / Pages	<u>12/30/1999</u> <u>Miscellaneous Entry</u> <u>3</u> pgs.
Document Date / Type / Pages	<u>06/09/2008</u> <u>Registered Agent Change</u> <u>1</u> pg.

New Search



Company ID Number: 502897

Approved by:

Employer woody anderson ford	
Name (Please Type or Print) joe steelman	Title
Signature Electronically Signed	Date 02/10/2012
Department of Homeland Security - Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 02/10/2012



E-VERIFY IS A SERVICE OF DHS AND SSA

Company ID Number: 502897

Information Required for the E-Verify Program

Information relating to your Company:

Company Name	woody anderson ford
Company Facility Address	2500 jordan lane huntsville, AL 35816
Company Alternate Address	p o box 11400 huntsville, AL 35814
County or Parish	MADISON
Employer Identification Number	630367773
North American Industry Classification Systems Code	441
Parent Company	
Number of Employees	100 to 499
Number of Sites Verified for	1 site(s)



Company ID Number: 502897

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

AL	1
----	---



Company ID Number: 502897

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name melissa brinkman
Phone Number 2565171323
Fax
Email mbrinkman@woodvanderford.com

Name Cindy Davis
Phone Number 2565171322
Fax 2565339747
Email cdavis@woodvanderford.com



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement **DATE:** 11/14/2025
FROM: Brian Walker **DEPT:** Landscape Management
BID #: 2-2026-52 **COMMODITY/SERVICE:** Tree Pruning

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Asplundh Tree Service, LLC

RECOMMENDATION: It is recommended that Asplundh Tree Service be awarded the contract as they were the lowest bidder.

DESCRIPTION	PRICE	UOM	COMMENT
Foreman/Driver Regular Time	52.46	Hour	
Foreman/Driver Overtime & Holiday Time	78.69	Hour	
Climber Regular Time	45.90	Hour	
Climber Overtime & Holiday Time	68.85	Hour	
Crewman/Flagman Regular Time	40.98	Hour	
Crewman/Flagman Overtime & Holiday Time	61.47	Hour	
Power Lift Truck 50' Minimum	26.06	Hour	

INITIAL PURCHASE: As Needed

FUNDING SOURCE: Various

TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Brian R. Walker Digitally signed by Brian R. Walker
Date: 2025.11.14 10:28:55 -06'00'

Department Head

Date

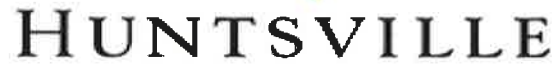
Tamara M Yancy Digitally signed by Tamara M
Yancy
Date: 2025.11.17 10:56:49 -06'00'

11.17.2025

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



CONTRACT/BID AWARD RECOMMENDATION FORM

TO:	<u>Procurement</u>	DATE:	<u>11/14/2025</u>
FROM:	<u>Brian Walker</u>	DEPT:	<u>Landscape Management</u>
BID #:	<u>2-2026-52</u>	COMMODITY/SERVICE:	<u>Tree Pruning</u>

[illegible]

APPENDIX A BIDDER PRICING FORM

The City reserves the right to make an award in whole or part to one or more Bidders whenever deemed necessary and in the best interest of the City. Per the Advertisement for Bid - Notice to Bidders, bids will be evaluated as a whole. All minimum quantities provided are considered to be estimates only.

Bidder must include in its Bid price all labor, supervision, materials, equipment, and tools of the trade required to meet the Contract requirements. Prices quoted shall be in U.S. Dollars, delivered prices, F.O.B. destination, exclusive of all federal or state excise, sales, and manufacturer's taxes. The City will not accept charges for transportation, handling, packaging, installation or out-of-pocket expense other than as specified in the Bid.

Prices quoted to the City shall remain firm for a minimum of ninety (90) days from the date of opening of the bid, unless so stated differently in the bid. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail. The City will be protected against any increase above the price in the bid. Any bid containing an "Escalator Clause" will not be considered unless so stipulated in the Invitation for Bid. Discounts will be considered in determining the lowest responsible bidder, however, any payment term based on less than 30 days will not be considered. Discounts will be figured from the date of acceptance by the City regardless of date of delivery or invoice.

Bidder shall acknowledge receipt of all addenda in the space provided on the Bidder Pricing Form below. Failure to acknowledge receipt of addenda shall not relieve Bidder of full responsibility for all requirements contained in addenda.

We acknowledge receipt of the following addenda: _____

	PERSONNEL	COST PER HOUR
A.	Foreman/Driver	
1.	Regular Time	\$52.46
2.	Overtime & Holiday Time	\$78.69
B.	Climber	
1.	Regular Time	\$45.90
2.	Overtime & Holiday Time	\$68.85
C.	Crewman / Flagman	
1.	Regular Time	\$40.98
2.	Overtime & Holiday Time	\$61.47
In no event shall overtime and holiday time exceed regular time and a half.		
	EQUIPMENT	COST PER HOUR
A.	Power Lift Truck	
1.	50' minimum	\$26.06
2.	70' minimum	\$32.69
B.	Diesel Driven Brush Chipper	
1.	Drum Type (12" min head)	\$ 7.93
2.	Disk Type (12' min head"	\$ 7.93
C.	Follow-Up (Split Dump) Truck	\$16.95
D.	Pick Up Truck	\$15.75

****Contact Person & Number (24 hours for after-hours emergencies):**

Jacob Taylor - (205) 363-0804

This Price Bid Form is hereby submitted by the undersigned. I affirm that I understand and agrees that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.

Asplundh Tree Expert, LLC

Printed legal name of Bidder



Signature

Doug Roof - Vice President

Printed name of individual/corporate officer/general partner/joint venturer AND Title

November 5, 2025

Date

APPENDIX B

DETAILED REQUIREMENTS CHECKLIST

The following specifications are being provided to potential bidders as guidelines which describe the minimum type and quality of service the City of Huntsville is requiring. The Bidder must indicate compliance or list exceptions to each specification item for consideration and/or acceptance. **Failure** to comply with this provision shall be cause for rejection of the bid as non-responsive.

Line Ref #	Detailed Requirements	Compliant?	
		Yes	No
	SECTION I - GENERAL SPECIFICATIONS		
	COMMUNICATIONS:		
1	The Contractor shall, at its own expense, furnish each Foreman with a cell phone and other listed equipment in this section. This cell phone shall have at least North Alabama coverage, functioning voice mail, SMS texting, and picture texting capability. Phones shall be used to provide constant contact between City personnel and each crew during working hours and for emergency contact after hours. Bluetooth or similar devices are to be issued to each foreman to enable safe communication even when driving. Professional grade communication devices (walkie-talkies) shall be made available for flagging traffic when needed. A 24-hour-a-day contact number shall be given to the City Arborist for after-hours emergencies.	✓	
	TECHNICAL STANDARDS:		
2	All tree maintenance activities shall be done in accordance with the current version of technical specifications of the American National Standards Institute, including ANSI Standard A300 (Methods) and ANSI Standard Z133.1 (Safety). (See also Section V.) No gaffs (climbing spurs) will be used or worn in any tree to be left standing, without specific authorization of the City Arborist, except in the event of a life-threatening emergency.	✓	
	DISPOSAL OF DEBRIS:		
3	All tree maintenance debris, including chips, limbs, leaves, logs, oil containers, personal trash, etc. will be disposed of in accordance with Chapter 22 of the City of Huntsville Municipal Code, as revised and supplemented. During all phases of work, tree parts will be dropped or lowered onto public property right-of-way, or easement, avoiding private property as much as possible.	✓	
4	Cleanup required from each day's work will be completed on that day. Each work site will be left as clean as it was before work started, or cleaner. Chips and/or fuel wood may be left at the work site by agreement between the adjoining landowner and the Contractor. The Contractor will make no agreement with any third party other than the adjoining landowner or the City of Huntsville, to leave, deliver, or otherwise dispose of such tree-maintenance residues, except by explicit instructions of the City Arborist.	✓	
5	Butt-sections of trees and other heavy or cumbersome residues may be cut to manageable length and left on or near rights-of-way for pickup by arrangement between the City Arborist and the Public Works Sanitation Division, provided they do not pose a hazard to vehicular traffic. The Contractor will immediately notify the City Arborist when such residues are left on the right-of-way.	✓	
	SECTION II - REQUIRED PERSONNEL		
6	All work and services shall be performed by the Contractor or its employees.		
	A. DEFINITION OF WORK CREW:		
7	A crew shall consist of two, three, or four-persons (at the City Arborist's discretion) qualified to operate required equipment listed below, and with qualifications and experience as described below, including:	✓	

8	<p>1. Foreman: The foreman is the working leader and driver of a climbing crew, able to organize and supervise crew work and to integrate a power lift truck into this crew's operation by arrangement with the City Arborist when desirable to promote efficiency and/or safety. The foreman's duties shall include, but not be limited to: (1) climbing trees by the use of standard roping practices; (2) removing or pruning trees according to the standards in Section I-C; (3) removing tree residues without damage to nearby property, and in accordance with the requirements in Section I-D; (4) cabling, bracing, guying, and related ground and aerial tree maintenance operations; (5) keeping daily work reports in support of the Contractor's invoices; (6) contacting the City Arborist to coordinate work schedules; (7) contacting the owners of property adjacent to work sites, and tactfully handling or referring complaints or disputes. The foreman must have an adequate Commercial Driver's License and a minimum of three years of experience as crew foreman. The foreman shall be clearly fluent in English, wear attire indicating foreman status, and have a working knowledge of Huntsville streets.</p>	✓																																	
9	<p>2. Climber: The climber's duties shall include, but not be limited to (1) climbing trees by the use of standard roping practices; (2) removing or pruning trees according to standards in Section I-C; (3) removing tree residues without damage to nearby property, and in accordance with the requirements in Section I-D; (4) cabling, bracing, guying, and related ground and aerial tree maintenance operations. The climber may occasionally perform functions of the Foreman, when necessary for smooth work continuity. The Climber may function as the driver only on a temporary basis and with approval from the City Arborist.</p>	✓																																	
10	<p>3. Crewman/Flagman: Employees used to perform functions requiring non-supervisory skills and experience, such as climbing and bucking, brush carrying and chipping, traffic control, and assisting with other duties as required by the crew Foreman. The Crewman may function as the driver only on a temporary basis and with approval from the City Arborist.</p>	✓																																	
11	<p>The Contractor shall provide two-person, three-person, or four-person crews, at the City Arborist's discretion, which normally shall consist of the following:</p> <table> <tr> <th>Crew Size:</th><th>2-person</th><th>3-person</th><th>4-person</th></tr> <tr> <td>Category:</td><td></td><td></td><td></td></tr> <tr> <td>Foreman/Driver</td><td>1</td><td>1</td><td>1</td></tr> <tr> <td>Climber</td><td>1</td><td>1</td><td>1</td></tr> <tr> <td>Crewman/Flagman</td><td>-</td><td>1</td><td>2</td></tr> <tr> <td>Power Lift Truck</td><td>1</td><td>1</td><td>1</td></tr> <tr> <td>Chipper (*)</td><td>1</td><td>1</td><td>1</td></tr> <tr> <td>Follow-up Truck</td><td>-</td><td>-</td><td>1</td></tr> </table> <p>(*) Drum or disk type, by arrangement between City Arborist and Contractor – see Section III-Equipment, letter A, item #2.</p>	Crew Size:	2-person	3-person	4-person	Category:				Foreman/Driver	1	1	1	Climber	1	1	1	Crewman/Flagman	-	1	2	Power Lift Truck	1	1	1	Chipper (*)	1	1	1	Follow-up Truck	-	-	1	✓	
Crew Size:	2-person	3-person	4-person																																
Category:																																			
Foreman/Driver	1	1	1																																
Climber	1	1	1																																
Crewman/Flagman	-	1	2																																
Power Lift Truck	1	1	1																																
Chipper (*)	1	1	1																																
Follow-up Truck	-	-	1																																
12	<p>Upon request, the Contractor will supply additional two, three, or four-person crew units at the pro-rata prices determined in this Contract within two (2) weeks of notification of need.</p>	✓																																	
B. TECHNICAL CERTIFICATION BY THE INTERNATIONAL SOCIETY OF ARBORICULTURE (ISA):																																			
13	<p>The Contractor shall have, directly in the line of authority over work for the City of Huntsville under this contract, employees with professional certification by the International Society of Arboriculture, as follows:</p> <p>1. Arborist Certification by the International Society of Arboriculture (ISA): At least one area (locally-based) foreman, general foreman, or crew foreman supervising contractor activities for the City of Huntsville under this contract must have and maintain current ISA Arborist Certification. An employee assuming this position shall have six (6) months, from the date of assignment, to meet this requirement.</p> <p>2. Tree Worker Certification by the International Society of Arboriculture (ISA): Each person serving as the foreman of a crew operating under this contract must obtain at company expense, within the first 4 months of the contract start, and subsequently maintain current ISA Tree Worker Certification. After contract start, an employee assuming this position shall have six (6) months, from the date of assignment, to meet this requirement. The City Arborist may waive this requirement at his sole discretion.</p>	✓																																	

SECTION III - EQUIPMENT		Compliant?	
		Yes	No
14	The Contractor, together with any company from which equipment is bought, rented or leased, is solely responsible for the mechanical condition and safe operation of all equipment.	✓	
15	The Contractor shall provide sufficient equipment for the duration of contract. The Contractor shall use first-class materials, tools, and equipment that are recognized by the industry as appropriate for forestry work.	✓	
16	Safe productivity is of the utmost importance. To ensure a safe and continuous operation with minimal equipment delays, the Contractor shall utilize reliable equipment never more than four (4) years old from the oldest date of manufacture, and all equipment must meet or exceed ANSI standards for the duration of the contract.	✓	
A. CONTRACTOR OWNED EQUIPMENT (CONTINUOUSLY AVAILABLE):			
17	1. Power Lift Truck: Power lift truck (bid rate: dollars per hour in service) with: enclosed integral hydraulically-dumping chip box having a minimum capacity of at least ten (10) cubic yards; a working height ceiling as listed on the bid pricing form; boom mounted over center with fully surrounded one-man fiberglass basket mounted on cab and chassis, equipped with two (2) independently-operated hydraulic stabilizers, and electrically insulated boom. The Contractor must at his own expense provide certification (dated not more than sixty (60) days before the execution of this agreement) by a qualified independent testing laboratory that such power lift truck fully meets all dielectric and stress properties required in the current editions of ANSI Standards Z133.1 and A92.2. All safety certifications must be maintained and documented throughout the life of this agreement.	✓	
18	2. Brush Chipper: Auto-feed brush chipper with 12-inch minimum head. (Bid rate: dollars per hour in service—supply separate prices for both disk type and drum type chippers). The type of chipper to be used will be specified by the City Arborist, with at least two weeks notification to the Contractor before changing types.	✓	
19	3. Follow Up (Split Dump) Truck: (Bid rate dollars per hour in service) having an enclosed hydraulically-dumping chip box, and set up for pulling the chipper.	✓	
20	4. Miscellaneous Tools and Equipment (per vehicle): With all blades properly sharpened, continuously available and serviceable, at work sites:	✓	
	(a) Chain Saws:		
21	At least one (1) with forty-eight inch (48") bar per two crews	✓	
22	At least one (1) with thirty-inch (30") bar per crew	✓	
23	At least one (1) with eighteen-inch (18") bar per crew	✓	
24	At least one (1) lightweight, for use by climbing workers per crew	✓	
25	At least one (1) extendable power pole saw (STIHL BRAND ONLY) per crew	✓	
26	A hydraulically powered pole pruner acceptable for use near charged conductors on each bucket truck	✓	
	(b) Climbing Gear:		
27	At least one (1) serviceable set of climbing gear (saddle with safety strap, 100 ft (min) climbing rope, throw ball and line) per two crews	✓	
28	(c) Log-Lowering Rope for each crew	✓	
	(d) Hand Tools:		
29	Pruning saws (ARS brand or approved equal by City Arborist) for each crew	✓	
30	Pruning shears (Felco #2 only) for each crew	✓	
31	Pole pruner and pole saw, pull pole and two extensions, ax, shovel, rake, street broom, scoop, City Arborist pre-approved professional gasoline powered blower for each crew	✓	
32	Mallet, chisel, wedge (at least one each) for each crew	✓	
33	Tools for cable and brace installation, available with two (2) days' notice by City Arborist	✓	
34	Log Roller for each crew	✓	
35	(e) Work zone Safety Signs and Traffic Control Cones (see Section V - Safety, Licenses, Accidents and Insurance) for each crew	✓	

B. PURCHASE OF SUPPLIES AND RENTAL OF SPECIAL EQUIPMENT:		Compliant?	
		Yes	No
36	The City Arborist must authorize rental of any necessary equipment or special services, beyond those required to qualify for bidding, in writing, in advance.	✓	
37	Consumable materials (other than fuels etc.) installed or used by the contractor: Work orders may specify that the City will provide such materials, or may specify suppliers for them. If purchased by the Contractor, such materials will be added to each invoice as separate items, with their sources indicated, and billed at the contractor's actual cost plus a handling charge of not more than ten percent (10%). Copies of invoices for these materials must be furnished to the City Arborist along with the Contractor's invoices for work performed. Any materials or tools purchased and included on the contractor's invoice become the property of the City of Huntsville.	✓	
SECTION IV - WORK SCHEDULING, INSPECTION AND PAYMENT			
A. WORK SCHEDULING:			
38	Unless otherwise specifically authorized by the City Arborist, work shall be limited to a maximum of ten (10) work-hours per day, including one-way travel each day from the Contractor's local headquarters to the nearest work site for the day, and forty (40) work hours per week. The schedule will be set by the City Arborist and work will consist of either four or five days a week.	✓	
B. WORK ORDERS:			
39	Work will generally be coordinated with the Contractor by means of written work order from the City Arborist. Work orders issued by word-of-mouth from the City Arborist will be followed up in writing, either with a separate work order or by annotating an existing work order.	✓	
40	The Contractor shall contact the City Arborist daily during active work periods, to coordinate the work schedule, arrange for needed support, etc. The Contractor shall notify the City Arborist within twenty-four (24) work hours of the completion of each work order and provide accurate and complete records. The City Arborist will inspect work at his discretion.	✓	
41	All routine work is to be completed and ready for acceptance inspection within one calendar week of receipt of work order, except by specific arrangement with the City Arborist. Time limits for work of an emergency or unusually urgent nature will be agreed upon between the City Arborist and the Contractor's representative. City-provided time sheets shall be turned in daily.	✓	
C. INVOICES:			
42	Invoices may cover one or more entire work orders, or weekly periods spent on large partially completed work orders. The City Arborist shall verify that all work on each work order is acceptable before authorizing payment of the contractor's invoice. Invoices will be submitted for payment monthly or more often. Time sheets shall be made available to the City Arborist upon request.	✓	
D. CONSIDERATION FOR HOURLY RATE INCREASES ON AN ANNUAL BASIS:			
43	The City desires to provide the best tree-care service for the citizens of Huntsville, at the best possible price. Two months before the end of the first year of this contract, and of each succeeding year, the Contractor and the City's Agent will evaluate the level and quality of service, and the cost to the contractor of providing these services. Factors to be considered will include changes in minimum wage, average fuel costs for the past year, changes in residue-disposal charges (if appropriate), and productivity of the crew. If it is determined by both parties that the contractor is not being fairly compensated for work performed, then the Contractor will submit a formal request to increase the hourly rate paid, by an amount equal to increases in the Federal Minimum Wage rate and increases in other directly related costs. Once approved, the rates agreed upon will continue in effect until the next review, or until the conclusion of the contract.	✓	
E. BILLING OF SOLID WASTE DISPOSAL AUTHORITY (SWDA) CHARGES:			
44	Invoices and scale tickets for disposal of residues at Solid Waste Disposal Authority facilities will be submitted to the City Arborist, along with weekly crew reports, for payment by the City of Huntsville.	✓	
SECTION V - SAFETY, LICENSES, ACCIDENTS AND INSURANCE			
A. SAFETY:			
45	The Contractor shall make every effort to prevent accidents. All work must conform to the most current edition of the American National Standards Institute (ANSI) Standard Z-133.1 (Safety Requirements for Pruning, Trimming, Repairing, Maintaining, and Removing Trees, and for Cutting Brush). A copy of this standard is on file in the City Arborist's office.	✓	

46	Before any Contractor employee performs any field duties under this contract, the Contractor shall certify to the City Arborist in writing that such employee is either a “qualified line clearance arborist” or “qualified line clearance arborist trainee,” as defined in ANSI Std-133.1, of which the most recent edition is made a part of this contract by this reference.	✓	
47	The Contractor shall be responsible for, and the bid price shall include, the provision of traffic control devices and procedures as shown in the current edition of Section G, Alabama Manual for Uniform Traffic Control Devices, for work zone areas, for each work item affecting the flow of traffic on public rights-of-way and for police presence in hazardous areas. A copy of this standard can be obtained from the City Arborist’s office, and the most recent edition is made a part of this contract by this reference. The Contractor shall be responsible for following this standard for all work activities within this bid.	✓	
	B. LICENSES:		
48	The successful Contractor shall obtain all professional certification, necessary state and local licenses and permits required to perform this work.	✓	
	C. ACCIDENTS:		
49	The Contractor shall take all precautions necessary to protect persons and property from injury or damage during the performance of this contract. He shall be responsible for any injury to himself, his employees, or others, as well as for any damage to personal or public property that occurs during the performance of this contract.	✓	
50	Damage done by the Contractor to any person or property, public or private, is the total responsibility of the Contractor, and is to be repaired or compensated for by the Contractor to the satisfaction of, and at no cost to, the City of Huntsville.	✓	
51	In all cases involving injury or property damage, the Contractor is not to perform work until photography, police reports, and other evidence-gathering activities are completed to the satisfaction of the City Arborist, the owner of any private property involved, and the Huntsville Police Department, if appropriate.	✓	

APPENDIX C
BIDDER INFORMATION & ACKNOWLEDGEMENTS

1. BIDDER INFORMATION

Business Organization

Name of Proposer (exactly as it would appear on an agreement):

Asplundh Tree Expert, LLC

Doing-Business-As Name of Proposer:

Asplundh Tree Expert, LLC

Principal Office Address:

708 Blair Mill Road - Willow Grove, PA 19090

Local Office - 2011 Highway 87 - Alabaster, AL 35007

Telephone Number:

(205) 685-4000

Fax Number:

(205) 664-2165

Form of Business Entity [check one ("X")]

Corporation

X

Partnership

Individual

Joint Venture

Other (describe):

Corporation Statement

If a corporation, answer the following:

Date of incorporation:

December 26, 1945

Location of incorporation:

PA

The corporation is held:

Publicly X Privately _____

Names and titles of corporate officers:

Doug Roof - Vice President

Jacob Taylor - Region Manager

Mark Johnson - Supervisor

Partnership Statement

If a partnership, answer the following:

Date of organization: _____
Location of organization: _____
The partnership is: General ___ Limited ___

Name, address, and ownership share of each general partner owning more than five percent (5%) of the partnership:

Joint Venture Statement

If a Joint Venture, answer the following:

Date of organization: _____
Location of organization: _____
JV Agreement recorded? Yes ___ No ___

Name, address of each Joint Venturer and percent of ownership of each:

2. CITY OF HUNTSVILLE EMPLOYEE, MEMBER OF HOUSEHOLD OR BUSINESS ASSOCIATE

Code of Ala. 1975§36-25-11 requires that contracts entered into with a public official, a public employee, a member of the household of the public official or public employee, or a business with which a public official or public employee associates be filed with the Alabama Ethic Commission. If you are awarded the contract, and if you are a City employee, or if a member of your household is a City employee or public official, or if your business associates with a City employee or public official, you must comply with the provisions of Code al Ala. 1975§36-25-11.

City Employee Yes ___ No **X**
If "Yes," Department _____

Member of Household City Employee Yes ___ No **X**
If "Yes," Name (s) _____

Anyone associated with your company a City Employee Yes ___ No **X**
If "Yes," Name (s) _____

3. CONTRACTOR E-VERIFY – NOTICE

The Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535, Code of Alabama (1975) § 31-13-1 through 31-13-30 (also known as and hereinafter referred to as " the Alabama Immigration Act") as amended by Act No. 2012-491 on May 16, 2012 is applicable to all competitively bid contracts with the City of Huntsville. As a condition for the award of a contract and as a term and condition of the contract with the City of Huntsville, in

accordance with § 31-13-9 (a) of the Alabama Immigration Act, as amended, any business entity or employer that employs one or more employees shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.

During the performance of the contract, such business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The business entity or employer shall assure that these requirements are included in each subcontract in accordance with §31-13-9(c). Failure to comply with these requirements may result in breach of contract, termination of the contract or subcontract, and possibly suspension or revocation of business licenses and permits in accordance with §31-13-9 (e) (1) & (2).

Code of Alabama (1975) § 31-13-9 (k) requires that the following clause be included in all City of Huntsville contracts that have been competitively bid and is hereby made a part of this contract:

"By signing this contract the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom."

4. ACKNOWLEDGEMENTS

I hereby certify that I have read and understand the City of Huntsville's General Terms and Conditions. I hereby certify that I agree to comply with all of the General Terms and Conditions of this IFB. I also understand that the General Terms & Conditions are standard and that any contradicting requirements of the IFB supercede.

I affirm that I have not been in any agreement or collusion among Proposers or prospective Proposers in restraint of freedom of competition.

Upon award of this bid, I will not substitute any item on this bid under any circumstances.

By signing this submittal, the Bidder represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

I affirm that I understand and agrees that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.



Signature of Proposer

Doug Roof

Print or Type Name of Proposer

November 5, 2025

Date

Asplundh Tree Expert, LLC

Legal Name of Firm

2011 Highway 87

Mailing Address

Alabaster, AL 35007

City State Zip Code

(205) 685-4000 / (205) 664-2165

Phone Fax

jtaylor1@asplundh.com

Email Address

www.asplundh.com

Website Address

APPENDIX D REPORT OF OWNERSHIP FORM

A. General Information. Please provide the following information:

- Legal name(s) (include "doing business as", if applicable): Asplundh Tree Expert, LLC
- City of Huntsville current taxpayer identification number (if available): 29656
(Please note that if this number has been assigned by the City and if you are renewing your business license, the number should be listed on the renewal form.)

B. Type of Ownership. Please complete the un-shaded portions of the following chart by checking the appropriate box below and entering the appropriate Entity I.D. Number, if applicable (for an explanation of what an entity number is, please see paragraph C below):

Type of Ownership (check appropriate box)	Entity I. D. Number & Applicable State
<input type="checkbox"/> Individual or Sole Proprietorship	Not Applicable
<input type="checkbox"/> General Partnership	Not Applicable
<input type="checkbox"/> Limited Partnership (LP)	Number & State:
<input type="checkbox"/> Limited Liability Partnership (LLP)	Number & State:
<input checked="" type="checkbox"/> Limited Liability Company (LLC) (Single Member)	Number & State: 850-582 PA
<input type="checkbox"/> LLC (Multi-Member)	Number & State:
<input type="checkbox"/> Corporation	Number & State:
<input type="checkbox"/> Other, please explain:	Number & State (if a filing entity under state law):

C. Entity I.D. Numbers. If an Entity I.D. Number is required and if the business entity is registered in this state, the number is available through the website of Alabama's Secretary of State at: www.sos.state.al.us/, under "Government Records". If a foreign entity is not registered in this state please provide the Entity I.D. number (or other similar number by whatever named called) assigned by the state of formation along with the name of the state.

D. Formation Documents. Please note that, with regard to entities, the entity's formation documents, including articles or certificates of incorporation, organization, or other applicable formation documents, as recorded in the probate records of the applicable county and state of formation, are not required unless: (1) specifically requested by the City, or (2) an Entity I.D. Number is required and one has not been assigned or provided.

Please date and sign this form in the space provided below and either write legibly or type your name under your signature. If you are signing on behalf of an entity please insert your title as well.

Signature: Sherry L. Sports Title (if applicable): Administrative Assisant
Type or legibly write name: Sherry L. Sports Date: November 5, 2025



Alabama Secretary of State



Asplundh Tree Expert, LLC	
Entity ID Number	000-850-582
Entity Type	Foreign Limited Liability Company
Principal Address	708 BLAIR MILL ROAD WILLOW GROVE, PA 19090
Principal Mailing Address	708 BLAIR MILL ROAD WILLOW GROVE, PA 19090
Status	Exists
Place of Formation	Pennsylvania
Formation Date	12/26/1945
Qualify Date	07/21/1947
Registered Agent Name	CORPORATION SERVICE COMPANY, INC.
Registered Office Street Address	641 SOUTH LAWRENCE STREET MONTGOMERY, AL 36104
Registered Office Mailing Address	641 SOUTH LAWRENCE STREET MONTGOMERY, AL 36104
Nature of Business	GENERAL BUSINESS OF TREE SURGERY
Annual Reports	
Report Year	1988 1989 1990 1991 1992 1993 1994 1995 1996 1997 1998 1999 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022
Transactions	
Transaction Date	10/21/1949
Miscellaneous Filing Entry	AMENDMENT FILED
Transaction Date	01/17/1952
Miscellaneous Filing Entry	AMENDMENT FILED
Transaction Date	04/18/1957
Miscellaneous Filing Entry	AMENDMENT FILED
Transaction Date	09/05/1961
Miscellaneous Filing Entry	AMENDMENT FILED

Asplundh Tree Expert, LLC	
Transaction Date	03/01/1966
Registered Agent Changed From	BALL JR, FRED S BALL, RICHARD A 1ST NAT'L BK BLDG MONTGOMERY, AL
Transaction Date	01/09/1967
Legal Name Merged	New England Tree Expert Company
Transaction Date	01/09/1967
Miscellaneous Filing Entry	AMENDMENT FILED
Transaction Date	06/14/1977
Registered Agent Changed From	BALL JR, FRED S BALL, RICHARD A 200 S LAWRENCE ST MONTGOMERY, AL
Transaction Date	03/12/1979
Legal Name Merged	Asplundh Aviation, Inc.
Transaction Date	03/12/1979
Miscellaneous Filing Entry	AMENDMENT FILED
Transaction Date	11/19/1981
Legal Name Merged	ASPLUNDH SERVICE COMPANY Non- Qualified Foreign Into Qualified
Transaction Date	09/30/1983
Registered Agent Changed From	BALL JR, FRED S BALL, RICHARD A ONE COURT SQUARE MONTGOMERY, AL
Transaction Date	11/18/2009
Principal Office Changed From	505 YORK RD JENKINTOWN, PA
Transaction Date	03/08/2010
Registered Agent Changed From	THE CORPORATION COMPANY 2000 INTERSTATE PARK DRIVE STE 204 MONTGOMERY, AL 36109
Transaction Date	10/04/2017
Legal Name Changed From	Asplundh Tree Expert Co.
Transaction Date	10/04/2017
Miscellaneous Filing Entry	CONVERSION FROM F/C FILED
Transaction Date	10/04/2017

Asplundh Tree Expert, LLC	
Principal Office Changed From	708 BLAIR MILL ROAD WILLOW GROVE, PA 19090-1784
Transaction Date	11/01/2023
Agent Mailing Address Changed From	C T CORPORATION SYSTEM 2 NORTH JACKSON ST., SUITE 605 MONTGOMERY, AL 36104
Transaction Date	11/01/2023
Registered Agent Changed From	C T CORPORATION SYSTEM 2 NORTH JACKSON ST., SUITE 605 MONTGOMERY, AL 36104
Scanned Documents	
Document Date / Type / Pages	03/01/1966 Registered Agent Change __1pg.
Document Date / Type / Pages	06/14/1977 Registered Agent Change __1pg.
Document Date / Type / Pages	09/30/1983 Registered Agent Change __1pg.
Document Date / Type / Pages	11/18/2009 Principal Address Change __1pg.
Document Date / Type / Pages	03/08/2010 Registered Agent Change __1pg.
Document Date / Type / Pages	10/04/2017 Conversion __9 pgs.
Document Date / Type / Pages	11/01/2023 Registered Agent Change __2 pgs.

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[New Search](#)



Company ID Number:19959

Client Company ID Number:45005

THE E-VERIFY
MEMORANDUM OF UNDERSTANDING
FOR EMPLOYERS USING A WEB SERVICES E-VERIFY EMPLOYER AGENT

ARTICLE I
PURPOSE AND AUTHORITY

The parties to this agreement are the Department of Homeland Security (DHS), the Asplundh Tree Expert, LLC. (Employer), and the Web Services E-Verify Employer Agent. The purpose of this agreement is to set forth terms and conditions which the Employer and the Web Services E-Verify Employer Agent will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the E-Verify Employer Agent, the Social Security Administration (SSA), and DHS.

References in this MOU to the Employer include the Web Services E-Verify Employer Agent when acting on behalf of the Employer.

For purposes of this MOU, the E-Verify browser refers to the website that provides direct access to the E-Verify system: <https://e-verify.uscis.gov/emp>. You may access E-Verify directly free of charge via the E-Verify browser.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. Section 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

ARTICLE II
RESPONSIBILITIES

A. RESPONSIBILITIES OF THE EMPLOYER

1. For purposes of this MOU, references to the Employer include the Web Services E-Verify Employer Agent when acting on behalf of the Employer.
2. By enrolling in E-Verify and signing the applicable MOU, the Employer asserts that it is a legitimate company which intends to use E-Verify for legitimate purposes only and in accordance with the laws, regulations and DHS policies and procedures relating to the use of E-Verify.
3. The Employer agrees to display the following notices supplied by DHS (through the Web Services E-Verify Employer Agent) in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - A. Notice of E-Verify Participation
 - B. Notice of Right to Work
4. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
5. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual. The Employer will obtain the E-Verify User Manual from the Web Services E-Verify Employer Agent, and will be notified by the Web Services E-Verify Employer Agent when a new version of the E-Verify User Manual becomes available.
6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:
 - A. If an employee presents a "List B" Identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. 274a.2(b)(1)(B)) can be



Company ID Number:19959

Client Company ID Number:45005

If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

Employer	
Name (Please Type or Print)	Title
Signature	Date
E-Verify Employer Agent TALX Corporation	
Name (Please Type or Print)	Title
Christopher Jacobsmeyer	
Signature	Date
Electronically Signed	October 31, 2019
Department of Homeland Security - Verification Division	
Name	Title
Signature	Date



Company ID Number:19959

Client Company ID Number:45005

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name	Asplundh Tree Expert, LLC.
Company Facility Address	708 Blair Mill Road Willow Grove, PA 19090
Company Alternate Address	
County or Parish	Montgomery
Employer Identification Number	23-1277550
North American Industry Classification Systems Code	Administrative And Support Services (561)
Parent Company	
Number of Employees	10,000 and over
Number of Sites Verified for	1



Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Erin Motes
FROM: James Rogers
BID #: 3-2026-75
DATE: 11/10/2025
DEPT: Traffic Engineering
COMMODITY/SERVICE: Traffic Signals, LED's and Signal Hardware

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Utilicom Supply Associates LLC

RECOMMENDATION: Traffic Engineering has reviewed the bid we received, and recommend it be awarded to Utilicom Supply Associates LLC.

DESCRIPTION	PRICE	UOM	COMMENT
10' Pedestrian Pole Assembly Complete-Powder Coated Black	\$1,357.00	Each	
12' Pedestrian Pole Assembly Complete-Powder Coated Black	\$1,448.00	Each	
15' Pedestrian Pole Assembly Complete-Powder Coated Black	\$2,021.00	Each	
Pelco or Equal Foundation Anchor Galvanized Screw In PB5364 GLV	\$664.00	Each	
Pelco or Equal Pedestal Pole, 4" Sch 40 Spun Aluminum No Threads PB5101	\$179.75	Each	
PELCO or Equal Pole Cap, Acorn Type Alum, 4-1/2" OD pole or equal, no color	\$31.50	Each	Model PB-5401-PNC
PELCO or Equal Pole Cap, Acorn Type Alum, 4-1/2" OD pole or equal, black	\$36.75	Each	Model PB 5401-P33

INITIAL PURCHASE: As needed
FUNDING SOURCE: See attached
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

NICHOLAS NENE Digitally signed by NICHOLAS NENE
Date: 2025.11.12 15:58:57 -06'00'

Department Head

Date

Tamara M Yancy Digitally signed by Tamara M Yancy
Date: 2025.11.17 10:57:33 -06'00'

11.17.2025

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

Continuation – Page 2

TO: Erin Motes
FROM: James Rogers
BID #: 3-2026-75
DATE: 11/10/25
DEPT: Traffic Engineering
COMMODITY/SERVICE: Traffic Signals, LED's and Signal Hardware

DESCRIPTION	PRICE	UOM	COMMENT
PELCO or Equal Pedestal Pole 4"-8 NPT Sch 40 Spun Alum w/Pelican ID PB5100 or equal	\$320.00	Each	
PELCO or Equal Square Base Assembly Alum with Metal Door PB-5335	\$325.00	Each	
Pedestrian Housing Complete with clamshell mounting hardware painted black	\$244.00	Each	
LED Countdown Indications for 16" Housing	\$128.00	Each	
Three Section Metal Traffic Signals Housing 12" ready for LED installation, black	\$298.00	Each	M21657
Three Section Metal Traffic Signals Housing 12" ready for LED installation, yellow	\$277.00	Each	M27284
Three Section Metal Traffic Signals Housing 8" ready for LED installation, yellow	\$256.00	Each	M31901
Three Section Metal Traffic Signals Housing 8" ready for LED installation, black	\$238.00	Each	M20826
Signal Head Mounting Hardware for three section Rag-PELCO ASTRO BRAC			
GALAXY AG-0125 or equal with 96" cable length	\$255.00	Each	
Banding Band 3/4" (.030) in 201 SS (100' roll) **BAND-IT BRAND ONLY**	\$125.00	Each	
Banding Buckles 3/4" 201 SS box of 100 **BAND-IT BRAND ONLY**	\$125.00	Each	
Bracket, Sign Banding W/SS Bolt and Washer Box of 50 **BAND-IT BRAND ONLY**	\$230.00	Each	
RED LED CIRCULAR BALL 5 YEAR WARRANTY	\$45.00	Each	
AMBER LED CIRCULAR BALL 5 YEAR WARRANTY	\$45.00	Each	
GREEN LED CIRCULAR BALL 5 YEAR WARRANTY	\$45.00	Each	
RED LED ARROW 5 YEAR WARRANTY	\$49.00	Each	
AMBER LED ARROW 5 YEAR WARRANTY	\$49.00	Each	
GREEN LED ARROW 5 YEAR WARRANTY	\$49.00	Each	
RED LED CIRCULAR BALL 5 YEAR WARRANTY	\$68.00	Each	
AMBER LED CIRCULAR BALL 5 YEAR WARRANTY	\$68.00	Each	
GREEN LED CIRCULAR BALL 5 YEAR WARRANTY	\$68.00	Each	
RED LED 8" CIRCULAR BALL 5 YEAR WARRANTY	\$64.00	Each	
AMBER LED 8" CIRCULAR BALL 5 YEAR WARRANTY	\$64.00	Each	
GREEN LED 8" CIRCULAR BALL 5 YEAR WARRANTY	\$64.00	Each	
RED LED 8" ARROW 5 YEAR WARRANTY	\$60.00	Each	
AMBER LED 8" ARROW 5 YEAR WARRANTY	\$60.00	Each	
GREEN LED 8" ARROW 5 YEAR WARRANTY	\$60.00	Each	

APPENDIX A BIDDER PRICING FORM

The City reserves the right to make an award in whole or part to one or more Bidders whenever deemed necessary and in the best interest of the City. Per the Advertisement for Bids – Notice to Bidders, bids will be evaluated as a whole. All minimum quantities provided are considered to be estimates only.

Bidder must include in its Bid price all labor, supervision, materials, equipment, and tools of the trade required to meet the Contract requirements. Prices quoted shall be in U.S. Dollars, delivered prices, F.O.B. destination, exclusive of all federal or state excise, sales, and manufacturer's taxes. The City will not accept charges for transportation, handling, packaging, installation or out-of-pocket expense other than as specified in the Bid.

Prices quoted to the City shall remain firm for a minimum of ninety (90) days from the date of opening of the bid, unless so stated differently in the bid. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail. The City will be protected against any increase above the price in the bid. Any bid containing an "Escalator Clause" will not be considered unless so stipulated in the Invitation for Bid. Discounts will be considered in determining the lowest responsible bidder, however, any payment term based on less than 30 days will not be considered. Discounts will be figured from the date of acceptance by the City regardless of date of delivery or invoice.

Bidder shall acknowledge receipt of all addenda in the space provided on the Bidder Pricing Form below. Failure to acknowledge receipt of addenda shall not relieve Bidder of full responsibility for all requirements contained in addenda.

We acknowledge receipt of the following addenda: N/A

POLES and HARDWARE FOR PEDESTRIAN SIGNALS	DELIVERY DAYS from P.O.	MAKE	MODEL	PRICE EACH
1. 10' Pedestrian Pole Assembly Complete - Powder Coated Black		Pelco	PB-5100-10-P33; PB-5334-P33; PB-5306-GLV, SE-3257-P33	\$ 1,357.00
2. 12' Pedestrian Pole Assembly Complete - Powder Coated Black		Pelco	PB-5100-12-P33; PB-5334-P33; PB-5306-GLV, SE-3257-P33	\$ 1,448.00
3. 15' Pedestrian Pole Assembly Complete - Powder Coated Black		Pelco	PB-5100-15-P33; PB-5334-P33; PB-5306-GLV, SE-3257-P33	\$ 2,021.00
4. Pelco or Equal Foundation Anchor Galvanized Screw In PB5364 GLV		Pelco	PB-5364-GLV	\$ 664.00
5. Pelco or Equal Pedestal Pole, 4" Sch 40 Spun Aluminum No Threads PB5101		Pelco	PB-5100-04-PNC	\$ 179.75
6. PELCO or Equal Pole Cap, Acorn Type Alum, 4-1/2" OD pole or equal		Pelco	PB-5401-PNC PB-5401-P33	\$ 31.50 \$ 36.75
7. PELCO or Equal Pedestal Pole 4" – 8 NPT Sch 40 Spun Alum w/ Pelican ID PB-5100 or equal		Pelco	PB-5100-08-PNC	\$ 320.00
8. PELCO or Equal Square Base Assembly Alum with Metal Door PB-5335		Pelco	PB-5335-PNC	\$ 325.00
9. Pedestrian Housing complete with clamshell mounting hardware Painted Black	45 Days	Swarco	M31826-Left M47029-Right M27164	\$ 244.00

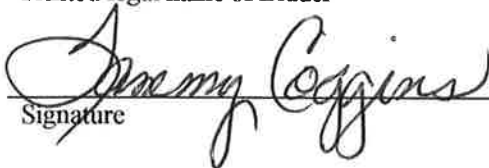
POLES and HARDWARE FOR PEDESTRIAN SIGNALS	DELIVERY DAYS from P.O.	MAKE	MODEL	PRICE EACH
10. LED Countdown Indications for 16" Housing	45-60 Days	Leotek	TSL-PED-16-SPC-V1	\$ 128.00
11. Model BDL3-Y Bulldog Pushbutton				\$ No Bid
12. APBC-Y Bulldog Alum Push Button Cup				\$ No Bid
TRAFFIC SIGNAL HARDWARE	DELIVERY DAYS from P.O.	MAKE	MODEL	PRICE EACH
13. Three Section Metal Traffic Signals Housing 12" ready for LED installation	45-60 Days	Swarco	M21657-Black M27284-Yellow	\$ 298.00 277.00
14. Three Section Metal Traffic Signals Housing 8" ready for LED installation	45-60 Days	Swarco	M31901-Yellow M20826-Black	\$ 256.00 238.00
15. Signal Head Mounting Hardware for three section Rag – PELCO ASTRO BRAC GALAXY AG-0125 or equal with 96" cable length		Pelco	AG-0125-3-96-PNC	\$ Type text here 255.00
16. Banding Band 3/4" (.030) in 201 SS (100' Roll) **BAND-IT BRAND ONLY**	30 Days	BAND-IT	C20699	\$ 125.00
17. Banding Buckles 3/4" 201 SS Box of 100 **BAND-IT BRAND ONLY**	30 Days	BAND-IT	C25699	\$ 125.00
18. Bracket, Sign Banding W/SS Bolt and Washer Box of 50 **BAND-IT BRAND ONLY**	30 Days	BAND-IT	D02189	\$ Type text here 230.00
LED'S FOR SIGNALS 12" CLEAR LENS ALTERNATE : 5 YEAR WARRANTY	DELIVERY DAYS from P.O.	MAKE	MODEL	PRICE EACH
19. RED LED CIRCULAR BALL MIN 15 YEAR WARRANTY	10-12 Weeks	Leotek	TSL-12R-LX-IL6-A1-P3-CLR-HS	\$ 45.00
20. AMBER LED CIRCULAR BALL MIN 15 YEAR WARRANTY 5	10-12 Weeks	Leotek	TSL-12Y-LX-IL6-A1-P3-CLR-HS	\$ 45.00
21. GREEN LED CIRCULAR BALL MIN 15 YEAR WARRANTY 5	10-12 Weeks	Leotek	TSL-12G-LX-IL6-A1-P3-CLR-HS	\$ 45.00
22. RED LED ARROW MIN 15 YEAR WARRANTY 5	10-12 Weeks	Leotek	TSL-12RA-IL6-A1-P3-CLR-HS	\$ 49.00
23. AMBER LED ARROW MIN 15 YEAR WARRANTY 5	10-12 Weeks	Leotek	TSL-12YA-IL6-A1-P3-CLR-HS	\$ 49.00
24. GREEN LED ARROW MIN 15 YEAR WARRANTY 5	10-12 Weeks	Leotek	TSL-12GA-IL6-A1-P3-CLR-HS	\$ 49.00
LED'S FOR BIKES 12" CLEAR LENS WITH BIKE MASK				\$

POLES and HARDWARE FOR PEDESTRIAN SIGNALS	DELIVERY DAYS from P.O.	MAKE	MODEL	PRICE EACH
25. RED LED CIRCULAR BALL MIN 5 YEAR WARRANTY	10-12 Weeks	Leotek	TSL-12R-IL6-BK-A1	\$ 68.00
26. AMBER LED CIRCULAR BALL MIN 5 YEAR WARRANTY	10-12 Weeks	Leotek	TSL-12Y-IL6-BK-A1	\$ 68.00
27. GREEN LED CIRCULAR BALL MIN 5 YEAR WARRANTY	10-12 Weeks	Leotek	TSL-12G-IL6-BK-A1	\$ 68.00
LED'S FOR BIKES 8" CLEAR LENS WITH BIKE MASK	DELIVERY DAYS from P.O.	MAKE	MODEL	PRICE EACH
28. RED LED 8" CIRCULAR BALL MIN 5 YEAR WARRANTY	10-12 Weeks	Leotek	TSL-08R-IL6-BK-A1	\$ 64.00
29. AMBER LED 8" CIRCULAR BALL MIN 5 YEAR WARRANTY	10-12 Weeks	Leotek	TSL-08Y-IL6-BK-A1	\$ 64.00
30. GREEN LED 8" CIRCULAR BALL MIN 5 YEAR WARRANTY	10-12 Weeks	Leotek	TSL-08G-IL6-BK-A1	\$ 64.00
31. RED LED 8" ARROW MIN 5 YEAR WARRANTY	10-12 Weeks	Leotek	TSL-08RA-IL6-A1-P3-CLR	\$ 60.00
32. AMBER LED 8" ARROW MIN 5 YEAR WARRANTY	10-12 Weeks	Leotek	TSL-08YA-IL6-A1-P3-CLR	\$ 60.00
33. GREEN LED 8" ARROW MIN 5 YEAR WARRANTY	10-12 Weeks	Leotek	TSL-08GA-IL6-A1-P3-CLR	\$ 60.00

This Price Bid Form is hereby submitted by the undersigned. I affirm that I understand and agrees that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.

Utilicom Supply Associates LLC

Printed legal name of Bidder


Signature

Tammy Coggins - Chief Estimator

Printed name of individual/corporate officer/general partner/joint venturer AND Title

November 5, 2025

Date

APPENDIX B DETAILED REQUIREMENTS CHECKLIST

The following specifications are being provided to potential bidders as guidelines which describe the minimum type and quality of product the City of Huntsville is requiring. The Bidder must indicate compliance or list exceptions to each specification item for consideration and/or acceptance. **Failure** to comply with this provision shall be cause for rejection of the bid as non-responsive.

	SPECIFICATIONS	VENDOR COMPLIANCE	
		YES	NO
I.	Pedestrian Pedestal Pole and Foundation Anchors		
A.	PELCO, or equal (State approved)	X	
B.	To include: PB-5100-10 (10' pole), PB-5100-12 (12' pole) and PB-5100-15 (15' pole) PB-5335 square base assembly PB-5306 anchor bolt set (4 each) SE-3257 post top assembly	X	
C.	Available in three finishes: 1. Spun Aluminum, 2. Powder coated RAL-6015 Dark Green, and 3. Powder coated Sherwin Williams – Dark Bronze	X	
D.	PELCO Part No. PB-5364 or equal (State approved) Foundation Anchor 7-3/4" to 14-3/4" Bolt Circle, 2" x 3" Hand Hole with 3/4"-10NC Galv Hardware	X	
E.	All pedestal poles will be priced at lengths specified. With the addition of the base, installed poles on the base will stand approximately one foot taller than the lengths of the pole. 10' poles installed will have a height of approximately 11'. 12' poles installed will have a height of approximately 13'. 15' poles installed will have a height of approximately 16'.	X	
II.	Pedestrian Housing	YES	NO
A.	McCain, or equal (housing only)	X	
B.	For 16" LED pedestrian signals to include Clamshell mounting hardware	X	
C.	Available in three finishes: 1. Painted RAL-6015 Dark Green, 2. Painted Sherwin Williams Dark Bronze, and 3. Standard Federal Yellow	X	
III.	Pedestrian Pushbutton	YES	NO
A.	ADA approved		
B.	Complete with Large Chrome Plunger, Hub and Housing		
C.	Available in four finishes: 1. Aluminum Finish 2. Painted RAL-6015 Dark Green, 3. Painted Sherwin Williams - Dark Bronze, and 4. Standard Federal Yellow		
D.	Model BDL3-Y Bulldog Pushbutton		
E.	APBC-Y Bulldog Alum Push Button Cup		
IV.	Pedestrian Countdown Signal LED Indications	YES	NO
	General Specification		
A.	These specifications are for the purchase of LED Countdown Pedestrian indications units designed to fit in a traditional 18.5 inch x 18.75 inch housing, with 16 inch (H) x 19 inch (W) inside dimensions.	X	
B.	AND these specifications are for the purchase of LED Count-Down Pedestrian indications unit designed to fit in a WINKOMATIC housing with 15-1/2 inch (H) X 16 inch (W) inside dimensions.	X	
C.	The indication shall comply with the <u>Pedestrian Traffic Control Signal Indicators Light Emitting Diode (LED) Signal Modules Prepared by the Institute of Transportation Engineers.</u>	X	

D.	<u>The number of LEDs per signal indication shall be sufficient to achieve intensity to meet ITE photometric test criteria in “Vehicle Traffic Control Heads.”</u>	X	
E.	Signal module shall be NEMA 4 compliant.	X	
F.	Beam spread shall meet ITE specifications.	x	
G.	Candlepower distribution shall meet ITE specifications. Brightness shall be maintained in the event of voltage fluctuations or surge within 5% or less between 80-135 VAC.	X	
H.	Lead wires shall be a minimum of 18” with NEMA “spade” type terminals for connection to existing terminal block.	X	
I.	Control circuitry shall prevent current flow through the LEDs in the off state to avoid false indication in daylight and evening hours.	X	
J.	Light intensity shall not decrease (nor flicker) by more than 15% over the allowable temperature operating range.	X	
K.	The multiple LED light source shall be the latest technology available on the market. The minimum expectable for all LEDs shall be “AlInGaP” technology or equal, and rated for 100,000 hours minimum (@ 25 degrees C and 30 MA). AlGaAs technology is no acceptable.	X	
L.	All materials used for the lens and signal module construction shall conform to ASTM specifications for the materials where applicable.	X	
M.	Light distribution should follow the intensity requirements as stated in the ITE standard of the 72 test points in a uniform manner. The light intensity between data points should not dip below the level of the lower of the two adjacent data points.	X	
N.	In accordance with PSCO standards, signal heads measured between –40 degrees C and +74 degrees C, shall have a power factor of 0.9 or higher and THD of less than 20%.	X	
O.	The signal module shall sense catastrophic open LED failures. Upon reaching a 25% LED failure threshold, the signal shall allow at least 25 volts to be developed across it in the test configuration described in the VTSC, part 2, section 6.4.4.2 entitled Signal Conflict Monitor Compatibility.	X	
P.	Items 24, 25, 26, 27, 28 and 29 – Warranty shall be for a minimum period of five (5) years. This warranty includes workmanship, materials and manufacturing defects. Performance shall be warranted for a minimum period of five years. This shall include repair or replacement of LED signal modules that fall below 100% of the minimum intensity level within the first five years of operation.	X	
Q.	Items 24A, 25A, 26A, 27A, 28A, 29A – Warranty shall be for a minimum period of fifteen (15) years. This warranty includes workmanship, materials and manufacturing defects. Performance shall be warranted for a minimum period of fifteen years. This shall include repair or replacement of LED signal modules that fall below 100% of the minimum intensity level within the first fifteen years of operation.		X
R.	Each LED signal module shall be serialized by the manufacturer and include a date code to facilitate warranty compliance.	X	
S.	All LED signal modules supplied to the City of Huntsville shall be compatible with the Model 170, 2070 and ASC/3 Traffic Controllers, ALL Current Monitors, and ALL Conflict Monitors.	X	
T.	The pedestrian signal shall consist of a dual LED display incorporating an orange hand and a white walking man in to one unit.	X	
U.	The pedestrian signal shall have a uniform appearance hand And man symbols fully compliant to ITE PTSSI Part 2 LED Pedestrian Traffic Signal Module Specification adopted 3/19/04.	X	
V.	9” high 2 row countdown digits MUTCD compliant are Required.	x	
W.	The unit “counts down” or exhibits to the pedestrian a digital numerical display, informing the pedestrian how much time he has to clear the intersection.	X	
X.	The traditional “Hand” and “Man” graphical display will also be displayed.	x	
Y.	The Countdown Pedestrian Indicator shall learn the walk time interval and the pedestrian clear time interval after one cycle.	X	

Z.	The unit will monitor the timing sequence from the controller and adjust its countdown to match. The unit will automatically learn any sequence changes and adjust as necessary.			X	
V.	Total Countdown			YES	NO
A.	The total countdown shall include the entire “walk” and “pedestrian clear” interval. The graphic man shall be displayed during the “walk” sequence. When the controller reaches the “pedestrian clear” portion of the sequence, the graphic hand shall be displayed in flashing mode. When the controller ends the “pedestrian clear” sequence, the graphic hand shall be displayed in non-flashing mode.			X	
B.	The countdown shall end at the completion of the “pedestrian clear” sequence. The countdown shall stay off until “walk” sequence begins.			X	
C.	The unit shall include a dip switch option for user to set to Countdown to include either the entire “walk” and “pedestrian clear” Interval or the “pedestrian clear” interval only.			X	
D.	When not energized, the WALKING PERSON (symbolizing WALK) and UPGRAISED HAND (symbolizing DON'T WALK) Symbols shall not be readily visible to pedestrians at the far End of the crosswalk that the pedestrian signal head indications Control.			X	
VI.	Preemption			YES	NO
A.	The unit shall be designed to continually sample the previous time interval. In the event the previous two intervals do not match, the unit will blank out the countdown and display a steady graphical hand.			X	
VII.	Construction			YES	NO
A.	Silicone gasketing or EPDM gasket Material shall be provided between the body of the unit and the doors.			X	
B.	The unit shall have three (3) color-coded wire leads with spade-type, quick disconnect terminals.				
VIII.	LED Specifications			YES	NO
	12”White Walkman	12” Portland Orange Hand	Countdown Digits	X	
Chromaticity	XY 333	605 nm	605 nm	X	
Operating Voltage	80 – 135 VAC			X	
Component Wattage	7.2	7.5	6.5 Ave	X	
				YES	NO
Intensity Regulation	<5 % Variation			X	
Operating Temperature	-40 degree C to + 74 degree C			X	
Main Circuits	4			X	
LED Type	InGaN	ALLnGaP	AllnGaP	x	
UV Stabilization	YES			X	
Water & Dust Resistant	YES			X	
Voltage Spike Protection	YES			X	
IX.	Warranty			YES	NO
A.	The entire Countdown Pedestrian Indicator shall be warranted for five (5) years from the date of original installation against defects in workmanship and/or materials.			X	
X.	Sample Submissions			YES	NO
A.	All bidder(s) shall be REQUIRED to submit a sample of each type Unit (one of each size LED Countdown signal inserts) with the bid or prior to the bid date. Each device			X	

	submitted shall be accompanied by Independent test lab Reports, Data Sheet and Warranty.	X	
XI.	Signal Head Mounting Hardware	YES	NO
A.	Mast-O-Brac or PELCO or equal 3-Section	X	
XII.	Signal Housing	YES	NO
	General Specifications		
A.	These specifications are for the purchase of "Three Section Metal Traffic Signals Housing ready for LED installation", which shall include gaskets, clips, door, and tunnel visor only, and shall not include terminal block, lens, reflector, or socket assemblies.	X	
B.	All signal heads shall meet the requirements of the current revised standard for "Adjustable Face Vehicular Traffic Control Signal Heads" issued by the Institute of Transportation Engineers (ITE) and shall be assembled in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD).	X	
C.	Signal sections shall be delivered fully assembled (with the exception of Visors. Visors shall be delivered in separate packaging. Bulbs, span wire mounting, and cable entrance hanger assembly are not a part of the signal housing and will be purchased separately.	X	
D.	All signals shall be guaranteed against any imperfections in workmanship or materials for a period of one (1) year from the date of delivery.	X	
E.	Each bidder must agree to furnish, upon request , a three-section signal for evaluation.	X	
XIII.	Housing	YES	NO
	General Specifications		
A.	The housing shall be constructed of cast corrosion-resistant, copper-free non-ferrous metal of not less than 17,000 PSI with all parts clean, smooth, and free from flaws, cracks, blow holes and other imperfections.	X	
B.	The housing shall be unitized sectional construction of as many sections as are optical levels, rigidly and securely fastened together into one water-tight assembly.	X	
C.	Each housing shall be arranged with a round opening in the top and bottom so as to be capable of being rotated about a vertical line between the waterproof supporting brackets or trunnions and of being securely fastened at increments of not more than 7 degrees of rotation.	X	
D.	Each bidder shall be required to furnish a letter from the manufacturer stating that the traffic signal furnished shall be capable of withstanding stresses due to winds of 100 MPH when assembled with this signal configuration and attached with back plates of these sizes. Each bidder shall also furnish Instructions as to what size and thickness of washers are required to meet the terms of that specific wind load warranty.	X	
XIV.	Exterior Finish	YES	NO
	General Specifications		
A.	City of Huntsville shall specify exterior finish at the time each order is placed. Either finish 1 or 2.	X	
B.	Finish 1. All exterior parts of the signal head except the lens and the insides of visor shall be finished of the best quality of synthetic resin enamel or powder coated of highway yellow.	X	
C.	The insides of the visors shall be painted dull black using the best quality synthetic resin enamel or powder coated.	X	
D.	Finish 2. All exterior parts of the signal head except the lens, the insides of visors, and the entire surface of louvers or fins shall be finished of the best quality of synthetic resin enamel or powder coated that is colored with an all black face with an all federal highway yellow body.	X	
E.	The inside of the visors and the entire surface of louvers or fins shall be painted dull black using best quality synthetic resin enamel or powder coated. All enamel shall conform to the appropriate requirements of Section 855 of ALDOT 2006 Construction Standards.	X	

XV.	Doors	YES	NO
	General Specifications		
A.	The doors shall also be cast units from similar materials to that used for the main section housing. It shall be suitably hinged, and shall be forced tightly against the gasket on the body of the housing by a simple stainless steel locking device.	X	
B.	The doors shall be easily removed without damage to the housing.	X	
C.	All other exterior hardware, such as hinge pins, lens, clips, etc., shall be of stainless steel.	X	
D.	Silicone gasketing or EPDM gasket Material shall be provided between the body of the housing and the doors, between the lenses and the doors, and between the lenses and reflectors to exclude dust and moisture.	X	
XVI.	Visors	YES	NO
	General Specifications		
A.	Each signal head shall have a tunnel visor for each signal indication.	X	
B.	The door shall have an integrally cast collar not less than 3/16 of an inch around the lens opening, and the visor shall be designed to fit tightly against the collar and door, and shall not permit any perceptible filtration of light between the door and the visor.	X	
C.	The visor shall be a minimum of 9-1/2 inches in length and not less than 0.05 inches (no. 16 B&S Gauge) in thickness, with a minimum downward tilt of 3-1/2 degrees.	X	
D.	The visor shall be corrosion-resistant non-ferrous material.	X	
E.	Visors shall be mounted with twist-on slots and stainless steel screws positioned for either vertical or horizontal mounting of the signal.	X	
XVII.	Trunnions	YES	NO
	General Specifications		
A.	All trunnions, brackets, and suspensions used for assembling and mounting vehicle traffic control signal faces shall be entirely weather-tight.	X	
B.	All tubular parts shall be 1-1/2 inch I.P.S. pipe. When hollow-cast brackets or trunnions are used, they shall be of sufficient strength to support the maximum load imposed by the signal heads.	X	
C.	The lower support or connection between signal heads in a span wire or mast arm mounted signal may be an aluminum casting or stamping of suitable strength.	X	
D.	Wire raceway areas within brackets, trunnions, and suspensions shall be of adequate size to carry all necessary wires without crowding, and raceway surfaces shall be free of sharp edges or protrusions which might damage insulation on wires.	X	
XVIII.	Specifications for Circular Balls and Arrows – Traffic Signal Modules	YES	NO
A.	The purpose of this specification is to provide the minimum performance requirements for LED Circular Ball and LED Arrow Traffic Signal Modules.	X	
B.	This specification refers to definitions and practices described in the Vehicle Traffic Control Signal Heads (VTC SH), published in the Equipment and Materials Standards of the Institute of Transportation Engineers (ITE).	X	
C.	All LED Modules designed to this specification shall be operationally compatible with the traffic signal equipment that each type is designed and intended to interface with. This equipment includes all controllers, conflict monitors, current monitors, switch-packs and flashers currently in use.	X	
XIX.	LED Circular Ball	YES	NO
A.	LED Circular Ball Modules shall be designed, built and tested per the ITE's performance specification titled "Vehicle Traffic Control Signal Heads: Light Emitting Diode (LED) Circular Signal Supplement"- Dated June 27, 2005. Minimum maintained luminous intensity values shall be per Table 1 of the specification. LED Circular Ball Modules shall also conform to the additions and exceptions to specifications noted herein.	X	

XX.	LED Arrow	YES	NO
A.	LED Arrow Modules shall be designed, built and tested per the ITE's performance specification titled "Vehicle Traffic Control Signal Heads:Light Emitting Diode (LED) Vehicle Arrow Supplement"- Dated April 3, 2006. Minimum maintained luminous intensity values shall be per Table 3 (Omni Directional) of the specification. LED Arrow Modules shall also conform to the additions and exceptions to specifications noted herein.	X	
XXI.	Additions & Exceptions To Specifications For All LED Modules Except Where Noted	YES	NO
A.	A one-piece "U" shaped cross section rubber gasket shall be provided with each module to ensure a weather tight fit between the door of the signal housing and the module. The quality of the gasket supplied, and any method used to adhere the gasket to the module (if the gasket is affixed to the module using adhesive), shall be such that the gasket and adhesion technique shall not appreciable deterioration over the life of the module when used in its intended application.	X	
B.	Wiring for electrical connections to the module shall be terminated with insulated 0.250" (inch) female quick disconnect push on terminals.	X	
C.	Each LED Module shall be identified on the rear side with the following: * Manufacturer's Name or Trade Mark and Manufacturer's Model Number * Serial number * Voltage rating * Power consumption (Watts and Volt-Ampere) * Vertical indexing indicator (i.e., "up arrow", or the word "UP" or "TOP") if specific orientation of the module is required. * Date of Manufacture (minimum information required - month & year) * Single units shall have identification markings as to the type and color of the module. * Each LED signal module shall have a sticker stating compliance to FCC Title 47 Subpart B, Section 15 regulations.	X	
D.	All wiring and terminal blocks shall meet the requirements of Section 5.1 of the VTCSH standard. Each wire shall be approximately 1 m long. All wiring shall be rated for use over the temperature range of -40°C to +74°C. Under normal handling of the module over the specified temperature range, the wiring insulation shall not crack or fray along its entire length.	X	
E.	Units shall be supplied with colored coded wires as defined below: <ul style="list-style-type: none"> Red Balls & Red Arrows: Red & White Yellow Balls & Yellow Arrows: Yellow & White Green Balls & Green Arrows: Brown & White 	X	
F.	All Led Modules shall contain filtering dedicated to prevent inducing electronic noise into the AC power lines.	X	
G.	Failed State Impedance. Failed State Impedance shall be 1 Megohm minimum across the input power leads.	X	
H.	Yellow Circular Ball and Yellow Arrow Modules supplied to this specification shall only be required to meet the Minimum Maintained Luminous Intensities of the applicable specification for that device at 25°C.	X	
I.	Initial Luminous Intensities of the LED Modules built to this specification shall equal or exceed the Minimum Maintained Luminous Intensities applicable for that device at 25°C as follows:	X	
J.	LED Circular Ball Modules: <ul style="list-style-type: none"> Red: 125% of the Minimum Maintained Luminous Intensity values Green: 115% of the Minimum Maintained Luminous Intensity values Yellow: 110% of the Minimum Maintained Luminous Intensity values 	X	
K.	Led Arrow Modules:		

	<ul style="list-style-type: none"> • Red: 125% of the Minimum Maintained Luminous Intensity values • Green: 115% of the Minimum Maintained Luminous Intensity values • Yellow: 110% of the Minimum Maintained Luminous Intensity values 	X	
L.	All LED Modules shall be designed so that a normally functioning signal module will generate the needed current to prevent a Safetran Model 215 or 215S Current Monitor from detecting a loss of current over the voltage range of between 95 and 135 volts rms. The minimum current required to prevent the Model 215 or 215S current monitor from detecting a loss of current is a 500 mA peak AC or pulsed current. LED Modules designed to specifically generate current pulses to prevent the monitor from tripping shall, as a minimum, generate 6 pulses per second. Generated current pulses shall be evenly spaced, with the first pulse generated within 100 msec after the application of AC power.	X	
M.	The maximum power consumption of the LED Modules shall not exceed the EPACT 2005 Requirements for power consumption.	X	
N.	Power Factor. LED signal modules supplied to this specification shall have power factors of 0.90 or greater when measured without the current generating circuitry.	X	
O.	Harmonic Distortion. Harmonic Distortion induced into the AC power line operating at 120V rms shall not exceed 20% when measured without the current generating circuitry.	X	
XXII.	Product Tests & Inspections	YES	NO
	Production Tests and Inspections shall be per the ITE specifications for the particular device except as follows:	X	
A.	Luminous Intensity. LED Modules shall be tested for luminous intensity. A single point measurement, with a correlation to the Initial Luminous Intensity requirements specified in Section 3.8 of this document may be used. Failure of a module to meet the requirements for the Initial Luminous Intensity specified or Maximum Permissible Luminous Intensity shall be cause for rejection of the module.	X	
B.	Current Consumption Measurement: All LED Modules shall be measured for current flow in Amperes. The measured current values shall be compared against the design current values for the unit. A measured current consumption in excess of 120% of the design current value at an ambient temperature of 25°C shall be cause for rejection of the module.	X	
C.	Current Monitor Compatibility: All LED Modules shall be tested to ensure that the unit is generating the necessary current for compatibility with the Model 215 or 215S Current Monitor. Tests to be performed at 25°C and 120 Vrms. The failure to generate the necessary current shall be cause for rejection of the module.	X	
D.	Visual Inspection: All LED Modules shall be visually inspected for any exterior physical damage or assembly anomalies. Careful attention shall be paid to the surface of the lens to ensure there are no scratches (abrasions), cracks, chips, discoloration, or other defects. The presence of any such defects shall be cause for rejection of the module.	X	
XXIII.	Independent Test Lab Reports	YES	NO
A.	Independent Laboratory Test Reports shall be required for the LED Circular Ball and Arrow Modules listed in this specification to demonstrate compliance to the following requirements: <ul style="list-style-type: none"> • Lens Abrasion • Chromaticity • Initial Luminous Intensities as defined in Section 3.8 	X	
XXIV.	Warranty Provisions	YES	NO
A.	The LED Module shall be repaired or replaced by the manufacturer if it exhibits a failure due to workmanship, material defects or fails to meet any of the specifications of this document or the applicable ITE specification within the first 60 months of field operation. Responsibilities for shipping costs of warranty units shall be the responsibility of the manufacturer.	X	

XXV.	Sample Submission	YES	NO
A.	Vendor(s) shall be REQUIRED to submit a sample of each type Unit (green, red, yellow ball and green, red, yellow arrow with 5 year warranty) and/or (Green, red, yellow ball and green, red, yellow arrow with 15 year warranty) with the bid or prior to the bid date. Each device submitted shall be accompanied by Independent test lab Reports, Data Sheet and Warranty.	X	
B.	Documentation shall also be provided describing the techniques used to ensure the units will satisfy the luminous intensity requirements over the life of the warranty. This documentation may include items such as the description of circuitry incorporated in the module needed to meet this requirement or literature from the LED manufacturer describing the expected degradation of luminous intensity of the individual LED light sources used in the fabrication of the module over the life of the unit and operating temperature range.	X	
XXVI.	Specifications For Miscellaneous Brackets and Hardware	YES	NO
A.	Description of miscellaneous brackets and hardware is provided on the Bid Pricing Sheet. For all or equal where a specific bracket or hardware item is listed, low bidder(s) will be required to provide a sample of the bracket for approval.	X	

APPENDIX C BIDDER INFORMATION & ACKNOWLEDGEMENTS

1. BIDDER INFORMATION

Business Organization

Name of Proposer (exactly as it would appear on an agreement):

UTILICOM SUPPLY ASSOCIATES LLC

Doing-Business-As Name of Proposer:

N/A

Principal Office Address:

4400 Shackleford Road

Norcross, GA. 30093

Telephone Number:

205-995-2855 AL Office 404-298-7700 GA Office 205-370-6323 Cell

Fax Number:

404-298-9910

Form of Business Entity [check one ("X")]

Corporation

Partnership

Individual

Joint Venture

Other (describe):

x

Corporation Statement

If a corporation, answer the following:

Date of incorporation:

Location of incorporation:

The corporation is held:

Publicly ___ Privately ___

Names and titles of corporate officers:

Type text here

Partnership Statement

If a partnership, answer the following:

Date of organization: 1/3/2007
Location of organization: Norcross, GA.
The partnership is: General ☐ Limited ☒

Name, address, and ownership share of each general partner owning more than five percent (5%) of the partnership:

Danny Mulcay - President - 50%

Ed Cooper - Vice President - 50%

Joint Venture Statement

If a Joint Venture, answer the following:

Date of organization: 1/3/07
Location of organization: Georgia
JV Agreement recorded? Yes ☐ No ☐

Name, address of each Joint Venturer and percent of ownership of each:

2. CITY OF HUNTSVILLE EMPLOYEE, MEMBER OF HOUSEHOLD OR BUSINESS ASSOCIATE

Code of Ala. 1975§36-25-11 requires that contracts entered into with a public official, a public employee, a member of the household of the public official or public employee, or a business with which a public official or public employee associates be filed with the Alabama Ethic Commission. If you are awarded the contract, and if you are a City employee, or if a member of your household is a City employee or public official, or if your business associates with a City employee or public official, you must comply with the provisions of Code al Ala. 1975§36-25-11.

City Employee Yes ☐ No ☒
If "Yes," Department _____

Member of Household City Employee Yes ☐ No ☒
If "Yes," Name (s) _____

Anyone associated with your company a City Employee Yes ☐ No ☒
If "Yes," Name (s) _____

3. CONTRACTOR E-VERIFY – NOTICE

The Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535, Code of Alabama (1975) § 31-13-1 through 31-13-30 (also known as and hereinafter referred to as "the Alabama Immigration Act") as amended by Act No. 2012-491 on May 16, 2012 is applicable to all competitively bid contracts with the City of Huntsville. As a condition for the award of a contract and as a term and condition of the contract with the City of Huntsville, in

accordance with § 31-13-9 (a) of the Alabama Immigration Act, as amended, any business entity or employer that employs one or more employees shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.

During the performance of the contract, such business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The business entity or employer shall assure that these requirements are included in each subcontract in accordance with §31-13-9(c). Failure to comply with these requirements may result in breach of contract, termination of the contract or subcontract, and possibly suspension or revocation of business licenses and permits in accordance with §31-13-9 (e) (1) & (2).

Code of Alabama (1975) § 31-13-9 (k) requires that the following clause be included in all City of Huntsville contracts that have been competitively bid and is hereby made a part of this contract:

"By signing this contract the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom."

4. ACKNOWLEDGEMENTS

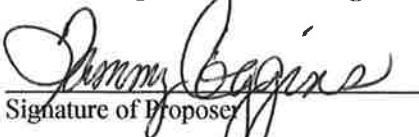
I hereby certify that I have read and understand the City of Huntsville's General Terms and Conditions. I hereby certify that I agree to comply with all of the General Terms and Conditions of this IFB. I also understand that the General Terms & Conditions are standard and that any contradicting requirements of the IFB supercede.

I affirm that I have not been in any agreement or collusion among Proposers or prospective Proposers in restraint of freedom of competition.

Upon award of this bid, I will not substitute any item on this bid under any circumstances.

By signing this submittal, the Bidder represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

I affirm that I understand and agrees that any form of electronic signature, including but not limited to signatures via facsimile, scanning, or electronic mail, may substitute for the original signature and shall have the same legal effect as the original signature.


Signature of Proposer

Tammy Coggins
Print or Type Name of Proposer

November 5, 2025
Date

Utilicom Supply Associates LLC
Legal Name of Firm

4400 Shackleford Road
Mailing Address

Norcross, GA 30093
City State Zip Code

205-995-2855 404-298-8810
Phone Fax

tcoggins@utilicomsupply.com
Email Address

www.utilicomsupply.com
Website Address

APPENDIX D REPORT OF OWNERSHIP FORM

A. General Information. Please provide the following information:

- Legal name(s) (include "doing business as", if applicable): Utilicom Supply Associates LLC
- City of Huntsville current taxpayer identification number (if available): _____
(Please note that if this number has been assigned by the City and if you are renewing your business license, the number should be listed on the renewal form.)

B. Type of Ownership. Please complete the un-shaded portions of the following chart by checking the appropriate box below and entering the appropriate Entity I.D. Number, if applicable (for an explanation of what an entity number is, please see paragraph C below):

Type of Ownership (check appropriate box)	Entity I. D. Number & Applicable State
<input type="checkbox"/> Individual or Sole Proprietorship	Not Applicable
<input type="checkbox"/> General Partnership	Not Applicable
<input type="checkbox"/> Limited Partnership (LP)	Number & State:
<input type="checkbox"/> Limited Liability Partnership (LLP)	Number & State:
<input checked="" type="checkbox"/> Limited Liability Company (LLC) (Single Member)	Number & State: 20-8203587 GEORGIA
<input type="checkbox"/> LLC (Multi-Member)	Number & State:
<input type="checkbox"/> Corporation	Number & State:
<input type="checkbox"/> Other, please explain:	Number & State (if a filing entity under state law):

C. Entity I.D. Numbers. If an Entity I.D. Number is required and if the business entity is registered in this state, the number is available through the website of Alabama's Secretary of State at: www.sos.state.al.us/, under "Government Records". If a foreign entity is not registered in this state please provide the Entity I.D. number (or other similar number by whatever named called) assigned by the state of formation along with the name of the state.

D. Formation Documents. Please note that, with regard to entities, the entity's formation documents, including articles or certificates of incorporation, organization, or other applicable formation documents, as recorded in the probate records of the applicable county and state of formation, are not required unless: (1) specifically requested by the City, or (2) an Entity I.D. Number is required and one has not been assigned or provided.

Please date and sign this form in the space provided below and either write legibly or type your name under your signature. If you are signing on behalf of an entity please insert your title as well.

Signature: Tammy Coggins Title (if applicable): Chief Estimator
Type or legibly write name: Tammy Coggins Date: November 5, 2025



Alabama Secretary of State



UTILICOM SUPPLY ASSOCIATES, LLC	
Entity ID Number	000-508-725
Entity Type	Foreign Limited Liability Company
Principal Address	4400 Shackleford Road Norcross, GA 30093
Principal Mailing Address	4400 Shackleford Road Norcross, GA 30093
Status	Exists
Place of Formation	Georgia
Formation Date	01/03/2007
Qualify Date	02/08/2018
Registered Agent Name	Delaware Business Filings Incorporat
Registered Office Street Address	2 North Jackson St., Suite 605 Montgomery, AL 36104
Registered Office Mailing Address	2 North Jackson St., Suite 605 Montgomery, AL 36104
Nature of Business	
Doing Business in AL Since	02/05/2018
Annual Reports	
Report Year	2021 2022 2023
Scanned Documents	
Document Date / Type / Pages	02/08/2018 Certificate of Formation 2 pgs.

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