

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☐ New
☒ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

PM01D05120

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Huntsville

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

63-6001296

*** c. Organizational DUNS:**

0720937270000

d. Address:

*** Street1:**

P. O. Box 308

Street2:

*** City:**

Huntsville

County/Parish:

*** State:**

AL: Alabama

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

35804-0308

e. Organizational Unit:

Department Name:

Natural Resources & Env. Mgmt.

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Scott

Middle Name:

*** Last Name:**

Cardno

Suffix:

Title:

Director of Natural Resources & Env. Mgmt.

Organizational Affiliation:

*** Telephone Number:**

256 427-5750

Fax Number:

256 427-5751

*** Email:**

scott.cardno@huntsvilleal.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.034

CFDA Title:

Surveys, Studies, Research, Investigations, Demonstrations and Special Purpose Activities Relating to the Clean Air Act

*** 12. Funding Opportunity Number:**

EPA-CEP-01

* Title:

EPA Mandatory Grant Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

PM 2.5 Ambient Monitoring Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="200,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="200,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.


Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 02/28/2022

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. PM 2.5 Monitoring Network	66.034	\$	\$	\$ 200,000.00	\$	\$ 200,000.00
2.						
3.						
4.						
5. Totals		\$	\$	\$ 200,000.00	\$	\$ 200,000.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	PM 2.5 Monitoring Network				
a. Personnel	\$ 150,000.00	\$	\$	\$	\$ 150,000.00
b. Fringe Benefits	50,000.00				50,000.00
c. Travel					
d. Equipment					
e. Supplies					
f. Contractual					
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a-6h)	200,000.00			\$	200,000.00
j. Indirect Charges				\$	
k. TOTALS (sum of 6i and 6j)	\$ 200,000.00	\$	\$	\$	200,000.00
7. Program Income	\$	\$	\$	\$	\$

Authorized for Local Reproduction

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. PM 2.5 Monitoring Network	\$	\$	\$	\$	
9.					
10.					
11.					
12. TOTAL (sum of lines 8-11)	\$	\$	\$	\$	

SECTION D - FORECASTED CASH NEEDS				
Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$
14. Non-Federal	\$			
15. TOTAL (sum of lines 13 and 14)	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. PM 2.5 Monitoring Network	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	
22. Indirect Charges:	
23. Remarks:	

OBJECT CLASS CATEGORIES WORKSHEET

[NOTE: Please indicate any pre-award costs with a star (*).]

a. PERSONNEL

04/01/22 – 03/31/23

POSITION TITLE	NUMBER	ANNUAL SALARY	WORK YEARS	AMOUNT
Director	1	130,749	.06	7845
Deputy Director	1	87,069	.06	5224
Environmental Specialist III	1	76,502	.36	27540
Environmental Technician	1	64,875	.5077	32937
Administrative Assistant	1	45,448	.032	1454
a. PERSONNEL TOTAL	5	404,643	1.01	75,000

b. FRINGE BENEFITS

BASE	75,000
RATE	0.333333
b. FRINGE BENEFITS TOTAL	25,000

c. TRAVEL

<p>Explain:</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>
<p>c. TRAVEL TOTAL:</p>

OBJECT CLASS CATEGORIES WORKSHEET

a. EQUIPMENT:

Tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Applicant's definition of equipment may be used provided the definition at least includes all items previously defined above.

ITEM	NUMBER	COST PER UNIT	TOTAL
d. EQUIPMENT TOTAL:			

e. SUPPLIES

List supplies by groups, as appropriate:	
e. SUPPLIES	

f. CONTRACTUAL

[illegible]

h. OTHER

Other: Explain by major categories.	

\$ 100,000

k. TOTAL PROPOSED COSTS:	\$ 100,000
---------------------------------	-------------------

100 %

0 %

OBJECT CLASS CATEGORIES WORKSHEET

[NOTE: Please indicate any pre-award costs with a star (*).]

a. PERSONNEL

04/01/23 – 03/31/24

POSITION TITLE	NUMBER	ANNUAL SALARY	WORK YEARS	AMOUNT
Director	1	130,749	.06	7845
Deputy Director	1	87,069	.06	5224
Environmental Specialist III	1	76,502	.36	27540
Environmental Technician	1	64,875	.5077	32937
Secretary	1	45,448	.032	1454
a. PERSONNEL TOTAL	5	404,643	1.01	75,000

b. FRINGE BENEFITS

BASE	75,000
RATE	0.333333
b. FRINGE BENEFITS TOTAL	25,000

c. TRAVEL

<p>Explain:</p> <hr/> <hr/> <hr/> <hr/>
c. TRAVEL TOTAL:

OBJECT CLASS CATEGORIES WORKSHEET

a. EQUIPMENT:

Tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Applicant's definition of equipment may be used provided the definition at least includes all items previously defined above.

ITEM	NUMBER	COST PER UNIT	TOTAL
d. EQUIPMENT TOTAL:			

e. SUPPLIES

List supplies by groups, as appropriate:	
e. SUPPLIES	

OBJECT CLASS CATEGORIES

f. CONTRACTUAL

List each planned contract or type of service to be procured. Agreements/contracts with other governmental agencies (state, local or should be listed under category h. OTHER.	
f. CONTRACTUAL TOTAL	

g. CONSTRUCTION (N/A)

h. OTHER

Other: Explain by major categories.	

i. TOTAL DIRECT COSTS: (Sum of categories A through H)	\$ 100,000
j. INDIRECT COSTS: (RATE: %)	
k. TOTAL PROPOSED COSTS:	\$ 100,000
FEDERAL FUNDS REQUESTED: <u>100 %</u> RECIPIENT SHARE OF TOTAL PROPOSED COSTS: <u>0 %</u>	



EPA KEY CONTACTS FORM

OMB Control No. 2030-0020
Approval expires 06/30/2024

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2030-0020). Responses to this collection of information are required to obtain an assistance agreement (40 CFR Part 30, 40 CFR Part 31, and 40 CFR Part 33 for awards made prior to December 26, 2014, and 2 CFR 200, 2 CFR 1500, and 40 CFR Part 33 for awards made after December 26, 2014). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is estimated to be 0.5 hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

Authorized Representative: *Original awards and amendments will be sent to this individual for review and acceptance, unless otherwise indicated.*

Name:	Prefix:		First Name:	Tommy	Middle Name:	
	Last Name:	Battle		Suffix:		
Title:	Mayor					
Complete Address:						
Street1:	P. O. Box 308					
Street2:						
City:	Huntsville	State:	AL			
Zip / Postal Code:	35804-0308	Country:	USA			
Phone Number:	256 427-5000	Fax Number:				
E-mail Address:	tommy.battle@huntsvilleal.gov					

Payee: *Individual authorized to accept payments.*

Name:	Prefix:		First Name:	Penny	Middle Name:	
	Last Name:	Smith		Suffix:		
Title:	Finance Director					
Complete Address:						
Street1:	P. O. Box 308					
Street2:						
City:	Huntsville	State:	AL			
Zip / Postal Code:	35804-0308	Country:	USA			
Phone Number:	256 427-5062	Fax Number:				
E-mail Address:	penny.smith@huntsvilleal.gov					

EPA KEY CONTACTS FORM

Administrative Contact: *Individual from Sponsored Programs Office to contact concerning administrative matters (i.e., indirect cost rate computation, rebudgeting requests etc).*

Name:	Prefix:		First Name:	Scott	Middle Name:	
	Last Name:	Cardno		Suffix:		
Title:	Director of Natural Resources					
Complete Address:						
Street1:	P. O. Box 308					
Street2:						
City:	Huntsville	State:	AL			
Zip / Postal Code:	35804-0308	Country:	USA			
Phone Number:	256 427-5750	Fax Number:	256 427-5751			
E-mail Address:	scott.cardno@huntsvilleal.gov					

Project Manager: *Individual responsible for the technical completion of the proposed work.*

Name:	Prefix:		First Name:	Scott	Middle Name:	
	Last Name:	Cardno		Suffix:		
Title:	Director of Natural Resources					
Complete Address:						
Street1:	P. O. Box 308					
Street2:						
City:	Huntsville	State:	AL			
Zip / Postal Code:	35804-0308	Country:	USA			
Phone Number:	256 427-5750	Fax Number:	256 427-5751			
E-mail Address:	scott.cardno@huntsvilleal.gov					

Preaward Compliance Review Report for All Applicants and Recipients Requesting EPA Financial Assistance

Note: Read Instructions before completing form.

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2030-0020). Responses to this collection of information are required to obtain an assistance agreement (40 CFR Part 30, 40 CFR Part 31, and 40 CFR Part 33 for awards made prior to December 26, 2014, and 2 CFR 200, 2 CFR 1500, and 40 CFR Part 33 for awards made after December 26, 2014). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is estimated to be 0.5 hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

I. A. Applicant/Recipient (Name, Address, City, State, Zip Code)

Name: City of Huntsville Department of Natural Resources
Address: P. O. Box 308
City: Huntsville
State: Alabama Zip Code: 35804-0308

B. Unique Entity Identifier (UEI): 072093727

C. Applicant/Recipient Point of Contact

Name: Scott Cardno Phone: 256 427-5750 Email: scott.cardno@huntsvilleal.gov
Title: Director of Natural Resources

II. Is the applicant currently receiving EPA Assistance? ☒ Yes ☐ No

III. List all pending civil rights lawsuits and administrative complaints filed under federal law against the applicant/recipient that allege discrimination based on race, color, national origin, sex, age, or disability. (Do not include employment complaints, unless covered by 40 C.F.R. Parts 5 and 7.)

See Attachment Prepared by City Attorney's Office

IV. List all civil rights lawsuits and administrative complaints decided against the applicant/recipient within the last year that alleged discrimination under federal law based on race, color, national origin, sex, age, or disability and enclose a copy of all decisions. Please describe all corrective actions taken. (Do not include employment complaints, unless covered by 40 C.F.R. Parts 5 and 7.)

See Attachment Prepared by City Attorney's Office

V. List all civil rights compliance reviews of the applicant/recipient conducted under federal nondiscrimination laws by any federal agency within the last two years and enclose a copy of the review and any decisions, orders, or agreements based on the review. Please describe any corrective action taken. (40 C.F.R. § 7.80(c)(3))

See Attachment Prepared by City Attorney's Office

VI. Is the applicant requesting EPA assistance for new construction? If no, proceed to VII; if yes, answer (a) and/or (b) below.

☐ Yes ☒ No

a. If the grant is for new construction, will all new facilities or alterations to existing facilities be designed and constructed to be readily accessible to and usable by persons with disabilities? If yes, proceed to VII; if no, proceed to VI(b).

☐ Yes ☐ No

b. If the grant is for new construction and the new facilities or alterations to existing facilities will not be readily accessible to and usable by persons with disabilities, explain how a regulatory exception (40 C.F.R. 7.70) applies.

VII. Does the applicant/recipient provide initial and continuing notice that it does not discriminate on the basis of race, color, national origin, sex, age, or disability in its program or activities? (40 C.F.R. 5.140 and 7.95)

☒ Yes ☐ No

a. Do the methods of notice accommodate those with impaired vision or hearing?

☒ Yes ☐ No

b. Is the notice posted in a prominent place on the applicant's/recipient's website, in the offices or facilities or, for education programs and activities, in appropriate periodicals and other written communications?

☒ Yes ☐ No

c. Does the notice identify a designated civil rights coordinator?

☒ Yes ☐ No

- VII. Does the applicant/recipient maintain demographic data on the race, color, national origin, sex, age, or disability status of the population it serves? (40 C.F.R. 7.85(a)) ☒ Yes ☐ No
- VIII. Does the applicant/recipient have a policy/procedure for providing meaningful access to services for persons with limited English proficiency? (Title VI, 40 C.F.R. Part 7, *Lau v Nichols* 414 U.S. 563 (1974)) ☐ Yes ☒ No
- X. If the applicant is an education program or activity, or has 15 or more employees, has it designated an employee to coordinate its compliance with 40 C.F.R. Parts 5 and 7? Provide the name, title, position, mailing address, e-mail address, fax number, and telephone number of the designated coordinator.

See Attachment Prepared by City Attorney's Office

- XI. If the applicant is an education program or activity, or has 15 or more employees, has it adopted grievance procedures that assure the prompt and fair resolution of complaints that allege a violation of 40 C.F.R. Parts 5 and 7? Provide a legal citation or applicant's/recipient's website address for, or a copy of, the procedures.

www.huntsvilleal.gov/ada

For the Applicant/Recipient

I certify that the statements I have made on this form and all attachments thereto are true, accurate and complete. I acknowledge that any knowingly false or misleading statement may be punishable by fine or imprisonment or both under applicable law. I assure that I will fully comply with all applicable civil rights statutes and EPA regulations.

A. Signature of Authorized Official



B. Title of Authorized Official

Mayor

C. Date

02/10/2022

For the U.S. Environmental Protection Agency

I have reviewed the information provided by the applicant/recipient and hereby certify that the applicant/recipient has submitted all preaward compliance information required by 40 C.F.R. Parts 5 and 7; that based on the information submitted, this application satisfies the preaward provisions of 40 C.F.R. Parts 5 and 7; and that the applicant has given assurance that it will fully comply with all applicable civil rights statutes and EPA regulations.

A. Signature of Authorized EPA Official

B. Title of Authorized Official

C. Date

General. Recipients of Federal financial assistance from the U.S. Environmental Protection Agency must comply with the following statutes and regulations.

Title VI of the Civil Rights Acts of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. The Act goes on to explain that the statute shall not be construed to authorize action with respect to any employment practice of any employer, employment agency, or labor organization (except where the primary objective of the Federal financial assistance is to provide employment). Section 13 of the 1972 Amendments to the Federal Water Pollution Control Act provides that no person in the United States shall on the ground of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under the Federal Water Pollution Control Act, as amended. Employment discrimination on the basis of sex is prohibited in all such programs or activities. Section 504 of the Rehabilitation Act of 1973 provides that no otherwise qualified individual with a disability in the United States shall solely by reason of disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Employment discrimination on the basis of disability is prohibited in all such programs or activities. The Age Discrimination Act of 1975 provides that no person on the basis of age shall be excluded from participation under any program or activity receiving Federal financial assistance. Employment discrimination is not covered. Age discrimination in employment is prohibited by the Age Discrimination in Employment Act administered by the Equal Employment Opportunity Commission. Title IX of the Education Amendments of 1972 provides that no person in the United States on the basis of sex shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance. Employment discrimination on the basis of sex is prohibited in all such education programs or activities. Note: an education program or activity is not limited to only those conducted by a formal institution. 40 C.F.R. Part 5 implements Title IX of the Education Amendments of 1972. 40 C.F.R. Part 7 implements Title VI of the Civil Rights Act of 1964, Section 13 of the 1972 Amendments to the Federal Water Pollution Control Act, and Section 504 of The Rehabilitation Act of 1973.

Items "Applicant" means any entity that files an application or unsolicited proposal or otherwise requests EPA assistance. 40 C.F.R. §§ 5.105, 7.25. "Recipient" means any State or its political subdivision, any instrumentality of a State or its political subdivision, any public or private agency, institution, organizations, or other entity, or any person to which Federal financial assistance is extended directly or through another recipient, including any successor, assignee, or transferee of a recipient, but excluding the ultimate beneficiary of the assistance. 40 C.F.R. §§ 5.105, 7.25. "Civil rights lawsuits and administrative complaints" means any lawsuit or administrative complaint alleging discrimination on the basis of race, color, national origin, sex, age, or disability pending or decided against the applicant and/or entity which actually benefits from the grant, but excluding employment complaints not covered by 40 C.F.R. Parts 5 and 7. For example, if a city is the named applicant but the grant will actually benefit the Department of Sewage, civil rights lawsuits involving both the city and the Department of Sewage should be listed. "Civil rights compliance review" means: any federal agency-initiated investigation of a particular aspect of the applicant's and/or recipient's programs or activities to determine compliance with the federal non-discrimination laws. Submit this form with the original and required copies of applications, requests for extensions, requests for increase of funds, etc. Updates of information are all that are required after the initial application submission. If any item is not relevant to the project for which assistance is requested, write "NA" for "Not Applicable." In the event applicant is uncertain about how to answer any questions, EPA program officials should be contacted for clarification.

Pre-award Compliance Review Report – EPA Form 4700

Supporting Documentation

- III. List all civil rights lawsuits and administrative complaints pending against the applicant/recipient that allege discrimination based on race, color, national origin, sex, age, or disability. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7.)

None

- IV. List all civil rights lawsuits and administrative complaints decided against the applicant/recipient within the last year that allege discrimination based on race, color, national origin, sex, age, or disability and enclose a copy of all decisions. Please describe all corrective actions taken. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7.)

None.

- V. List all civil rights compliance reviews of the applicant/recipient conducted by any agency within the last two years and enclose a copy of the review and any decisions, orders, or agreements based on the review. Please describe any corrective action taken. (40 C.F.R. § 7.80(c)(3))

None.

- VII. Does the applicant/ recipient provide initial and continuing notice that it does not discriminate on the basis of race, color, national origin, sex, age, or disability in its programs or activities? (40CFR Sections 5.140 and 7.95) YES

Reference COH (City of Huntsville) – ADA Policies and Procedures @ www.huntsvilleal.gov/ada/

The COH is an 'Equal Opportunity Employer'. This declaration is posted on job announcements, and on the COH - Human Resources website @ www.huntsvilleal.gov/government/jobs/

The COH employs an EEOC officer. The EEO Officer ensures the posting of relevant EEOC signage in the workplace.

COH Mayor's Equal Employment Opportunity Statement – posted in the workplace offices; and e-mailed to all COH employees.

- a. Do the methods of notice accommodate those with impaired vision or hearing?

YES. Reference COH (City of Huntsville) – ADA Policies and Procedures @ www.huntsvilleal.gov/ada/ specifically see "Effective Communication" in the "ADA Notice under the Americans with Disabilities Act (ADA)."

- b. Is the notice posted in a prominent place on the applicant's / recipient's website, in the offices or facilities or, for educational programs and activities, in appropriate periodicals and other written communications?

YES. The ADA policies are posted on the COH website @ www.huntsvilleal.gov/ada/
EEO related materials are posted in workplace offices.

- c. Does the notice identify a designated civil rights coordinator?

YES . The Mayor's Equal Employment Opportunity Statement identifies the City's EEOC officer as Keaira Green and provides contact information. This information can also be located on the City's web site under @ www.huntsvilleal.gov/government/jobs/equal-employment-opportunity/

ADA contacts are listed @ www.huntsvilleal.gov/ada/ under "Grievance Procedure."

In addition, the Mayor's Office of Diversity, Equity and Inclusion mission is ... to foster an environment that reflects the equal treatment and participation of all segments of Huntsville's diverse, culturally rich communities in all aspects of life while reinforcing the core values of diversity, equity and inclusion as foundational to our success.

- VII. Does the applicant/ recipient maintain demographic data on the race, color national origin, sex, age, or handicap of the population it serves?

YES. The COH utilizes the Quick Facts demographic data that is posted on the census.gov website. According to the information provided, the Quick Facts estimates are based on data collected from 2020 and 2021. The Quick Facts produces population demographics and housing unit estimates. The Census Bureau produces and disseminates the official estimates of the population and housing units. A link to the data is posted on the City's Website @ www.huntsvilleal.gov/business/city-of-huntsville/facts-figures-about-huntsville/

- X. If the applicant is an education program or activity, or has 15 or more employees, has it designated an employee to coordinate its compliance with 40 CFR Parts 5 and 7? Provide the name, title, position, mailing address, e-mail address, fax number, and telephone number of the designated coordinator.

Title I of ADA
Byron K. Thomas
ADA Coordinator
City Administration Bldg.
308 Fountain Circle
Huntsville, AL 35801
256.427-5240
e-mail : ADATitleI@huntsvilleal.gov

Title II of ADA
Melissa S. Stokes
ADA Coordinator
City Administration Bldg.
308 Fountain Circle
Huntsville, AL 35801
256.427-7182
e-mail: ADATitleII@huntsvilleal.gov

EEOC Officer
Keaira Green
308 Fountain Circle
Huntsville, AL 35801
256.427-5488
e-mail : keaira.green@huntsvilleal.gov

Office of Diversity, Equity and Inclusion
Kenneth Anderson, Director
City Administration Bldg.
308 Fountain Circle
Huntsville, AL 35801
256.883-3993
e-mail : kenny.anderson@huntsvilleal.gov



United States
ENVIRONMENTAL PROTECTION AGENCY
Washington, DC 20460

OMB Control No. 2030-0020
Approval expires 06/30/2024

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2030-0020). Responses to this collection of information are required to obtain an assistance agreement (40 CFR Part 30, 40 CFR Part 31, and 40 CFR Part 33 for awards made prior to December 26, 2014, and 2 CFR 200, 2 CFR 1500, and 40 CFR Part 33 for awards made after December 26, 2014). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is estimated to be 0.25 hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

EPA Project Control Number

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Typed Name & Title of Authorized Representative

Signature and Date of Authorized Representative

Section 103 PM_{2.5} Air Monitoring Work Plan

January 31, 2022

Name of Grantee: City of Huntsville DNREM

Project Budget Period: April 1, 2020 - March 31, 2024

Amount of Funding Requested: \$200,000

Project Objectives and Alignment with EPA Strategic Plan:

The primary objective of this project is to collect quality assured data on ambient air concentrations of fine particulate matter (PM_{2.5}) and its precursors. As described in EPA's PM_{2.5} Monitoring Implementation Plan, dated March 1, 2000, the data will be used for: (1) PM_{2.5} National Ambient Air Quality Standards (NAAQS) comparisons, (2) development and tracking of implementation plans, (3) assessments of regional haze, and (4) assistance for health studies and other ambient aerosol research activities. The PM_{2.5} monitoring network design addresses these four program objectives through a combination of siting and instrumentation strategies.

This project supports EPA's Strategic Plan Goal 1 A Cleaner, Healthier Environment (Deliver a cleaner, safer, and healthier environment for all Americans and future generations by carrying out the Agency's core mission) and Objective 1.1 (Improve Air Quality: Work with states to accurately measure air quality and ensure that more Americans are living and working in areas that meet high air quality standards), by implementing a variety of monitoring activities that will assist in achieving and maintaining health based air pollution standards to reduce the direct emission of particulate matter and other criteria air pollution from stationary and mobile sources that are protective of human health. The environmental outcome will be reduced incidences of respiratory illnesses including asthma and lung cancer and improved visibility in scenic parks and wilderness areas.

Activities to Be Conducted:

The PM_{2.5} ambient monitoring network will be operated and maintained in accordance with Title 40 of the Code of Federal Regulations (40 CFR), Parts 50, 53, and 58, and published in the *Federal Register* on June 12, 2007. These regulations describe the frequency of sampling and the timely reporting of ambient data to the Air Quality System (AQS) database. The number and types of monitors, as specified in our EPA-approved ambient monitoring plan, which will be operated and maintained, are as follows:

	Method	Monitor	1:1	1:3	1:6
1	2.5 Mass	FRM	--	--	--
2	2.5 Mass	Co-located FRM*	--	X	--
3	2.5 Continuous	FEM	--	--	--
4	2.5 Continuous	Co-located FEM*	--	--	--
5	2.5 Continuous	Non-FEM	X	--	--
6	2.5 Continuous	Co-located Non-FEM	--	--	--
7	Speciation	SASS	--	--	--

8	Speciation	Super-SASS	--	--	--
9	Speciation - Carbon	URG	--	--	--
10	Trace/low	NOx	--	--	--
11	Trace/low	NOy	--	--	--
12	Trace/low	SO ₂	--	--	--
13	Trace/low	CO	--	--	--
14	Meteorological		--	--	--

*Do not double count monitors

As a recipient of an EPA PM_{2.5} monitoring grant, City of Huntsville DNREM will:

1. Operate and maintain the PM_{2.5} monitoring network in accordance with all EPA requirements.
2. Review and update the quality assurance project plan and standard operating procedures in accordance with Region 4 policies.
3. Submit PM_{2.5} data and associated quality assurance data to AQS with 90 days from the end of the calendar quarter.
4. Comply with guidance in flagging data if it is believed that the data have been affected by an exceptional event.
5. Meet 75% minimum data recovery requirements for the PM_{2.5} network monitors. Report all monitors that do not meet this requirement providing the reason that monitor did not meet the 75% data recovery and the corrective action(s) taken. The report is due to the Region 4 state/local monitoring contact within 30 days of the data being entered into the AQS data base.
6. Submit a PM_{2.5} air monitoring network plan as part of the state's annual air monitoring network plan covering all criteria pollutants. This will be done in coordination with the State, if applicable, by July 1, 2022 and by July 1, 2023.
7. Certify calendar year PM_{2.5} FRM data in the State and Local Air Monitoring Station (SLAMS) Annual Report. Submit the annual certification letter and SLAMS Annual Report by May 1, 2022 and by May 1, 2023.
8. Air Quality Index (AQI) Forecasting: As resources permit, the grantee agrees to participate in AQI forecasting for those areas with continuous PM_{2.5} monitoring and report all continuous PM_{2.5} data to AQS and to the PM_{2.5} mapping program.
9. Submit the Annual Performance Report that covers the period of January 1 to December 31, 2022 to the EPA Technical Project Officer by March 31, 2023.
10. Submit the Annual Performance Report that covers the period of January 1 to December 31, 2023, to the EPA Technical Project Officer by March 31, 2024.
11. Demonstrate the quality assurance (QA) competency by:

- a) Assuring the competency of environmental measurement data collected and generated under the Section 103 PM_{2.5} grant program, as addressed in the quality assurance project plan and standard operating procedures for the PM_{2.5} monitoring network.
- b) Continuing to implement a similar scope of work under this Section 103 PM_{2.5} grant as performed satisfactorily under your previously approved Section 103 PM_{2.5} grants.

Outputs/Milestones:

- Submission of an annual PM_{2.5} air monitoring network plan for EPA approval. This plan is due annually on July 1st as part of the state's annual air monitoring network plan covering all criteria pollutants.
- PM_{2.5} and associated quality assurance data will be submitted into AQS within 90 days after the end of the calendar quarter.

Outcomes:

The anticipated short term outcome for this project is an increase in the knowledge regarding the character and extent of PM_{2.5} in the ambient air. The long term outcome, through the eventual development and implementation of your state's implementation plans, is to comply with NAAQSs as set forth in the Clean Air Act.

Budget: The costs associated with this project are detailed in the grant financial application package.

Name: Scott Cardno

Position: Director

Agency: City of Huntsville DNREM