



# Huntsville, Alabama

308 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 7/27/2023

**File ID:** TMP-3152

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**Department:** Finance

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Resolution No.

**Finance Information:**

**Account Number:** See additional comments below.

**City Cost Amount:** \$ Various based on Contract pricing structures.

**Total Cost:** \$ Various based on Contract pricing structures.

**Special Circumstances:**

**Grant Funded:** \$ N/A

**Grant Title - CFDA or granting Agency:** N/A

**Resolution #:** N/A

**Location: (list below)**

**Address:** N/A

**District:** District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

**Additional Comments:**

Standard of periodic bid utilizes by various departments.

Update of Bids:

Microgenics - Drug & Alcohol Testing Systems (Municipal Court)

Anders Pool Company - Swimming Pool Chemicals (Parks & Recreation) \$5,000.00

Pro Air Services, Inc. - HVAC Services (General Services)

Lee Company

Woody Anderson Ford - Automotive Paint & Body Repairs (Fleet Services)

**RESOLUTION NO. 23 - \_\_\_\_\_**

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below. An executed copy of said documents being permanently kept on file in the office of the City Clerk of the City of Huntsville, Alabama.

**AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:**

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Microgenics	Drug & Alcohol Testing System	One Year W/Extensions
Anders Pool Company	Swimming Pool Chemicals	One Year W/Extensions
Pro Air Services, Inc. Lee Company	HVAC Services	One Year W/Extensions
Woody Anderson Ford	Automotive Paint & Body Repairs	One Year W/Extensions

**ADOPTED** this the 27th day of July, 2023.

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 27th day of July, 2023.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama



# HUNTSVILLE

Finance Department  
Procurement Services Division

## CONTRACT/BID AWARD RECOMMENDATION FORM

**TO:** Procurement **DATE:** 7/18/2023  
**FROM:** Municipal Court **DEPT:** Municipal Court  
**BID #:** 63-2023-43 **COMMODITY/SERVICE:** Drug&Alcohol Testing System

**AGREEMENT BETWEEN CITY OF HUNTSVILLE AND** Microgenics

**RECOMMENDATION:** Recommend to award to Microgenics as overall lowest bidder.


DESCRIPTION	PRICE	UOM	COMMENT
OPIATES 300 NG/ML	\$1350		
AMPHETAMINES 500 NG/ML	\$1350		
METHAMPHETAMINE 500 NG/ML	\$1350		
COCAINE 300 NG/ML	\$1350		
BENZODIAZEPINES	\$1350		
MARIJUANA/THC 50 NG/ML	\$1350		
ETOH 100 NG/ML	\$1350		

**INITIAL PURCHASE:** As Needed  
**FUNDING SOURCE:** 1000-43-00000-515340-0000000  
**TERM OF CONTRACT:** ☐ One Time  
☒ One Year w/ Additional One Year Extensions as Allowable by State Law  
☐ One Year  
☐ Three Months  
☐ Other (Explain)

### APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

**Lonzo Robinson** Digitally signed by Lonzo Robinson  
Date: 2023.07.17 16:00:26 -05'00' 7/17/23  
Department Head Date

 Digitally signed by Tamara M. Yancy  
Date: 2023.07.18 11:02:27 -05'00' 7/17/23  
Procurement Manager Date

Email completed form to [Procurement@huntsvilleal.gov](mailto:Procurement@huntsvilleal.gov)



## CONTRACT/BID AWARD RECOMMENDATION FORM

<b>TO:</b>	<u>Procurement</u>	<b>DATE:</b>	<u>7/17/23</u>
<b>FROM:</b>	<u>Municipal Court</u>	<b>DEPT:</b>	<u>Municipal Court</u>
<b>BID #:</b>	63-2023-43	<b>COMMODITY/SERVICE:</b>	Drug & Alcohol Testing Systems

[illegible]



# HUNTSVILLE

Finance Department  
Procurement Services Division

## CONTRACT/BID AWARD RECOMMENDATION FORM

**TO:** Procurement Services **DATE:** 6/30/23  
**FROM:** Parks & Recreation **DEPT:** Parks & Recreation  
**BID #:** 64-2023-30 **COMMODITY/SERVICE:** Swimming Pool Chemicals

**AGREEMENT BETWEEN CITY OF HUNTSVILLE AND** Anders Pool Company.

**RECOMMENDATION:** Award Swimming Pool Chemicals bid to Anders Pool Company.

DESCRIPTION	PRICE	UOM	COMMENT
Calcium Hypochlorite, Hydrated 50 lb Bucket	189.00	EA	
Calcium Hypochlorite Tablets, 55 lb Bucket	189.00	EA	
Stabilized Chlorine Tablets, 50 lb Bucket	220.00	EA	
Sodium Bicarbonate, 50 lb Bag Powdered	29.00	EA	
Sodium Carbonate (Soda Ash) 50 lb Bag	39.00	EA	
Calcium Chloride 50 lb Bag	34.00	EA	
Sodium Thiosulfate Rice 50 lb Bag	179.99	EA	

**INITIAL PURCHASE:** \$5,000.00  
**FUNDING SOURCE:** 1000-30-30600-515340-0000000  
**TERM OF CONTRACT:** ☐ One Time  
☒ One Year w/ Additional One Year Extensions as Allowable by State Law  
☐ One Year  
☐ Three Months  
☐ Other (Explain)

### APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

**James Gossett** Digitally signed by James Gossett  
Date: 2023.06.30 14:48:05 -05'00'

6/30/23

Department Head

Date

Digitally signed by Tamara M.  
Yancy  
Date: 2023.07.06 08:19:26 -05'00'

7/6/2023

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



## CONTRACT/BID AWARD RECOMMENDATION FORM

<b>TO:</b>	<u>Procurement Services</u>	<b>DATE:</b>	<u>6/30/23</u>
<b>FROM:</b>	<u>Parks &amp; Recreation</u>	<b>DEPT:</b>	<u>Parks &amp; Recreation</u>
<b>BID #:</b>	<u>64-2023-30</u>	<b>COMMODITY/SERVICE:</b>	<u>Swimming Pool Chemicals</u>

[illegible]



# HUNTSVILLE

Finance Department  
Procurement Services Division

## CONTRACT/BID AWARD RECOMMENDATION FORM

TO: PROCUREMENT SERVICES DATE: 7/6/23  
FROM: JOHN LANG DEPT: GENERAL SERVICES  
BID #: 70-2023-14 COMMODITY/SERVICE: HVAC Services

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Pro Air Services, Inc.

RECOMMENDATION: The General Services Department recommends Pro Air Services, Inc.  
for the the HVAC Services bid. Pro Air Services, Inc. was the lowest bidder for this service.

DESCRIPTION	PRICE	UOM	COMMENT
Technician	\$72.00	/hr	
Helper	\$44.00	/hr	

### INITIAL PURCHASE:

FUNDING SOURCE: 1000-14-14300-513010-0000000

TERM OF CONTRACT: ☐ One Time  
☒ One Year w/ Additional One Year Extensions as Allowable by State Law  
☐ One Year  
☐ Three Months  
☐ Other (Explain)

### APPROVALS:

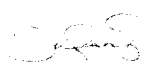
My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

**John Lang**

Digitally signed by John Lang  
Date: 2023.07.06 14:50:26 -05'00'

Department Head

Date

  
Digitally signed by Tamara M. Yancy  
Date: 2023.07.07 08:52:22 -05'00'

7/7/2023

Procurement Manager

Date

Email completed form to [Procurement@huntsvilleal.gov](mailto:Procurement@huntsvilleal.gov)



# HUNTSVILLE

Finance Department  
Procurement Services Division

## CONTRACT/BID AWARD RECOMMENDATION FORM

TO: PROCUREMENT SERVICES DATE: 7/6/23  
FROM: JOHN LANG DEPT: GENERAL SERVICES  
BID #: 70-2023-14 COMMODITY/SERVICE: HVAC Services

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Lee Company

RECOMMENDATION: The General Services Department recommends Lee Company  
for the 2nd on call for the HVAC Services bid. Lee Company was the 2nd lowest bidder for this service.

DESCRIPTION	PRICE	UOM	COMMENT
Technician	\$130.00	/hr	
Helper	\$90.00	/hr	

INITIAL PURCHASE:

FUNDING SOURCE: 1000-14-14300-513010-0000000

TERM OF CONTRACT: ☐ One Time  
☒ One Year w/ Additional One Year Extensions as Allowable by State Law  
☐ One Year  
☐ Three Months  
☐ Other (Explain)

### APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

**John Lang**

Digitally signed by John Lang  
Date: 2023.07.06 14:52:42 -05'00'

Department Head

Date



Digitally signed by Tamara M.  
Yancy  
Date: 2023.07.07 08:51:36 -05'00'

7/7/2023

Procurement Manager

Date

Email completed form to [Procurement@huntsvilleal.gov](mailto:Procurement@huntsvilleal.gov)



# HUNTSVILLE

Finance Department  
Procurement Services Division

## CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement DATE: 07/07/2023  
FROM: Autumn McCord DEPT: Fleet Services  
BID #: 69-2023-15 COMMODITY/SERVICE: Automotive Paint & Body Repairs

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Woody Anderson Ford

RECOMMENDATION: Please award the above bid to Woody Anderson Ford as the sole, responsive bidder.

DESCRIPTION	PRICE	UOM	COMMENT
Body Labor Rate	\$48.00	Per Hour	
Paint Labor Rate	\$48.00	Per Hour	
Frame Labor Rate	\$52.00	Per Hour	
Mechanical Labor Rate	\$95.00	Per Hour	
Material Rate Per Paint Hour	\$35.00	Per Hour	
Warranty Period		Parts	1 Year
Warranty Period		Labor	5 Years Body & Paint

INITIAL PURCHASE: AS NEEDED  
FUNDING SOURCE: 1000-15-15100-513030-0000000  
TERM OF CONTRACT: ☐ One Time  
☒ One Year w/ Additional One Year Extensions as Allowable by State Law  
☐ One Year  
☐ Three Months  
☐ Other (Explain)

### APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.


Ricky Wilkinson

Digitally signed by Ricky Wilkinson  
Date: 2023.07.07 09:16:21-05'00'

7/7/2023

Department Head

Date

  
Digitally signed by Tamara M.  
Yancy  
Date: 2023.07.07 15:00:34 -05'00'

7/7/2023

Procurement Manager

Date

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