



# Huntsville, Alabama

308 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 12/7/2023

**File ID:** TMP-3694

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**Department:** Human Resources

**Subject:**

**Type of Action:** Introduction

Introduction of an ordinance to amend Ordinance No. 89-79, Classification and Salary Plan Ordinance.

Ordinance No.

**Finance Information:**

**Account Number:** NA

**City Cost Amount:** NA

**Total Cost:** NA

**Special Circumstances:**

**Grant Funded:** NA

**Grant Title - CFDA or granting Agency:** NA

**Resolution #:** NA

**Location: (list below)**

**Address:**

**District:** District 1  District 2  District 3  District 4  District 5

**Additional Comments:**

**ORDINANCE NO. 23-\_\_\_\_\_**

**BE IT ORDAINED** by the City Council of the City of Huntsville, Alabama, that Ordinance No. 89-79, as amended, entitled the City of Huntsville Classification and Salary Plan, be and the same is hereby further amended as follows:

**Section 1.** The position of Health & Wellness Resources Technician is hereby created and classified at a salary grade 13.

**Section 2.** The position of Benefits Technician, classified at a salary grade 12, is hereby reclassified to a salary grade 13.

**Section 3.** The position of Landscape Management Administrative Aide is hereby created and classified at a salary grade 12.

**Section 4.** The position of Police Dispatcher is hereby created and classified at a salary grade 11.

**Section 5.** The position of Public Safety Communications Training Coordinator, classified at a salary grade 12, is hereby renamed Police Communications Training Coordinator, salary grade 12.

**Section 6.** The position of Police Communications Shift Supervisor is hereby created and classified at a salary grade 13.

**Section 7.** The position of Animal Services Surgical Assistant is hereby created and classified at a salary grade 9.

**Section 8.** The position of Animal Services Lead Officer is hereby created and classified at a salary grade 12.

**Section 9.** The position of EMA Finance Specialist is hereby created and classified at a salary grade 16.

**Section 10.** The position of Fire Dispatcher is hereby created and classified at a salary grade 11.

**Section 11.** The position of Fire Communications Shift Supervisor is hereby created and classified at a salary grade 13.

**Section 12.** The position of Fire Communications Manager, classified at a salary grade 15, is hereby reclassified to a salary grade 16.

**Section 13.** The position of Parking Attendant is hereby created and classified at a salary grade 6.

**ORDINANCE NO. 23-\_\_\_\_\_**

**Section 14.** The position of Transit Maintenance Technician I is hereby created and classified at a salary grade 10.

**Section 15.** The position of Transit Maintenance Technician II is hereby created and classified at a salary grade 11.

**Section 16.** The position of Traffic Signs & Marking Technician I is hereby created and classified at a salary grade 10.

**Section 17.** The position of Traffic Signs & Marking Technician II is hereby created and classified at a salary grade 11.

**Section 18.** In all other respects, Ordinance No. 89-79, as amended, shall remain in full force and effect.

**ADOPTED** this the \_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President of the City Council  
of the City of Huntsville, Alabama

**APPROVED** this the \_\_\_ day of \_\_\_\_\_, 2023.

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Mayor of the City of Huntsville,  
Alabama