



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 3/23/2023

File ID: TMP-2750

Department: Human Resources

Subject:

Type of Action: Introduction

Introduction of an ordinance to amend Ordinance No. 89-79, Classification and Salary Plan Ordinance.

Type of Document: Ordinance No.

Finance Information:

Account Number: N/A

City Cost Amount: N/A

Total Cost: N/A

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

ORDINANCE NO. _____

WHEREAS, Ordinance No. 23-155, dated March 9, 2023, abolished the position of City Clerk-Treasurer and created the position of City Clerk;

WHEREAS, Ordinance 23-155, dated March 9, 2023, abolished the position of Director of Finance as codified at that time and further created the Director of Finance with substantially updated duties, including all duties, responsibilities, obligations, and authorities of the offices of City Treasurer and City Auditor as defined by state law;

WHEREAS, the Director of Finance shall be appointed by the Mayor subject to the approval of the City Council as provided by law, such appointment to the position of Director of Finance shall be inclusive of appointment to the offices of City Treasurer and City Auditor as designated in Ordinance No. 23-155, dated March 9, 2023.

BE IT ORDAINED by the City Council of the City of Huntsville, Alabama, that Ordinance No. 89-79, as amended, entitled the City of Huntsville Classification and Salary Plan, be and the same is hereby further amended as follows:

Section 1. The City Clerk position is hereby classified at a salary grade 24.

Section 2. The Director of Finance position is hereby classified at a salary grade 24.

Section 3. The position of Clerk Treasurer Administrative Aide, classified at a salary grade 12, is hereby renamed City Clerk Administrative Aide, classified at a salary grade 12.

Section 4. In all other respects, Ordinance No. 89-79, as amended, shall remain in full force and effect.

ADOPTED this the ____ day of _____, 2023.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the ____ day of _____, 2023.

Mayor of the City of Huntsville,
Alabama