



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 10/13/2022

File ID: TMP-2118

Department: Finance

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Resolution No.

Finance Information:

Account Number: See additional comments below.

City Cost Amount: \$ Various based on Contract pricing structures.

Total Cost: \$ Various based on Contract pricing structures.

Special Circumstances:

Grant Funded: \$ N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location:

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

Standard periodic bids utilize by various department.

Update of Bids:

Freddie Louis Auto Accessories - Automotive Upholstery Services (Fleet Services)

Utilicom Supply Associates, LLC - Signal, Pedestrian Signal Hardware Items and Signal and Pedestrian LEDs and LED Inserts (Traffic Engineering)

Woody Anderson Ford - Light Duty Vehicles (Fleet Services)

Donohoo Chevrolet - Light Duty Vehicles (Fleet Services)

Professional Restoration On-site Solutions, LLC - Gym Floor Restoration (General Services)

RESOLUTION NO. 22 - _____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below. An executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Freddie Louis Auto Accessories	Automotive Upholstery Services	One Year W/Extensions
Utilicom Supply Associates, LLC	Signal, Pedestrian Signal Hardware Items and Signal and Pedestrian LEDs and LED Inserts	One Year W/Extensions
Woody Anderson Ford Donohoo Chevrolet	Light Duty Vehicles	One Year W/Extensions
Professional Restoration On-site Solutions, LLC	Gym Floor Restoration	One Year W/Extensions

ADOPTED this the 13th day of October, 2022.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 13th day of October, 2022.

Mayor of the City of Huntsville, Alabama



Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: PROCUREMENT DATE: 09/13/2022
FROM: AUTUMN MCCORD DEPT: FLEET SERVICES
BID #: 89-2022-54-1 COMMODITY/SERVICE: Automotive Upholstery Services

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND FREDDIE LOUIS AUTO ACCESSORIES

RECOMMENDATION: RECOMMEND TO AWARD BID TO FREDDIE LOUIS AUTO ACCESSORIES. NO BIDS RECEIVED, NEGOTIATED.

DESCRIPTION	PRICE	UOM	COMMENT
LABOR RATE	\$100.00	PER HR	
MATERIAL RATE MARK UP	25%		
WARRANTY PERIOD	-	1 YEAR	

INITIAL PURCHASE: AS NEEDED
FUNDING SOURCE: 1000-15-15100-513030-0000000
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

John Lang

Digitally signed by John Lang
Date: 2022.09.13 08:28:01 -05'00'

Department Head

Date

Tamara M. Yancy

Digitally signed by Tamara M.
Yancy
Date: 2022.09.13 08:44:52 -05'00'

9/13/2022

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement Services / Erin Motes
FROM: Melinda Mills
DATE: 9/2/22
DEPT: Traffic Engineering
BID #: 90-2022-64-3
COMMODITY/SERVICE: Signal, Ped. Signal Hardware Items & Signal & PED LED's/Inserts

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Utilicom Supply Associates, LLC

RECOMMENDATION: Traffic Engineering has reviewed the bid we received and recommend all items be awarded to Utilicom.
Exception - Items 10 and 11 are No Bid.

DESCRIPTION	PRICE	UOM	COMMENT
1) 10' Pedestrian Pole Assembly Complete - Powder Coated Black	1,051.00	EA	
2) 12' Pedestrian Pole Assembly Complete - Powder Coated Black	1,122.00	EA	
3) Span Wire Hanger Yellow, SE-5089-P29	115.00	EA	
4) Pelco or Equal Pedestal Pole, 4' Sch 40 Spun Aluminum No Threads PB5101	168.50	EA	
5) Pelco or Equal Pole Cap, Acorn Type Alum, 4-1/2" OD Pole or Equal			
PB-5401-PNC	23.25	EA	
PB-5401-P33	25.75	EA	

INITIAL PURCHASE: As Needed
FUNDING SOURCE: See bottom of 3rd page
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Kathy Martin Digitally signed by Kathy Martin
Date: 2022.09.07 14:58:53 -05'00'

09/07/2022

Department Head

Date

Tamara M. Yancy Digitally signed by Tamara M.
Yancy
Date: 2022.09.27 13:20:17 -05'00'

9/27/2022

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

Continuation – Page 2

TO: Procurement Services / Erin Notes
FROM: Melinda Mills
DATE: 9/2/22
DEPT: Traffic Engineering
BID #: 90-2022-64-3
COMMODITY/SERVICE: Signal, Ped, Signal Hardware Items & Signal & PED LED's/Inserts

DESCRIPTION	PRICE	UOM	COMMENT
6) Pelco or Equal Pedestal Pole 4" - 8 NPT Sch 40 Spun Alum w/Pelican			
ID PB-5100 or Equal	312.00	EA	
7) Pelco or Equal Square Base Assembly Alum with Metal Door PB-5335	326.00	EA	
8) Pedestrian Housing Complete with Clamshell Mounting Hardware Painted Black	215.00	EA	
9) LED Countdown Indications for 16" Housing	110.00	EA	
10) No Bid	-	-	
11) No Bid	-	-	
12) Three Section Metal Traffic Signals Housing 12" Ready			
*Model 2784-Yellow	260.00	EA	
* Model 21669-Yellow / Black	229.00	EA	
13) Three Section Metal Traffic Signals Housing 8" Ready			
*Model 31901- Yellow	199.00	EA	
*Model 20829 - Yellow / Black	185.00	EA	
14) Signal Head Mounting Hardware for Four Section RAG			
- Pelco Astro Bracket AG-0125-4-96 or Equal	277.00	EA	
15) Signal Head Mounting Hardware for Three Section RAG -			
Pelco Astro Brac Galaxy AG-0125 or Equal with 96" Cable Length	266.00	EA	
16) Banding Band 3/4" (.030) in 201SS (100' Roll), Band-It Brand Only	177.95	EA	
17) Banding Buckles 3/4" 201SS Box of 100, Band-It Brand Only	106.50	EA	
18) Bracket, Sign Banding W/SS Bolt and Washer Box of 50, Band-It Brand Only	4.75	EA	
19) Red LED Circular Ball Min 15 Year Warranty	44.25	EA	
20) Amber LED Circular Ball Min 15 Year Warranty	44.25	EA	
21) Green LED Circular Ball Min 15 Year Warranty	44.25	EA	
22) Red LED Arrow Min 15 Year Warranty	48.75	EA	
23) Amber LED Arrow Min 15 Year Warranty	48.75	EA	
24) Green LED Arrow Min 15 Year Warranty	48.75	EA	
25) Red LED Circular Ball Min 5 Year Warranty	54.00	EA	
26) AmberLED Circular Ball Min 5 Year Warranty	54.00	EA	
27) Green LED Circular Ball Min 5 Year Warranty	54.00	EA	
28) Red LED 8" Circular Ball Min 5 Year Warranty	47.65	EA	
29) Amber LED 8" Circular Ball Min 5 Year Warranty	47.65	EA	



CONTRACT/BID AWARD RECOMMENDATION FORM
Continuation – Page 3

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Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: PROCUREMENT DATE: 10/3/2022
FROM: AUTUMN MCCORD DEPT: FLEET SERVICES
BID #: 101-2022-54-1 COMMODITY/SERVICE: LIGHT DUTY VEHICLES

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND WOODY ANDERSON FORD

RECOMMENDATION: PLEASE AWARD THE BELOW CATEGORIES OF THE ABOVE BID TO
WOODY ANDERSON FORD AS THEY WERE THE LOW, RESPONSIVE BIDDER

DESCRIPTION	PRICE	UOM	COMMENT
5. COMPACT SUV	\$350.00	EACH	ABOVE COST
DISCOUNTS, REBATES, & CONCESSIONS	\$1,200.00	EACH	Gov. Price Concession
6. MID SIZE UTILITY	\$350.00	EACH	ABOVE COST
DISCOUNTS, REBATES, & CONCESSIONS	\$1,700.00	EACH	Gov. Price Concession
7. NON-PURSUIT FULL-SIZE UTILITY	\$350.00	EACH	ABOVE COST
DISCOUNTS, REBATES, & CONCESSIONS	\$2,200.00	EACH	Gov. Price Concession

INITIAL PURCHASE: UNKNOWN
FUNDING SOURCE: 3020-15-00000-520100-0000000
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

John Lang

Digitally signed by John Lang
Date: 2022.10.03 13:07:14 -05'00'

10/3/2022

Department Head

Date

Tamara M. Yancy

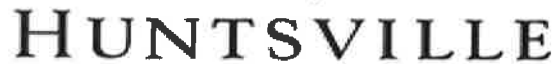
Digitally signed by Tamara M.
Yancy
Date: 2022.10.03 14:16:39 -05'00'

10/3/2022

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



CONTRACT/BID AWARD RECOMMENDATION FORM

TO:	<u>PROCUREMENT</u>	DATE:	<u>10/3/2022</u>
FROM:	<u>AUTUMN MCCORD</u>	DEPT:	<u>FLEET SERVICES</u>
BID #:	<u>101-2022-54-1</u>	COMMODITY/SERVICE:	<u>LIGHT DUTY VEHICLES</u>

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Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: PROCUREMENT DATE: 10/4/2022
FROM: AUTUMN MCCORD DEPT: FLEET SERVICES
BID #: 101-2022-54-1 COMMODITY/SERVICE: LIGHT DUTY VEHICLES

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND DONOHOO CHEVROLET

RECOMMENDATION: PLEASE AWARD THE BELOW CATEGORIES OF THE ABOVE BID TO DONOHOO CHEVROLET

DESCRIPTION	PRICE	UOM	COMMENT
4. MID SIZE SEDAN	21195.00	EACH	023 CHEVROLET MALIB
PRICE INCLUDES DONOHOO DISCOUNT	1000.00	EACH	DONOHOO DISCOUNT
PRICE INCLUDES GM FLEET REBATE	3300.00	EACH	GM FLEET REBATE
13. FULL SIZE HALF TON CREW CAB SHORT BED	42586.50	EACH	CHEVROLET SILVERADO
PRICE INCLUDES DONOHOO DISCOUNT	2000.00	EACH	DONOHOO DISCOUNT
PRICE INCLUDES GM FLEET REBATE	6400.00	EACH	GM FLEET REBATE

INITIAL PURCHASE: UNKNOWN
FUNDING SOURCE: 3020-15-00000-520100-0000000
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

John Lang Digitally signed by John Lang
Date: 2022.10.04 14:50:00 -05'00'

Department Head

Date

Tamara M. Yancy Digitally signed by Tamara M.
Yancy
Date: 2022.10.04 15:21:54 -05'00'

Procurement Manager

10/4/2022

Date

Email completed form to Procurement@huntsvilleal.gov



Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: PROCUREMENT SERVICES DATE: 9/27/22
FROM: JOHN LANG DEPT: GENERAL SERVICES
BID #: 100-2022-74-2 COMMODITY/SERVICE: Gym Floor Restoration

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Professional Restoration On-site Solutions, LLC

RECOMMENDATION: The General Services Department recommends Professional Restoration On-Site Solutions, LLC for the Gym Floor Restoration bid as they were the only bidder for this service.

DESCRIPTION	PRICE	UOM	COMMENT
See Attached Pricing Proposal			

INITIAL PURCHASE: As Needed
FUNDING SOURCE: 1000-14-14300-513010-0000000
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

John Lang

Digitally signed by John Lang
Date: 2022.09.27 09:38:18 -05'00'

Department Head

Date

Tamara M. Yancy

Digitally signed by Tamara M.
Yancy
Date: 2022.09.27 11:01:30 -05'00'

9/27/2022

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov