



# Huntsville, Alabama

308 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

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**Meeting Type:** City Council Regular Meeting **Meeting Date:** 11/10/2022

**File ID:** TMP-2252

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**Department:** Planning

**Subject:**

**Type of Action:** Approval/Action

Resolution authorizing the Mayor to execute Modification No. 1 to the Agreement Between the City of Huntsville and Nelson/Nygaard Consulting Associates, Inc. for Professional Services as Adopted and Approved by Resolution No. 22-260 on April 14, 2022

**Type of Document:** Resolution No.

**Does this item need to be published?** No

If yes, please list preferred date(s) of publication: N/A

**Finance Information:**

**Account Number:** 1000-74-74100-515370-PN200003-00003

**City Cost Amount:** \$ 2000

**Total Cost:** \$ 2000

**Special Circumstances:**

**Grant Funded:** \$ N/A

**Grant Title - CFDA or granting Agency:**

**Resolution #:**

**Location:**

**Address:** N/A

**District:** District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

**Additional Comments:**

An additional \$2000 is being requested due to an increase in costs associated with travel for consultants.

**RESOLUTION NO. 22-\_\_\_\_\_**

**BE IT RESOLVED** by the City Council of Huntsville, Alabama, that the Mayor be, and is hereby authorized to enter into an agreement with Nelson/Nygaard Consulting Associates, Inc. on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to that certain document attached hereto and identified as "Modification No. 1 to the Agreement Between the City of Huntsville and Nelson/Nygaard Consulting Associates, Inc. for Professional Services as Adopted and Approved by Resolution No. 22-260 on April 14, 2022" consisting of two (2) pages, and the date of November 10, 2022, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

**ADOPTED** this the 10th day of November, 2022.

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President of the City Council of  
the City of Huntsville, Alabama

**APPROVED** this the 10th day of November, 2022.

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Mayor of the City of Huntsville, Alabama

**MODIFICATION NO. 1 TO THE  
AGREEMENT BETWEEN THE CITY  
OF HUNTSVILLE AND  
NELSON/NYGAARD  
CONSULTING ASSOCIATES, INC.  
FOR PROFESSIONAL SERVICES AS  
ADOPTED AND APPROVED BY  
RESOLUTION NO. 22-260 ON APRIL  
14, 2022.**

**STATE OF ALABAMA     )**

**COUNTY OF MADISON    )**

This Modification No. 1 to the Agreement entered into by and between the City of Huntsville, Alabama, municipal corporation (hereinafter referred to as "City" or "Client) and Nelson/Nygaard Consulting Associates, Inc (hereinafter referred to as "Nelson/Nygaard" or "Contractor"), a California corporation, on April 14, 2022 as adopted and approved by City of Huntsville Resolution 22-260 is hereby modified by mutual agreement of the parties effective on this the 10th day of November, 2022 as follows:

1. Due to increased travel requirements not previously anticipated by the parties, as detailed in Attachment" A" hereto, the total fixed priced amount of the contract set forth in Section **2.0 Contract Amount and Payment Schedule** is hereby increased by the amount of **Two Thousand dollars (\$2,000.00)** resulting in a change in price from One Hundred Thousand dollars (\$100,000.00) to a revised fixed price amount of One Hundred Two Thousand dollars (\$102,000.000).
2. All other terms and conditions remain the unchanged.

**IN WITNESS WHEREOF**, the parties hereto, by their respective duly authorized officers or representatives, have each executed this Agreement, effective as of the date first above written.

**CITY OF HUNTSVILLE, ALABAMA**

By \_\_\_\_\_  
Tommy Battle  
Its Mayor

Attest: \_\_\_\_\_  
Ken Benion  
Its Clerk Treasurer

**NELSON/NYGARRD CONSULTING ASSOCIATES, INC**

By \_\_\_\_\_  
Its Managing Director

\_\_\_\_\_  
PRESIDENT OR PRESIDENT  
PRO TEM OF THE CITY COUNCIL  
OF HUNTSVILLE, ALABAMA

\_\_\_\_\_  
DATE



John Autry  
Public Transit Manager  
City of Huntsville

October 17, 2022

Mr. Autry,

Nelson\Nygaard is requesting a budget amendment to cover the following travel costs for the second round of community outreach.

**Transportation**

Round-trip flights (SEA - BNA)	\$550
Round-trip flights (AUS - BNA)	\$300
Rental car (National)	\$150
Fuel	\$100

**Accommodations**

Hotel (2 nights)	\$300
Hotel (2 nights)	\$300
Meals (2 days)	\$150
Meals (2 days)	\$150

**Total** **\$2,000**

Thank you for your consideration,  
James Gamez