



# Huntsville, Alabama

305 Fountain Circle  
Huntsville, AL 35801

## Cover Memo

---

**Meeting Type:** City Council Regular Meeting **Meeting Date:** 9/12/2024

**File ID:** TMP-4604

---

**Department:** City Council

**Subject:**

**Type of Action:** Nomination

Nomination to reappoint Jennifer Upton to the Burritt Memorial Committee, Place 12 (her current seat), for a three (3) year term to expire October 1, 2027

Resolution No.

**Finance Information:**

**Account Number:** N/A

**City Cost Amount:** N/A

**Total Cost:** N/A

**Special Circumstances:**

**Grant Funded:** N/A

**Grant Title - CFDA or granting Agency:** N/A

**Resolution #:** N/A

**Location: (list below)**

**Address:** N/A

**District:** District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

**Additional Comments:**

N/A

**RESOLUTION NO. 24 -**

**RESOLUTION CONCERNING APPOINTMENT OF COMMITTEE  
OR BOARD MEMBER BY THE CITY COUNCIL**

**WHEREAS**, a vacancy exists, or will exist, on the Burritt Memorial Committee, Place 12, due to the expiration of the term of Jennifer Upton.

**NOW, THEREFORE, BE IT RESOLVED** that Jennifer Upton is hereby reappointed to fill said vacancy, said appointment to become effective on October 1, 2024, and expiring on October 1, 2027.

**ADOPTED** this the \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
President of the City Council of the  
City of Huntsville, Alabama

**APPROVED** this the \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama