



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 3/23/2023

File ID: TMP-2731

Department: Police

Subject:

Type of Action: Introduction

Introduction of an ordinance declaring certain property surplus and to be donated to Crime Stoppers

Type of Document: Ordinance No.

Finance Information:

Account Number: N/A

City Cost Amount: \$ 0.00

Total Cost: \$ 0.00

Special Circumstances:

Grant Funded: \$ 0.00

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 District 2 District 3 District 4 District 5

Additional Comments:

Donation of surplus vehicle to Crime Stoppers for their annual auction.

ORDINANCE NO. 23 - _____

BE IT ORDAINED by the City Council of the City of Huntsville, Alabama, that the property described below is hereby declared surplus and no longer needed for a municipal purpose or public use, and to be donated to Crime Stoppers.

Equipment# 011924, 2011 Ford Crown Victoria
VIN # 2FABP7BV5BX171536

ADOPTED this the ____ day of _____, 2023.

President of the City Council of
Huntsville, Alabama

APPROVED this the ____ day of _____, 2023.

Mayor of the City of Huntsville,
Alabama

City of Huntsville
Fixed Asset Disposal Order

Disposal Date: 01-11-22

Equipment #: 011924

Description: 2011 Ford CrownVic, 2FABP7BV5BX171536

Department #: 4100

Dept. Name: POLICE

Location Code: 1101

Turn In: Keys Gas Card N/A (no gas card) MU Tag # 34380MU
(Keys & Gas Cards must accompany this form)

METHOD OF DISPOSAL:

NO →

- ~~A Sold at auction. A copy of the Resolution from the City Council must accompany the disposal order.~~
- S Sold to another agency. A copy of the Resolution from the City Council must accompany the disposal order.
- D Destroyed (nothing left to sell). A memo from the department head must accompany the disposal order.
- L Lost or stolen from a work site or storage yard. A police report must accompany the disposal order.
- Y Cannibalized for parts. A memo from Facilities, Fleet or I.T.S. Department head (depending on type of equipment) must accompany the disposal order.
- G Given or donated to another agency or group. A copy of the Resolution from the City Council must accompany the disposal order.
- C Credit for equipment traded in on purchase of new item. A copy of the approved Bid or Resolution showing the trade-in value must accompany the disposal order.

For use by Fixed Asset Accountant only:

- I Equipment or items deleted from active inventory by the Fixed Assets Accountant because it falls under the current threshold limit.

Remarks: DEADLINED REPAIR COST IS GREATER THAN THE VEHICLE IS WORTH

Dept. Approval:

St. Michael Dorley
Authorized Signature

For Facilities Management or Fleet Management Use ONLY

Reason for Disposal:

Remarks:

To Be Donated to crime stoppers

Accepted &
Approved By:

Sh. Spaw

Or

Entered into VMS

Date _____

Entered into Fixed Assets

Date _____

Print and distribute copies to the following Departments
Clerk-Treasurer (original with signatures)

Facilities or Fleet Mgmt.

Originating Department