



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 1/25/2024

File ID: 2023-719

Department: Planning

Subject:

Type of Action: Approval/Action

Introduction of an Ordinance authorizing the Mayor to establish the Huntsville Sustainability Commission.

Ordinance No.

Does this item need to be published? No

If yes, please list preferred date(s) of publication: __N/A_____

Finance Information:

Account Number: N/A

City Cost Amount: N/A

Total Cost: N/A

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: N/A

Address:

District: District 1 District 2 District 3 District 4 District 5

Additional Comments: The Huntsville Sustainability Commission will be composed of a wide range of people from various industries that work within or impact the field of sustainability would guide the implementation of the strategies outlined in the Green 13 Report, and establish the City as a national leader in sustainable practices and businesses.

ORDINANCE NO. 23-768

WHEREAS, the City of Huntsville has affirmed a commitment to supporting sustainability in policy and practice; and

WHEREAS, the City had completed the “Green 13” Report in 2012, with the goal of identifying strategies to support more sustainable development in the region; and,

WHEREAS, the City completed an update to that report in April 2023, entitled the “Huntsville Environmental Sustainability Committee – Report to the Mayor”; and

WHEREAS, a core recommendation from that Report was the establishment of a “Sustainability Commission”, to bring a diverse group of advocates and industry experts together with the goal of advancing and enacting elements of the Report; and

WHEREAS, a Sustainability Commission composed of a wide range of people from various industries that work within or impact the field of sustainability would guide the implementation of the strategies outlined in the Report, and establish the City as a national leader in sustainable practices and businesses;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Huntsville, Alabama that there is hereby created and established in the City of Huntsville a commission to be known as the City of Huntsville, Alabama, Sustainability Commission (“Huntsville Sustainability Commission”) which shall consist of eleven (11) regular members. All eleven members will be appointed by the Mayor. The appointment of members upon expiration of their initial terms shall be as described in Section 1(b) herein. The Huntsville Sustainability Commission shall also include non-voting *ex officio* members as described in Section 2 herein. The Huntsville Sustainability Commission shall be organized and governed as hereinafter provided:

1. Membership:

(a) Of the regular members first appointed, six (6) members shall serve initial terms of four (4) years, and five (5) members shall serve initial terms of two (2) years. Vacancies shall be filled for unexpired terms in the manner in which original appointments are made. The terms of all appointed members next appointed after the expiration of the original terms shall be four (4) years. Members may be appointed to one additional term upon the expiration of their initial term on the Board.

(b) All members shall be appointed by the Mayor, and the initial terms shall be as follows:

6 members (initial term)	2023—2027
5 members (initial term)	2023—2025
5 members (full term)	2025—2027
6 members (full term)	2027-2031

(c) An appointee shall cease to be a member of the Board upon the appointee's death or resignation. Appointments to fill any vacancies on the committee shall be made only for the unexpired portion of the term so vacated.

(e) Members shall receive no compensation whatsoever for their services, nor shall they receive compensation or per diem for attending meetings; provided, however, that actual and necessary expenses, in amounts no greater than those appropriated by the City Council, incurred in the performance of their duties, may be paid.

2. The following City employees or their designees shall serve as non-voting, *ex officio* members of the Board.

The Office of the Mayor;
Director of Communications;
Director of Engineering;
Director of Inspections;
Director of Landscape Management;
Director of Natural Resources;
Director of Water Pollution Control;
Manager of Urban and Long-Range Planning;

An *Ex officio* member shall not be eligible to serve as an officer of the Board.

3. Quorum Action by Board – Five (6) regular members of the Huntsville Sustainability Commission shall constitute a quorum for the transaction of business. No member shall act in any case in which he or she has a personal interest. Actions by the Commission shall be by majority of those present.

4. The Huntsville Sustainability Commission shall hold regularly-scheduled quarterly meetings at such time and place within the city as it may determine; the Commission may meet more or less frequently if needed, or as a function of sub-committees.

5. The goals of the Huntsville Sustainability Commission are as follows:

- Review, refine, and implement the recommendations from the Report;
- Suggest additional strategies as appropriate, and with the Mayor's assent;
- Facilitate partnerships among public and private entities that might help realize the vision of the Report;
- Keep the report current, based on changing technology and best practices.

6. The Huntsville Sustainability Commission shall have the following duties:

- Performing research and providing guidance to the City and outside industry with regard to policies and projects;
- Assisting with and supporting Industry Development;
- Conducting Strategic Planning exercises for various initiatives;

- Participating in promotional efforts for sustainable practices;
- Liaising with complementary sustainability organizations.

7. At the first meeting of the Huntsville Sustainability Commission, the members shall elect one of its number as the chairperson, one of its number as vice-chair and one of its number as secretary. Thereafter, the commission shall bi-annually elect from among its number a chairman and vice-chair and secretary and such other officers as it may from time to time determine necessary and appropriate for the conduct of commission proceedings. The Huntsville Sustainability Commission may also create from among its members sub-committees as it deems appropriate to further the accomplishment of its goals and duties and may further create bylaws as appropriate.

ADOPTED this the day of , 2023.

President of the City Council
of the City of Huntsville, Alabama

APPROVED this the day of 2023.

Mayor of the City of Huntsville,
Alabama