



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 2/22/2024

File ID: TMP-3886

Department: Finance

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to enter into Agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Resolution No.

Finance Information:

Account Number: See additional comments below.

City Cost Amount: \$ Varies based on Contract pricing structures.

Total Cost: \$ Varies based on Contract pricing structure.

Special Circumstances:

Grant Funded: \$ N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

Standard of periodic bid utilizes by various departments.

Update of Bids:

DeWhitt Palmore - Umpire Services (Parks & Recreation)

Heritage Landscape Supply Group, Inc. - Weed Control Chemicals (Landscape Management)

SiteOne Landscape Supply - Grass Seed and Fertilizer (Landscape Management)

SiteOne Landscape Supply - Nursery Materials (Landscape Management)

RESOLUTION NO. 24- _____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below. An executed copy of said documents being permanently kept on file in the office of the City Clerk of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
DeWitt Palmore	Umpire Services	One Year W/Extensions
Heritage Landscape Supply Group, Inc,	Weed Control Chemicals	One Year W/Extensions
SiteOne Landscape Supply	Grass Seed and Fertilizer	One Year W/Extensions
SiteOne Landscape Supply	Nursey Materials	One Year W/Extensions

ADOPTED this the 22nd day of February, 2024.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 22nd day of February, 2024.

Mayor of the City of Huntsville, Alabama



HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement DATE: 2-5-24
FROM: Parks and Recreation DEPT: 3001
BID #: 6-2024-30 COMMODITY/SERVICE: Umpire Services

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND DeWitt Palmore

RECOMMENDATION: Recommend that DeWitt Plamore be awarded the umpire services bid.

DESCRIPTION	PRICE	UOM	COMMENT
Two Umpires	\$62		Per Game
One Umpire	\$45		Per Game

INITIAL PURCHASE: ESTIMATE \$31,200
FUNDING SOURCE: 1000-30-30600-515520

TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)


APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

James Gossett Digitally signed by James Gossett
Date: 2024.02.05 10:25:16 -06'00'

Department Head

Date

 Digitally signed by Tamara M Yancy
Date: 2024.02.05 13:33:17 -06'00'

1.5.2024

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement DATE: 2/13/2024
FROM: Brian Walker DEPT: Landscape Management
BID #: 23-2024-52 COMMODITY/SERVICE: Weed Control Chemicals

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Heritage Landscape Supply Group, Inc.

RECOMMENDATION: It is recommended Heritage Landscape Supply Group, Inc., be awarded the contract as they were the lowest overall bidder.

DESCRIPTION	PRICE	UOM	COMMENT
2,4D	31.05	2.5/GL	
Alligare 2, 4D LV6	47.25	2.5/GL	Generic for Trimec 3-Way
Trimec Souther	194.40	2.5/GL	
Aquamaster	5,340.49	265/GL	
Prodiamine 65WDG	73.17	5/lb	Generic for Barricade 65W
Element 3A	135.00	2.5/GL	Generic for Garlon
Monument 75WG	300.00	5gm	

INITIAL PURCHASE: As Needed
FUNDING SOURCE: Various
TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:

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Brian R. Walker Digitally signed by Brian R. Walker
Date: 2024.02.13 14:47:04 -06'00'

2/13/2024

Department Head

Date

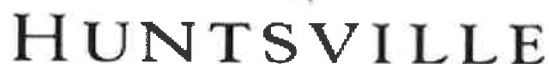
 Digitally signed by Tamara M
Yancy
Date: 2024.02.13 14:58:09 -06'00'

2.14.2024

Procurement Manager

Date

Email completed form to Procurement@huntsvilleal.gov



CONTRACT/BID AWARD RECOMMENDATION FORM

TO:	<u>Procurement</u>	DATE:	<u>2/13/2024</u>
FROM:	<u>Brian Walker</u>	DEPT:	<u>Landscape Management</u>
BID #:	<u>23-2024-52</u>	COMMODITY/SERVICE:	<u>Weed Control Chemicals</u>

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HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement DATE: 2/13/2024
FROM: Brian Walker DEPT: Landscape Management
BID #: 25-2024-52 COMMODITY/SERVICE: Grass Seed and Fertilizer

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND SiteOne Landscaping Supply

RECOMMENDATION: It is recommended SiteOne Landscaping Supply be awarded the bid as they were the sole bidder.

DESCRIPTION	PRICE	UOM	COMMENT
Eagle Blend	86.00		
K-31	99.00		
Finelawn	85.00		
Bermuda	125.00		
Common Seed	375.00		
NuMex Sahara	247.19		
Contractors Mix	69.25		

INITIAL PURCHASE: As Needed

FUNDING SOURCE: Various

TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

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Brian R. Walker Digitally signed by Brian R. Walker
Date: 2024.02.13 13:57:39 -06'00'

2/13/2024

Department Head

Date

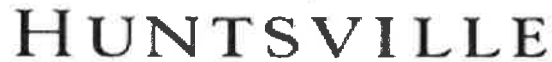
 Digitally signed by Tamara M Yancy
Date: 2024.02.13 14:55:45 -06'00'

2.13.2024

Procurement Manager

Date

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CONTRACT/BID AWARD RECOMMENDATION FORM

TO:	<u>Procurement</u>	DATE:	<u>2/13/2024</u>
FROM:	<u>Brian Walker</u>	DEPT:	<u>Landscape Management</u>
BID #:	25-2024-52	COMMODITY/SERVICE:	Grass Seed and Fertilizer

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HUNTSVILLE

Finance Department
Procurement Services Division

CONTRACT/BID AWARD RECOMMENDATION FORM

TO: Procurement DATE: 2/13/2024
FROM: Brian Walker DEPT: Landscape Management
BID #: 24-2024-52 COMMODITY/SERVICE: Nursery Materials

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND SiteOne Landscape Supply

RECOMMENDATION: It is recommended SiteOne Landscape Supply be awarded the contract as they were the sole bidder.

DESCRIPTION	PRICE	UOM	COMMENT
White Oak (Quercus Alba)	130.00		
October Glory Maple (Acer Rubrum 'October Glory')	130.00		
Black Gum (Nyssa Sylvatica)	130.00		
Little Gem magnolia	222.00		
Sweetbay Magnolia	250.00		
Autumn Blaze Maple	130.00		
Tupelo Black	85.00		

INITIAL PURCHASE: As Needed

FUNDING SOURCE: Various

TERM OF CONTRACT: ☐ One Time
☒ One Year w/ Additional One Year Extensions as Allowable by State Law
☐ One Year
☐ Three Months
☐ Other (Explain)

APPROVALS:


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Brian R. Walker Digitally signed by Brian R. Walker
Date: 2024.02.13 14:46:00 -06'00'

2/13/2024

Department Head

Date

 Digitally signed by Tamara M Yancy
Date: 2024.02.13 15:03:05 -06'00'

2.13.2024

Procurement Manager

Date

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CONTRACT/BID AWARD RECOMMENDATION FORM
Continuation – Page 2

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