



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 5/9/2024

File ID: TMP-4165

Department: Planning

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to execute Modification No. 2 to the Agreement Between the City of Huntsville, Alabama and HDR Engineering, Inc. as adopted and approved Pursuant to Resolution No. 22-831 of the City Council of the City of Huntsville.

Resolution No.

Does this item need to be published? No

If yes, please list preferred date(s) of publication: N/A

Finance Information:

Account Number: 1000-74-74100-515370-PN200003-00003

City Cost Amount: \$ 25,000 (additional)

Total Cost: \$ 104,399.17

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: 22-831

Location:

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

Modification 2 will provide additional services related to HDR continual support to the City and MPO on project development. The additional funding will provide bridge financing through October 31, 2024 (FY2025).

RESOLUTION NO. 24-

BE IT RESOLVED by the City Council of Huntsville, Alabama, that the Mayor be, and is hereby authorized to enter into an agreement with HDR Engineering, Inc. on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to that certain document attached hereto and identified as "Modification No. 2 to the Agreement Between the City of Huntsville and HDR Engineering, Inc. for Professional Services as Adopted and Approved by Resolution No. 22-831 on October 31, 2024" consisting of thee (3) pages, and the date of May 9, 2024, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, and executed copy of said document being permanently kept on file in the office of the City Clerk of the City of Huntsville, Alabama.

ADOPTED this the 9th day of May, 2024

President of the City Council of the
City of Huntsville, Alabama

APPROVED this the 9th day of May, 2024

Mayor of the City of Huntsville, Alabama

STATE OF ALABAMA)
COUNTY OF MADISON)

**Modification No. 2 to the
Agreement Between
the City of Huntsville, Alabama and
HDR Engineering, Inc.
as adopted and approved Pursuant to
Resolution No. 22-831 of the City Council
of the City of Huntsville**

MODIFICATION NO. 2 TO AGREEMENT

This Modification No. 2 to the Fixed Price Agreement (this “Modification No. 2”) is made effective as of the 9th day of May, 2024 by and between the CITY OF HUNTSVILLE, ALABAMA, (the “City”) a municipal corporation within the State of Alabama (the “City”) and HDR ENGINEERING, INC. (“HDR”), a Nebraska corporation.

WITNESSETH

WHEREAS, the City and HDR entered into that certain Consulting Agreement on October 13, 2022 (the “Agreement”), which set forth the terms and conditions for HDR to provide the Huntsville Area Metropolitan Planning Organization (“MPO”) consulting services to assist in applying for a Federal Transit Administration (FTA) Capital Investment Grant; and

WHEREAS, the parties have agreed to add the additional services relating to HDR continuing to support the City and MPO on project development preparation activities for the University-Medical Bus Rapid Transit corridor; and

WHEREAS, the additional services require an amendment to the period of performance and the contract cost;

WHEREAS, the additional services are set forth more completely in Exhibit A attached hereto.

NOW THEREFORE, in consideration of the foregoing facts and circumstances, the mutual covenants and promises contained herein and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by each of the parties, the parties do hereby agree to the following:

1. Section 2.0 of the Agreement is deleted in its entirety and replaced with the following:

The City will pay to HDR a total amount of One Hundred-Four Thousand, Three Hundred Ninety-nine and 17/100 Dollars (\$104,399.17) for the products and services provided by HDR pursuant to this Agreement. The City shall pay the said

amount in monthly payments based on the percentage of the work completed by HDR for the month billed. Payment shall be due thirty (30) days from the date the City receives the monthly invoice from HDR.

2. Section 3.3 of the Agreement is deleted in its entirety and replaced with the following:

HDR shall commence the work to be done pursuant to this Agreement on October 17, 2022 and shall complete said work no later than October 31, 2024.

3. In addition to the work set forth in the original scope of work, HDR will perform the work set forth in Exhibit A.

4. All other terms and conditions of the Agreement remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have entered into this agreement, on the date set forth above.

**THE CITY OF HUNTSVILLE,
ALABAMA**

Tommy Battle, Mayor
City of Huntsville, Alabama

ATTEST:

Shaundrika Edwards, City Clerk
City of Huntsville, Alabama

HDR ENGINEERING, INC.

By: _____

Its: _____



April 23, 2024

Mr. James Vandiver
Project Manager
City of Huntsville/Huntsville Area MPO
City Hall, 2nd Floor
308 Fountain Circle
Huntsville, AL 35801

RE: CITY OF HUNTSVILLE – UNIVERSITY-MEDICAL BRT
REQUEST FOR ADDITIONAL FUNDS TO SUPPORT PRE-PROJECT DEVELOPMENT ACTIVITIES

Dear Mr. Vandiver,

On May 25, 2023, the Federal Transit Administration (FTA) granted the City of Huntsville Project Development authority for the University-Medical BRT project under the FTA Small Starts/Capital Investment Grant program. Since that time, HDR Engineering has been supporting the City with various tasks related to advancing the project utilizing remaining funds from the existing contract. In addition, HDR used this contract to support the City's successful Transit Oriented Development (TOD) US DOT grant proposal effort to obtain \$850,000 to conduct TOD planning around specific transit stations associated with the University-Medical BRT project.

This letter is to request the City and the MPO to supplement HDR's contract with an additional \$25,000 to provide bridge financing through October 31, 2024, while the City completes the FY 25 CIP; allowing the BRT project to proceed into Project Development. This funding will support approximately 100 hours of labor to provide technical assistance to the City/MPO and work through the proposed scope of work and budget associated with the project work program and required coordination with FTA.

We appreciate the City's consideration of this request. Please contact Marc Soronson, HDR's project manager, should you have any questions or concerns.

Sincerely,

HDR Engineering, Inc.

Matthew Bell, PE
Project Principal
(251) 978.3074
matthew.bell@hdrinc.com

Marc Soronson
Project Manager
(602) 793.8002
marc.soronson@hdrinc.com

City of Huntsville | University-Medical BRT Project Team
Jorge Luna, Deputy Project Manager