



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 10/10/2024

File ID: TMP-4687

Department: ITS

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to enter into a Memorandum of Agreement between the City of Huntsville and The Center for Internet Security (CIS).

Resolution No.

Finance Information:

Account Number: N/A

City Cost Amount: \$ 0.00

Total Cost: \$ 0.00

Special Circumstances:

Grant Funded: \$ 0.00

Grant Title - CFDA or granting Agency: N/A

Resolution #:

Location: (list below)

Address:

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

The purpose of this MoA is to establish a collaborative framework between CIS and Huntsville to enhance the city's cybersecurity posture (the "Initiative"). Building upon the success of CIS' recent Secure Cyber City initiative in Stamford, Connecticut, CIS and Huntsville will pursue the shared goal creating a safer, more secure digital environment for all stakeholders through implementation of CIS' Secure Cyber City in Huntsville.

RESOLUTION NO. 24-____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and he is hereby authorized to enter into a Memorandum of Agreement by and between the City of Huntsville and The Center of Internet Security (CIS), on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said Memorandum of Agreement is substantially in words and figures similar to that certain document attached hereto and identified as "Memorandum of Agreement Between the City of Huntsville, Alabama and The Center for Internet Security (CIS)" consisting of Four (4) pages, and the date of October 10, 2024 appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk of the City of Huntsville, Alabama.

ADOPTED this the 10th day of October, 2024.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the 10th day of October, 2024.

Mayor of the City of
Huntsville, Alabama

**Memorandum of Agreement
between
The Center for Internet Security ("CIS") and the City of Huntsville, Alabama**

This Memorandum of Agreement ("MoA") is entered into as of October 10, 2024 (the "Effective Date") by and between the Center for Internet Security, Inc. ("CIS"), a nonprofit organization located at 31 Tech Valley Drive, East Greenbush, NY, and the City of Huntsville, Alabama ("Huntsville"), with business offices at 305 Fountain Circle, Huntsville, Alabama.

1. Purpose

The purpose of this MoA is to establish a collaborative framework between CIS and Huntsville to enhance the city's cybersecurity posture (the "Initiative"). Building upon the success of CIS' recent Secure Cyber City initiative in Stamford, Connecticut, CIS and Huntsville will pursue the shared goal creating a safer, more secure digital environment for all stakeholders through implementation of CIS' Secure Cyber City in Huntsville.

2. Objectives of the Initiative

- **Establish a Cybersecurity Framework:** Develop a robust set of best practices, guidelines, and standards tailored to Huntsville's needs.
- **Enhance City Government Security:** Implement measures to strengthen Huntsville's cybersecurity posture, including threat detection, prevention, and response capabilities.
- **Increase Threat Reporting:** Promote a culture of threat intelligence sharing to improve situational awareness and early detection of cyber threats.
- **Support Cybersecurity Engagement:** Engage Huntsville's business community, NGOs, private sector, and residents to raise awareness about cybersecurity risks and mitigation strategies.

3. Roles and Responsibilities

CIS:

- **Cyber Roundtables:** Facilitate discussions among government officials, cybersecurity experts, industry leaders, and community representatives.
- **Community Workshops:** Organize workshops and training sessions covering topics such as risk management, incident response, secure software development, and regulatory compliance.

President of the City Council
of the City of Huntsville, Alabama
Date: October 10, 2024

- **Tabletop Exercises:** Conduct exercises simulating cyber threats to evaluate and improve response plans.
- **Assessment Tools:** Provide tools to help organizations evaluate their cybersecurity posture and prioritize improvements.
- **Awareness Campaigns:** Launch targeted campaigns to educate stakeholders about common cyber threats and best practices.
- **Ongoing Support:** Offer support and monitoring to maintain and improve cybersecurity posture over time.

Huntsville:

- **Stakeholder Engagement:** Identify and engage key stakeholders from government, industry, academia, and the community.
- **Needs Assessment:** Conduct assessments to understand the city's cybersecurity needs.
- **Framework Development:** Collaborate with CIS to develop a tailored cybersecurity framework.
- **Participation in Workshops and Exercises:** Ensure attendance and participation in workshops, training sessions, and tabletop exercises.
- **Feedback Mechanisms:** Establish channels for soliciting feedback from the broader Huntsville community regarding cybersecurity concerns and suggestions.
- **Resource Allocation:** Allocate necessary resources, including personnel and funding, to support the Initiative.

Implementation Timeline

Preparation (Months 1-3)

- Develop marketing collateral and enhance the CIS website.
- Plan and schedule digital marketing campaigns, webinars, and roadshows.
- Identify and engage potential industry and academic partners.

Phase 2: Outreach and Engagement (Months 4-9)

- Launch digital marketing campaigns and social media outreach.
- Begin city tours, roadshows, and participation in conferences.
- Host initial webinars and roundtable discussions.

Phase 3: Expansion and Follow-Up (Months 10-15)

- Continue direct engagement efforts and follow up with interested stakeholders.
- Assess feedback from initial outreach and refine strategies.
- Initiate partnerships and collaborations with engaged stakeholders.

4. Financial Considerations

CIS:

- Cover its own initial costs for the development of the cybersecurity framework and workshops.
- Present Huntsville with a scalable service package offering, with options ranging from basic to advanced levels of support.

Huntsville:

- Cover costs related to local logistics, venue arrangements for workshops, and personnel time.
- Consider long-term subscription to CIS services for ongoing support and monitoring.

5. Confidentiality

Both parties agree to maintain the confidentiality of sensitive information exchanged between them in connection with this initiative. Information will only be shared with authorized personnel and used solely for the purposes outlined in this MoA.

6. Term and Termination

This MoA will remain in effect for a period of 12 months from the Effective Date, with the possibility of renewal by mutual written agreement. Either party may terminate this MoA by 30-day written notice.

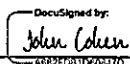
7. Amendments

Amendments to this MoA must be made in a writing signed by both parties.

8. **No Warranty.** CIS makes no warranty, express or implied, to Huntsville regarding its work on behalf of this Initiative, including any guarantee of quality, supply or availability. Any actions or decisions made by Huntsville in connection with or as a result of the Initiative are made solely at Huntsville's discretion, and CIS shall have no liability for any such decisions or actions.

By signing below, both parties agree to the terms and conditions outlined in this Memorandum of Agreement.

Center for Internet Security (CIS)

- **Name:** John Cohen
- **Title:** Executive Director Program for Countering Hybrid Threats
- **Signature:**  _____
DocuSigned by:
- **Date:** 10/4/2024 _____

City of Huntsville, Alabama

- **Name:** Tommy Battle
 - **Title:** Mayor
 - **Signature:** _____
 - **Date:** _____
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