



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 6/12/2025

File ID: TMP-5581

Department: City Clerk

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to execute Change Order Number 1 to JustFOIA Order No. 29896 between the City of Huntsville and JustFOIA, to remove Laserfiche Integration Configuration.

Resolution No.

Finance Information:

Account Number: N/A

City Cost Amount: N/A

Total Cost: N/A

Special Circumstances:

Grant Funded: N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

This change order does not change pricing to Quote No. 29896, it simply removes the Laserfiche Integration Configuration as it is not needed to efficiently run JustFOIA. Laserfiche is already accessible to employees, if needed to provide information.

RESOLUTION NO. 25-____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and is hereby authorized to execute Change Order Number 01 to JustFOIA Order No. 29896 between the City of Huntsville and JustFOIA, on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said change order is substantially in words and figures similar to that certain document attached hereto and identified as "Change Order Number 01 to JustFOIA Order No. 29896 between the City of Huntsville and JustFOIA, to remove Laserfiche Integration Configuration," consisting of one (1) page, and the date of June 12, 2025, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk of the City of Huntsville, Alabama.

ADOPTED this the 12th day of June, 2025.

President of the City Council
of the City of Huntsville, Alabama

APPROVED this the 12th day of June, 2025.

Mayor of the City of Huntsville,
Alabama

**CHANGE ORDER NUMBER 01
TO ORDER NO. 29896**

This is Change Order Number 01 ("CO") to Order No. 29896 ("Order") dated 01/25/2024 by and between JustFOIA, Inc ("JustFOIA") and City of Huntsville ("Client"). JustFOIA and Client may be referred to individually as a "Party" or collectively as the "Parties." Capitalized terms used and not otherwise defined herein shall have the meaning ascribed to them in the Order.

The Parties desire to amend the Order as follows:

Order Date	Document Title	Summary	Financial Impact
01/25/2024	Quote 29896	JustFOIA Pricing	\$14,574.00
05/07/2025	Change Order 01	Remove Laserfiche Integration Configuration	\$0.00
Cumulative Totals			\$14,574.00

All other terms to the Order remain unchanged.

IN WITNESS WHEREOF, the parties have caused this CO to be signed by their respective duly authorized representatives as of the date last written below:

JustFOIA, Inc.

CITY OF HUNTSVILLE

By: _____

By: _____

Name: _____

Name: Tommy Battle

Title: _____

Title: Mayor

Date: _____

Date: 06/12/2025

President of the City Council of
the City of Huntsville, Alabama
Date: June 12, 2025