



Huntsville, Alabama

305 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 9/12/2024

File ID: TMP-4542

Department: Administration

Subject:

Type of Action: Introduction

Introduction of an Ordinance to adopt the City of Huntsville annual budget for fiscal year 2025 beginning October 1, 2024.

Ordinance No.

Finance Information:

Account Number: Various account numbers.

City Cost Amount: \$ Various amounts.

Total Cost: \$ Various amounts.

Special Circumstances:

Grant Funded: \$ N/A

Grant Title - CFDA or granting Agency: N/A

Resolution #: N/A

Location: (list below)

Address: N/A

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

ORDINANCE NO. 24-____

**BUDGET ORDINANCE
CITY OF HUNTSVILLE, ALABAMA
FISCAL YEAR BEGINNING OCTOBER 1, 2024**

BE IT ORDAINED by the City Council of the City of Huntsville, Alabama, The Budget of the City of Huntsville, Alabama, for the fiscal year 2024-2025, is hereby adopted, as follows:

- A. The budgets for the various funds of the City are attached hereto as Exhibit "A" and made a part hereof by reference.
- B. The agency appropriations listings are attached hereto as Exhibit "B" and made a part hereof by reference.
- C. The authorized strength of each department of the City is hereby determined to be that shown on Exhibit "C" attached hereto and made a part hereof by reference.
- D. That, as an additional benefit to all eligible employees, a longevity banquet in fiscal year 2024-2025, for all regular, full-time employees who, between January 1 and December 31 of the year in which such banquet is scheduled, have been employed by the City for exactly 25, 30, 35, 40, 45 or 50 years, is hereby authorized.
- E. That in accordance with generally accepted accounting principles (GAAP), encumbrances outstanding as of September 30th shall lapse, and require re-appropriation in the next fiscal year.
- F. That it is hereby, the stated policy and goal of the City of Huntsville to maintain at all times a General Fund undesignated fund balance, determined according to generally accepted accounting principles, of at least 11.5% of the General Fund operating revenue budget, exclusive of grants.
- G. That, unless otherwise required by State law or by resolution or ordinance duly adopted by the City Council, the Finance Director is hereby authorized to authorize and make payment of an expenditure/expense provided that the expenditure/expense is from an appropriation within a budget duly adopted by the City Council as provided for herein or as subsequently amended and in accordance with proper accounting, policies and internal controls. Furthermore, the Finance Director is hereby directed to present a report of expenditures paid to the City Council Finance Committee chairman, who shall submit same for approval by the City Council at its regularly scheduled meetings.

ORDINANCE 24-____

- H. That the Finance Director is hereby authorized, without further action by the City Council, to make budget amendments to the expenditure accounts in the General Fund Revolving Revenue Fund, but only in an amount that does not exceed the revenue received in the fund in each of the revenue accounts that are associated with such expenditure accounts.
- I. That the Finance Director is hereby authorized, without further action by the City Council to set managerial budgets in other funds not listed in this ordinance. That the managerial budgets will be included in the proposed budget document. That those funds will be operated through these managerial budgets in accordance with current policy and procedures and presented appropriately in interim reports. Any changes to these budgets will be reviewed and approved by the Finance Committee. The City Council will be notified of changes approved promptly.
- J. That the Finance Director is hereby authorized, without further action by the City Council, to make budget amendments to appropriate revenue and expenditure accounts for donations, debt issuance and grants in total amount as they are accepted, adopted or approved by the City Council at a regular City Council meeting.
- K. That the Finance Director is hereby authorized, without further action by the City Council, upon approval of the Mayor, to make budget amendments between personnel, operational and capital accounts within a single department of any (one) single fund.
- L. That the Finance Director is hereby authorized, without further action by the City Council, to make budget amendments to authorized strength as personnel actions are accepted, adopted or approved by the City Council at a regular City Council meeting.

ADOPTED this the 12th day of September, 2024.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the 12th day of September, 2024.

Mayor of the City of Huntsville,
Alabama

City of Huntsville
Annual Budget for the Fiscal Year Beginning October 1, 2024
Revenues and Expenses/Expenditures - Exhibit A
General Fund

REVENUE SOURCE	Proposed FY 2025 \$
SALES TAX	142,650,000
USE TAX	29,655,000
SIMPLIFIED SELLERS USE TAX (SSUT)	18,800,000
PILOT REVENUE	31,550,000
PROPERTY TAXES	33,382,462
LICENSE FEES	28,990,000
PERMIT FEES	8,590,000
ALL OTHER REVENUE	<u>34,548,900</u>
Total Revenue	328,166,362

City of Huntsville
Annual Budget for the Fiscal Year Beginning October 1, 2024
Revenues and Expenses/Expenditures - Exhibit A
General Fund

Departments	Personnel	Operations	Capital	Total
	\$	\$	\$	\$
ADMINISTRATION	3,273,804	356,763	-	3,630,567
ANIMAL SERVICES	2,903,815	760,222	-	3,664,037
CEMETERY	1,419,020	365,822	-	1,784,842
CITY CLERK	1,107,947	647,970	-	1,755,917
CITY COUNCIL	507,164	53,000	-	560,164
CODE ENFORCEMENT	1,947,432	194,906	-	2,142,338
ENGINEERING	4,165,161	135,236	-	4,300,397
FINANCE	5,684,027	601,000	-	6,285,027
FIRE & RESCUE	56,088,460	3,846,581	2,000,000	61,935,041
FLEET SERVICES	4,630,965	4,576,256	106,190	9,313,411
GENERAL OPERATIONS	2,250,000	3,450,400	-	5,700,400
GENERAL SERVICES	5,575,356	12,831,143	-	18,406,499
HUMAN RESOURCES	1,827,240	2,568,425	-	4,395,665
INSPECTION	3,826,056	107,673	-	3,933,729
ITS	4,980,645	9,598,539	2,497,500	17,076,684
LANDSCAPE MANAGEMENT	14,323,352	6,108,035	113,000	20,544,386
LEGAL	3,010,332	2,340,000	-	5,350,332
MUNICIPAL COURT	4,876,291	910,317	-	5,786,608
NATURAL RESOURCES	1,100,568	62,022	87,000	1,249,590
PARKING	2,333,084	1,177,183	499,000	4,009,267
PARKS & RECREATION	11,080,149	801,950	-	11,882,099
PLANNING	4,696,346	1,042,153	25,000	5,763,499
POLICE	70,945,586	5,050,032	884,485	76,880,103
PUBLIC WORKS	12,153,200	1,468,051	22,500	13,643,751
TRAFFIC ENGINEERING	4,086,819	566,015	31,500	4,684,334
Total	228,792,819	59,619,694	6,266,175	294,678,689

Departments	Appropriations	Intergovernmental	Transfers	Total
GENERAL EXPENSES	3,110,996	13,355,023	17,021,654	33,487,673

Grand Total Expenditures 328,166,362

City of Huntsville
Annual Budget for the Fiscal Year Beginning October 1, 2024
Revenues and Expenses/Expenditures - Exhibit A
Other Funds

	Revenues	Expenditures
Liquor and Lodgings Taxes		
Liquor and Lodgings Taxes	23,023,800	
Agency Appropriations and Intergovernmental Contracts		16,593,655
Debt Service		3,667,762
Debt Service Fund		
Transfers from Other Funds	63,313,076	
Debt Service		63,313,076
Water Pollution Control Fund		
Charges for Services	45,446,600	
Other Revenues	53,125	
Personnel		14,143,889
Operating		10,045,510
Capital		18,961,893
Debt Service		9,070,772
Sanitation		
Charges for Services	15,120,000	
Transfer from General Fund	4,220,714	
Personnel		9,948,245
Operating		9,392,469

City of Huntsville
Annual Budget for the Fiscal Year Beginning October 1, 2024
Agency Appropriations - Exhibit B

	Proposed FY 2025
OUTSIDE APPROPRIATIONS	\$
100 BLACK MEN OF GREATER HUNTSVILLE, INC.	10,000
BIG BROTHERS BIG SISTERS OF THE TENNESSEE VALLEY	30,000
BOYS & GIRLS CLUBS OF NORTH ALABAMA, INC.	150,000
CHRISTMAS CHARITIES YEAR ROUND	15,000
COMMUNITY ACTION AGENCY PARTNERSHIP	100,000
COMMUNITY FREE DENTAL CLINIC	100,000
DOWNTOWN HUNTSVILLE, INC.	90,000
FAMILY SERVICES, INC. (LIFT HOUSING, INC.)	10,000
FIRST STOP, INC.	171,345
GIRLS INC. OF HUNTSVILLE	25,000
GLOBAL TIES ALABAMA	30,000
HATCH HSV, INC.	90,000
HEALS, INC.	35,000
HISTORIC HUNTSVILLE FOUNDATION	30,000
HUNTSVILLE BALLET ASSOCIATION	40,000
HUNTSVILLE COMMUNITY WATCH	19,596
HUNTSVILLE HOSPITAL FOUNDATION	20,000
HUNTSVILLE SYMPHONY ORCHESTRA ASSOCIATION	166,000
HUNTSVILLE-MADISON COUNTY RESCUE SQUAD	4,900
LEGAL SERVICES OF ALABAMA	46,000
MADISON COUNTY 310 BOARD	40,000
NASA/MARSHALL SPACE FLIGHT CENTER RETIREES ASSOC	50,000
NATIONAL CHILDREN'S ADVOCACY CENTER	30,000
NATIONAL COALITION OF 100 BLACK WOMEN	10,000
NEW FUTURES, INC.	30,000
NORTH ALABAMA HOMEBUILDERS ACADEMY	200,000
PARTNERSHIP FOR DRUG FREE COMMUNITY, INC.	91,000
SECOND MILE DEVELOPMENT, INC.	34,195
SINGING RIVER TRAIL - LAUNCH 2035	50,000
THE ARTS COUNCIL, INC. (DBA ARTS HUNTSVILLE)	550,000
THE ARTS COUNCIL, INC. (DBA ARTS HUNTSVILLE) CAPITAL	300,000
THE ARTS COUNCIL, INC. (DBA ARTS HUNTSVILLE) @ SANDRA MOON	50,000
THE ARTS COUNCIL, INC. (DBA ARTS HUNTSVILLE) STAFFING	162,960
THE LAND TRUST OF HUNTSVILLE AND NORTH ALABAMA, INC.	125,000
THE LAND TRUST FACILITIES PROJECT (10-YR)	200,000
THE LEGACY CENTER, INC.	60,000
UNITED WAY	50,000
VILLAGE OF PROMISE, INC.	50,000
YMCA OF METROPOLITAN HUNTSVILLE (H'VILLE CHILD CARE CTR)	45,000
	3,310,996

City of Huntsville
Annual Budget for the Fiscal Year Beginning October 1, 2024
Agency Appropriations - Exhibit B

**Proposed
FY 2025**

INTERGOVERNMENTAL TRANSFERS AND CONTRACTS	\$
CHAMBER OF COMMERCE OF HUNTSVILLE/MADISON CO.	300,000
HUNTSVILLE CITY SCHOOLS, BOARD OF EDUCATION	55,000
HUNTSVILLE CITY SCHOOLS, BOARD OF EDUCATION CAPITAL	1,000,000
HUNTSVILLE HOSPITAL	150,000
HUNTSVILLE PUBLIC LIBRARY	5,632,023
HUNTSVILLE-MADISON COUNTY SENIOR CENTER, INC.	440,000
MADISION CO COMM (NEAVES-DAVIS CENTER FOR CHILDREN)	873,000
MADISON COUNTY - JAIL OPERATIONS	2,100,000
MADISON COUNTY HEALTH DEPARTMENT	1,335,000
THRIVE ALABAMA CAPITAL	200,000
WELLSTONE BEHAVIORAL HEALTH	900,000
WELLSTONE BEHAVIORAL HEALTH CAPITAL	200,000
WELLSTONE BEHAVIORAL HEALTH STAFFING	120,000
WELLSTONE BEHAVIORAL HEALTH - JAIL DIVERSION PROGRAM	50,000
	13,355,023
CULTURE AND TOURISM	
AL CONST VILLAGE-EARLYWORKS FAMILY OF MUSEUMS	700,000
AMPHITHEATER	1,053,460
BURRITT MUSEUM (93-21)	575,000
FANTASY PLAYHOUSE	200,000
HUNTSVILLE BOTANICAL GARDENS, INC. (93-21)	500,000
HUNTSVILLE CONVENTION & VISITORS BUREAU (12-365)	3,836,370
HUNTSVILLE MUSEUM OF ART (93-21)	1,200,000
HUNTSVILLE SPORTS COMMISSION (12-365)	608,205
HUNTSVILLE TENNIS CENTER BOARD OF CONTROL (93-21)	250,000
U.S. SPACE & ROCKET CENTER FOUNDATION (93-21)	325,000
VON BRAUN CENTER - CAPITAL (17-456)	2,193,195
VON BRAUN CENTER - OPERATING (12-365)	4,912,425
WEEDEN HOUSE MUSEUM (93-21)	40,000
	16,393,655
TOTAL SPECIAL APPROPRIATIONS	33,059,674

City of Huntsville
Annual Budget for the Fiscal Year Beginning October 1, 2024
Authorized Strength - Exhibit C

<u>Department</u>	Proposed for FY25		
	FT	PT	Total
Administration	21	20	41
Animal Services	40	6	46
Cemetery	17	1	18
City Clerk	12	1	13
City Council	8	1	9
Community Development	44	4	48
Emergency Management Agency	9	1	10
Engineering	43	5	48
Finance	54	2	56
Fire & Rescue	531	7	538
Fleet Services	58	0	58
General Services	58	9	67
Human Resources	17	3	20
Information Tech Services (ITS)	50	1	51
Inspection	37	2	39
Landscape Management	196	3	199
Legal	20	1	21
Municipal Court	49	6	55
Natural Resources	10	2	12
Parking	27	38	65
Parks & Recreation	141	136	277
Planning	45	5	50
Police	691	151	842
Public Transit	80	58	138
Public Works (Includes Sanitation)	313	1	314
Traffic Engineering	45	3	48
Water Pollution Control	176	2	178
Grand Total	2792	469	3261