



Huntsville, Alabama

308 Fountain Circle
Huntsville, AL 35801

Cover Memo

Meeting Type: City Council Regular Meeting **Meeting Date:** 3/28/2024

File ID: TMP-4022

Department: Human Resources

Subject:

Type of Action: Approval/Action

Resolution to adjust the salaries of employees in certain positions in assigned departments.

Resolution No.

Finance Information:

Account Number: NA

City Cost Amount: NA

Total Cost: NA

Special Circumstances:

Grant Funded: NA

Grant Title - CFDA or granting Agency: NA

Resolution #: NA

Location: (list below)

Address: NA

District: District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☐ District 5 ☐

Additional Comments:

Pending the approval of City Council on March 28, 2024, the necessary adjustments would become effective the first pay period following City Council approval, which is April 15, 2024.

RESOLUTION NO. 24-

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, as follows:

Section 1. To provide equitable pay consistent with the City of Huntsville current Classification and Salary Plan, it is necessary that the salaries be adjusted for certain employees, as indicated in Attachment A, effective the first pay period following the approval of the City Council.

Section 2. The anniversary date for certain employees, as indicated in Attachment A, shall remain the same for future step increases to provide equitable pay as a result of the adjustment.

ADOPTED this the ____ day of _____, 2024.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the ____ day of _____, 2024.

Mayor of the City of Huntsville,
Alabama

RESOLUTION NO. 24-

ATTACHMENT A

Beth A. Walls, Mail & Supply Clerk, who is currently classified at Salary Grade 10, Step 1, is hereby adjusted to Salary Grade 10, Step 7.

Karly J. Plunkett, Police Dispatcher, who is currently classified at Salary Grade 11, Step 7, is hereby adjusted to Salary Grade 11, Step 11.

Jamie Chapman, Property/Evidence Custodian, who is currently classified at Salary Grade 12, Step 10, is hereby adjusted to Salary Grade 12, Step 13.

Brandon West, Property/Evidence Custodian, who is currently classified at Salary Grade 12, Step 10, is hereby adjusted to Salary Grade 12, Step 13.