

Cover Memo

Meeting Type: City Council Regular Meeting Meeting Date: 5/22/2025

File ID: TMP-5540

**Department:** General Services

Subject:

Type of Action: Approval/Action

Resolution authorizing the Mayor to execute Change Order No. 1 and Final between the City of Huntsville and Ram Construction Services of Michigan, Inc. for Construction Services for the Clinton Avenue Parking Deck.

Resolution No.

## **Finance Information:**

Account Number: 3020-14-00000-523046-0000000-

City Cost Amount: \$25,687.16

**Total Cost:** \$424,965.16

Special Circumstances:

**Grant Funded:** NONE

Grant Title - CFDA or granting Agency: N/A

**Resolution #:** N/A

Location: (list below)

 Address:
 116 Clinton Avenue

 District:
 District 1 □
 District 2 □
 District 3 □
 District 4 ⊠
 District 5 □

## Additional Comments:

Change Order #1 and Final to include the installation of additional drain unit price of \$2,000.00 each (Time Extension 3 Days); partial depth concrete repairs, Level 5 overhead repairs; and installation of second additional drain at Level 5 per unit price of \$2,000.00 each.

## **RESOLUTION NO. 2025-**

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, and the Mayor that the contract with RAM Construction Services of Michigan, Inc. for Construction Services for the Clinton Avenue Parking Deck, Huntsville, Alabama, approved and executed by the City of Huntsville, Alabama on the 24th day of October, 2024, be and the same is hereby amended as is reflected on Change Order No. 1 and Final attached hereto.

**BE IT FURTHER RESOLVED** that the total contract amount be hereby is amended from Three Hundred Ninety-Nine Thousand Two Hundred Seventy-Eight Dollars and NO/100s (\$399,278.00) on behalf of the City of Huntsville, a municipal corporation in the State of Alabama to Four Hundred Twenty Four Thousand Nine Hundred Sixty-Five Dollars and 16/100s (\$424,965.16), including this Change Order No. 1 and Final in the amount of Twenty Five Thousand Six Hundred Eighty Seven Dollars and 16/100s (\$25,687.16) said Change Order is substantially in word and figures as attached hereto and identified as <u>"Change Order No. 1 and Final to the contract between City of Huntsville and RAM Construction Services of Michigan, Inc. for the construction services of the Clinton <u>Avenue Parking Deck,"</u> consisting of <u>seven (7)</u> pages together with the signature of the City Council President and an executed copy of said document being permanently kept on file in the office of the City Clerk of the City of Huntsville, Alabama.</u>

ADOPTED this the <u>22th</u> day of <u>May</u>, 2025.

President of the City Council of the City of Huntsville, Alabama

APPROVED this the 22th day of May, 2025.

Mayor of the City of Huntsville, Alabama

# **"EXHIBIT B"**

#### CITY OF HUNTSVILLE, ALABAMA

## **CONTRACT CHANGE ORDER**

CHANGE ORDER NO. 1

05/09/2025 DATE: **RAM Construction Services of Michigan** TO:

Clinton Avenue Parking Deck PROJECT:

(Contractor)

TERMS: You are hereby authorized, subject to the provisions of your contract for this project, to make the following changes thereto in accordance with the attached Change Order Request and supporting documents and to

FURNISH the necessary labor, materials and equipment to see the attached CMR-1, CMR-2R5, and CMR-3R1 (Description of work to be done or changes to be made)

TOTAL ADDITION OR DEDUCTION TO CONTRACT PRICE (NOTE: Numbers in parentheses are deductions).

| For this Change \$ 25,687.16                                 | \$                               |
|--|----------------------------------|
| ORIGINAL CONTRACT PRICE                                      | \$ 399,278.00                    |
| Net total previous Change Orders                             | \$ 0.00                          |
| Previous revised Contract Price                              | \$ 0.00                          |
| This Change Order No ADD (DEDUCT)                            | \$ 25,687.16                     |
| Revised Contract Price this date                             | \$424,965.16                     |
| Extension of time resulting from this Change Order3          | (Indicate no. of calendar days). |
| The amount of this Change Order will be the semantibility of | City of Huntsville               |

The amount of this Change Order will be the responsibility of \_

This contract modification constitutes full and mutual accord and satisfaction for all time and all cost related to this change. By acceptance of this Contract Modification, the Contractor hereby agrees that the modification represents an equitable adjustment to the Contract, and further, agrees to waive all right to file any father claims or changes arising out of or as a result of this change, or the accumulation of executed Contract Modifications on this Contract.

The Contractor and Owner(s) hereby agree to the terms of this Change Order as contained herein. CONSENT OF SURETY **CONTRACTING PARTIES** 

Travelers Casualty and Surety Company of America

(Company)

By

(Authorized Representative) Holly Nichols, Attorney-in-fact

RECOMMENDED

(Design Engineer of Architect)

By

(COH Facilities Project Manager)

By (Director of General Services) **Ram Construction Services** 

(Contracto Bv (Authorized Representative)

CITY OF HUNTSVILLE, ALABAMA

By

(Its Mayor)

By (President of City Council)

Date

00270-40 REVISED 10-25-2023 LEGAL APPVD

A. Dorenzo

# **RIDER**

TO BE ATTACHED TO AND FORM PART OF

BOND NO. 108144196

IN FAVOR OF City of Huntsville, Alabama

ON BEHALF OF RAM Construction Services of Michigan, Inc.

EFFECTIVE October 31, 2024

IT IS AGREED THAT, in consideration of the original premium charged for this bond, and any additional premium that may be properly chargeable as a result of this rider.

THE SURETY, Travelers Casualty and Surety hereby gives its consent to: Company of America

Increase the bond penalty from \$399,278.00 to \$424,965.16.

# EFFECTIVE: May 13, 2025

PROVIDED, however that the attached bond shall be subject to all its agreements, limitations, and conditions except as herein expressly modified and that the liability of the Surety under the attached bond and under the attached bond as changes by this rider shall not be cumulative.

SIGNED, AND SEALED this13th day of May, 2025

Travelers Casualty and Surety Company of America Surety

20 Holly Nichols, Attorney-in-Fact



#### Travelers Casualty and Surety Company of America Travelers Casualty and Surety Company St. Paul Fire and Marine Insurance Company

#### POWER OF ATTORNEY

**KNOW ALL MEN BY THESE PRESENTS**: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Nicholas Ashburn, Anne M Barick, Robert D Heuer, Paul Hurley, Michael D Lechner, Mark Madden, Richard S McGregor, and Holly Nichols of Rochester Hills, Michigan, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business ofguaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

Robert & Raney, Senior Vice President

City of Hartford ss.

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026

lane 0 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

13th 2025 Dated this May day of



Kavin E. Hughen Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880. Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

# Clinton Parking Deck Repairs 5/5/2025

| REVISED CONTRACT AMOUNT  | \$<br>424,965.16 |
|--|------------------|
| TOTAL CHANGE ORDER NO 1  | \$<br>25,687.16  |
| CMR NO. 3R1 - Installation of 2nd additional drain unit price of \$2,000.00 ea | \$<br>2,000.00   |
| CMR NO. 2R5 - Partial Depth Concrete Repairs, Level 5 Overhead Repairs         | \$<br>21,687.16  |
| CMR NO. 1 - Installation of additional drain unit price of \$2,000.00 ea       | \$<br>2,000.00   |
| CHANGE ORDER NO 1 SUMMARY  |                  |
| REVISED CONTRACT AMOUNT  | \$<br>424,965.16 |
| CHANGE ORDER NO. 1   | \$<br>25,687.16  |
| ORIGINAL CONTRACT AMOUNT   | \$<br>399,278.00 |
| RAM CONSTRUCTION SERVICES  |                  |

# "EXHIBIT A"

UPDATED 10/07/2015

## CONTRACT MODIFICATION REQUEST

|                         |   | CMD NUMDED.                 | ĩ  |
|-------------------------|---|-----------------------------|--|
| DATE:                   |   | CMR NUMBER:                 | 1  |
| PROJECT:                | Clinton Ave Parking Structure repairs         |                             |  |
| OWNER:                  | City of Huntsville                            |                             |  |
| ARCHITECT:              | WJE   |                             |  |
| CONTRACTOR:             | Ram Construction Services                     |                             |  |
| <b>DESCRIPTION OF C</b> | CHANGE (BY GENERAL CONTRACTOR                 | k):                         |  |
| Installaton of addition | nal drain unit price of \$2,000.00 ea         |                             |  |
|                         |   |                             |  |
| -                       |   |                             |  |
| 1. TOTAL COST (C        | ONTRACTOR TO ATTACH DETAILED BI               | REAKDOWN):                  | \$2,000.00   |
| 2. TIME EXTENSIO        | ON IN CALENDAR DAYS (ATTACH JUST              | IFICATION):                 | 3 days   |
|                         | THIS CHANGE AFFECTS THE CRITICAL              | L PATH OF THE PROJECT       | "  |
| 3. SUBMITTED BY         |   | 11 1                        |  |
| А.                      | CONTRACTOR _Ram Construction Service          |                             | The second secon |
| B.                      | ARCHITECT                                     | Lownhy Mail                 |  |
| ***BOTTOM               | I SECTION TO BE FILLED OUT BY CIT             | Y OF HUNTSVILLE REPRES      | SENTATIVE***   |
|                         | City of Huntsville                            |                             |  |
| 5. OWNER'S CLAS         |   |                             |  |
| CONTR                   | ACT MODIFICATION DUE TO:                      |                             |  |
|                         | VALUE ENGINEERING OR COST REDUCTION           | N                           |  |
| X                       | CHANGES IN PROJECT SCOPE OF WORK              |                             |  |
|                         | OWNER REQUESTED UPGRADE                       |                             |  |
|                         | UNFORESEEN CONDITIONS                         |                             |  |
|                         | TECHNICAL COORDINATION                        |                             |  |
|                         | S SUBMITTED FOR REVIEW AND APP                | ROVAL AND IS CLASSIFIE      | D AS ONE OF  |
| THE FOLLOWIN            | NG TYPES:<br>MINOR CHANGE OF A MONETARY VALUE | AND NOT REALIRED FOR COM    | PETITIVE BIDDING   |
| X                       | CHANGES TO THE ORIGINAL CONTRACT N            |                             |  |
|                         | CIRCUMSTANCES ARISING DURING THE C            |                             | 54255  |
|                         | EMERGENCIES ARISING DURING THE COL            |                             |  |
| 14 million (1997)       | CHANGE FOR ALTERNATES PROVIDED FC             |                             | WHERE THERE IS NO  |
|                         | DIFFERENCE IN PRICE OF THE CHANGE FF          |                             |  |
|                         | CHANGE NOT CONTEMPLATED WHEN TH               |                             |  |
| <u> </u>                | THE PROJECT WAS BID AND WHICH IS IN           |                             |  |
|                         | OF THE CONTRACT PRICE.                        |                             |  |
|                         | CHANGE NOT CONTEMPLATED WHEN TH               | E PLANS AND SPECIFICATIONS  | WERE PREPARED AND  |
|                         | THE PROJECT WAS BID AND WHICH IS IN           |                             |  |
|                         | CONTRACT PRICE AND CONSTITUTES EX             |                             |  |
|                         |   |                             |  |
| 7. I HAVE REVIEV        | VED, UNDERSTAND AND RECOMMEN                  | D Inis Change Carlin In     | Eacer Hons.  |
| A                       | . CoH ESTIMATOR                               | 140                         |  |
| В                       | . CoH PROJECT MANAGER                         | Anter                       |  |
| С                       | . DEPARTMENT HEAD (CUSTOMER)                  | L'AND BU                    | Jait   |
| -                       | . CoH FACILITIES PROJ MANAGER                 | - the weil 6                | <u> </u>   |
|                         | . DEPARTMENT HEAD (GS)                        | Klel Ewilk-JR               |  |
| ***THIS EXECUTED FO     | RM DOES NOT CONSTITUTE A CHANGE ORDER. THIS   | DOCUMENT IS AN ACKNOWLEDGEM | ENT BY THESE DESIGNATED  |

REPRESENTATIVES THAT THEY RECOMMEND TO THE CITY OF HUNTSVILLE'S CITY COUNCIL TO APPROVE THE CHANGE IN CONTRACT SUM SCOPE AND OR TIME STATED HEREIN. THE CITY OF HUNTSVILLE'S CITY COUNCIL MUST APPROVE ALL CHANGE ORDERS \*\*\*

# "EXHIBIT A"

# MODIFICATION REQUEST

|               | CONTRACT MODIFI                                     | CATION REQUEST                |                          |
|---------------|---|-------------------------------|--------------------------|
| DATE:         | 5/5/2025  | CMR NUMBER:                   | 2R5                      |
| PROJECT:      | Clinton Ave. Parking Deck                           |                               |                          |
| <b>OWNER:</b> | City of Huntsville                                  |                               |                          |
| ARCHITECT     | <b>WJE / Lorintz Gleich</b>                         |                               |                          |
| Partial Depth | Floor R Ram Construction Services                   |                               |                          |
| -             | head Repair - 92.2 SF per Unit Price #3             |                               |                          |
| Partial Depth | Concrete Repairs, Level 5 Overhead Repairs          |                               |                          |
|               |   |                               |                          |
|               |   |                               |                          |
| 1. TOTAL C    | COST (CONTRACTOR TO ATTACH DETAILE                  | D BREAKDOWN):                 | \$21,687.16              |
|               | TENSION IN CALENDAR DAYS (ATTACH J                  |                               | 0                        |
|               | THIS CHANGE AFFECTS THE CRIT                        |                               | N/A                      |
| 3. SUBMITT    | FED BY:   | 111 6                         |                          |
|               | A. CONTRACTOR                                       | Chilly Douge Anthony Dore     | nzo                      |
|               | B. ARCHITECT  | Lorintz Gleich, WJE           | with Meil                |
| ***B          | OTTOM SECTION TO BE FILLED OUT BY                   | CITY OF HUNTSVILLE REP        | RESÉNTATIVE***           |
| 4. INITIATI   | ED BY: Contractor                                   |                               |                          |
| 5. OWNER'     | S CLASSIFICATION:                                   |                               |                          |
|               | CONTRACT MODIFICATION DUE TO:                       |                               |                          |
|               | VALUE ENGINEERING OR COST REDUC                     |                               |                          |
| -             | X CHANGES IN PROJECT SCOPE OF WOR                   | K                             |                          |
| -             | OWNER REQUESTED UPGRADE                             |                               |                          |
| -             | UNFORESEEN CONDITIONS                               |                               |                          |
|               | TECHNICAL COORDINATION                              | ADDOVAL AND IS OF ASSIE       |                          |
|               | ANGE IS SUBMITTED FOR REVIEW AND A<br>LOWING TYPES: | APPROVAL AND IS CLASSIF       | IED AS ONE OF            |
| THE FOL       | X MINOR CHANGE OF A MONETARY VA                     | LUE AND NOT REOUIRED FOR C    | OMPETITIVE BIDDING.      |
| -             | CHANGES TO THE ORIGINAL CONTRA                      |                               |                          |
| -             | CIRCUMSTANCES ARISING DURING TH                     |                               |                          |
|               | EMERGENCIES ARISING DURING THE                      | COURSE OF THE WORK.           |                          |
|               | CHANGE FOR ALTERNATES PROVIDEI                      |                               | G WHERE THERE IS NO      |
|               | DIFFERENCE IN PRICE OF THE CHANG                    | E FROM THE ORIGINAL BEST BI   | D ON THE ALTERNATE.      |
|               | CHANGE NOT CONTEMPLATED WHEN                        | THE PLANS AND SPECIFICATIO    | NS WERE PREPARED AND     |
|               | THE PROJECT WAS BID AND WHICH IS                    | IN THE PUBLIC INTEREST AND    | DOES NOT EXCEED 10%      |
|               | OF THE CONTRACT PRICE.                              |                               |                          |
| -             | CHANGE NOT CONTEMPLATED WHEN                        |                               |                          |
|               | THE PROJECT WAS BID AND WHICH IS                    |                               |                          |
|               | CONTRACT PRICE AND CONSTITUTES                      |                               |                          |
| 7. I HAVE F   | REVIEWED, UNDERSTAND AND RECOMM                     | END THIS CHANGE WITH N        | O EXCEPTIONS:            |
|               | A. CoH ESTIMATOR                                    | notashaller                   | Ar                       |
|               | B. CoH PROJECT MANAGER                              | n'Ell                         |                          |
|               | C. DEPARTMENT HEAD (CUSTOMER                        | Un sad Br                     | net                      |
|               | D. CoH FACILITIES PROJ MANAGER                      | Hive Weil (                   |                          |
|               | E. DEPARTMENT HEAD (GS)                             | Plo Ewilk - JR.               |                          |
|               | UTED FORM DOES NOT CONSTITUTE A CHANGE ORDER.       | THIS DOCUMENT IS AN ACKNOWLED | FMENT BY THESE DESIGNATE |

REPRESENTATIVES THAT THEY RECOMMEND TO THE CITY OF HUNTSVILLE'S CITY COUNCIL TO APPROVE THE CHANGE IN CONTRACT SUM, SCOPE AND OR TIME STATED HEREIN. THE CITY OF HUNTSVILLE'S CITY COUNCIL MUST APPROVE ALL CHANGE ORDERS.\*\*\*

## "EXHIBIT A"

UPDATED 10/07/2015

CONTRACT MODIFICATION REQUEST

| DATE:              | 4/7/2025 CMR NUMBER: 3R1   |
|--------------------|--|
| PROJECT:           | Clinton Ave. Parking Deck  |
| OWNER:             | City of Huntsville   |
| ARCHITECT:         | WJE / Lorintz Gleich   |
| CONTRACTOR:        | Ram Construction Services  |
|                    | CHANGE (BY GENERAL CONTRACTOR):  |
|                    | additional drain at Level 5 per unit price 6 - \$2,000.00 ea   |
|                    |  |
|                    |  |
| 1. TOTAL COST (C   | CONTRACTOR TO ATTACH DETAILED BREAKDOWN): \$2,000.00   |
|                    | ON IN CALENDAR DAYS (ATTACH JUSTIFICATION): 0  |
|                    | THIS CHANGE AFFECTS THE CRITICAL PATH OF THE PROJECT N/A   |
| 3. SUBMITTED BY    |  |
|                    | . CONTRACTOR A. Dorenzo Chuly for  |
| B.                 | . ARCHITECT Lorintz Gleich, WJE Journy ) Meil  |
| ***BOTTON          | M SECTION TO BE FILLED OUT BY CITY OF HUNTSVILLE REPRESENTATIVE***   |
| 4. INITIATED BY:   |  |
| 5. OWNER'S CLAS    |  |
| CONTR              | ACT MODIFICATION DUE TO:   |
| X                  | VALUE ENGINEERING OR COST REDUCTION<br>CHANGES IN PROJECT SCOPE OF WORK                                    |
|                    | OWNER REQUESTED UPGRADE  |
|                    | UNFORESEEN CONDITIONS  |
|                    | TECHNICAL COORDINATION   |
| 6. THIS CHANGE I   | -<br>S SUBMITTED FOR REVIEW AND APPROVAL AND IS CLASSIFIED AS ONE OF                                       |
| THE FOLLOWIN       |  |
| <u> </u>           | MINOR CHANGE OF A MONETARY VALUE AND NOT REQUIRED FOR COMPETITIVE BIDDING.                                 |
| -                  | CHANGES TO THE ORIGINAL CONTRACT NECESSITATED BY UNFORESEEABLE   |
|                    | CIRCUMSTANCES ARISING DURING THE COURSE OF THE WORK.<br>EMERGENCIES ARISING DURING THE COURSE OF THE WORK. |
|                    | CHANGE FOR ALTERNATES PROVIDED FOR IN THE ORIGINAL BIDDING WHERE THERE IS NO                               |
|                    | DIFFERENCE IN PRICE OF THE CHANGE FROM THE ORIGINAL BEST BID ON THE ALTERNATE.                             |
|                    | CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND                                |
|                    | THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND DOES NOT EXCEED 10%                            |
|                    | OF THE CONTRACT PRICE.   |
|                    | CHANGE NOT CONTEMPLATED WHEN THE PLANS AND SPECIFICATIONS WERE PREPARED AND                                |
|                    | THE PROJECT WAS BID AND WHICH IS IN THE PUBLIC INTEREST AND EXCEEDS 10% OF THE                             |
|                    | CONTRACT PRICE AND CONSTITUTES EXTRAORDINARY CIRCUMSTANCES.  |
|                    | ED, UNDERSTAND AND RECOMMEND THIS CHANGE WITH NO EXCEPTIONS:   |
|                    | CoH ESTIMATOR  |
|                    | CoH PROJECT MANAGER  |
| C.                 | DEPARTMENT HEAD (CUSTOMER)   |
| D.                 | CoH FACILITIES PROJ MANAGER  |
| E.                 | DEPARTMENT HEAD (GS)   |
|                    | M DOES NOT CONSTITUTE A CHANGE ORDER. THIS DOCUMENT IS AN ACKNOWLEDGEMENT BY THESE DESIGNATED              |
| REPRESENTATIVES TH | HAT THEY RECOMMEND TO THE CITY OF HUNTSVILLE'S CITY COUNCIL TO APPROVE THE CHANGE IN CONTRACT              |

SUM, SCOPE AND OR TIME STATED HEREIN. THE CITY OF HUNTSVILLE'S CITY COUNCIL MUST APPROVE ALL CHANGE ORDERS.\*\*\*